



RECRUITMENT AND APPEALS PANEL

Thursday 11 November 2021 at 1.00pm

**Meeting to be held in the
Belle Vue Square Offices, Skipton**

Panel Members: Councillors Foster, Myers and Solloway

Please note the following advice in advance of the meeting:

The Government temporarily removed the legal requirement for local authorities to hold meetings in person during the Covid-19 pandemic. All local authorities were given new powers to enable meetings to take place virtually. The Council's powers to hold remote meetings expired on 7 May 2021.

Whilst the return to face to face meetings provides significant challenges, the Council has undertaken a great deal of work to ensure that face to face meetings are delivered in a COVID safe environment.

Spaces for public attendance are limited and so registration is essential to secure place.

Everyone who attends this meeting is encouraged to wear a face covering, unless exempt. Face masks and hand gel will be available. There will be a one-way entry and leaving system and attendees are asked to remain seated unless leaving the meeting or using facilities.

Council staff, elected members and members of the public are urged to take advantage of the national 'next step safely' campaign and access a free, rapid lateral flow test in advance of the meeting: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing/>

Please note that whilst this is advised, it is not a requirement for entry to the meeting.

Anyone displaying Covid-19 symptoms is asked not to attend.

For more information email committees@cravendc.gov.uk

Thank you,
Democratic Services

AGENDA

1. **Appointment of Chairperson** – To appoint a Chairperson for the meeting
2. **Apologies for Absence** – To receive any apologies for absence
3. **Declarations of Interest** – Members are invited to declare at this point any interests they have in matters appearing on this agenda, including the nature of those interests.

Note: Declarations should be in the form of:

- a “**disclosable pecuniary interest**” under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or
 - an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.
4. **Exclusion of the Public** – In accordance with the Council’s Access to Information Procedure Rules, the Panel is asked to exclude the public from the meeting during consideration of item 5 below on the grounds that it is not in the public interest to disclose category 1 exempt information (information relating to an individual).
 5. **Flexible working request** – To consider a request for flexible working under the Council’s Flexible Working Policy.

Agenda Contact:

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Recording at Council Meetings: Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to

- (a) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (b) compliance with the Council’s protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.