

MEETING OF COUNCIL

Skipton Town Hall

Thursday, 30 March 2023 at 6.00pm

Please note the following advice in advance of the meeting:

Whilst there is no longer a legal requirement to wear a face covering or continue to social distance, please be considerate towards the wellbeing of others.

Anyone showing Covid symptoms or feeling unwell, are asked not to attend an in-person meeting, this is in the interest of general infection control. Further guidance can be found at: <https://www.gov.uk/coronavirus>

Members of the Council are summoned to consider the following business

AGENDA

1. **Apologies for Absence** – To receive any apologies for absence.
2. **Minutes** – To confirm the minutes of the Extraordinary Council Meeting held on 7 February 2023.
3. **Public Participation** – In the event that questions are received, the Chair will conduct the public participation session for a period of up to fifteen minutes. Where questions are asked, one related supplementary question may be permitted at the Chair's discretion.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have on items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

Note: Declarations should be in the form of either:

- a **“disclosable pecuniary interest”** under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or

- an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

Exception: Where a member of the public has a right to speak at a meeting, a Member who has a disclosable pecuniary interest or an other interest and must leave the room, has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.

5. **Chair and Vice-Chair Announcements** – To receive an up-to-date list of civic engagements attended by the Chair and Vice-Chair.
6. **Recommendations for Confirmation** – Minutes containing recommendations for debate and confirmation by Council arising from Policy Committee held on 28 February 2023.
7. **Statement from the Leader of the Council** – The Leader of the Council will deliver his statement. When the statement has been made, Members will be invited to ask questions of the Leader.
8. **Statements from Lead Members, Chair of Committees and Council Representatives on Outside Bodies**
 - a. **Lead Members** – To receive an update from Lead Members.
 - b. **Chair of Select Committee** – The Chair of Select Committee to report on the Committee’s work and answer any questions from Members.
 - c. **Chair of Other Committees** – This is an opportunity for Members of the Council to ask questions of the Chair of the Committees listed below on any current issues, or for those Chair’s to make a statement:
 - Audit and Governance Committee
 - Licensing Committee
 - Planning Committee
 - Standards Committee.
 - d. **Council Representatives on Outside Bodies** – To receive an update from Council representatives on Outside Bodies on key areas of work.
9. **Statement from the Chair of the Council** - The Chair of the Council will deliver his statement. When the statement has been made, Members will be invited to ask questions of the Leader.
10. **General Question / Statement Time** – This is an opportunity for Members to raise awareness of issues that may be affecting their Ward, and are of general interest or importance, by making a statement or asking a question.

(Council Procedure Rule 11.4 covers the conduct of this item. A Member must give advance notice by noon on the day before the meeting to Democratic Services of any issue to be raised. The time limit for dealing with matters under this Rule is up

to 15 minutes in total, with no individual item taking more than 5 minutes. Timings may be varied at the Chair's discretion.)

11. **Legacy Awards and Appointments of Honorary Alderman and Freedom of the District**– To confirm the following:
 - **Legacy Awards** - Presentation of certificates
 - **Appointments of Honorary Alderman** – Presentation of scrolls
 - **Appointments of Freedom of the District** – Presentation of scrolls
12. **Handover of Civic Regalia** – A thank you to The Museum of North Craven Life and Craven Museum
13. **Any other items** which the Chair decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.
14. **End of Meeting**

Agenda Contact Officer:

Alice Fox, Democratic Services and Scrutiny Manager
Tel: (01756) 700600
E-mail: alice.fox@northyorks.gov.uk
22 March 2023

AGENDA ITEM 2

EXTRAORDINARY COUNCIL MEETING

7 February 2023

Present – The Chair (Councillor Myers) and Councillors Brockbank, Brown, Foster, Handley, Heseltine, Ireton, Jaquin, Lis, Madeley, Mercer, Metcalfe, Moorby, Noland, Ogden, Place, Pighills, Pringle, Rose, Solloway, Staveley and Sutcliffe.

Officers – Chief Executive, Director of Services, Chief Finance Officer, Solicitor to the Council and Monitoring Officer, Democratic Services and Scrutiny Manager, and Democratic Services and Scrutiny Officer.

Start: 6.30pm

Finish: 7.15pm

Apologies for Absence – Apologies for absence were received from Councillors Barrett, Harbron, Hull, Mulligan, Shuttleworth and Whitaker.

Minutes –

Resolved – That the minutes of the Council meeting held on 13 December 2022 were confirmed as a correct record.

Public Participation – There were no members of the public in attendance.

Declarations of Interest – The Chair declared an interest in the North Craven Building Preservation Trust.

CL.1301

DISPENSATION OF SIX MONTH RULE

All Members agreed that the dispensation of the six-month rule should be applied as outlined in the report. Councillors sent their best wishes to Councillor Whitaker.

Resolved – That the recommendation to approve a dispensation of the six-month rule for Councillor Whitaker is approved.

CL.1302

CIVIC REGALIA

The Chair left the room due to his declaration of interest in this agenda item. The Vice-Chair read out an email from Settle Town Council which confirmed that they welcomed the loan of the former Settle Rural District Council Chair's Chains and Craven District Council Vice-Chair's Badge to the Museum of North Craven Life in Settle.

There was some debate around whether the regalia should be available for use by parishes in the former Settle Rural District. The Leader proposed that the regalia be loaned to the Museum of North Craven Life, and parishes would approach them directly to request to borrow them for civic occasions. It would be at the Museum's discretion to consider the requests and ensure that appropriate insurance and risk assessments are in place.

AGENDA ITEM 2

Resolved –

- 1) That, the Council's civic regalia should be available on loan to the following museums:
 - Craven Museum (Craven Chair's Badge and Chain and Craven Chair's Consort Badge and Chain)
 - Museum of North Craven Life (Former Settle RDC Chair's Chain and Craven District Council Vice Chair's Badge)
- 2) That, it will be at the Museum of North Craven Life's discretion to consider any requests from parishes in the former Settle Rural District to borrow the regalia.

CL.1303

ANY OTHER ITEMS

There were no other items of business to consider.

CL.1304

DATE AND TIME OF NEXT MEETING

Final Council Meeting, Thursday 30 March 2023, Skipton Town Hall at 6.00pm

Chairman



The Chairman of Craven District Council

(Councillor Simon Myers)

Civic Engagements

During the period June 2022 and March 2023

JUNE 2022

Sunday 5th June – Holy Trinity Church Platinum Jubilee Service

Thursday 16th June – High Sheriff of North Yorkshires Summers Drinks Party

Saturday 18th June – Dukes Waterloo Dinner

JULY 2022

Sunday 3rd July – Mayor of Ripon Installation

Friday 15th July – Great Yorkshire Show

Sunday 24th July – Selby Town Council Civic Event

Monday 25th July – Scarborough Borough Council Civic Luncheon

AUGUST 2022

Monday 1st August – Yorkshire Day Civic Celebration in Keighley

Thursday 11th August - Opening of Aireville Park's All-Weather Shade Sail

Friday 26th August – Eller Beck 21 1st Year Anniversary

SEPTEMBER 2022

Sunday 11th September – Holy Trinity Church Service for Her Majesty The Queen Elizabeth II

Sunday 11th September – Local Proclamation for King Charles III

Tuesday 13th September – Laying of floral tribute in memory of Her Majesty The Queen Elizabeth II, Holy Trinity Church Grounds

OCTOBER 2022

Saturday 29th October – Official Opening of Settle Swimming Pool

NOVEMBER 2022

Sunday 13th November – Laying of Remembrance Day Wreath, Skipton Remembrance Sunday Parade

Sunday 20th November – Oakleaf Service at Ripon Cathedral

DECEMBER 2022

Friday 2nd December – Funeral of Councillor Margaret Atkinson, Chair of NYCC

Thursday 8th December – Opening of Craven Arts House

AGENDA ITEM 5

JANUARY 2023

Sunday 8th January – Plough Sunday Service at Ripon Cathedral

Wednesday 25th January -Langcliffe Quarry Enterprise Centre Official Opening

FEBRUARY 2023

Thursday 2nd February – Candlemass with the Mayor of Ripon

MARCH 2023

Thursday 2nd March - Freedom of Skipton Parade

Sunday 5th March – Mayor of Harrogate’s Civic Service

Tuesday 14th March – Burying of Time Capsule with Greatwood Community Primary School and Anchor Housing Skipton

Thursday 23rd March – RAF Menwith Hill Spring Reception

Saturday 25th March – Richmondshire District Council Chair’s Dinner

Sunday 26th March – Craven District Council Chair’s Civic Lunch, Skipton Town Hall



The Vice Chair of Craven District Council
(Councillor Chris Rose)

Civic Engagements

During the period June 2022 and March 2023

JUNE 2022

Sunday 26th June – Armed Forces Day Flag Lowering Ceremony, Holy Trinity Church

JULY 2022

Monday 18th July – Chair's Civic Service, St Stephens Church

AUGUST 2022

No Events.

SEPTEMBER 2022

Sunday 11th September – Local Proclamation for King Charles III

Tuesday 13th September – Laying of floral tribute in memory of Her Majesty The Queen Elizabeth 11, Holy Trinity Church Grounds

OCTOBER 2022

No Events.

NOVEMBER 2022

No Events.

DECEMBER 2022

Friday 2nd December - Unveiling of the Sculpture in South Street Plantation, Gargrave

JANUARY 2023

Wednesday 25th January -Langcliffe Quarry Enterprise Centre Official Opening

FEBRUARY 2023

No Events.

AGENDA ITEM 5

MARCH 2023

Thursday 2nd March – Freedom of Skipton Parade

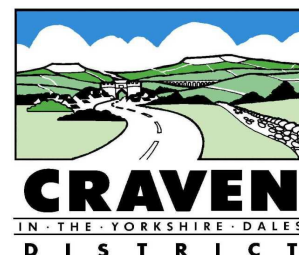
Tuesday 14th March – Burying of Time Capsule with Greatwood Community Primary School and Anchor Housing Skipton

Thursday 23rd March – RAF Menwith Hill Spring Reception

Sunday 26th March – Craven District Council Chair's Civic Lunch, Skipton Town Hall

COUNCIL MEETING

30 March 2023



Recommendations for Confirmation

Report of the Democratic Services and Scrutiny Manager

Ward(s) affected: All

1. **Purpose of Report** – To present recommendations of Committees which require confirmation by Council.
2. **Recommendation** – To approve recommendations within the minutes reproduced in the appendices to this report.
3. **Report**
- 3.1 In the current cycle of meetings Policy Committee have made recommendations which require confirmation by Council. The recommendations are contained in the minutes, which are set out within the appendices to this report.

Policy Committee

The Chair of Policy Committee will present recommendations in respect of the following minutes:

28 February 2023

POL.1216	Finalisation of the Craven Conservation Areas Assessment Project
----------	------------------------------------------------------------------

- 3.2 Members requiring a copy of any of the reports associated with the above minutes are asked to contact the Democratic Services Team.
4. **Author of the Report** – Alice Fox, Democratic Services and Scrutiny Manager, Telephone (01756) 700600, E-mail: alice.fox@northyorks.gov.uk
5. **Background documents** – None

6. Appendices

Appendix A	POL.1216	Finalisation of the Craven Conservation Areas Assessment Project
------------	----------	------------------------------------------------------------------

Appendix A

POL.1216

FINALISATION OF THE CRAVEN CONSERVATION AREAS ASSESSMENT PROJECT

The Director of Services presented for adoption, the final output of the Craven Conservation Areas Assessment Project. Conservation Areas were areas of special architectural or historic interest which were important to conserve for present and future generations.

So far, the Council had identified and designated 29 Conservation Areas within its planning jurisdiction and a number were in need of review. Furthermore, the historic settlements of Glusburn, High Bentham and Low Bentham had no designated Conservation Areas despite having areas of historic and architectural interest including significant industrial heritage.

Specialist consultants had been appointed to undertake an assessment project in a joint commission by the Council and Historic England. The project produced draft appraisals for 16 existing Conservation Areas and three potential new ones as mentioned in the previous paragraph. These were accepted into the Local Plan evidence base on 16th September 2016 but public consultation on the draft appraisals were put on hold pending adoption of the Craven Local Plan (November 2019) and took place from October to December 2019.

The draft documents from 2016 had been corrected, updated, expanded and enhanced. Public comments had been taken on board and the final documents produced by the Craven Conservation Areas Assessment Project (all dated February 2023) were set out in Appendix A to the report now submitted.

The Chief Executive advised Members that the new North Yorkshire Council had 5 years in which to produce a new Local Plan so it was very important that Craven's Local Plan was as up to date as possible and as strong as possible.

Recommended – (1) That, the final documents produced by the Craven Conservation Areas Assessment Project are accepted into the evidence base for use in the formulation of planning policies, the allocation of local plan sites and the determination of planning applications, as well as in other relevant council decisions, proposals and projects are adopted. These final documents are set out in Appendix A to the report now submitted and comprise: an Introduction; Conservation Area Appraisals for

AGENDA ITEM 6

Burton-in-Lonsdale, Carleton, Cononley, Cowling, Eastby, Embsay, Farnhill, Gargrave, Ingleton, Kildwick, Kildwick Grange, Lothersdale, Low Bradley, Sutton-in-Craven, Thornton-in-Craven and the Settle-Carlisle Railway (within the planning area of Craven District Council); and Appraisals of Proposed Conservation Areas for Glusburn, High Bentham and Low Bentham.

(2) That, the recommendations for new Conservation Areas at Glusburn, High Bentham and Low Bentham, extended Conservation Area boundaries at Carleton, Gargrave, Ingleton and Thornton-in-Craven, and combined Conservation Area boundaries at Farnhill and Kildwick, as set out in the relevant documents contained in Appendix A and described at (1) above are accepted.

(3) That officers are instructed to implement the recommendations of each Conservation Area Appraisal at the earliest opportunity, beginning with the designation of new Conservation Areas at Glusburn, High Bentham and Low Bentham, the designation of extended Conservation Area boundaries at Carleton, Gargrave, Ingleton and Thornton-in-Craven, and the combination of Conservation Area boundaries at Farnhill and Kildwick.

COUNCIL MEETING**30 March 2023**

**Legacy Awards and Appointments of
Honorary Alderman and Freedom of the
District**

Report of the Democratic Services and Scrutiny Manager**Ward(s) affected: All****1. Purpose of Report**

- 1.1. A report confirming the recipients of the Legacy Awards, Honorary Alderman status and Freedom of the District as recommended by the Legacy Sub-Committee and Appointment of Honorary Titles Committee and agreed at the last Extraordinary Council Meeting.

2. Recommendations

- 2.1 None.

3. Background

- 3.1 At the Extraordinary Council Meeting held on 7 February 2023, the Democratic Services and Scrutiny Manager submitted reports recommending recipients of the Legacy Awards, Honorary Alderman status and Freedom of the District. Members agreed the recommendations, and the names of recipients were exempt from the public until they had all been contacted and accepted their award.
- 3.2 It was agreed that the recipients would be invited to receive their award at the final Council Meeting on 30 March 2023.

4. Report

- 4.1 A total of 31 recipients will receive a Legacy Award certificate. Please see Appendix 1 for names of recipients.
- 4.2 A total of 8 Councillors will receive Honorary Alderman status (Councillors can only use the title once they step down from post). Please see Appendix 2 for names of recipients.

4.3 A total of 8 recipients will receive Freedom of the District status. Please see Appendix 3 for names of recipients.

5. Financial and Value for Money Implications

5.1 Costs associated with a reception for recipients will be met by the Chair's Expenses budget.

6. Legal Implications

6.1 There are no legal implications arising from this report.

7. Contribution to Council Priorities

8. Impact on the declared Climate Emergency

8.1 No impact.

9. Risk Management

9.1 Not relevant

10. Chief Finance Officer (s151 Officer) Statement

10.1 A Chief Finance Officer statement is not required for this report.

11. Monitoring Officer Statement

11.1 A Monitoring Officer statement is not required for this report.

12. Equality Impact Analysis

12.1 Not relevant.

13. Consultations with Others

13.1 Chief Executive, Solicitor to the Council and Monitoring Officer, Chief Finance Officer

14. Background Documents

14.1 There are no background documents

15. Appendices

15.1 Appendix 1 – Recipients of Legacy awards.

15.2 Appendix 2 – Recipients of the title of Honorary Alderman.

15.3 Appendix 3 – Recipients of the title of Freedom of the District.

16. Author of the Report

Alice Fox, Democratic Services and Scrutiny Manager
Tel: (01756) 700600
E-mail: alice.fox@northyorks.gov.uk

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

Legacy Awards

No.	Name
1	Anne Humphrey (Posthumous Award) – Volunteering activities in Horton
2	Anne Read – Settle Museum of North Craven Life
3	Bentham Playing Field Association
4	Carers' Resource
5	Craven Disability Forum
6	Jenny Hill, Charlotte Craig, Ted Westwood and Megan Hikes from the Craven District Council Cultural Services Team
7	Emma Pears - SELFA
8	Friends of Aireville Park
9	Gargrave Needs a Toilet (GNAT)
10	Gerald Townson – Bentham Line
11	Grassington Hub
12	Hellifield Beer Festival
13	Janet Benzie – Age UK (Long Preston)
14	PCSO Jayne Grace – North Yorkshire Police
15	Joanne Garnett - Previous long-serving officer of Craven District Council
16	Katie Peacock – Exclusively Inclusive
17	Low Carbon Craven Programme – Craven Property Services, Craven District Council
18	Margaret Airey – Giggleswick Parish Council
19	Michael Harrison – National League Rugby Union
20	Pat Taylor – Settle Area Swimming Pool
21	Ray Marfell – Scoff Cafe
22	Raymond Jones – Giggleswick Parish Council
23	Roger Beck – Sandylands Sports Centre / Craven Coulthurst Sports Trust
24	Rowena Harker Leader (Bunty) – Grassington Festival
25	Settle Stories Ltd
26	Skipton Juniors FC
27	The Healthy Lifestyle Team - Craven Leisure Centre, Craven District Council
28	Tom Slater (Posthumous Award) – Upper Wharfedale Cricket Club
29	Tony and Wendy Carroll - Giggleswick Litter-Picking Group
30	Upper Wharfedale Rural Watch Committee
31	WACA (Wharfedale, Airedale and Craven Alliance Primary Care Network) Covid Volunteer Workforce

Recipients of the Title of Honorary Alderman

	Councillor	Current Length of Service (years)	Previous Lengths of Service (years)	Total Length of Service (years)
1	Councillor Philip Barrett	24	6	30
2	Councillor Robert Heseltine	20	7, 16	43
3	Councillor David Ireton	25		25
4	Councillor Eric Jaquin	11	4, 6	21
5	Councillor Carl Lis	34		34
6	Councillor Stephen Place	26		26
7	Councillor Andrew Solloway	21		21
8	Councillor Alan Sutcliffe	13	7	20

Recipients of the Title of Freedom of the District

Name	Eminent Services Rendered
Bruce Dinsmore (Posthumous Award)	For eminent services and his dedication to sports development during his 18 years as Sports Development Office for Craven District Council. Bruce played an instrumental role in securing hundreds of thousands of pounds that have directly benefitted sports clubs and community groups in the District.
Roger Ingham MBE	For fundraising over £150,000 for local good causes over the last 30 years and for his services to sport development in the District.
Major Marie Hickman	For services and dedication to the Salvation Army and fundraising for the people of Skipton and Craven.
Cave Rescue Organisation	For mountain and cave rescue duties and assisting in incidents of a public service nature. Cave Rescue Organisation assist in over 100 incidents each year.
Upper Wharfedale Fell Rescue Association	For rescuing people and animals from the caves, mineshafts, fells and crags of Wharfedale, Nidderdale, Littondale and Mid-Airedale.
Skipton Rotary Club	For dedicated involvement with community and environmental projects around Craven and distribution of grants to deserving young people, local charities, clubs & organisations.
Rotary Club of Skipton Craven	For dedication and support to the community in Skipton and surrounding villages, both in terms of community activities and fundraising in support of local charities.
Soroptimist International – Skipton-in- Craven	For services to improving the lives of Craven women and girls through service projects, fundraising and advocacy.