



## Craven District Council

### Job Description

<b>Post Title</b>	<b>Cleansing Operative (permanent &amp; fixed term)</b>
<b>Grade</b>	<b>Scale 2 (plus 10.5% flex allowance)</b>
<b>Reports To</b>	<b>Waste Operations Supervisor</b>

<b>Principal Duties and Responsibilities</b>
<p><b>Purpose</b></p> <p>Provide an efficient and effective refuse collection, recycling and street cleansing service throughout the district.</p> <p>Work in close co-operation with other employees within your team to ensure that all work and duties are carried out diligently, conscientiously and to a high standard.</p> <p><b>Main Duties and Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Support the Council's refuse collection and recycling service with the removal of domestic waste, recyclable waste, commercial waste and bulky items.</li> <li>• Carry out street cleansing work, including emptying of litter bins and dog waste bins and removal of litter and fly tipping.</li> <li>• At all times follow and adhere to all health and safety requirements and regulations, including safe working practices, risk assessments, toolbox talks and training. This includes the operation of mechanisms associated with bin and tail lifting equipment, safe manoeuvring of wheeled containers, and wearing of Personal Protective Equipment.</li> <li>• Always assist drivers in manoeuvring vehicles whilst reversing and in difficult or visually restricted areas.</li> <li>• Undertake work in compliance with Manual Handling Regulations and associated training.</li> <li>• When discharging waste at disposal points adhere to the safe system of work applicable to the site.</li> </ul>

- Ensure that all machinery and equipment is operated in accordance with the manufacturer's guidelines and training and report all faults to the driver or Operations Supervisor immediately.
- Maintain a good attitude and courteous manner to members of your team and members of the public.
- Work outside normal hours when required to do so. This may include Bank Holidays.
- To undertake such other duties related to the work of the Council as may be assigned and which are consistent with the nature of the job and its level of responsibility.
- Non LGV driving when required to do so.

**The job description is not a definitive list of tasks. It is designed to give an overall view of the job it is not an indicator of the sole requirements of the work required. It is expected that you will use initiative and develop your own style to achieve the overall purpose. The precise responsibilities may change from time to time in line with the organisational requirements of the Council. Reasonable adjustments will be made to working arrangements to accommodate a person with a disability who would otherwise be prevented from undertaking the work.**

# Person Specification

## Cleansing Operative

Factor	Essential or Desirable	How Identified
<b>Experience</b>		
<ul style="list-style-type: none"> <li>• Experience in collecting domestic refuse and/or undertaking manual cleansing work</li> </ul>	D	AF/I
<ul style="list-style-type: none"> <li>• Experience of dealing with the public</li> </ul>	D	AF/I
<b>Skills</b>		
<ul style="list-style-type: none"> <li>• Numeracy and written skills</li> </ul>	E	AF/I
<ul style="list-style-type: none"> <li>• Ability to work within teams and individually using own initiative</li> </ul>	E	AF/I
<ul style="list-style-type: none"> <li>• Demonstrable commitment to work</li> </ul>	E	AF/I
<b>Knowledge</b>		
<ul style="list-style-type: none"> <li>• Understanding of Health and Safety at Work and manual handling techniques.</li> </ul>	E	AF/I
<ul style="list-style-type: none"> <li>• Aptitude for assessing vehicle load characteristics and applying correct loading techniques</li> </ul>	E	AF/I
<b>Special Requirements</b>		
<ul style="list-style-type: none"> <li>• Be able to work outside normal hours including weekends, bank holidays if required</li> </ul>	E	AF/I
<ul style="list-style-type: none"> <li>• Ability to work outdoors in all weathers together with the ability to walk, bend, kneel and stand for long periods of time and perform heavy lifting if needed</li> </ul>	E	AF/I

AF = Application form  
I = Interview