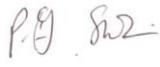


## DELEGATED DECISION RECORD

<b>Subject</b>	Parish and Town Council Elections May 2022	
<b>Decision</b> including: (a) details:  (b) reasons:  (c) alternatives considered and rejected:	<p>That the Council absorbs the costs of all parish and town council elections now due to take place in May 2022 as a result of local government reorganisation and the Structural Change Order (draft).</p> <p>The draft Structural Change Order brings forward parish council elections to 2022. This means those parishes with elections due in 2023 or 2024 are required to hold elections earlier than planned with potential budgetary implications.</p> <ol style="list-style-type: none"> <li>1. To charge parish councils the full cost of their elections as per current practise.</li> <li>2. For Craven District Council to only waive the fee for an uncontested election (currently £125), but re-charge parish councils where elections are contested.</li> </ol>	
<b>Delegated Authority</b>	<p><b><i>‘To take any action necessary, including incurring expenditure, in the event of an emergency of disaster in Craven.’</i></b></p> <p>Scheme of Delegation to Officers  Specific Powers to the Chief Executive (1.e)</p>	
<b>Name of those consulted (date, method)</b>	All Members	
<b>Documents (where can relevant documents be located)</b>	The report of the Returning Officer which would have been presented to the Council Meeting, including the financial implications.	
<b>Background Papers</b>	Appendices to report show schedule of parish council elections prior to the Structural Change Order and a breakdown of the normal cost elements parish councils would be re-charged for.	
<b>Declaration of Conflict of Interest</b>		
<b>Decision Maker</b>	  Paul Shevlin	Chief Executive

**DELEGATED DECISION RECORD**

<b>Date Of Decision</b>	14 <sup>th</sup> December 2021
<b>Date decision notified to relevant Officer (where required)</b>	