



## ORDINARY MEETING OF THE COUNCIL

**Belle Vue Square Offices, Belle Vue Suite, Skipton  
Tuesday, 11 October 2022 at 6.30pm**

**Please note the following advice in advance of the meeting:**

Whilst there is no longer a legal requirement to wear a face covering or continue to social distance, please be considerate towards the wellbeing of others.

Anyone showing Covid symptoms or feeling unwell, are asked not to attend an in-person meeting, this is in the interest of general infection control. Further guidance can be found at: <https://www.gov.uk/coronavirus>

**All Members of the Council are summoned to consider the following business**

### AGENDA

**Exclusion of the Public** – In accordance with the Council's Access to Information Procedure Rules, Members are recommended to exclude the public from the meeting during consideration of item \$6a on the grounds that it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 3 (relates to the financial or business affairs of any person including the Authority holding that information) of those Rules and Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

- 1. Apologies for Absence** – To receive any apologies for absence.
- 2. Minutes** – To confirm the minutes of the Extraordinary Council meeting held on 6 September 2022 (also included are the exempt minutes).
- 3. Public Participation** – In the event that questions are received, the Chairman will conduct the public participation session for a period of up to fifteen minutes. Where questions are asked, one related supplementary question may be permitted at the Chairman's discretion.

4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have on items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

**Note:** Declarations should be in the form of either:

- a “**disclosable pecuniary interest**” under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or
- an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

**Exception:** Where a member of the public has a right to speak at a meeting, a Member who has a disclosable pecuniary interest or an other interest and must leave the room, has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.

5. **Chair’s and Vice-Chair’s Announcements** – To receive an up to date list of civic engagements attended by the Chair and Vice-Chair.
6. **Recommendations for Confirmation** – Minutes containing recommendations for debate and confirmation by Council arising from Policy Committee held on 21 June 2022 and Audit and Governance Committee held on 27 June 2022.
7. **Statement from the Leader of the Council** – The Leader of the Council will deliver his statement. When the statement has been made, Members will be invited to ask questions of the Leader.
8. **Statements from Lead Members, Chair of Committees and Council Representatives on Outside Bodies**
- a. **Lead Members** – To receive an update from Lead Members.
- b. **Chair of Select Committee** – The Chairman of Select Committee to report on the Committee’s work and answer any questions from Members.
- c. **Chair of Other Committees** – This is an opportunity for Members of the Council to ask questions of the Chairmen of the Committees listed below on any current issues, or for those Chairmen to make a statement:
- Audit and Governance Committee
  - Licensing Committee
  - Planning Committee
  - Standards Committee.
- d. **Council Representatives on Outside Bodies** – To receive an update from Council representatives on Outside Bodies on key areas of work.
9. **General Question / Statement Time** – This is an opportunity for Members to raise awareness of issues that may be affecting their Ward, and are of general interest or importance, by making a statement or asking a question.

(Council Procedure Rule 11.4 covers the conduct of this item. A Member must give advance notice by noon on the day before the meeting to Democratic Services of any issue to be raised. The time limit for dealing with matters under this Rule is up to 15 minutes in total, with no individual item taking more than 5 minutes. Timings may be varied at the Chairman's discretion.)

**10. Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.

**11. Date of Next Meeting** –Tuesday, 13 December 2022 at 6.30pm.

**Agenda Contact Officer:**

Alice Fox, Democratic Services and Scrutiny Manager  
E-mail: [afox@cravendc.gov.uk](mailto:afox@cravendc.gov.uk)

**Recording at Council Meetings:** Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to

- (a) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (b) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

## AGENDA ITEM 2

### EXTRAORDINARY COUNCIL MEETING

6 September 2022

**Present** – The Chair (Councillor Rose) and Councillors Brown, Foster, Heseltine, Hull, Ireton, Jaquin, Mercer, Metcalfe, Mulligan, Ogden, Place, Shuttleworth, Staveley, Sutcliffe, and Whitaker.

**Officers** – Chief Executive, Director of Services, Strategic Manager for Planning and Regeneration, Solicitor to the Council and Monitoring Officer, Solicitor to the Council and Deputy Monitoring Officer, Democratic Services and Scrutiny Manager and Democratic Services and Scrutiny Officer.

Start: 6.30pm

Finish: 7.35pm

**Apologies for Absence** – Apologies for absence were received from Councillors Barrett, Brockbank, Handley, Lis, Moorby, Morrell, Myers, Noland, Pighills, Pringle and Solloway.

**Resolved** – That the minutes of the Extraordinary Council meeting held on 21 June 2022 were confirmed as a correct record.

**Public Participation** – There were no members of the public in attendance.

**Declarations of Interest** – There were no declarations of interest.

CL.1283

#### DEVOLUTION FOR YORK AND NORTH YORKSHIRE

The Leader of the Council and Chief Executive felt that the Devolution Deal for York and North Yorkshire was a positive deal for the district. The Leader said it was a better deal than other regions had experienced, and it was important to make sure that it worked for Craven residents. The Leader stressed that new North Yorkshire Mayor should work closely with the West Yorkshire Mayor.

Issues raised by Members included:

- Cuts to local government in real terms is higher than stated in the report.
- Decisions (such as planning) should be dealt with at a local level, rather than by people who do not have local knowledge.
- Carbon neutral claim is lower than stated in the report.
- There should be more focus on the fuel and cost of living crisis.
- There may be little interest in devolution from the general public.
- The Devolution Deal appears to have been inflicted on Craven, with Members having little influence over it.

The Leader said that whilst he understood not all Members would support the deal, an effective elected Mayor ensures that money will be brought back to Craven.

## AGENDA ITEM 2

### Resolved –

- (a) That the proposed agreement is noted.
- (b) That Members support the Devolution Deal and the benefits, direct and indirect, which it will bring to the district.

CL.1284

### ANY OTHER ITEMS

The Chair was satisfied that due to the increased cost of living and impact this has on staff, there were special circumstances to consider the “NJC Pay Award” report as a matter of urgency. The Chief Executive explained that trade unions are in the process of balloting their members on whether to accept the pay award offer. Since the increase in the cost of living is affecting all staff, he recommended that Members approve a pay offer of £1,925 annual increase on all spinal points for all staff including Chief Offices and Chief Executives, before the national agreement is confirmed.

### Resolved –

- (a) That the proposed Pay Offer (report circulated at the beginning of the meeting) are noted.
- (b) That Members support the proposed Pay Offer, and if changes are made after the trade unions ballot, this will be back dated from April 2022.

CL.1285

### DATE AND TIME OF NEXT MEETING

Tuesday, 11 October 2022 at 6.30pm.

Chair



*The Chairman of Craven District Council*  
(Councillor Simon Myers)

## Civic Engagements

During the period June 2022 and September 2022

### JUNE 2022

**Sunday 5<sup>th</sup> June** – Holy Trinity Church Platinum Jubilee Service

**Thursday 16<sup>th</sup> June** – High Sheriff of North Yorkshires Summers Drinks Party

**Saturday 18<sup>th</sup> June** – Dukes Waterloo Dinner

### JULY 2022

**Sunday 3<sup>rd</sup> July** – Mayor of Ripon Installation

**Friday 15<sup>th</sup> July** – Great Yorkshire Show

**Sunday 24<sup>th</sup> July** – Selby Town Council Civic Event

**Monday 25<sup>th</sup> July** – Scarborough Borough Council Civic Luncheon

### AUGUST 2022

**Monday 1<sup>st</sup> August** – Yorkshire Day Civic Celebration in Keighley

**Thursday 11<sup>th</sup> August** - Opening of Aireville Park's All-Weather Shade Sail

**Friday 26<sup>th</sup> August** – Eller Beck 21 1<sup>st</sup> Year Anniversary

### SEPTEMBER 2022

**Sunday 11<sup>th</sup> September** – Holy Trinity Church Service for Her Majesty The Queen Elizabeth II

**Sunday 11<sup>th</sup> September** – Local Proclamation for King Charles III

**Tuesday 13<sup>th</sup> September** – Laying of floral tribute in memory of Her Majesty The Queen Elizabeth II, Holy Trinity Church Grounds



*The Vice Chair of Craven District Council*  
(Councillor Chris Rose)

**Civic Engagements**

During the period June 2022 and September 2022

**JUNE 2022**

**Sunday 26<sup>th</sup> June** – Armed Forces Day Flag Lowering Ceremony, Holy Trinity Church

**JULY 2022**

**Monday 18<sup>th</sup> July** – Chair's Civic Service, St Stephens Church

**AUGUST 2022**

**No Events.**

**SEPTEMBER 2022**

**Sunday 11<sup>th</sup> September** – Local Proclamation for King Charles III

**Tuesday 13<sup>th</sup> September** – Laying of floral tribute in memory of Her Majesty The Queen Elizabeth II, Holy Trinity Church Grounds

## COUNCIL MEETING

11 October 2022



## Recommendations for Confirmation

Report of the Democratic Services and Scrutiny Manager

Ward(s) affected: All

1. **Purpose of Report** – To present recommendations of Committees which require confirmation by Council.
2. **Recommendation** – To approve recommendations within the minutes reproduced in the appendices to this report.
3. **Report**
  - 3.1 In the current cycle of meetings Policy Committee and Audit and Governance Committee have made recommendations which require confirmation by Council. The recommendations are contained in the minutes, which are set out within the appendices to this report.

### Policy Committee

The Chairman of Policy Committee will present recommendations in respect of the following minutes:

**21 June 2022 – \*CONFIDENTIAL ITEM\***

\$POL.1192	Redevelopment of Former Council Depot Site, Langcliffe Quarry, Settle
------------	---

### Audit and Governance Committee

The Chair of Audit and Governance Committee will present recommendations in respect of the following minute:



## AGENDA ITEM 6

27 June 2022

AC.435	Amendments to Planning Scheme of Delegation
--------	---

3.2 Members requiring a copy of any of the reports associated with the above minutes are asked to contact the Democratic Services Team.

4. **Author of the Report** – Alice Fox, Democratic Services and Scrutiny Manager, Telephone (01756) 700600, E-mail: [afox@cravendc.gov.uk](mailto:afox@cravendc.gov.uk)

5. **Background documents** – None

6. **Appendices**

Appendix A	\$POL.1192	Redevelopment of Former Council Depot Site, Langcliffe Quarry, Settle
Appendix B	AC.435	Amendments to Planning Scheme of Delegation

Appendix A

## Exempt from Publication

\$POL.1192

### **Redevelopment of Former Council Depot Site, Langcliffe Quarry, Settle**

Appendix B

AC.435

## Amendments to Planning Scheme of Delegation

The Strategic Manager introduced the report, highlighting that the 7-day notice procedure, as explained in paragraphs 3.1 and 3.2, is unique to Craven District Council. It was reported that, in total, very few applications require this procedure, but that in 2021, 48% of all applications that went before the Committee were Councillor call-ins.

Members agreed that the 7-day notice was important and were content with the changes outlined in the report. It was noted that some Members felt that communications were often too slow and it was suggested that this should be done earlier. Members also suggested that the number of changed decisions in 2021/22 due to the 7-day notice process should be included when this report goes to Full Council.

**Resolved** – That, the Amendments to the Planning Scheme of Delegation are noted and recommended to Council for adoption.