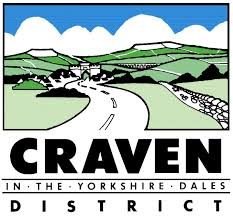
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**Application to be included on the Register of Fit and Proper Persons under the Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020**

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| --- | --- | --- | --- |
| **Section 1: Applicant** | | | |
| 1. Name of applicant: | | |  |
| 1. Business address: | | |  |
| 1. Telephone number | | Landline: |  |
| Mobile: |  |
| 1. Email address: | | |  |
| 1. Correspondence address (if different to above): | | |  |
| **Section 2: Applicant's representative** (to be completed where the details in section 1 do not relate to an individual e.g. limited company) | | | |
| 1. Name of person completing application: | | |  |
| 1. Person’s role/position: | | |  |
| 1. Individual’s role in relation to the mobile home site: | | |  |
| **Section 3: Site details** | | | |
| 1. Name of mobile homes site: | | |  |
| 1. Address of mobile homes site: | | |  |
| **Section 4: Legal interest** | | | |
| 1. What is the applicant’s legal interest in the mobile homes site? | | |  |
| 1. Evidence to support legal interest (detail evidence provided): | | |  |
| 1. Please confirm that the applicant is the occupier within the meaning of section 1 of the Caravan Sites and Control of Development Act 1960: | | | Yes / No (please circle) |
| 1. Please provide the names and business contact details of any other individuals or organisations with a legal or equitable interest in the mobile homes site: | | | 1. |
| 2. |
| 3.  (continue on a separate sheet if necessary) |
| **Section 5: Details of other sites where the applicant has an interest** | | | |
| 1. Please provide the name and address of any other mobile homes sites where the applicant has one of the following interests:  * A licence under section 3 of the Caravan Sites and Control of Development Act 1960 * A legal or equitable interest, or * The applicant manages the site. | | | 1.  2.  (continue on a separate sheet if necessary) |
| **Section 6: Status of applicant** | | | |
| 1. Is this application in relation to: | | | 1. The applicant (as detailed in section 1)   or   1. A person the applicant has appointed to manage the site |
| 1. If the answer to the above was b, then please provide the name and business contact details for the person appointed (otherwise go to section 7): | | | Name:  Address:  Tel No.  E-mail address: |
| 1. Is the appointed person an occupier of the site? | | | Yes / No (please circle) |
| 1. Where the answer to Q17 is not an individual, please provide details of the individual officers who have an interest in the site management: | | | Name:  Role:  Name:  Role:  (continue on a separate sheet) |
| 1. Which of the persons identified in Q19 will have day-to-day management of the mobile homes site? | | | Name:  (if none of the above, then provide details of day-to-day management arrangements) |
| **Section 7: Applicant is a relevant person and an individual** (if not applicable, move to section 8) | | | |
| 1. Whose will be responsible for day-to-day management of the mobile homes site? | | | Name:  Status:  Contact details:  Relationship with applicant: |
| **Section 8: Applicant is a relevant person but is not an individual** | | | |
| 1. Who will be responsible for day-to-day management of the mobile homes site? | | | Name:  Status:  Contact details:  Relationship with applicant: |
| **Section 9: Any others person involved in management** | | | |
| 1. Are there any other persons (not already covered in sections 6–8) who will be involved in the day-to-day management of the mobile homes site? | | | Yes / No (please circle)  If 'yes', please provide details  Name:  Status:  Currently in post: Yes / No  Business address:  Tel. No.:  E-mail address:  Relationship to applicant:  (if more than one, then provide details on a separate sheet) |
| 1. For each person identified in Q23, please provide details of any mobile homes site where the person: 2. Holds a licence held under section 3 of the Caravan Sites and Control of Development Act 1960 3. Has a legal or equitable interest, or 4. The applicant manages the site. | | |  |
| **Section 10: Criminal record certificate** | | | |
| 1. Please provide a criminal record certificate (no older than 6 months since issue) in relation to: 2. The applicant (where that person is an individual); 3. Any individual identified in sections 6–9 above. | | | Attached |
| **Section 11: Site management** | | | |
| 1. Please provide details of how you intend to ensure compliance with the site licence conditions for the site detailed in section 3 (above)? | | |  |
| 1. Please provide details of planned maintenance for the site (short, medium and long term): | | | Please provide on a separate sheet. |
| 1. Please provide details of the organisational arrangements for the site (include an organisational chart if relevant): | | |  |
| 1. Please provide details of the funding arrangements for the management and maintenance of the site: | | |  |
| 1. Please provide details of the experience and competency of the personnel involved in the management of the site: | | |  |
| **Section 12: Other considerations – Applicant** | | | |
| 1. Can the applicant (or where the applicant is not an individual, any of the key management personnel of the applicant) confirm the following: | | | |
| Has not committed any offence involving fraud or other dishonesty, violence, arson or drugs or listed in Schedule 3 of the Sexual Offences Act 2003 (offences attracting notification requirements): | | | Yes / No |
| Has not contravened any provision of the law relating to housing, caravan sites, mobile homes, public health, planning or environmental health or of landlord and tenant law: | | | Yes / No |
| Has not contravened any provision of the Equality Act 2010 in, or in connection with, the carrying on of any business: | | | Yes / No |
| Has not harassed any person in, or in connection with, the carrying on of any business: | | | Yes / No |
| Is not and has not been within the last 10 years, personally insolvent: | | | Yes / No |
| Is not and has not been within the last 10 years, disqualified from acting as a company director: | | | Yes / No |
| Has the right to work in the United Kingdom: | | | Yes / No |
| Is a member of a redress scheme for dealing with complaints in connection with the management of the site: | | | Yes / No |
| Has not had an application for inclusion on the Fit and Proper Persons Register rejected by another local authority: | | | Yes / No  If 'yes', please state the reasons and the name of the local authority |
| **Section 13: Applicant confirmation** | | | |
| I confirm that the information contained within and attached to this application is accurate and true, to the best of my knowledge and ability. I confirm this knowing that withholding information or providing false or misleading information is an offence for which I may be liable to prosecution. | | | |
| Signed: |  | | |
| Name: |  | | |
| Date: |  | | |
| I have attached the application fee of **£232.27** with this application | | | |
| Please return this application form with the appropriate attachments and fee to:  Environmental Health, Craven District Council, 1 Belle Vue Square, Broughton Road, Skipton, North Yorkshire BD23 1FJ | | | |