



## SELECT COMMITTEE

Thursday, 20th October 2022 at 6.30pm

**Meeting to be held at Belle Vue Square Offices, Belle Vue Suite, Skipton**

**Committee Members:** The Chair (Councillor Staveley) and Councillors Brown, Harbron, Hull, Ireton, Jaquin, Lis, Mercer, Pighills, Shuttleworth, Solloway and Whitaker.

**Please note the following advice in advance of the meeting:**

Whilst there is no longer a legal requirement to wear a face covering or continue to social distance, please be considerate towards the wellbeing of others.

Anyone showing Covid symptoms or feeling unwell, are asked not to attend and in-person meeting, this is in the interest of general infection control. Further guidance can be found at <https://www.gov.uk/coronavirus>

### AGENDA

1. **Apologies for Absence** – To receive any apologies for absence.
2. **Minutes** – To confirm the minutes of the meeting held on 13 July 2022.
3. **Public Participation** – In the event that questions are received, the Chair will conduct the public participation session for a period of up to fifteen minutes. Where questions are asked, one related supplementary question may be permitted at the Chairman's discretion.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have on items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

**Note:** Declarations should be in the form of either:

- a “**disclosable pecuniary interest**” under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or
- an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

**Exception:** Where a member of the public has a right to speak at a meeting, a Member who has a disclosable pecuniary interest or an other interest and must leave the room, has the same

rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.

- 5. Select Committee Working Group Terms of Reference** – Report of the Democratic Services and Scrutiny Officer. Attached.

Purpose of Report – To set out the Terms of Reference for the Select Committee Working Group.

- 6. Select Committee Working Group Update and Discussion.**
- 7. Any Other Items** which the Chair decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.
- 8. Date and Time of Next Meeting** – Wednesday, 16 November 2022 at 6.30pm.

**Agenda Contact Officer:**

David Smith,  
Democratic Services and Scrutiny Officer  
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12<sup>th</sup> October 2022

# AGENDA ITEM 2

## SELECT COMMITTEE

13 July 2022

**Present** – The Chair (Councillor Staveley) and Councillors Brown, Hull, Jaquin, Lis, Pighills, Shuttleworth, Solloway, and Whitaker.

**Officers** – Senior Democratic Services Officer.

Start: 6.33pm

Finish: 7:03pm

### **Apologies for Absence –**

Apologies for absence were received from Councillors Ireton and Mercer.

### **Confirmation of Minutes –**

**Resolved** – That the minutes of the meeting held 8<sup>th</sup> June 2022 are signed and approved as a correct record.

### **Public Participation –**

There was no public participation.

### **Declarations of Interest –**

Whilst no declarations of interests were made, it was noted that Councillor Lis was the Craven District Council appointee to the YDNPA.

## Minutes for Report

### OS.481 Recommendation Tracking Update: Planning Enforcement

Further to Minute OS.478/21-22, the Senior Democratic Services Officer presented Members with a recommendation tracking update pertaining to planning enforcement. Councillor Lis, Chairman of Planning Committee and a member of the Planning Improvement Board stated that Craven compared well against the number of enforcement staff employed by nearby authorities. One full-time planning enforcement officer had been recruited and although proving difficult, it was still the intention to try and recruit another member of staff. Members queried why Craven received so many enforcement issues and wondered whether the conditions attached to planning applications weren't clear enough. It was suggested that it was essential that planning conditions were explicit and unambiguous so there was clarity for all concerned.

**Resolved** – That the report is accepted.

### OS.482 Review of the Impact of Tourism on the Craven District

The Select Committee Working Group presented their review of the impact of tourism on the Craven District. The review was conducted over six working group sessions, which had taken place between October 2021 and February 2022. A range of evidence both written and verbal had been received. Evidence was provided by parish councils, parish meetings,

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town councils, Welcome to Yorkshire, the Yorkshire Dales National Park Authority, emergency services and local businesses.

The Select Committee's report also included written comments in response to the review (Appendix A) from the Chief Executive of the Yorkshire Dales National Park Authority.

The Select Committee recognised that tourism impacted both positively and negatively on some parishes and their residents and noted that, going forwards, tourism had been changed due to the pandemic with rising visitor numbers and staycations.

In agreeing that tourism was very important to the Craven economy, Members discussed the need for sustainable transport, reducing littering and noise and they believed it was important that all relevant agencies worked together to develop plans for visitor management and mitigation of negative impacts on communities.

The report included nine recommendations that outlined the Working Group's expectations regarding a number of improvement measures:

1. To encourage Local Planning/Rating Authorities to consider in their future planning the impact of tourism on local infrastructures and communities in terms of viability and sustainability. To lobby central government where appropriate.
2. To request that the Yorkshire Dales National Park Authority review their no litter bins policy. This has a negative impact across the Dales and on adverse effect on parishes who have to provide extra litter bin capacity and recruit volunteers to mitigate the impact the policy has on their community.
3. To recommend a joint approach by all stakeholders to address the impact of parking in honeypot destinations by looking at improved traffic management. To include Highways, Yorkshire Dales National Park, Planning Policy, Parish Councils, Economic Development and the Police/PFCC in these discussions.
4. The Safety Advisory Group members to continue to consider their individual legislative powers, which help to control or mitigate large scale events.
5. For Democratic Services to circulate information on how a multi-agency partnership approach can be used to look at community issues, and as a model to address the negative impact that tourism has on residents.
6. For CDC to call upon the Yorkshire Dales National Park Authority to improve their engagement, communication, liaison and support with Parish Councils and communities who are negatively affected by their promotion activities. For example, intense visitor number at honeypot and other popular destinations, and large scale outdoor events.
7. For CDC to request greater on-site management by Yorkshire Dales National Park officers e.g. park rangers, to manage the large numbers of visitors at outdoor events and during key times when numbers are particularly high.
8. To request that Business Support, promote where possible, the recommendations of this report to stakeholders (e.g. business sector, charity sector, event organisers).

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9. For CDC to hand over to the new unitary authority the work that is already being done to promote greener travel plans and sustainable travel in the District. To continue to lobby for better public transport networks within the District.

The Committee thanked everyone who had contributed to the review and, it was

**Resolved –** That, the Working Group’s report and recommendations therein and set out above are adopted for reference to Policy Committee on 13 September 2022.

OS.483

### **Date and Time of Next Meeting**

Select Committee - Wednesday, 14 September 2022 at 6.30pm.

Chairman.



## Select Committee Working Group

### Working Arrangements of Skipton Magistrates Court

#### Terms of Reference

##### Introduction

1. At its June 2022 meeting, the Select Committee considered its work schedule for the 2022/23 municipal year. One of the key areas highlighted was the working arrangements of Skipton Magistrates Court, and a Working Group was established to investigate this.
2. The Working Group agreed to look at and review the working arrangements of Skipton Magistrates Court by inviting guests to help to clarify the current situation at Skipton Law Courts. The guests that were suggested included HMCTS, local law firms, North Yorkshire Police and Skipton Family and County Courts.

##### Scope of the review

3. The purpose of the review is to gain a better understanding of the working arrangements at Skipton Law Courts and, where appropriate, make recommendations on the following areas:
  - The current working arrangements of Skipton Magistrates Court.
  - Whether justice is being served locally.
  - How the Working Group can influence the current working arrangements at Skipton Law Courts if required.

##### Desired outcomes and measures of success

4. To make a decision on whether the current working arrangements of Skipton Magistrates Court meet the needs of the District's residents, and how Members can help to influence improvements to the service if necessary.

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5. It is important for the Select Committee to consider if the review has been successful in making a difference to local people. Some measures of success may be obvious and others may become apparent as the review progresses and further discussions take place.

### Timetable for the review

6. The review will take place over five sessions and it is anticipated that Working Group will conclude its business by February 2023.

### Submission of evidence and witnesses

7. Five meetings have been scheduled:

• <b>Session One</b> –	Fact Finding Meeting – <b>22 September 2022</b>
• <b>Session Two</b> –	Select Committee Meeting – <b>20 October 2022</b>
• <b>Session Three</b> –	Working Group Meeting – <b>November 2022</b>
• <b>Session Four</b> –	Working Group Meeting – <b>January 2023</b>
• <b>Session Five</b> –	Select Committee Meeting – <b>February 2023</b>

- **Session One** – Fact Finding Meeting – **22 September 2022** (establishing current working arrangements at Skipton Law Courts)
- **Session Two** – Select Committee Meeting – **20 October 2022** (agreeing Terms of Reference and further fact finding)
- **Session Three** – Working Group Meeting – **November 2022** (progress updates)
- **Session Four** – Working Group Meeting – **January 2023** (agree on recommendations to be presented to the Select Committee)
- **Session Five** – Select Committee Meeting – **February 2023** (sign off and finalise the Working Group's recommendations)

### Monitoring arrangements

8. Following completion of the review and agreement of recommendations, Members may request that the new Unitary Authority (North Yorkshire Council) monitors the working arrangements at Skipton Law Courts.