



## Craven District Council Job Description



**Job Role:** Swimming Teacher

**Section:** Craven Leisure

**Grade:** Scale 5

### **Job Purpose**

To deliver high energy, fun and engaging swimming lessons to a wide range of children and adults.

### **Job Description**

As a Swimazing Teacher you will need:

1. To plan swimming lessons in accordance with Swim England standards and expectations.
2. To ensure the safety of each of your swimmers.
3. To run your sessions in a way that swimmers are actively engaged throughout.
4. To be a positive role model.
5. To have great communication skills.
6. To treat all personal data with care in line with the GDPR Regulations.
7. To keep records of swimmers progress and achievements.
8. To work as part of the team to support and assist each other.
9. To be willing to attend training courses when identified through the personal development reviews
10. To assist in the delivery of the Schools learn to swim program where available.
11. Where trained help in the delivery of specialist sessions such as Swim fit, Rookie lifesaving, Synchro, water polo, Adult learn to swim and Hydro fit sessions
12. To maintain your rescue or pool lifeguard qualification.

**Supervised by:**

Operations Manager  
Head of Swimming  
Duty Manager

**Supervisory Responsibilities:**

None

**Contacts:**

Employees of Craven Leisure, Craven District Council, pupils and their parents, schoolteachers, clubs, customers, and members of the public

**Special Conditions:**

- You will be provided with a uniform which you will be expected to wear.
- This job has an inclusive pay rate to cover weekend and evening working as appropriate.

## Person Specification

### Swimming Teacher

Factors	Essential Or Desirable	How Identified
<p><b>Qualifications &amp; Training</b></p> <ul style="list-style-type: none"> <li>• Swim England or equivalent current teaching qualification.</li> <li>• First Aid at Work qualification</li> <li>• RLSS National Pool Lifeguard Certificate (or equivalent) <b>OR</b></li> <li>• Rescue Test for Teachers qualification</li> </ul>	<p>E</p> <p>D</p> <p>D</p> <p>E</p>	<p>Application</p> <p>Application</p> <p>Application</p> <p>Application</p>
<p><b>Experience and Knowledge</b></p> <ul style="list-style-type: none"> <li>• To have experience of teaching children at various levels of ability and confidence.</li> <li>• To have experience of planning creative sessions for a broad range of swimmers.</li> <li>• Of working within a team who supports and works together.</li> <li>• To have a good understanding of Health and Safety Principles and Procedures within a swimming pool environment.</li> <li>• Experience of dealing with the customers, answering questions, and establishing effective relationships.</li> </ul>	<p>E</p> <p>D</p> <p>D</p> <p>E</p> <p>D</p>	<p>Application/ Interview</p> <p>Application/ Interview</p> <p>Application/ Interview</p> <p>Application/ Interview</p> <p>Application/ Interview</p>

<b>Skills and Abilities</b> <ul style="list-style-type: none"> <li>• To be able to create a fun and engaging environment for all swimmers, with the focus being to achieve the best they are capable of.</li> <li>• To be creative, to find new ways to excite and wow the swimmers and parents.</li> <li>• To be committed to the principles of equal opportunity.</li> <li>• To have fantastic communication skills, to enable you to build strong relationships with colleagues, parents and swimmers.</li> <li>• To be comfortable in working independently using your own initiative.</li> <li>• To be flexible to work mornings, evenings and weekends dependant on business needs</li> </ul>		
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