

**APPLETREWICK PARISH COUNCIL MEETING**  
**Wednesday 8<sup>th</sup> December 2021 at 7:00 PM in the Village Hall**  
**Draft Minutes**

	<p><b>Present:</b>  Patrick Walker (Chair)– Mick Wright – Sophia Morgans  Harley Davidson – Alison Aynesworth</p> <p><b>In Attendance:</b> Cllr David Pighills  <b>Parishioner</b>– Peter Weatherhead</p>		Action
No	Item	Who	
1	<p><b>Welcome</b> and consent to any apologies for absence.  Chair welcomed everyone present, including parishioner Peter Weatherhead.  Cllr Robert Heseltine – Sent apologies</p>	Chair	
2	<p><b>To identify</b> and confidential items on this agenda to be excluded from public minutes:  <b>None</b>  <b>To receive declarations of interest</b> pecuniary or other of personal and or prejudicial interests from councillors on matters considered at the meeting for any agenda item:  <b>None</b>  <b>AOB</b> previously notified and agreed to chair:  See below</p>	Chair	
3	<p><b>Minutes:</b>  To approve the minutes of the meeting Sept 21  <b>Minutes were approved without amendments</b></p>	Chair	
4	<p><b>Matters arising</b> and <b>actions</b> from the minutes:</p> <ul style="list-style-type: none"> <li>• James Malcolm NYCC Highways contact re signage:  Clerk explained the “20’s Plenty” information sent to ATWPC. A discussion of the pros and cons was had regarding this.  The over-riding opinion was that it would be a national “backway” to making a 20MPH speed limit for all villages large and small and henceforth, the appearance of speed vans to claim ‘stealth tax’ for “speeders”. It was said that speeding mainly happened in the peak tourist season May – Oct and that perhaps temporary signage may be the better option of ATWPC choosing.  DP described a neighbouring village as having implemented a 20mph sign of their own – but not on NYCC land. It was put on their own village green land. A further discussion was had.  <b>It was decided:</b>  <b>Councillors voted to implement their own scheme to be discussed further at the next meeting.</b>  Clerk to look into a smiley sign or other signage for the village that would catch the eye.</li> <li>• Painter and decorator to be followed up – AH</li> </ul>	Chair	GG to look at signage

	<p>A quote has been received for £2.500 – the quote was detailed. A discussion ensued. In the discussion it was noted that damp patches were visible on the roof gutter line, however, the real need was for a general “refresh”.</p> <p><b>It was decided:</b>  <b>Councillors volunteer to do it themselves at a date to be decided.</b>  DP announced that there was a Ward Member Grant - that could be used for a project /group within parishes.  DP advised that bids were to be received before the end of January 2022.</p>		
5	<p><b>Update on Parish Council matters:</b>  It was brought to the attention of PW that the drainage at Fancar was debatable. At a previous meeting councillors were informed, that NY highways do not have responsibility for the ditches and it was the “riparian” responsibility of the field owners – that side with the ditch.  It now transpires that “Freedom” the electrical company are putting mains electrical lines unground, digging up the verge and ditch line and that NY highways have given them permission to do so. They intend to dig up the ditch lay the cable and then fill it in. PW has not given permission for this, but NY Highways have. There is a need for clarification from all parties as to liability once the cable has been laid. Is this with Highways, PW and other and owners or “freedom” the electrical cable installers.</p> <p>DP is to contact Robert Heseltine Highways councillor –Clerk also to contact RH</p> <p>MW requested information re CDC planning portal and not being able to access the planning portal. Clerk to investigate</p>	Chair	<p>DP to contact Cllr Heseltine followed by Clerk.</p> <p>Portal planning Clerk</p>
6	<p><b>Update on Village Hall matters:</b>  <b>A councillor noted</b> that the slates had possibly moved due to recent had weather. MW and PW said that they would assess this and also the guttering.</p> <p><b>A councillor enquired:</b> Regards leasing – how do the users pay? Deposit and then remainder but is this cash or electronic. Clerk responded that it could do either – but bacs was easier and that as the new key holder she would pass on the banking details for this purpose. Cash can still be left with Mr Sutcliffe and a receipt will be issued.</p> <p><b>Outside lights:</b> it was noted on entering the Village Hall that in winter it is dark and hard to see where one is treading. A discussion re lighting took place.</p>	Chair	<p>Lighting:  Apply for electrician and application from DP grant.  MS to contact</p> <p>DP to check with highways with regards to trimming  Check viewing portal</p>

	<p>All decided that downward LED lighting should be fitted and an electrician to be approached for a quote. MW to approach Ross Fernley – electrician</p> <p><b>Hedge Trimming:</b> It was noted by several members and parishioner present that the overgrown hedges are now creating problems with the width of the road and access. DP to talk to highways with regards to this issue. Parishioners Peter Weatherhead and Peter Proctor have also written to CDC.</p>		<p>MW to approach Ross Fernley – electrician</p> <p>DP to talk to highways with regards to this issue.</p>
7	<p><b>Correspondence received / sent:</b> <b>Clerk gave a brief explanation of what has been received and forwarded to councillors:</b></p> <ul style="list-style-type: none"> <li>• Rural payments PW completed</li> <li>• Responses written to Peter Weatherall re hedge cutting – and Peter Proctor</li> <li>• Response to the Committee on Tourism and Impact on Tourism questionnaire – returned and forwarded</li> <li>• Forwarded Fireworks info</li> </ul> <p><b>Forwarded by email:</b></p> <ul style="list-style-type: none"> <li>• YDNPA – PC Training Seminar link</li> <li>• Planning application and updates from Smithy Cottage</li> <li>• Invitation to join CANS</li> <li>• Update for transition to the new council system 19.11.21</li> </ul>	Clerk	
8	<p><b>AOB previously</b> noted to the chair: Mobile phone reception is chronic – PW has written to the MP with regards to this – Julian Smith – Ofcom. Craven Community Champions Awards – posters to be in notice boards Jan 11<sup>th</sup>, 2022, date for votes. Change in Parish and councillor elections – MAY 22 elections. Payment of Clerk: Flat rate from Jan 2022 of £100 per month All councillors agreed</p>	Chair	<p>Clerk will write on behalf of parishioners to MP and Ofcom with regards to mobile phone</p>
9	Date of next meeting: 2 <sup>nd</sup> March 2022 @ 7.00pm	Chair	