



Building Control Services

Craven District Council

1 Belle Vue Square

Broughton Road

SKIPTON

BD23 1FJ

Tel: 01756 706458

NOTICE OF INTENTION TO ERECT AN EXEMPT BUILDING

Building Regulations Number:

This form is to be filled in by the person who intends to carry out building work, or their agent. If the form is unfamiliar please read the notes on the reverse side or consult the office indicated above. Please type or use block capitals.

1 Applicant's details

Name: _____ Email: _____

Address: _____

Postcode: _____ Tel No: _____ Fax No: _____

2 Agent's details (if applicable – please note: If an Agent is stated any correspondence will be forwarded to them)

Name: _____ Email: _____

Address: _____

Postcode: _____ Tel No: _____ Fax No: _____

3 Location of building to which work relates

Address: _____

Post Code: _____ Tel No: _____

4 Type of exempt building
Please indicate the type of building to be erected and proposed internal floor area

	TYPE OF BUILDING	M ²
DETACHED GARAGE	<input type="checkbox"/>	
GARDEN SHED	<input type="checkbox"/>	
GREENHOUSE	<input type="checkbox"/>	
CONSERVATORY	<input type="checkbox"/>	
PORCH	<input type="checkbox"/>	
CARPORT or COVERED WAY	<input type="checkbox"/>	
COMMERCIAL GREENHOUSE	<input type="checkbox"/>	
AGRICULTURAL BUILDING	<input type="checkbox"/>	
BUILDING FOR HOUSING ANIMALS	<input type="checkbox"/>	

6 Additional Information:

7 Statement This notice is given in relation to the building work as described.

Name: _____ Signature: _____ Date: _____



See the notes for guidance overleaf



INVESTOR IN PEOPLE

NOTES FOR GUIDANCE

To be classified as a structure that is exempt the requirements of the Building Regulations must be met: -

For a DETACHED GARAGE or a GARDEN SHED or a GREENHOUSE

To be exempt the building must comply with the following details: -

1. Be wholly detached
2. Not be used for sleeping accommodation
3. Not to exceed 15 square metres in floor area or
4. Not to be more than 30 square metres and
- 5a. Be sited at least one metre from any boundary to the property or
- 5b. Be constructed substantially of non-combustible material

For a CONSERVATORY or a PORCH or a CARPORT or COVERED WAY

To be exempt the building must comply with the following details: -

1. The extension is at ground level
2. The extension is a conservatory, porch, covered way or a carport open on a least two sides. *Conservatory means that the building has walls and a roof substantially glazed with a transparent or translucent material (i.e. roof 75%, walls 50% glazing). The conservatory/porch must be separated from the existing property by a wall/door or glazed screen.*
3. The extension does not exceed 30 sq metres floor area
4. Any glazing complies with Part N of the Building Regulations (safety glazing)
5. The proposal does not affect an existing means of escape in case of fire from the existing property such as means of escape windows and does not interfere with access ramps or level access into a dwelling.

6. The extension will incorporate the appropriate Radon protective measures for Craven District.

For a COMMERCIAL GREENHOUSE or an AGRICULTURAL BUILDING or a BUILDING FOR HOUSING ANIMALS

To be exempt the building must comply with the following details: -

1. No part of the building to be used as a dwelling.
2. The building will be sited 1.5 x the height of the building from any building containing sleeping accommodation.
3. The building is provided with fire exits such that no point in the building is more than 30 metres from an exit.
4. If the building is a greenhouse or agricultural building it is not used for retailing, packing or exhibiting.

The Requirements of Part P Electrical Safety Regulations apply to:

- a. any greenhouse
- b. any small detached building falling within class VI in Schedule 2; and
- c. any extension of a building falling within class VII in Schedule 2,

which in any case receives its electricity from a source shared with or located inside a dwelling.

Further Information

This form will not constitute any planning permission, for which separate enquiries are necessary.

Also it is the property owners and contractors responsibility to assess the proximity of any proposal to public sewers, gas, electrics and the water, telephone and any other services, and obtaining any necessary building over agreements and easement agreements, etc.

You may need to consult your neighbours in accordance with the Party Wall Act.

Please visit our website or call into the office for additional information about the Building Regulations.