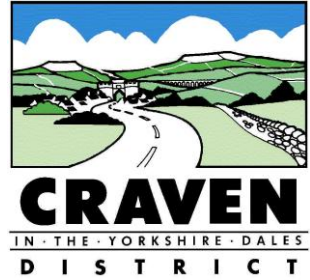


Office Use:

**APPLICATION FOR REGISTRATION AS A  
SCRAP METAL DEALER**



**SCRAP METAL DEALERS ACT 1964**

To: Environmental Protection, Craven District Council, 1 Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ

In accordance with the provisions of Section 1 of the above Act  
I/We hereby make application for registration as a scrap metal dealer.

**PLEASE COMPLETE ALL SECTIONS IN BLOCK CAPITALS**

1. Full name of dealer \_\_\_\_\_
2. Date of birth of dealer \_\_\_\_\_
3. Usual place of residence \_\_\_\_\_

OR

4. If a body corporate, address of registered office \_\_\_\_\_  
\_\_\_\_\_
5. Give the address of all premises within the Craven District Council area which are occupied by you as a scrap metal store (If NONE - state NONE)  
\_\_\_\_\_  
\_\_\_\_\_
6. If no place is occupied by you as a scrap metal store give address of any place in the Craven District area which is occupied by you wholly or partly for the purposes of your scrap metal dealers business (If NONE - state NONE)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. (a) Do you carry on, or propose to carry on the business of an itinerant collector?  
(Please see notes 5 & 6 overleaf) \_\_\_\_\_
- (b) If the answer to (a) above is yes, do you wish to apply for an exemption Order from the need to keep certain records as provided by Section 3 of the Act? (See note 6 overleaf) \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**CRAVEN DISTRICT COUNCIL**  
**SCRAP METAL DEALERS – NOTES (to be retained by applicant)**

1. "Scrap metal store" means a place where scrap metal is received or kept in the course of the business of a scrap metal dealer.
  2. If any event occurs which involves alteration of these particulars, or if the applicant ceases to carry on business as a scrap metal dealer at premises within the Craven district, twenty-eight days notice of the intended change must be given in writing to Environmental Protection, 1 Belle Vue Square, Broughton Road, Skipton, BD23 1FJ
  3. No person shall carry on the business of a scrap metal dealer unless registered in the approved manner with the local authority of that area. A dealer must register with each local authority in which he resides, has a registered office, or carries on business as a scrap metal dealer.
  4. A person shall be treated as carrying on business in an area if he has his usual place of residence in that area, notwithstanding the fact that no premises in that area are occupied by him as a scrap metal dealer.
  5. "Itinerant Collector" means a person regularly engaged in collecting waste materials and old, broken, worn out or defaced articles by means of visits from house to house.
  6. A registered scrap metal dealer may, under section 3 of the Act, provided that he satisfies the local authority that he carries on or proposes to carry business as a scrap metal dealer as part of the business of an itinerant collector, and not otherwise, apply to the local authority for an Order to be made directing that he shall be exempt from keeping certain records required under Section 2 of the Act and shall instead be subject to the following requirements:-
    - a) that, on the sale by him of any scrap metal, he shall obtain from the purchaser a receipt showing the weight of the scrap metal comprised in the sale and the aggregate price at which it is sold; and
    - b) that he shall keep every such receipt as he is required to obtain under (a) above until the end of the period of two years beginning with the day on which the receipt is obtained, in such a way as to be able to produce it on demand to any authorised person.
- All applications for exemption must be investigated by North Yorkshire Police and therefore some delay will occur before an Order can be made if the application is successful.
7. This registration will cease to be effective at the end of a period of three years unless application is made to the local authority for registration to be continued for a further period of three years.
  8. Any person who carries on business as a scrap metal dealer without being registered or fails to notify any change in the particulars of registration shall be liable to a fine. Any dealer who fails to give notice to a local authority of cessation of business as a scrap metal dealer shall be liable to a fine.