

ORDINARY MEETING OF THE COUNCIL

**Belle Vue Square Offices, Belle Vue Suite, Skipton
Tuesday, 13 December 2022 at 6.30pm**

Please note the following advice in advance of the meeting:

Whilst there is no longer a legal requirement to wear a face covering or continue to social distance, please be considerate towards the wellbeing of others.

Anyone showing Covid symptoms or feeling unwell, are asked not to attend an in-person meeting, this is in the interest of general infection control. Further guidance can be found at: <https://www.gov.uk/coronavirus>

All Members of the Council are summoned to consider the following business

AGENDA

- 1. Apologies for Absence** – To receive any apologies for absence.
- 2. Minutes** – To confirm the minutes of the Extraordinary Council meeting held on 11 October 2022.
- 3. Public Participation** – In the event that questions are received, the Chairman will conduct the public participation session for a period of up to fifteen minutes. Where questions are asked, one related supplementary question may be permitted at the Chairman's discretion.
- 4. Declarations of Interest** – All Members are invited to declare at this point any interests they have on items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

Note: Declarations should be in the form of either:

- a **“disclosable pecuniary interest”** under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or

- an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

Exception: Where a member of the public has a right to speak at a meeting, a Member who has a disclosable pecuniary interest or an other interest and must leave the room, has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.

5. **Chair’s Announcements** – To receive an up-to-date list of civic engagements attended by the Chair.
6. **Recommendations for Confirmation** – Minutes containing recommendations for debate and confirmation by Council arising from Policy Committee held on 21 June, 25 October and 29 November 2022, and Statutory and Senior Officers’ Employment Committee held on 29 November 2022.
7. **Appointment of Parish Representatives to Standards Committee** – To appoint Parish Representatives to Standards Committee.
8. **Statement from the Leader of the Council** – The Leader of the Council will deliver his statement. When the statement has been made, Members will be invited to ask questions of the Leader.
9. **Statements from Lead Members, Chair of Committees and Council Representatives on Outside Bodies**
 - a. **Lead Members** – To receive an update from Lead Members.
 - b. **Chair of Select Committee** – The Chairman of Select Committee to report on the Committee’s work and answer any questions from Members.
 - c. **Chair of Other Committees** – This is an opportunity for Members of the Council to ask questions of the Chairmen of the Committees listed below on any current issues, or for those Chairmen to make a statement:
 - Audit and Governance Committee
 - Licensing Committee
 - Planning Committee
 - Standards Committee.
 - d. **Council Representatives on Outside Bodies** – To receive an update from Council representatives on Outside Bodies on key areas of work.
10. **General Question / Statement Time** – This is an opportunity for Members to raise awareness of issues that may be affecting their Ward, and are of general interest or importance, by making a statement or asking a question.

(Council Procedure Rule 11.4 covers the conduct of this item. A Member must give advance notice by noon on the day before the meeting to Democratic Services of any issue to be raised. The time limit for dealing with matters under this Rule is up

to 15 minutes in total, with no individual item taking more than 5 minutes. Timings may be varied at the Chairman's discretion.)

11. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.
12. **Date of Next Meeting** –Tuesday, 28 March 2023 at 6.30pm.

Agenda Contact Officer:

Alice Fox, Democratic Services and Scrutiny Manager

Tel: (01756) 700600

E-mail: afox@cravendc.gov.uk

Recording at Council Meetings: Recording is allowed at Council, Committee and Sub-Committee meetings which are open to the public, subject to

- (a) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (b) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

AGENDA ITEM 2

COUNCIL MEETING

11 October 2022

Present – The Chair (Councillor Myers) and Councillors Brockbank, Brown, Foster, Heseltine, Ireton, Jaquin, Lis, Madeley, Moorby, Morrell, Noland, Ogden, Place, Pighills, Pringle, Rose, Shuttleworth, Solloway, Staveley and Sutcliffe.

Officers – Chief Executive, Director of Services, Chief Finance Officer, Strategic Manager for Planning and Regeneration, Solicitor to the Council and Monitoring Officer, Solicitor to the Council and Deputy Monitoring Officer, Democratic Services and Scrutiny Manager and Democratic Services and Scrutiny Officer.

Start: 6.30pm

Finish: 7.15pm

Apologies for Absence – Apologies for absence were received from Councillors Barrett, Handley, Hull, Mercer, Metcalfe and Mulligan.

Minutes –

Resolved – That the minutes of the Council meeting held on 6 September 2022 were confirmed as a correct record.

Public Participation – There were no members of the public in attendance.

Declarations of Interest – There were no Declarations of Interest

CL.1286

CHAIR'S AND VICE-CHAIR'S ANNOUNCEMENTS

A list of engagements attended by the Chair and Vice-Chair was included within the agenda pack.

Councillor Myers asked Members to promote the Legacy Sub-Committee's scheme to formally recognise the good works of local groups, individuals, parishes and officers. Nomination forms can be found on the council's website and hard copies are also available. Please contact Democratic Services for more information.

Councillor Rose asked Members to visit the new exhibition at Skipton Town Hall "Every Leaf Speaks Bliss to Me: Emily, the moors, and the landscape of creative Craven". The exhibition has been launched to coincide with the new film based on the life of Emily Bronte, which recently premiered in Skipton.

CL.1287

RECOMMENDATIONS FOR CONFIRMATION

Recommendations of Policy Committee held on 21 June 2022 and Audit and Governance Committee held on 27 June 2022 were submitted.

For each minute, the motion was proposed and seconded "That the recommendations in the minute are confirmed".

AGENDA ITEM 2

- POL. \$1192 – Redevelopment of Former Council Depot Site, Langcliffe Quarry, Settle

Resolved – That the recommendations at Minute POL. \$1192 are confirmed.

- AC. 435 – Amendments to Planning Scheme of Delegation

Resolved – That the recommendations at Minute AC. 435 are confirmed.

CL. 1288

STATEMENT FROM THE LEADER OF THE COUNCIL

Councillor Foster explained that the structure of the new Unitary Authority is beginning to take shape. It is important that the Area Committees have a voice. Members were reminded about the Let's Talk campaign which is reaching out to communities and asking which topics are important to them. He encouraged everyone to promote the consultation and complete the online survey.

Members have approved an additional £30,000 to be added to the Ward Member Grant Schemes to support a warm spaces programme. Funding has also been awarded to SELFA to provide extra meals and food parcels during the winter months.

Councillor Solloway pointed out that the new authority may introduce licensing policies which could include taxis in Craven no longer requiring to install CCTV in their vehicles and taking away the 7-year-old maximum age of vehicles requirement. He is going to raise this at the next Licensing Committee. Councillor Moorby (Chair of Licensing) also expressed his concern, citing that CCTV is effective in protecting drivers and passengers.

Councillor Brown asked if Craven would be able to cope with more funding cuts once it becomes part of the new authority. Councillor Foster explained that even though Craven has a robust budget, the Government's funding cuts are a concern, and the priority will be to make sure that services aren't affected.

CL.1289

STATEMENT FROM LEAD MEMBERS, CHAIRMEN OF COMMITTEES AND COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Councillor Brockbank informed Members that the planning backlog is reducing, and officers will resume pre-planning application advice from November. The Local Government Association (LGA) have reported that the Planning Improvement Board has made good progress. Councillor Brockbank hopes that early involvement of Members in planning applications will continue with the new authority,

Councillor Moorby reported that the recycling rate for Qtr 1 has increased from the same period last year (42.4% compared to 40.69%). Contamination rates have decreased but are still more than the 9% target. To address this, new stickers are being placed on bins this month. Waste Management Services have relocated back to Engine Shed Lane without disruption to services and have successfully recruited drivers.

AGENDA ITEM 2

Councillor Staveley stated that the Impact of Tourism report was approved at the last Policy Committee. A Select Working Group has been established to look at the current arrangements at Skipton Law Courts, as there is a perception that local people are required to travel out of district to have their cases heard.

CL.1290 **GENERAL QUESTION / STATEMENT TIME**

Councillor Brown asked the Leader if he has been consulted on plans by North Yorkshire County Council to submit an in principle application to have part of North Yorkshire designated as an Investment Zone where normal UK standards on issues such as planning will not apply. The Leader explained that he was aware of the scheme and no sites from Craven will be submitted to Government. The Local Plan does not require an investment zone and they are more suited to other areas within North Yorkshire.

CL.1291 **ANY OTHER ITEMS**

There were no other items of business to consider.

CL.1292 **DATE AND TIME OF NEXT MEETING**

Tuesday, 13 December 2022 at 6.30pm.

Chairman



The Chairman of Craven District Council
(Councillor Simon Myers)

Civic Engagements

During the period June 2022 and December 2022

JUNE 2022

Sunday 5th June – Holy Trinity Church Platinum Jubilee Service

Thursday 16th June – High Sheriff of North Yorkshires Summers Drinks Party

Saturday 18th June – Dukes Waterloo Dinner

JULY 2022

Sunday 3rd July – Mayor of Ripon Installation

Friday 15th July – Great Yorkshire Show

Sunday 24th July – Selby Town Council Civic Event

Monday 25th July – Scarborough Borough Council Civic Luncheon

AUGUST 2022

Monday 1st August – Yorkshire Day Civic Celebration in Keighley

Thursday 11th August - Opening of Aireville Park's All-Weather Shade Sail

Friday 26th August – Eller Beck 21 1st Year Anniversary

SEPTEMBER 2022

Sunday 11th September – Holy Trinity Church Service for Her Majesty The Queen Elizabeth II

Sunday 11th September – Local Proclamation for King Charles III

Tuesday 13th September – Laying of floral tribute in memory of Her Majesty The Queen Elizabeth II, Holy Trinity Church Grounds

AGENDA ITEM 5

OCTOBER 2022

No Events.

NOVEMBER 2022

Sunday 13th November – Laying of Remembrance Day Wreath, Skipton
Remembrance Sunday Parade

DECEMBER 2022

Friday 2nd December – Funeral of Councillor Margaret Atkinson, Chair of NYCC



The Vice Chair of Craven District Council
(Councillor Chris Rose)

Civic Engagements

During the period June 2022 and December 2022

JUNE 2022

Sunday 26th June – Armed Forces Day Flag Lowering Ceremony, Holy Trinity Church

JULY 2022

Monday 18th July – Chair's Civic Service, St Stephens Church

AUGUST 2022

No Events.

SEPTEMBER 2022

Sunday 11th September – Local Proclamation for King Charles III

Tuesday 13th September – Laying of floral tribute in memory of Her Majesty The Queen Elizabeth II, Holy Trinity Church Grounds

OCTOBER 2022

No Events.

NOVEMBER 2022

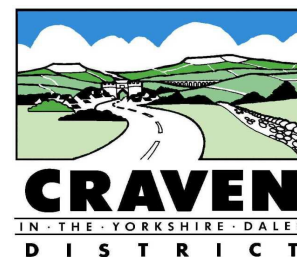
No Events.

DECEMBER 2022

Friday 2nd December - Unveiling of the Sculpture in South Street Plantation, Gargrave

COUNCIL MEETING

13 December 2022



Recommendations for Confirmation

Report of the Democratic Services and Scrutiny Manager

Ward(s) affected: All

1. **Purpose of Report** – To present recommendations of Committees which require confirmation by Council.
2. **Recommendation** – To approve recommendations within the minutes reproduced in the appendices to this report.
3. **Report**
 - 3.1 In the current cycle of meetings Policy Committee and Statutory and Senior Officers' Employment Committee have made recommendations which require confirmation by Council. The recommendations are contained in the minutes, which are set out within the appendices to this report.

Policy Committee

The Chair of Policy Committee will present recommendations in respect of the following minutes:

21 June 2022

POL.1191	Adoption of the Good Design Supplementary Planning Document and the Rural Workers' Dwellings Supplementary Planning Document
----------	--

25 October 2022

POL. 1201	Craven Community Investment Fund
-----------	----------------------------------

AGENDA ITEM 6

POL.1202	Redevelopment of Former Council Depot Site at Langcliffe Quarry
POL.1203	Adoption of the Green Infrastructure and Biodiversity Supplementary Planning Document and the Flood Risk and Water Management Supplementary Planning Document

29 November 2022

POL.1206	Craven Net Zero Affordable Housing Project
----------	--

Statutory and Senior Officers' Employment Committee

The Chair of Statutory and Senior Officers' Employment Committee will present recommendations in respect of the following minutes:

29 November 2022

SEC.25	Local Government Reorganisation – Head of Paid Service and Chief Executive
--------	--

- 3.2 Members requiring a copy of any of the reports associated with the above minutes are asked to contact the Democratic Services Team.
4. **Author of the Report** – Alice Fox, Democratic Services and Scrutiny Manager, Telephone (01756) 700600, E-mail: afox@cravenc.gov.uk
5. **Background documents** – None
6. **Appendices**

Appendix A	POL.1191	Adoption of the Good Design Supplementary Planning Document and the Rural Workers' Dwellings Supplementary Planning Document
Appendix B	POL.1201	Craven Community Investment Fund

AGENDA ITEM 6

Appendix C	POL.1202	Redevelopment of Former Council Depot Site at Langcliffe Quarry
Appendix D	POL.1203	Adoption of the Green Infrastructure and Biodiversity Supplementary Planning Document and the Flood Risk and Water Management Supplementary Planning Document
Appendix E	POL.1206	Craven Net Zero Affordable Housing Project
Appendix F	SEC.25	Local Government Reorganisation – Head of Paid Service and Chief Executive

Appendix A

POL.1191

ADOPTION OF THE GOOD DESIGN SUPPLEMENTARY PLANNING DOCUMENT AND THE RURAL WORKERS' DWELLINGS SUPPLEMENTARY PLANNING DOCUMENT

The Strategic Manager for Planning and Regeneration submitted a report presenting the final version of the Good Design Supplementary Planning Document and the Rural Workers' Dwellings Supplementary Planning Document (SPD) and other required documents following two, four week periods of consultation with the public and stakeholders during 2021 and 2022. The Craven Local Plan was adopted in November 2019 and the Council's Local Development Scheme 2020 update set out that a Good Design SPD would be prepared and adopted by the Council. The SPD's provided further guidance for development of specific sites, or on particular issues such as design as well as being used as a material consideration in planning decisions, though they were not part of the development plan.

Recommended – (1) That, the Good Design SPD and Rural Workers' Dwellings SPD set out at Appendices A and E respectively to this report is adopted.

(2) That, the Adoption Statements for the Good Design SPD and Rural Workers' Dwellings SPD set out at Appendices B and F respectively to this report is approved.

(3) That, Approval of the Consultation Statements for the Good Design SPD and the Rural Workers' Dwellings SPD set out at Appendices C and G respectively to this report is approved.

(4) That, the screening reports for the Strategic Environmental Assessment and Habitat Regulations Assessment on the Good Design

AGENDA ITEM 6

SPD and Rural Workers' Dwellings SPD set out at Appendices D and H respectively to this reports are approved.

(5) That, delegated authority is granted to the Strategic Manager for Planning and Regeneration to make any necessary minor amendments/corrections to the above documents, to publish them on the Council's website and inform those people and organisations who asked to be notified on the adoption of the SPDs.

Appendix B

POL.1201

CRAVEN COMMUNITY INVESTMENT FUND

The Chief Executive submitted a report seeking Members' approval to establish an endowment fund that would provide grants for the benefit of Craven's voluntary sector and communities in perpetuity. As a restricted fund, the area of the fund (Craven) would be enshrined in law and could not be affected by Local Government Reorganisation.

For a Craven investment fund to work, an initial investment from the Council would be required in order to generate enough interest to provide a grant pot similar to the current Craven District Council Ward Member Grant scheme of £30k. Based on a 5% return and taking into account costs an investment of £850,000 would be needed to provide £30k per annum in perpetuity. The investment of £850,000 including one-off set up costs of £2,500 would be met from earmarked reserves.

The main community fund management organisation in North Yorkshire was the Two Ridings Community Foundation. In order to provide Members with more details, the Foundation's Chief Executive, Chair of Finance and Investment Committees and Head of Finance and Operations gave a presentation to the Committee highlighted their experience and expertise in fund management and explained the philanthropic ethos of the organisation, enabling individuals, families, trusts and businesses to make targeted grant funding for specific purposes within a geographically defined area.

The representatives from Two Ridings Community Foundation emphasised the decision making process and identified some of the organisations, including North Yorkshire councils such as Harrogate and Selby they had as clients.

The Chief Executive's report set out how the fund would operate including the legal, finance and risk implications.

Members had an opportunity to ask questions of the officers from the Two Ridings Community Foundation before they left the meeting and after the ensuing debate it was,

RECOMMENDED – (1) That, an endowment fund to support Craven's communities is approved.

(2) That, £850,000 is invested from an appropriate reserve, to be determined by the Chief Finance Officer in consultation with the Lead Member for Finance, to make the initial investment into the endowment fund. In addition, allocate £2500 set out costs to be paid to the Two Ridings Community Foundation.

AGENDA ITEM 6

(3) That Two Ridings Community Foundation is appointed as the fund manager, subject to a satisfactory due diligence report to be agreed with the Chief Finance Officer and Chief Executive, in consultation with the Leader and Lead Member for Finance.

(4) That, the Chief Executive is authorised to enter into a funding agreement with the Two Ridings Community Foundation, subject to 2.3 above and Section 24 Direction approval.

Appendix C

POL.1202

REDEVELOPMENT OF FORMER COUNCIL DEPOT SITE, LANGCLIFFE QUARRY, SETTLE

The Director of Services submitted a report seeking Members' approval to dispose of an area of Council owned land at Langcliffe Quarry to the Yorkshire Dales National Park Authority (YDNPA). The site was a vacant former Council depot with derelict buildings and undeveloped vacant overgrown land in the south. Historically, the site was occupied with railway sidings associated with Craven Lime Works with a large quarry to the east. The sidings were replaced with a Council depot and a number of small buildings and the quarry acted as a refuse tip. By 2000 the landfill was not needed and the site was abandoned and was now in disrepair.

Craven District Council was currently developing the site in phases to create a purpose built rural enterprise centre as part of the Council's drive to promote growth of small enterprises. The only remaining undeveloped area and included within a planning approval is a depot building to be located on the upper level of the site and was earmarked at the outset as a potential site for the relocation of the Yorkshire Dales National Park ranger depot.

The Director of Services' report advised Members that the Council would not be developing that part of the site and Discussions had taken place with YDNP in relation to their acquisition of that parcel of land so that they could develop the ranger depot themselves.

Members noted that the Council had entered into a legally binding S106 agreement for the delivery of a 15-year Conservation Management Plan and delivery of the said plan presented financial expenditure implications for the Council. Many of the actions contained within the plan could be undertaken by YDNPA and it was proposed that the transfer of land to them would be mutually beneficial to both organisations.

Appendix A to the Director of Services' report contained details of the proposed works and costings and a robust legal agreement would be put in place as part of the land transfer and annual monitoring arrangements would occur to ensure the full costs value was delivered over the proposed 10-year period.

RECOMMENDED – (1) That, the disposal of an area of Council owned land outlined at Appendix B to the report now submitted, to the Yorkshire Dales

AGENDA ITEM 6

National Park Authority to develop as a ranger depot unit is approved.

(2) That, the equivalent value in conservation management plan action plan works to be undertaken by the Yorkshire Dales National Park Authority, at their officer time expense, in exchange for the land outlined at Appendix B at the report now submitted, is approved.

Appendix D

POL.1203

ADOPTION OF THE GREEN INFRASTRUCTURE AND BIODIVERSITY SUPPLEMENTARY PLANNING DOCUMENT AND THE FLOOD RISK AND WATER MANAGEMENT SUPPLEMENTARY PLANNING DOCUMENT

The Strategic Manager for Planning and Regeneration submitted a report presenting the final version of the Green Infrastructure and Biodiversity Supplementary Planning Document and the Flood Risk and Water Management Supplementary Planning Document and other required documents following two, four week periods of consultation with the public and stakeholders during 2022.

The supplementary planning documents added further detail to the policies in the adopted Craven Local Plan and provided auxiliary guidance for development on specific sites, or on issues such as design. In addition, supplementary planning documents were capable of being a material consideration in planning decisions, although not part of the development plan.

RECOMMENDED – (1) That, the Adoption of the Green Infrastructure and Biodiversity SPD and Flood Risk and Water Management SPD set out at Appendices A and E respectively to this report is approved.

(2) That, the Adoption Statements for the Green Infrastructure and Biodiversity SPD and Flood Risk and Water Management SPD set out at Appendices B and F respectively to this report are approved.

(3) That, the Consultation Statements for the Green Infrastructure and Biodiversity SPD and Flood Risk and Water Management SPD set out at Appendices C and G respectively to this report are approved.

(4) That, the screening reports for the Strategic Environmental Assessment and Habitat Regulations Assessment on the Green Infrastructure and Biodiversity SPD and Flood Risk and Water Management SPD set out at Appendices D and H respectively to this report are approved.

(5) That, delegated authority is granted to the Strategic Manager for Planning and Regeneration to make any necessary minor amendments/corrections to the above documents, to publish them on

AGENDA ITEM 6

the Council's website and inform those people and organisations who asked to be notified of the adoption of the SPDs.

Appendix E

POL.1206

CRAVEN NET ZERO AFFORDABLE HOUSING PROJECT

The Director of Services submitted a report presenting the Craven Net Zero Affordable Housing Project which was part of the York and North Yorkshire devolution deal. The report sought permission to purchase at least three empty dwellings which would then be retrofitted to a higher environmental standard and offered for use as affordable housing.

The intention was to identify the dwellings from various sources to ensure that different property types were purchased thereby allowing variation in the retrofit approach.

The budget for the project was £780k to purchase, retrofit and refurbish the properties and funding from the Department for Levelling Up, Housing and Communities was £400k for 2022/23 primarily to purchase the properties but the funding would be used flexibly for retrofitting and refurbishment if budget and timescales allowed. Craven's contribution would be £380k from ring-fenced funding in the Community Housing Fund (for the voluntary or compulsory purchase of empty homes by the Council), affordable housing commuted sums and sales proceeds from shared ownership sales, if applicable.

The objectives of the project were to reduce empty properties, increase the number of affordable homes, create low carbon dwellings and learning to understand which measures would have the greatest effect together with training and upskilling local people.

The project would run alongside Community Led – Retrofit Empty Homes Action Partnership that was agreed by Policy Committee on 4th October 2022. The year-long feasibility study would be shared across North Yorkshire and it would test the local supply chains and support the roll-out of successful components of the scheme across the North Yorkshire housing stock

RECOMMENDED – (1) That, the purchase of properties within Craven District for the purposes of retrofitting, refurbishing, and providing at least three affordable homes is approved.

(2) That, the delivery of the Craven Net Zero Affordable Housing Scheme and acceptance of a grant of £400,000 from the Department for Levelling Up, Housing and Communities (DLUHC) is approved.

(3) That, £380,000 of match funding for the Craven Net Zero Housing Project is approved.

(4) That, the Director of Services is authorised, in consultation with the Chief Finance Officer (S.151 Officer) and Solicitor to the Council (Monitoring Officer), to negotiate and enter into a funding agreement with DLUHC).

AGENDA ITEM 6

(5) That, the Director of Services is authorised, in consultation with the Chief Finance Officer (S.151 Officer) and Solicitor to the Council (Monitoring Officer), to agree the purchase of the dwellings.

Appendix F

SEC.25

LOCAL GOVERNMENT REORGANISATION – HEAD OF PAID SERVICE AND CHIEF EXECUTIVE

The Solicitor to the Council (Monitoring Officer) outlined the report, to seek approval to enter into a redundancy settlement agreement with the Council's Head of Paid Service and Chief Executive ("HoPS") in the context of Craven District Council being dissolved as a result of local government re-organisation and the post of the Council's HoPS ceasing to exist as of 1 April 2023. All Members and the Independent Persons confirmed that they had read the report.

The Solicitor to the Council (Monitoring Officer) asked Members to note that although the Business Case refers to a tripartite agreement, if North Yorkshire County Council did not agree the intention would still be for this Council to enter into the agreement.

Members noted the difficulties of the situation, in part, due to the difference of opinion between the Council and North Yorkshire County Council on the application of the Transfer of Undertakings (Protection of Employment) (TUPE) to the Chief Executive.

The Committee was advised that, it was understood, the other Districts (save one, for reasons not applicable to the Council) had or were in the process of taking a similar report through the appropriate approval process for their Council.

Members explored alternative options, in particular in respect of the payment in lieu of notice, however external legal advice was that the recommendations in the report set out the correct, pragmatic and proper approach. In addition, the S151 Officer confirmed that the figures represent the set formula in the Policy. No multiplier and no discretionary element is included in the redundancy figure. The s151 Officer further advised that he was satisfied it was the most cost effective way to resolve the matter.

Members agreed that a compromise was required to resolve the matter in a dignified, respectful manner and the proposal was the most cost effective (to the public purse) in the long run.

Members expressed their gratitude to the Chief Executive for his hard work for the Council, including the hard work currently being undertaken alongside his duties to the Council in supporting the new Authority by leading on the Locality Workstream and ongoing commitment to ensure a smooth handover to the new Authority.

The Independent Person, although not having voting rights on the Committee, took part in the debate and asked that it be noted that they had given the matter extensive consideration, explored the legal position, the pragmatic proposal and the practical implications of the situation. The Independent Persons were fully supportive of the Committee's position and agreed with the recommendations. The Chair thanked the

AGENDA ITEM 6

Independent Persons for their time, contribution to the debate and careful consideration of the matter.

Resolved to recommended to Council, that:

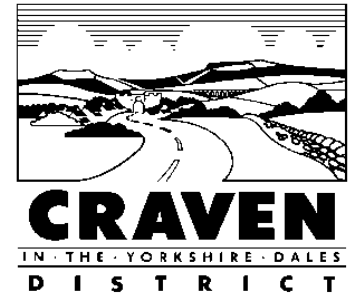
- 2.1 the proposed settlement terms set out at paragraph 3.15 of the report are approved
- 2.2 delegated authority is granted to the Solicitor to the Council (Monitoring Officer) to enter into a settlement agreement on the terms at 3.15 with the HoPS/Chief Executive.
- 2.3 delegated authority is granted to the Solicitor to the Council (Monitoring Officer) to amend the redundancy and payment in lieu of notice figures in the settlement agreement, in consultation with the Leader and s151 Officer, to correct any errors to a maximum of 10%

In reaching the recommendation the Committee noted

- 2.4 the analysis at Appendix A
- 2.5 the proposed payments are only those to which the HoPS/ Chief Executive is legally entitled and that the analysis (called the business case in the Council's policy) has been prepared for transparency reasons and the statutory guidance on the making and disclosure of Special Severance Payments by local authorities in England (SSP) has been considered.
- 2.5 a copy of the analysis at Appendix A has been provided to the Council's external auditors and North Yorkshire County Council.

ORDINARY COUNCIL MEETING – 13 December 2022

Appointment of Parish Representatives to Standards Committee



Report of the Solicitor to the Council (Monitoring Officer)

Ward(s) affected: All

- 1. Purpose of Report** – To appoint Parish Representatives to Standards Committee.
- 2. Recommendations** –
 - 2.1 Members are recommended to appoint the nominated Parish Councillors listed at paragraph 3.3 below as non-voting members of the Council's Standards Committee until 1 April 2023.
 - 2.2 Members are also recommended to appoint the Parish Councillor listed at paragraph 3.4 below as a non-voting member of the Council's Standards Committee until 1 April 2023.
- 3. Report**
 - 3.1 The membership of the Standards Committee is set out in Part 3 of the Council's Constitution. This states that the Committee will be composed of five District Councillors, three Independent Persons and four parish representatives (non-voting).
 - 3.2 The term of office of a number of parish representatives has recently ended and consequently, nominations were invited from the Parish and Town Councils across the District.
 - 3.3 Gargrave Parish Council have nominated Councillor Alan Sutcliffe and Long Preston Parish Council have nominated Councillor Rob Wood. Members are recommended to appoint Parish Councillors Sutcliffe and Wood to the Council's Standards Committee as non-voting members until 1 April 2023.
 - 3.4 Councillor Chris Hoskin, although not nominated by Gargrave Parish Council, was the only other eligible person to indicate an interest. As there are more vacancies than persons nominated by Parish Councils, Members may also wish to appoint Councillor Hoskin as a non-voting member of the Council's Standards Committee.
- 4. Financial and Value for Money Implications**

There are no financial implications arising from the content of this report.

5. Legal Implications

These are set out in the body of the report.

6. Contribution to Council Priorities

6.1 The promotion and maintenance of high standards of conduct by the elected and co-opted Members of Craven District will assist the Council in achieving its priorities.

6.2 **Impact on the declared Climate Emergency** – no implications for the declared Climate Emergency.

7. Risk Management

7.1 The risk to the Council in not having in place a robust local standards regime could damage its reputation for good governance and undermine public confidence in the Council.

7.2 **Chief Finance Officer (s151 Officer) Statement** – no additional comments.

7.3 **Monitoring Officer Statement** – the recommendation set out in the report is lawful and within the powers of the Council.

8. Equality Impact Analysis

The Council's Equality Impact Assessment procedure does not apply to this report as there are no changes to any policy.

9. Consultations with Others

Chair of Standards Committee.

10. Background Documents

None.

11. Appendices

None.

12. Author of the Report

Name: David Smith, Democratic Services and Scrutiny Officer

Telephone: 01756 700600

E-mail: dsmith@cravendc.gov.uk

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.