

Craven District Council



Proposed Submission Draft

Statement of Consultation

**As required by Regulation 22 (1) (c) of The Town and
Country Planning (Local Planning) (England)
Regulations 2012**

Publication Draft Craven Local Plan

Approved by Full Council on 19th December 2017

Regulation 19 Draft Document for Publication

2nd January 2018 to 13th February 2018

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1. INTRODUCTION

Purpose of this document

1.1 This Statement of Consultation explains how Craven District Council has undertaken consultation to produce the Craven Local Plan 2012-2032, which covers the area of Craven that falls outside the Yorkshire Dales National Park. It explains how on-going consultation and engagement has shaped the Local Plan. It complements the separate Statement of Community Involvement which the Authority has prepared and is currently updating and revising.

Regulatory Context for Consultation and Engagement

1.2 This Statement of consultation forms one of the proposed submission documents referred to in Regulations 17, 19 & 22 of The Town and Country Planning (Local Planning) (England) Regulations 2012 and has been prepared under these regulations. Regulation 22 (1)(c) 2012 require that a statement of consultation, including the following information, be submitted alongside the development plan documents:

- which bodies and persons the local planning authority invited to make representations under Regulation 18;
- how those bodies and persons were invited to make representations under Regulation 18
- a summary of the main issues raised by any representations made pursuant to Regulation 18;
- how any representations were made pursuant to Regulation 18 have been taken into account;
- if representations were made pursuant to Regulation 20, the number of representations made and a summary of the main issues raised in those representations;
- if no representations were made in Regulation 20, that no such representations were made;

1.3 This document will be updated to provide information on the representations made on the soundness and legal compliance of the Craven Local Plan (2012-2032) Publication version, January 2018, in accordance with Regulation 22 (1) (v) (vi).

1.4 At the outset it is also considered pertinent to note that consultation has been undertaken within the guidance of National Planning Policy Framework (NPPF) that stipulates that early and meaningful engagement and collaboration with neighbourhoods, local organisations and businesses is essential. NPPF also specifies that a wide section of the community should be proactively engaged, so that Local Plans, as far as possible, reflect a collective vision and a set of agreed priorities for the sustainable development of the area.

Duty to Cooperate

1.5 This statement of consultation provides a record of the stages of consultation that has been carried out on the Local Plan. However, the Council also has a duty to cooperate with other local planning authorities and other prescribed bodies in the formulation of development plan

documents. This ‘duty to co-operate’ is a requirement of Section 33A of the Planning and Compulsory Purchase Act 2004, as inserted by the Localism Act 2011.

- 1.6 Full details of how the Council has engaged with those bodies through the Councils supporting Duty to Cooperate Statement will be provided on the Planning Policy Webpages at Publication of the local plan.

2. MOVING FROM A CORE STRATEGY TO A LOCAL PLAN

- 2.1 The adopted Local Plan for Craven District (outside the Yorkshire Dales National Park) was adopted in 1999. A new plan was originally prepared as a Core Strategy from 2004, which was part of the Local Development Framework (LDF), however with the requirements set out in the Localism Act (2011) and the revocation of Regional Spatial Strategies (locally, the Regional Spatial Strategy for Yorkshire and the Humber) in 2010, the Council made a decision to produce a new Local Plan at a meeting of Craven Spatial Planning Sub Committee on 3rd October 2011. Details of this decision can be view [here](#). The draft Core Strategy was not completed or adopted. Work on the new Craven Local Plan commenced in 2012.
- 2.2 The new Craven Local Plan uses evidence and consultation undertaken on the draft Core Strategy to inform initial ideas on issues and options for the early stages of the Local Plan, as well as new and updated evidence produced specifically for the new Local Plan, notably to meet the requirements of the National Planning Policy Framework (NPPF) and Planning Practice Guidance (PPG).
- 2.3 This document explains consultation carried out in line with The Town and Country Planning (Local Planning) (England) Regulations 2012 and shows how the local plan has evolved throughout its preparation in response to input from all stakeholders during public engagement and consultation.

3. OVERVIEW OF CONSULTATION

Statement of Community Involvement and Local Development Scheme

- 3.1 The Council’s approach as to how and when it will consult with the community, and key stakeholders, in the preparation of the Local Plan and planning applications is set out in the Council’s Statement of Community Involvement. This is in line with section 18 & 19 (3) of the Planning and Compulsory Purchase Act 2004. The Council’s first SCI was formally adopted in June 2006. An updated SCI is currently being prepared. The updated SCI is required to address changes to the planning system that have occurred in response to the introduction of new government legislation and guidance including The Localism Act 2011, updated Town and Country and Neighbourhood Planning Regulations 2012, the National Planning Policy Framework (NPPF) and the National Planning Practice Guidance (NPPG). The principles of community participation are essential to the creation of a successful local plan and opportunities to participate will be provided whenever and wherever possible.

- 3.2 The Council's local plan timetable, or 'local development scheme' (LDS), sets out what local plan documents are to be prepared and when they are to be prepared. Once adopted, these new local plan documents will replace the current local plan, which was adopted in 1999. The current local plan timetable was brought into effect on 5th June 2017. This timetable is currently being updated. The most up to date version of the LDS and previous timetables can be viewed [here](#).

Consultation stages undertaken

- 3.3 In line with the Council's commitment to early and meaningful community engagement, extensive public consultation has been carried out throughout preparation of the draft Craven Local Plan with its communities and other stakeholders (including developers, landowners and infrastructure providers) to gather people's opinions and raise awareness of its planning documents.
- 3.4 Preparation of the Craven Local Plan commenced in 2012. The key stages of consultation that have been carried out are summarised below and in table 1:

Table 1: Craven Local Plan Consultation Stages

Consultation Stage	Document/Event	Date
Preparation of the Local Plan: Regulation 18	Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure	5 th – 14 th September 2012
Preparation of the Local Plan: Regulation 18	Community engagement drop in events relating to the amount and location of future housing and business development	24 th June to 26 th July 2013
Preparation of the Local Plan: Regulation 18	Public consultation on first draft of Craven Local Plan	22nd September to 3rd November 2014
Preparation of the Local Plan: Regulation 18	Public consultation on the second draft Craven Local Plan	5 th April – 31 May 2016
Preparation of the Local Plan : Regulation 18	Public consultation on the third draft pre-publication Craven Local Plan	19 th June – 31st July 2017

- 3.5 The outcome of each consultation stage for the Local Plan has been reported to the Council's Spatial Planning Sub Committee and Policy Committee. Details of all Local Plan consultation stages from 2012 are detailed on the Council's Local Plan webpage which can be accessed [here](#). Details of committee reports relating to the Local Plan preparation can be accessed [here](#). Where this statement is being read in hard copy, please refer to the Planning Policy and the Council and Democracy sections of the CDC website.

Who Has Been Involved

- 3.5 The Council has developed a comprehensive local plan consultation database which includes specific and general bodies and individuals for consultation purposes (as detailed in Regulation

2 of The Town and Country Planning (Local Planning) (England) Regulations 2012). The local plan consultation database was created as an Access database in 2006, where individuals/organisations made a request to the Council to be kept informed of the Plan and to be added to the database (or alternatively asking to be removed from the database). In December 2013 the Planning Policy Team notified all individuals and organisations on the Access database that the Council was moving to the use of Mailchimp to run its local plan consultation database. In addition, information relating to this change was publicised on the Council's Planning Policy webpage. Individuals and organisations on the Access database were asked to sign themselves up to the new database via Mailchimp. Appendix 1 sets out the text that was published on the Planning Policy webpages together with letters sent out inviting individuals and organisations to sign up to the new database, via Mailchimp. At the same time the Planning Policy Team registered all specific consultation bodies to the new local plan consultation database. Since the April – May 2016 local plan consultation all acknowledgment emails and letters sent following receipt of comments received during a local plan consultation have included the invitation to individuals/organisations to sign up to the new local plan consultation database. The local plan database has grown significantly as the Plan has developed. The [Planning Policy News](#) web page on the Council's website allows individuals and organisations to submit their details and be entered onto the new local plan consultation database at any time.

- 3.6 The current local plan consultee database contains approximately 700 contacts. Appendix 2 lists the organisations that are registered on the Local Plan consultation database. This list also includes the number of individuals registered on the database. Appendix 2 groups the consultees into categories in accordance with regulation 2 of The Town and Country Planning (Local Planning) (England) Regulations 2012.
- 3.7 As a matter of course, at the start of any consultation activity, all contacts within the local plan consultee database were notified of the consultations by either postal or electronic mailshot which set out:
 - Which element of the Local Plan the consultation related to;
 - The duration of consultation (including start/end dates);
 - How consultees could find out more information either on the Council website or where documents were available to view in hardcopy such as council offices and libraries;
 - How consultees could access the Council's feedback form to be used in each consultation;
 - Contact details for the planning team and times, dates, and locations for drop in session if this was applicable.
- 3.8 In addition the Craven Housing Employment Market Partnership (CHEMP) was created in 2007 with the aim of informing the Council's Strategic Housing Market Assessment (SHMA) to support the Core Strategy at that time. In creating CHEMP, the aim was to tap into the knowledge and information from the private sector, in order to prepare a robust SHMA. A wide range of bodies from the development industry were invited to attend CHEMP and many of them were already linked to the LSP (Local Sustainable Partnership) at that time.

The Consultation Methods Used

3.9 Throughout the Plan preparation process, the Council has made extensive efforts to engage with relevant agencies and the local community in the formulation and refinement of the policies and proposals in the Plan. At each stage, the Council has adhered to the standards for consultation set out within its adopted Statement of Community Involvement (SCI) as well as those set by legislation and guidance. The techniques used by the Council have been tailored to maximise both the number of people and organisations engaged but also the nature of the information sought for that particular stage of the Plan. For example, during the early stages of engagement and consultation on the draft Local Plan in 2012 and 2013 a key objective from the engagement was to gather ideas and thoughts as to the key issues relating to planning future housing and business development and potential solutions proposed. As the Plan has advanced towards the first, second and third drafts the emphasis of the consultations has focused around generating feedback to the specific policies and proposals.

3.9 Throughout each engagement period, the Council has consistently sought to implement a range of methods. Such techniques have included:

- Copies of all documents have been made available at Council premises and libraries.
- Copies of all documents including previous versions of the development plan documents and the accompanying evidence base is available to view on the Craven District Council website.
- The use of Mailchimp to inform those consultees who are registered on the local plan consultation database of Local Plan consultations.
- The Planning Policy Team has been available to offer advice and assistance in person, over the telephone and in writing.
- Using social media, electronic banners at Skipton Town Hall and Belle Vue Square Council reception; and the local press to provide reminders of consultations throughout each consultation period i.e. the Councils facebook and twitter services.
- Sending direct notifications to those on the Council's Local Plan consultee database to publicise consultations and explain how to get involved.
- Staffed exhibitions and drop in events, ensuring those events have been accessible to all and held at times that maximise the ability for people to attend. Upon direct request, we have attended specific meetings with interest groups and/or local organisations.
- The issuing of press releases to local newspapers, such as The Craven Herald (see appendix 3 for list of local newspapers/media contacts the Council send press releases to.)
- The Planning Focus newsletter, prepared by the Planning Policy Team has been published at points throughout preparation of the draft Local Plan. Copies of Planning Focus including details of consultation of the draft Local Plan are set out at appendix 4.
- Articles relating to draft Local Plan have also been published in the Council's internal publication; Core Brief.
- A document titled "Consultation Information" was published during consultation of the second and third draft Local Plan in line with the Council's Community Engagement Strategy 2010-2013. (see appendix 4)
- Briefing elected members– not withstanding their formal constitutional role to approve plans, ward councillors are also community advocates and will invariably be the first port of

call for local residents. Member briefings have been held with the aim of increasing awareness of the Plan and the process involved.

- 3.10 For the Publication Local Plan, a guidance note (Appendix 5: Representation Guidance Notes) has been produced to assist in the submission of representation regarding the 'soundness' and 'legality of the Local Plan.

4. REGULATION 18 CONSULTATION ENGAGEMENT

- 4.1 The following section outlines the details of all consultation/engagement undertaken during the preparation of the Local Plan under Regulation 18 i.e. all drafts of the Plan consulted upon prior to the formal Publication of the Craven Local Plan including the issues raised from the consultations and how policy has been developed throughout this process as a consequence of that engagement.

Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure (5th – 14th September 2012)

- 4.2 The aim of these workshops was to discuss issues around and options for a spatial strategy, a housing figure and an approach to allocations, policies and neighbourhood planning. Between 5th & 14th of September 2012, Craven District Council hosted four participatory workshops to begin the process of "Shaping a Spatial Strategy and Housing Figure" for a new local plan. This was the first time such events had taken place, reflecting the Council's determination to make the best of opportunities offered by the Government's localism agenda.

Who was invited to make representations under Regulation 18?

- 4.3 All parish and town councils within the local plan area were invited to attend the workshops. Members of the Craven Housing Employment Partnership (CHEMP) were also invited to an additional workshop in Skipton on the 14th September 2012. Appendix 4 sets out copies of letters sent out inviting attendees to these workshops.

How were representations invited under Regulation 18?

- 4.4 Four parish workshops were held in Ingleton, Settle and Skipton. Participants worked in groups to complete three exercises, in which they discussed how many new homes Craven might require in the future, where they might be built and how Neighbourhood Planning might fit in.
- 4.5 A total of 23 participants came to the parish workshops held in Ingleton, Settle and Skipton; and a total of 25 participants attended the stakeholder workshop also held in Skipton. A total of eight groups completed 24 exercise sheets, which formed a unique and invaluable planning resource.
- 4.6 All of the comments received during these consultations were used to develop the first draft of the Local Plan.

Summary of the key issues raised in representations

Housing Target

- 4.7 In general, workshop groups recognised that it would be difficult to justify a housing target of below 160 new homes per year. Plus, getting the right kind of housing development is important, too, not just the number. The workshop group also felt that homes need to be more affordable. Parishes felt a target of 160 per year would be about right, so long as additional “windfall” development isn’t allowed to boost this figure significantly; whereas other stakeholders felt benefits could come with a higher figure.

Settlement Strategy

- 4.8 Groups generally agreed with the idea that the needs of three distinctive “sub - areas” (in the northern, middle and southern parts of Craven) should guide the local plan strategy, but that land for new homes should be allocated in more settlements, not just the biggest. A more dispersed distribution was not felt to be necessarily less sustainable and nobody argued for a more concentrated distribution.

Neighbourhood Plans

- 4.9 The general view on the potential role of Neighbourhood Plans was that they aren’t a viable option and can’t be relied upon to provide the new homes villages may need. Local plan policies should address design, housing mix and green infrastructure, to reflect local characteristics, and windfall development should be closely managed. Policies should also address development in villages, including exception sites.
- 4.10 The following background documents were published on the council’s New Local Plan webpage.
- Shaping a Spatial Strategy and Housing Figure Discussion Paper (August 2012)
 - Towards a Locally Determined Housing Target Background Paper (July 2012)

These documents can be viewed [here](#)

- 4.11 A workshop bulletin was produced following the workshops. This is also available on the Council’s new local plan webpage [here](#)

How were representations taken into account?

- 4.12 On the 8th October 2012 the Council's Spatial Planning Sub-Committee (CSPSC) considered stakeholder feedback from the September workshops. This feedback was then used to guide further work by the Planning Policy Team relating to the Local Plan spatial strategy. The stakeholder feedback was published on the Council’s new local plan webpage, at that time and can be viewed [here](#)
- 4.13 Following on from the workshops and consideration of feedback by the Spatial Planning Sub Committee, on the 30th October 2012, the CSPSC then considered which settlements might have land allocated for housing development, how much development might be appropriate

for each settlement and what criteria might be used to identify preferable sites. The presentation given to this sub-committee relating to additional settlements and an assessment of settlement characteristics can be viewed [here](#). The subcommittee agreed that the additional settlements should receive site allocations:

- North Sub Area – Low Bentham, Burton in Lonsdale and Clapham village;
- Mid Sub Area – Hellifield and Rathmell
- South Sub Area – Low Bradley, Carleton, Embsay and Cowling.

- 4.14 The CSPSC also agreed the suggested housing contribution to the sub area targets from each settlement, including that the average annual housing development for Hellifield to be reduced from seven to three per annum and that the balance of four to be transferred proportionally to Settle and Giggleswick.

The full sub-committee minutes can be viewed [here](#).

- 4.15 At a meeting on the 19th November 2012 CSPSC approved publication of the [Strategic Housing Land Availability Assessment](#) (SHLAA) and the related Site Checklist. This site checklist can be viewed [here](#).

Community engagement drop in events (24th June to 26th July 2013)

- 4.16 During June and July the Council ran a series of drop-in events designed to engage communities in a discussion about a new local plan. Our discussions built on the 2012 workshops with parish councils and key stakeholders; and the SHLAA workshop 2012. The aim of these drop in events was to engage with individual communities to gain views on the scale and spread of housing and employment land across the plan area and the emerging Local Plan spatial strategy in terms of the choice of available sites for new housing and employment over the plan period.

Who was invited to make representations under Regulation 18?

- 4.17 Twenty drop in events were held in Cononley, Bentham, Embsay, Cowling, Giggleswick, Burton, Carleton, Glusburn, Skipton, Bradley, Rathmell, Hellifield, Sutton, Ingleton, Settle and Gargrave. All members of the community were invited to these drop in events, including those registered on the local plan consultation database at that time. Details of how the community were invited to make representations, including letters, information published on the website, Planning Focus newsletter etc is provided at appendix 4.

How were representations invited under Regulation 18?

- 4.18 Information was displayed at each of the events on display boards and via a digital slide show relating to:
- What is a Local Plan?
 - What is Neighbourhood Planning?
 - Housing - How Much & Where?

- Population Projections & Household Spaces
- Economy – North, Mid & South Sub-Areas
- Shaping a Strategy for Employment Land in Craven - Discussion Paper

4.19 Information displayed at these events relating to the issues set out above can be viewed [here](#).

4.20 Attendees had the opportunity to have a discussion with Planning Policy Officers on the matters listed above and were invited to complete feedback forms and/or record comments on post it notes.

4.21 A total of 1000 people attended the 20 drop in events. Workshops were held for a total of 146 hours. People had the opportunity to attend round table discussions within the workshops, facilitated by Planning Policy Officers. Points raised during these discussions were recorded. A total of 181 feedback forms and letters were received at these events, together with over 600 post it notes, each one providing feedback. During these workshops over 200 people joined the local plan consultation database.

Summary of the key issues raised in representations

4.22 Feedback summaries from each of the separate events held in the north, mid and south sub areas and the information displayed at the events were considered by CSPSC and can be viewed [here](#). Comments recorded at each event via feedback forms and post it notes were summarised.

How were representations taken into account?

4.23 All of the comments received during these consultations were used to develop the first draft of the Local Plan.

4.24 Following the community engagement drop in events the Council's Spatial Planning Sub-Committee considered key points on 20th November 2013 and authorised the Planning Policy Team to prepare a draft local plan for further engagement with communities, parish councils and other stakeholders, early in 2014.

4.25 Following consideration, by CSPSC, of the feedback gathered at the drop in events, CSPSC then considered the following:

- 14th April 2014 – Mid to South Adjustment
CSPSC considered the Planning Policy Team's latest work on housing figures for the upcoming draft local plan. It was agreed that the draft local plan should propose a lower figure in the Mid Sub-Area and a higher figure in the South Sub-Area, particularly in Skipton (but also in Carleton). It was agreed by CSPSC that the draft local plan will be based on this mid-to-south adjustment and discussed with communities, parish councils and other stakeholders during this year's further engagement. The information considered by CSPSC at this meeting can be view [here](#).

- 3rd June 2014 – Preferred Sites for Consultation
CSPSC considered the Planning Policy Team’s work on identifying a selection of preferred housing and employment sites for the first draft Local Plan (see below). This initial selection is based on the outcome of [site checklists](#), the community engagement events held in June & July 2013 and preliminary [sustainability appraisal](#). The document presented to CSPSC at this meeting, showing preferred sites to be included in the emerging consultation draft Local Plan can be viewed [here](#).

Public consultation on first draft of Craven Local Plan (22nd September to 3rd November 2014)

- 4.26 The council ran a six-week consultation, on a first informal draft of the new local plan, from 22nd September to 3rd November 2014.
- 4.27 The consultation gave people an opportunity to provide feedback at an early stage of the draft plan's preparation and to shape its progress.

Who was invited to make representations under Regulation 18?

- 4.28 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper and via social media such as twitter posts during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 22nd September 2014 were invited to comment on the draft Local Plan.

How were representations invited under Regulation 18?

- 4.29 Representations were invited using the variety of different methods set out at 3.9 of this document. A total of 27,430 consultation flyers were posted to 25,290 residents and 2,140 businesses. 321 individuals and organisations registered on the Local Plan consultation database were informed of the consultation via email.
- 4.30 Nine round table discussions with parish councils were organised. In addition Embsay with Eastby and Gargrave Parish Councils organised their own consultation events for parishioners. All ward members were invited to a round table discussion organised by The Planning Policy Team on 27th October 2014 at 6pm. A workshop was also held with the Council’s Development Management Team on 12th November 2014 to discuss any aspect of the draft local plan and to provide an opportunity for members of the Development Management Team to raise any comments during the consultation period. A press release (dated 15th September 2014) relating to the local plan consultation was sent to The Craven Herald. Appendix 4 includes copies of press releases and other consultation material. Consultees were invited to submit comments using the Council’s feedback/comments form. This form was available on the Council’s New Local Plan webpage, at council offices, in libraries and at the round table discussions.

Summary of the key issues raised in representations

- 4.31 A total of 368 people responded, providing 864 comments from local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.
- 4.32 On 11th November 2014 initial feedback from the consultation was presented to CSPSC. This document can be viewed [here](#).
- 4.33 On the 25th February 2015 the council's response to comments made on the first draft local plan (22/9/14 version) was presented to CSPSC. This "Policy Response Papers" document includes details of how comments have been taken on-board in the preparation of a second draft local plan and can be viewed [here](#). The Policy Response Papers are organised by local plan section and summarises each comment made, CDCs response, whether a change is proposed to the next draft local plan and if a change is proposed, the details of that change.
- 4.34 The following information can be viewed [here](#):
- A presentation on the main comments made on the first draft local plan during public consultation, which gives a good overview of how the draft plan was received.
 - Detailed summaries of all comments made on the different sections of the draft local plan and on different settlements.
 - A report on progress and areas for further action, following consultation on the draft local plan. It provides extensive information about the work that needs to be done in order to make progress on a second consultation draft.
- 4.35 Taking into account the feedback on the first draft Local Plan and the need for further work, revised timetables for drafting the new local plan were prepared in February 2015 and March 2016. These LDS can be viewed [here](#).

How were representations taken into account?

- 4.36 The policy response papers for the second draft Local Plan (22/9/2014) sets out a summary of the comments made during the consultation period, responses to the summary of comments and whether as a result a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be. The Policy Response Papers can be viewed [here](#).
- 4.37 In September 2015 an update to the spatial strategy was prepared. This document collates, presents and explains the spatial strategy options considered so far, plus some new variations emerging from consultation and recent evidence gathering. This spatial strategy update can be viewed [here](#).
- 4.38 On the 19th October 2015 the Council's spatial planning sub-committee accepted emerging evidence indicating an OAN of 290 dwellings per year (on average, for the whole district, including the national park) and recommended to its parent committee (policy committee) a housing target and distribution strategy for the next draft of the new local plan. At this stage, the recommended target was 256 dwellings per year, on average, which would

provide 5,120 new homes over a 20-year plan period running from 2012 to 2032. Full details of what was discussed and agreed are contained in the [sub-committee report and appendices](#).

Public consultation on the second draft Craven Local Plan (5th April – 31 May 2016)

4.39 The council ran an eight-week public consultation on a second informal (pre-publication) draft of its new local plan. This consultation was then extended until the 31st May 2016 in order to provide further opportunities for comments to be submitted on the draft local plan, including at an additional four drop in surgeries arranged across the plan area. Consultation documents included:

- Spatial Strategy Options and Sustainability Appraisal Consultation Document (5.4.16)
- Local Plan Text, Policies, Policies Map and Sustainability Appraisal Consultation Document (5.4.16)
- Pool of Site Options with Potential for Residential/Mixed Use & Sustainability Appraisal Consultation Document

4.40 These consultation documents can be viewed [here](#).

Who was invited to make representations under Regulation 18?

4.41 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper, via social media such as twitter posts and the display of an electronic banner on screens in the Belle Vue Square council office reception and at Skipton Town Hall during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 5th April 2016 were invited to comment on the draft Local Plan.

How were representations invited under Regulation 18?

4.42 Representations were invited using the variety of different methods set out at 3.9 of this document. Individuals and organisations registered on the Local Plan consultation database at that time were informed of the consultation via email.

4.43 Eight drop-in surgeries to discuss the draft local plan were held at:

- Victoria Hall, Settle, 25/4/16 4-8pm and 23/5/16 5-7pm;
- Glusburn Institute 26/4/16 4-8pm;
- Skipton Town Hall (annex) 3/5/16 4-8pm and 26/5/16 4-7pm;
- Bentham Town Hall 4/5/16 4-8pm;
- Ingleborough Community Centre, Ingleton, 17/5/16 4-7pm;
- St Peter's Methodist Church, Cross Hills, 19/5/16, 4-7pm.

The following four additional drop in surgeries were also organised:

- Ingleton Community Centre: Tuesday 17th May, 4pm-7pm
- St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm

- Victoria Hall, Settle: Monday 23rd May, 5pm-7pm
- Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

4.44 Consultees were invited to submit comments using the Council's feedback/comments form. This form was available on the Council's New Local Plan webpage, at council offices, in libraries and at the drop in surgeries.

Summary of the key issues raised in representations

4.45 A total of 710 people/organisations responded, providing 2564 comments from local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.

4.46 Prior to consultation on the third draft of the Local Plan in June and July 2017 the following response papers were published on the Council's New Local Plan webpage:

- [Policy Response Papers \(5.4.16\) \[12Mb\]](#) *comments from spring 2016, CDC response and resulting changes*
- [Site Response Papers \(5.4.16\) \[3Mb\]](#) *comments from spring 2016, CDC response and resulting changes*

4.47 A revised timetable or "local development scheme" (LDS) was prepared in October 2016. This LDS can be viewed [here](#).

How were representations taken into account?

4.48 The policy & site response papers for the second draft Local Plan (5/04/16) sets out a summary of the comments made during the consultation period, responses to the summary of comments and whether as a result a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be. The Policy Response Papers can be viewed [here](#) or alternatively via the links set out above.

Public consultation on the draft housing allocations (22nd July – 19th August 2016)

4.49 The council ran a four-week consultation on a set of draft housing allocations for the new local plan. This consultation has been withdrawn and a new consultation covering the preferred sites was included in the next consultation version of the draft local plan.

Public consultation on the third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

4.50 The council ran a six-week public consultation on a third (pre-publication) draft of its new local plan, including a drop-in event in Skipton. This followed consultation on previous drafts in 2014 and 2016 and included a new consultation on preferred sites. The consultation documents can be viewed [here](#).

Who was invited to make representations under Regulation 18?

4.51 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper, via social media such as twitter posts and the display of an electronic banner on screens in the Belle

Vue Square council office reception and at Skipton Town Hall during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 19th June 2017 were invited to comment on the draft Local Plan.

How were representations invited under Regulation 18?

- 4.52 Representations were invited using the variety of different methods set out at 3.9 of this document. Individuals and organisations registered on the Local Plan consultation database, at that time were informed of the consultation via email.
- 4.53 A drop in event in Skipton was also organised on 3RD July 2017 between 2 -6pm. Members of The Planning Policy Team were available at this event to discuss any aspect of the draft local plan.
- 4.54 Consultees were invited to submit comments using the Council's feedback/comments form. This form was available on the Council's New Local Plan webpage, at council offices, in libraries and at the drop in surgery.

Summary of the key issues raised in representations

- 4.55 A total of 237 individual respondents provided 942 comments. Respondents include local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.
- 4.56 The policy response papers relating to consultation on the draft pre-publication Craven Local Plan have been published on the Council's website, prior to the public representation period of the Publication draft Local Plan, starting on the 2nd January 2018. These policy response papers can be viewed [here](#).
- 4.57 However the main issues arising from arising from the representations are summarised as follows:-
- **The Objectively Assessed Need for Housing (Policy SP1: Meeting Housing Need)** - A higher OAN figure was argued for by some representations. The case for a higher figure was mainly based on the need for the OAN to reflect the government's policy to provide more housing opportunities for newly forming households in the young adult population; and by amending when the SHMA's uplift for affordable housing takes place within the OAN calculation.
 - **The Housing Requirement for the Craven Local Plan (Policy SP1: Meeting Housing Need)**- A higher housing requirement figure was argued for by many representations. The case for a higher figure was mainly based on the following reasons:
 - ❖ The HGOP (June 2017) failed to identify and assess all reasonable alternatives for a housing requirement.
 - ❖ the Council had, in its 2016 Pre-Publication Draft Plan, accepted a higher housing requirement figure as being sustainable;
 - ❖ a higher figure would contribute more to meeting the need for affordable housing, and
 - ❖ a higher figure would be better aligned with the potential future economic circumstances of the area.

- **Housing Mix and Density (Policy SP3: Housing Mix and Density)**- More flexibility in this policy was requested by a number of representations.
- **Spatial Strategy, Housing Growth and Windfall Housing (Policy SP4 : Spatial Strategy and Housing Growth and Policy H1: New Homes on Unallocated Sites)**- A number of related points were raised under the two policies SP4 and H1, these included:
 - ❖ Better clarity and consistency needed within and between Policy H1 and Policy SP4, particularly in relation to the following issues:--
 - clarity over managing the release of housing proposals in Tier 5 settlements ;
 - clarity on the circumstances where proposals for unallocated sites will be permitted;
 - Concern over the resultant impact of development in the countryside and on the character of smaller villages and hamlets.
 - More strict control over development in the countryside should be considered.
 - ❖ In respect of Policy SP4, the following issues were raised in relation to the settlement hierarchy and growth allocations:-
 - Support for the Spatial Strategy
 - Housing provision in Skipton should be higher.
 - Settle and Giggleswick should be treated as a combined service centre and tier 2 settlement.
 - Support for classification of Giggleswick as a Tier 4b settlement
 - More housing should be provided for in Giggleswick
 - Imbalance between housing and employment provision in Settle.
 - Less housing should be provided in Bentham and Settle
 - Glusburn/Crosshills could be elevated to a Tier 2 Service Centre and additional housing provided for
 - Housing in Ingleton should be increased
 - The level of housing in Gargrave is too high
 - A questioning of Gargrave being designated as a Tier 3 settlement.
 - Burton in Lonsdale should be given a higher proportion of growth.
 - Housing provision in Cononley is too high.
 - Rathmell has lost its primary school and should not be a Tier 4b settlement
 - Embsay should be in a higher settlement tier than 4b.
 - Better clarity needed on approach to growth at Bolton Abbey.
 - A different approach to housing in Broughton should be pursued.
 - Inclusion of a separate tier relating to homes in the countryside should be considered.
 - ❖ In respect of Policy H1, there was concern over impact of approach in Policy H1 on the potential to deliver rural exception sites for 100% affordable housing.
- **Local Plan Viability and Provision of Affordable Housing (Policy SP12: Infrastructure, Strategy and Development Delivery, Policy INF1: Planning Obligations, INF3: Sport, Open**

Space, Open Space and Recreation Facilities, INF6: Education and Policy H2: Affordable Housing) – The main issues raised in respect of these policies were as follows:-

- ❖ The adverse effect of the Council's approach to negotiating 40% affordable housing on mixed tenure residential sites on site delivery on the ground
 - ❖ 40% affordable housing on mixed tenure residential sites is not viable.
 - ❖ The combination of the plan's affordable housing requirements and other planning obligations for education, open space and highway infrastructure raise concerns over the plan's viability.
 - ❖ The Council's Local Plan Viability Assessment (LPVA) has not taken appropriate account of the
 - costs of house building on sites in Craven.
 - land values
 - avoiding planning to the margins of viability.
 - ❖ The affordable housing transfer prices used in the LPVA are too low and not appropriate.
 - ❖ Support is given to the Council's approach to maximise affordable housing provision.
- **Local Green Space (Policy ENV10: Local Green Space)**- There have been many representations on the draft plan's proposals for the designation of Local Green Space. These representations range from support for, objection and amendment to the draft plan's proposed designations. These representations and the Council's response to them are set out in the Policy Response Papers. The evidence base which justifies Local Green Space designations is provided by the Council in the Craven Local Green Space Assessment (January 2017) and further work undertaken following the representations made during the Pre-Publication Draft Plan Consultation (June/July 2017).
 - **Tourism (Policy EC4: Tourism and policy EC4A: Tourism-Led Development at Bolton Abbey)**- A number of representations offer support for the Council's approach to tourism under Policy EC4 and Policy EC4A. There is concern expressed over the identification of the land to the west of Hellifield as a 'Tourism Commitment Development' and other such designations. Concern is expressed over the draft plan's lack of recognition of Settle as a major tourism draw and the work being undertaken in the town by the local community.
 - It should be noted that as well as representations on the above issues which seek changes to the plan, there was also general support for the plan's policies on the Countryside and Landscape, Heritage, Good Design, Biodiversity, Green Infrastructure and Green Wedges (Policies ENV1, ENV2, ENV3, ENV4, ENV5, ENV13)
 - **Site allocations (Policies SP5 (Skipton), SP6 (Settle), SP7(Bentham), SP8 (Glusburn/Crosshills), SP9(Ingleton), SP10 (Gargrave), SP11 (Tier 4a and 4b settlements))**

The main issues arising from sites allocated for development in the local plan under Policies SP5 to SP11 were:

- Concerns about the impact of a number of site allocations on the Yorkshire Dales National Park by Natural England and the Yorkshire Dales National Park Authority.
- Concerns over impact on heritage on some sites from Historic England
- Traffic, flooding ,ecological and landscape impact issues on some sites
- Amendments suggested for some site's development principles, e.g. green infrastructure/corridors, impact of heritage and footpath links, density.
- Welcome allocation of primary school site in Skipton, but need for a further primary school site in Skipton.
- Safeguarding of land for mineral resource.
- Support for many land allocations.
- Objections and support for non-allocation of land.
- Highways modelling is inadequate.
- Concerns over loss of car parking where car park proposed for housing in Settle
- Phasing of the delivery of the land allocations

How were representations taken into account?

4.57 The policy response papers for the third draft Local Plan (19/06/17) sets out a response to each comment made and whether as a result of each comment a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be, and these can be viewed via the link provided in paragraph 4.56.

4.58 The consultation responses were considered by Craven Spatial Planning Sub-Committee on 27th November 2017 and by the Policy Committee on 7th December 2017 and a summary of the main changes to the plan to address the main issues raised are as follows:-

- **The Objectively Assessed Need for Housing (OAN) (Policy SP1: Meeting Housing Need)**
Changes incorporated in the Publication Draft Plan: The Publication Draft Plan OAN has been revised upwards and the calculation of the OAN reflects the points made, as well as reflecting the most up to date evidence on demographic forecasting. The evidence for the Publication Draft Plan's OAN is provided by November 2017 updates on demographic forecasting and the Craven Strategic Housing Market Assessment (SHMA). The Council's Housing Growth Options Paper (HGOP) and Addendum (June 2017 and November 2017) sets out the Council position on the OAN to support the Pre-Publication Draft 2017 and Publication Draft Plans.
- **The Housing Requirement for the Craven Local Plan (Policy SP1: Meeting Housing Need)**
Changes incorporated in the Publication Draft Plan: A higher housing requirement figure has been incorporated in the Publication Draft Plan. This is mainly based on the higher OAN figure derived from the November 2017 evidence base updates. The HGOP Addendum (November 2017) explains the Council's position with regard to the representation points raised above and includes additional housing growth options to answer the criticism that not all reasonable alternatives for a housing requirement had been assessed.

- **Housing Mix and Density (Policy SP3: Housing Mix and Density) Changes incorporated in the Publication Draft Plan:** Revised policy wording has been incorporated in the Publication Draft Plan to improve the application of the SHMA evidence, to avoid undue prescription, and to allow for appropriate flexibility.
- **Spatial Strategy, Housing Growth and Windfall Housing (Policy SP4 : Spatial Strategy and Housing Growth and Policy H1: New Homes on Unallocated Sites) Changes incorporated in the Publication Draft Plan:** To provide better consistency between Policies SP4 and H1, and to address some of the points raised, these policies have been combined into one policy (Policy SP4) and re-written. The details of how the Council has responded to each of the points are given in the Council's Policy Response Papers. Apart from the village of Rathmell, the Publication Draft Plan does not seek to alter the Spatial Strategy and Settlement Hierarchy contained in the Pre-Publication Draft Plan (2017).

Rathmell has been re-designated as a Tier 5 settlement in the settlement hierarchy, as following the closure of the primary school, Rathmell no longer meets the criteria for designation as a Tier 4a settlement. The growth previously allocated to Rathmell (0.8%) has been re-distributed to the Key Service Centres of Settle and Bentham, (up from 10.5% to 10.9%). Adjustments have been made to the annual housing provision for Skipton (up from 107 dwellings per annum (dpa) to 115 dpa), Settle and Bentham (up from 23 dpa to 25 dpa), Cononley (up from 5dpa to 6dpa) Embsay (up from 4 dpa to 5dpa) and Tier 5 settlement allowance (up from 13 dpa to 14 dpa) to reflect the higher housing growth requirement of 230 dwellings per annum for the whole plan area.

- **Local Plan Viability and Provision of Affordable Housing (Policy SP12: Infrastructure, Strategy and Development Delivery, Policy INF1: Planning Obligations, INF3: Sport, Open Space, Open Space and Recreation Facilities, INF6: Education and Policy H2: Affordable Housing). Changes incorporated in the Publication Draft Plan:** As a result of the representations received at Pre-Publication Draft Plan Consultation in 2017, further work has been undertaken to address the points raised and an Addendum to the Local Plan Viability Assessment published (November 2017). The Publication Draft Plan now reflects this updated evidence and its recommendations. In order to ensure that the Publication Draft Plan provides for an acceptable combination of planning obligations which do not threaten the delivery of development, on-site affordable housing provision in Policy H2 has been reduced from 40% to 30%. In the light of the LPVA Addendum (November 2017), in all but exceptional cases do the Council consider that site specific viability on green field sites for housing will be needed to demonstrate lower than 30% provision for affordable housing. The vast majority of the Publication Draft Plan housing allocations are greenfield
- **Local Green Space (Policy ENV10: Local Green Space) Changes incorporated in the Publication Draft Plan:** Amendments to the proposed Local Green Space designations have been made based on the evidence on the land's compliance with relevant designation criteria. The main changes are:
 - Increased area of Local Green Space LGS47— Existing protected road approach, north side of Gargrave Road, between roundabout Aireville Grange and Park View, Skipton.

- New Local Green Space designation SK-LGS64 on land to north of Skipton, bounded to the north by Skipton Bypass, to the east by Embsay Road & The Bailey; and to the west by Grassington Road, Skipton
 - Revised area of Local Green Space on land to the north of A6131 and south of A65, Skipton (SK087)
 - Ingleton Park and Glusburn Park designated as Local Green Space
 - Area of Local Green Space designation extended on land at Hellifield Flashes, HE-LGS1
- **Tourism (Policy EC4: Tourism and policy EC4A: Tourism-Led Development at Bolton Abbey)**
Changes incorporated in the Publication Draft Plan: Amendments have been made to the draft plan to make it clearer that landscape, ecological and other impacts will be assessed in any future planning applications for tourism on relevant sites. The Publication Draft Plan now includes a new section referencing local strategies and action plans and Policy EC4 criterion k has been reworded to support business organisations as well as communities to promote tourism through local initiatives.
- **Site allocations (Policies SP5 (Skipton), SP6 (Settle), SP7(Bentham), SP8 (Glusburn/Crosshills), SP9(Ingleton), SP10 (Gargrave), SP11 (Tier 4a and 4b settlements))**
Changes incorporated in the Publication Draft Plan: The Council has addressed the concerns of Natural England and the National Park Authority through a Landscape and Visual Impact Assessment (LVIA) on all the sites of concern. It has been concluded by the Council that the impacts of these sites on the Yorkshire Dales National Park are acceptable, albeit additional development principles have been added to relevant sites regarding landscape impact. The Council has addressed the concerns of Historic England through changes to net developable areas of sites and development principles. A new primary school to be located on land to the north of Airedale Avenue and Elsey Croft and east of railway line, Skipton (SK089, SK090) and adjustment to estimated dwelling yield from site. New housing site allocations in Skipton, Settle and Bentham are proposed on land to the north of A6131 and south of A65 Skipton (SK087), at F H Ellis Garage, Duke Street, Settle (SG035) and on land to the north of Barrel Sykes (LA004) and on land North of Low Bentham Road, High Bentham (HB023 (part)) Deletion of sites in Bentham HB039—Land between Springfield Crescent and Tatterthorn Road and HB042—Land between Pye Busk and Belle Bank to avoid significant adverse landscape visual impact and deletion of allocated housing sites in Rathmell as a consequence of Rathmell being reclassified as a Tier 5 settlement under Policy SP4. New housing allocation site on land adjacent to Lord's Close and Sandholme Close, Giggleswick (SG014). This site is proposed for allocation in response to representations from Giggleswick School, that development of the site will enable the provision of a full size World Rugby 22 3G pitch, which would have a formal community use agreement for peak hours and address the lack of capacity at Wharfedale RUFC and North Ribblesdale RUFC for such facilities. This project is included in the Open Space, Playing Pitch and Built Facilities Strategy and its delivery is supported under Policy INF3 of the Local Plan.

ENGAGEMENT WITH OTHER STAKEHOLDERS, GROUPS AND WORKING PARTNERSHIPS

- 4.59 In addition to the consultations on the draft Local Plan, the following consultation and engagement has been carried out as part of the Local Plan evidence base, under Regulation 18. Following the acceptance of each piece of evidence base by Craven Spatial Planning Sub Committee, they have been published on the [Planning Policy Facts and Figures webpage](#) and available to stakeholders. Comments have been submitted on the evidence base to the Planning Policy Team during periods of public consultation on the draft Local Plan.

Whole Plan Viability Assessment

- 4.60 The Council commissioned Aspinall Verdi to carry out the whole plan viability assessment. Considerable stakeholder engagement was undertaken as part of this assessment including a developer workshop with local house builders and developers, which was arranged at the Council Offices at Belle View Square on 1st March 2017. The aim of this workshop was to discuss the viability appraisal of the emerging local plan and the Council's emerging policy approach to housing density and housing mix. Following this workshop a period of consultation was organised in order for the development industry to submit to the Council, views and comments on the viability and housing density/mix documents that were discussed at the workshop. Details about this consultation are provided below:
- Following this workshop the Council sent out all the documentation in relation to this work to those who attended the workshop and suggested a 2 week consultation period to gather views and comments on the viability and housing density/mix documents that were discussed. This consultation period was extended for a further 4 weeks to ensure as broad a response as possible is attained. The consultation ran from 7th March 2017 until Tuesday 18th April 2017.
 - Further research into land values across the District was then carried out. A final call for land value evidence was invited from those who attended the workshop on the 1st March 2017 during the period 25/10/17 until 15/11/17.

Strategic Housing Land Availability Assessment (SHLAA)

- 4.61 The SHLAA is a list of sites that people have suggested as having potential for housing development. The new local plan needs to identify development sites that can fulfil local housing requirements over the next 15-20 years and when they can be developed. The SHLAA helps to assess which sites might be suitable for that purpose. The council has prepared and maintained a SHLAA from the outset of preparing the local plan and following an earlier 'Calls for Sites' in 2006, has encouraged the submission of sites as an on-going process as the plan has evolved and progressed through informal consultation and engagement.
- 4.62 The Council organised a SHLAA Workshop on the 31st January 2012 from 10am-4pm in the Council offices. The purpose of this workshop was to present and update delegates on the work the Council has done since the draft SHLAA was produced in 2008.

- 4.63 Specific information has been requested from landowners via a Land Availability Questionnaire (LAQ) to support site submissions, to ensure information about a site is kept as up to date as possible. Information requested via a LAQ includes whether a site is still available for development, when the site is likely to be available, possible uses for the site, details relating to land ownership etc. The last round of LAQs was sent out in January 2017. Responses to these LAQs have been used to update the SHLAA.

SHMA (2016 & 2017 update) – Stakeholder consultation

- 4.64 An online survey of key stakeholders was undertaken as part of the SHMA. This took the form of an online questionnaire, which representatives from a range of stakeholder organisations were invited to complete. Responses were received from 25 separate individuals, representatives of Local Authorities, Government agencies, public service providers, Registered Providers, voluntary agencies and private developers. The responses provided an invaluable view on the current housing market and related issues in Craven.
- 4.65 As part of the SHMA, the consultants, arc4, held interviews with estate and letting agents who operate in Craven and the surrounding area. Their views were sought on the local housing market and related issues. Both responses received during the on line survey of key stakeholders and interviews with estate and letting agents have both informed the Craven SHMA.

Retail Health Checks (2016)

- 4.66 In-street surveys were carried out by NEMS market research during June and July 2015. 385 surveys were carried out in total. The findings from the in-street surveys were used to assist in assessing the health of centres in Craven.
- 4.67 Business Surveys were hand delivered during June 2015 to commercial businesses in each of the six settlements covered by the Study. Surveys were delivered to Class A1 retail outlets, Class A2 financial and professional services, Class A3 to A5 outlets, and any other businesses across Craven to which a member of the public can visit without the need for a prior appointment (“walk-in businesses”). The surveys asked business owners/occupiers questions on the operation and performance of their business and for their views on the retail, leisure and town centre issues in the settlements in which their business is located
- 4.68 This study was also informed by a household survey (undertaken by North East Market Surveys – NEMS) of convenience and comparison retail shopping patterns amongst the resident population as of June 2015.

Playing Pitch Strategy, Open Space Assessment & Built Sports Facilities Strategy

- 4.69 In terms of the Open Space Assessment, public consultation was undertaken during 2016 with town & parish councils & other owners of existing open spaces within Craven to gather information on the use and quality of existing open spaces. In terms of the Playing Pitch and Built Sports Facilities Strategies consultation was held with local sports clubs across Craven,

including those using existing sports pitches and built sports facilities to gather information on use and quality.

Local Green Space Assessment

- 4.70 Local Green Space (LGS) applications were invited from the community between 21st October and the 2nd December 2015. A total of 57 sites via the call for sites application process have been considered for designation as local green space. The LGS “call for sites” was publicised using the council’s website, social media, through the issue of a press release by the Council and through a letter sent to each town and parish council within the plan area (see appendix 4). Town and Parish Council’s throughout the plan area were specifically invited to submit LGS applications and asked to coordinate applications from interested individuals and/or groups. The second draft of the Local Plan (5th April – 31 May 2016) included a total of 165 potential Local Green Space Sites, which included the 57 sites received via the call for sites process and 108 sites designated as open space, recreation/amenity areas and protected road approaches to Skipton in the 1999 Local Plan. During the April – May 2016 consultation on the draft local plan, 5 additional LGS potential sites were put forward to the Council for consideration. A total of 170 sites have been considered for LGS designation. During the call for sites period the Council contacted individuals/organisations who had been identified as landowners in each submitted LGS application to inform them of the LGS process, to ask them to complete a questionnaire relating to ownership and management of sites. Where known, landowners were given notification that their site has been submitted for consideration as Local Green Space. Following assessment of sites the applicant and landowner (if known) has been informed of the outcome.

Employment Land Review (ELR)

- 4.71 Discussions with key stakeholders (including representatives from business organisations such as the Chamber of Commerce) as well as representatives of many of the key businesses based in the District (identified by CDC Officers) have assisted the formulation of views on key economic issues, delivery assumptions, gaps in the market, constraints, market failure, and opportunities in the area. A further element of the consultation process relating to the Council’s ELR involved undertaking a business survey in order to gain a better understanding of the needs of businesses operating within Craven and the main factors that support and inhibit business growth. Questionnaires were sent to key local businesses in June 2015 and sought feedback on a number of issues such as future expansion plans, suitability of existing premises and locational requirements of certain types of business. In accordance with the Duty to Co-operate, consultation also took place with adjoining local authorities.

Highway Modelling of Local Plan Developments in Skipton (2017)

- 4.72 A key consideration of this study has been to allow for consultation between key stakeholders, including Craven District Council, North Yorkshire County Council (as the Local Highway Authority), and other parties. During 2017 all District councillors were invited to a workshop to discuss the emerging findings of this study and to provide an opportunity for councillors to have an input into the study.

Traveller Housing Needs Survey (2013)

- 4.73 Interviews were undertaken with officers from Craven District Council's Planning, Enforcement and Housing Departments, which allowed interested parties to provide feedback on the general situation, as well as on how matters relating to Gypsies, Travellers and Showpeople are currently handled and perceived within Craven District Council and surrounding areas. The interviews also gave stakeholders the opportunity to share any information on and contacts for, Gypsies, Travellers and Showpeople who live in bricks and mortar but would prefer site accommodation. In order to understand the issues relating to unauthorised encampments in Gargrave, a representative from the Parish Council was interviewed. This survey has also been updated with information gathered during the Council's annual caravan count.
- 4.74 The following key pieces of the Local Plan evidence base have been prepared in consultation with the following relevant specific statutory consultees:
- **Strategic Flood Risk Assessment (2017)** - The Environment Agency.
 - **Conservation Area Appraisals 2016 and Heritage Impact Assessments 2016** - Historic England.
 - **Habitats Regulations Screening Assessment (Nov 2016)** – Natural England
 - **Landscape Visual Impact Assessment (Oct 2017)** – Natural England
 - **Study of Environmental Capacity (Sept 2016)** – Historic England and Natural England

5 REPRESENTATIONS PURSUANT OF REGULATION 20

- 5.1 The Craven Local Plan (2012-2032) Publication Version, Policies Map and accompanying proposed submission documents (see appendix 9) will be available for representations over a six week statutory representations period starting on Tuesday 2nd January 2018 until Tuesday 13th February 2018. All representations must be received by the Council no later than 5pm on Tuesday 13th February 2018. Any submissions received after this deadline cannot be accepted. The Craven Local Plan; Publication Version is published prior to its submission to the Secretary of State to allow for representations to be made on its soundness and legal compliance.
- 5.2 The purpose of the publication public representations period is to seek representations to address the following only:
- Whether the Local Plan has been prepared in accordance with the **Duty to Co-operate** as required by the Planning and Compulsory Purchase Act 2004, as amended by the Localism Act 2011.
 - Whether the Local Plan meets the **legal requirements** of the Planning and Compulsory Purchase Act as amended, and also whether it meets the requirements of The Town and Country Planning (Local Planning) (England) Regulations 2012; and
 - To consider whether the plan is '**sound**' (is positively prepared, justified, effective and consistent with national policy). See appendix 7.

Who is invited to make representations?

- 5.3 All consultees, including statutory consultees, individuals and organisations registered on the Craven Local Plan Consultation Database including those who have submitted representations on the Pre Publication Draft June –July 2017 will be notified of the representations procedure and invited to make representations. The proposed submission documents and other relevant documents that support the preparation of the Local Plan will be published on the council's website prior to the start of the representation period at <http://www.cravenc.gov.uk/newlocalplan> A press release will also be submitted to the media contacts set out at appendix 3 to inform any interested parties of the representation period and to explain how representations can be made.

Proposed Submission Documents

- 5.4 The proposed submission documents consist of the following components:
- **The Craven Local Plan 2012-2032 Publication Version and Policies Map.** This is the document that the Council intends to formally submit to the Secretary of State for independent examination and is also referred to as the Submission Draft Local Plan. This document sets out the overall strategy and policies for change, development and conservation in Craven District outside the Yorkshire Dales National Park (YDNP) for the period 2012 to 2032.
 - **Sustainability Appraisal Report.** This document includes an assessment of the social, environmental and economic impacts of options for policies, proposed residential sites, housing growth options and the spatial strategy, considered against sustainability objectives. The report sets out the information that has fed into the Council's decision making process. This SA incorporates the requirements of the SEA Directive by combining the more environmentally focussed considerations with wider social and economic effects of the proposed Plan.
 - **Statement of Consultation,** setting out which bodies and persons were invited to make representations on preparation of the plan prior to Publication (Reg 18), how representations were invited, a summary of the main issues raised and how these main issues have been addressed in the Local Plan.
 - **A Statement of Representations Procedure,** which set out the title of the plan, the subject matter and area covered by the plan, details of the representation period, where documents can be viewed, how representations can be made and how consultees can request to be notified of submission of the Craven Local Plan, publication of the Planning Inspector's Report and adoption of the Craven Local Plan 2012-2032.
 - **Habitats Regulations Assessment.** The purpose of HRA is to assess the impacts of the Local Plan against the conservation objectives of designated sites of European importance for nature conservation inside and adjacent to the plan area, to ascertain whether it would result in adverse effects on the integrity of any of the sites concerned. In addition, designated sites outside of the plan area are also considered where there may be a potential impact to be evaluated. These sites are often referred to as European designated sites or Natura 2000 sites and include Special Areas of Conservation (SACs), Special Protection Areas

(SPAs). Ramsar sites (under the RAMSAR Convention) are also considered in the HRA documents.

- Other supporting documents as in the opinion of the LPA are relevant to the preparation of the Local Plan. This includes **Local Plan evidence base** documents.

- 5.5 Persons wishing to make representations will be expected to submit representations using the Council's representation form. This is accompanied by guidance notes providing information on legal compliance and soundness, as well as more general advice in order to aid individuals, organisations and other consultees in making representations. Copies of the Craven Local Plan Publication Stage Representation Form and Representation Guidance Notes are set out at appendix 5 and 8.
- 5.6 A list of the proposed submission documents are set out at appendix 9.
- 5.7 The Craven Local Plan; Publication Version is supported by an Equalities Impact Assessment, Duty to Cooperate Statement, an Infrastructure Delivery Plan (IDP) and background evidence reports on specific topics.

Methods for Making Representations

- 5.8 A media campaign, including a press release sent to the media contacts set out at appendix 3, relating to the Craven Local Plan Publication public representations period will be publicised on the homepage of the Craven District Council website and via Twitter and Facebook in addition to details of the invitation to submit representations being displayed on an electronic banner on screens in the Belle Vue Square council office reception.
- 5.9 Emails and letters will be sent out to all individuals, organisations and other consultees registered on the local plan consultation database, including those who commented on the Pre-Publication Draft June –July 2017, prior to the start of the representations period.
- 5.10 All submission documents, guidance notes and response form will be available on the Council's website at <http://www.cravendc.gov.uk/newlocalplan>. Representations are invited, using the Publication Stage Representation Form to be submitted electronically or via the post.
- 5.11 Paper copies of the submission documents, including the Publication Draft Craven Local Plan, Submission Policies Map, Sustainability Appraisal Report, Statement of Consultation and Statement of Representations Procedure will be available to view at the locations set out below. Electronic versions of other relevant supporting documents to the Publication Draft Local Plan will be available to view at the following locations:
- Craven District Council, 1 Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday
 - All local libraries located within the plan area at Skipton, Settle, Bentham, Ingleton, Crosshills, Gargarve and Embsay with Eastby, and on the Supermobile library. Opening times for these libraries can be viewed at <https://www.northyorks.gov.uk/local-libraries>

- Paper copies of all relevant supporting documents will be available to view at the main Council Offices at 1 Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday
- 5.12 Throughout the representations period the Council will offer a 'Local Plan Drop In Service' in the reception of Craven District Council offices in Skipton at Belle Vue Square during office hours. During which time a member of the Planning Policy Team will be available on request to members of the public to answer queries relating to the Publication draft Craven Local Plan. The Council also welcomes requests for discussion about a representation prior to submission of the Craven Local Plan.
- 5.13 Following the close of the representations period the representations received by the Council within the statutory period will be submitted to the Secretary of State along with information on the number of representations made on the Publication draft Craven Local Plan and a summary of the main issues raised as required by Regulation 22. In addition the proposed submission documents set out at appendix 9 will be submitted to the Secretary of State.

Examination Stage

- 5.14 In line with the Statement of Community Involvement 2017 and The Town and Country Planning (Local Planning) (England) Regulations 2012, the representations received during the representations period on the Publication draft Plan will be submitted to the Secretary of State for examination.

Appendix 1: Information published relating to change to Mailchimp local plan consultation database.

Email sent to local plan statutory consultees on 5th Dec 2013:

Dear Sir/Madam,

The Planning Policy team is updating its list of contacts for Local Plan consultations and we're introducing a new email consultation service. As you are a Statutory Consultee to the planning process you do not need to re-register your organisation's details as the Council has a duty to include you in its consultation database and has done this for you. As such you will continue to receive the following information with regards to the progress on the Council's Local Development Plan:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If, however, you have received this email and are no longer the appropriate contact for your organisation, please telephone or email me with the new contact details and I will update our records accordingly.

If you have any queries about these changes please contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk.

1 Belle Vue Square

**Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Sent to Parish Councils by post

Telephone: 01756 706472

Emails sent including same text

e-mail: localplan@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

Date: December 2013

Dear Parish Chairman/Clerk,

In order to ensure our records are as up to date and accurate as possible we are updating our current Local Plan consultation database and introducing a new email consultation service. As Parish Councils and Parish Meetings are Statutory Consultees to the planning process you do not need to re-register your Council's details on the new database. We have done this for you. As such you will continue to receive information via email with regards to the progress on the Council's Local Plan.

This would however be a good opportunity for other members of your Parish Council/Meeting who have email addresses to register their details and receive information regarding the Local Plan first hand, thus reducing the onus on the Parish Clerk/Chairman's to circulate information. Parish Councillors who subscribe to the new service will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to their registered email address
- Their own electronic copy of our Planning Focus newsletter delivered quarterly to their inbox

Your Parish Councillors can subscribe to the new service by registering their name and email address on our website at www.cravendc.gov.uk/latestplanningpolicynews. If they have any queries about these changes, how they may affect them or how to subscribe to the new service please ask them to contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk.

Yours sincerely,
Planning Policy Team

Email sent to existing local plan consultation database contacts on 5th Dec 2013:

Dear Sir/Madam,

The Planning Policy team is updating its list of contacts for Local Plan consultations and we're introducing a new email consultation service. You and/or your company/organisation are currently registered on our database to receive updates on the progress of the Council's Local Development Plan, including notification of forthcoming consultation events and receipt of our quarterly newsletter 'Planning Focus'.

In order to keep our records as up to date as possible, and to ascertain whether or not you are still interested in receiving details on the progress of the Council's Local Development Plan, we are asking members of our current consultation list to re-register their details on our website. Please note companies/organisations can have multiple entries on the new database.

If you subscribe to the new service you will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If you choose not to subscribe to the new service you will continue to benefit from the standard consultation service:

- Notification of consultation events via local newspapers, our website and other general publicity
- Copies of consultation documents and Planning Focus provided via our website, local libraries and the Council's reception desk

You can subscribe to the new service by registering your name and email address on our website at <http://www.cravendc.gov.uk/latestplanningpolicynews>

If you have any queries about these changes, how they may affect you or how to subscribe to the new service please contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk

Yours sincerely,

Planning Policy Team

The following text was published on the Council's Planning Policy Webpages in Dec 2013:

We're introducing a new email consultation service. If you would like to subscribe to the new service please click on the button below and enter your email address, name and organisation (if applicable).

If you subscribe to the new service you will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If you choose not to subscribe to the new service you will continue to benefit from the standard consultation service:

- Notification of consultation events via local newspapers, our website and other general publicity
- Copies of consultation documents and Planning Focus provided via our website, local libraries and the Council's reception desk

If you have any queries about these changes, how they may affect you or how to subscribe to the new service please contact the Council's Planning Policy Team on 01756 706472 or localplan@cravendc.gov.uk.

Appendix 2 – List of organisations invited to make representations on the draft Craven Local Plan (Regulation 18 & 19)

This appendix groups the consultees in categories in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012

SPECIFIC CONSULTATION BODIES
The Coal Authority
Environment Agency
Marine Management Organisation
Historic England
Natural England
Network Rail
Highways England
Home and Communities Agency
Relevant authorities any part of whose area is in or adjoins the local planning authority's area:
<u>Local Planning Authorities</u> Yorkshire Dales National Park Bradford Metropolitan District Council Pendle District Council Ribble Valley District Council South Lakeland District Council Harrogate District Council Lancaster City Council
<u>County Councils</u> North Yorkshire County Council: Property Management Asset Management Highways Policy and Development Unit Heritage Unit Regional and Strategic Policy Unit Environmental Services Directorate Education Lancashire County Council: Strategic Planning and Transport Section Forest of Bowland AONB
<u>Other regional Authorities:</u> West Yorks Combined Authority Leeds City Region LEP Local Enterprise Partnership, York, North Yorkshire and East Riding (LEP) Lancashire Local Enterprise Partnership (LEP)

Parish & Town Councils

Austwick Parish Council (split by the Yorkshire Dales National Park (YDNP) boundary)
Bank Newton Parish Meeting
Bentham Town Council
Bolton Abbey Parish Council (split by the YDNP boundary)
Bradley Parish Council
Burton-in-Lonsdale Parish Council
Carleton Parish Council
Clapham-cum-Newby Parish Council (split by the YDNP boundary)
Conistone Cold Parish Council
Cowling Parish Council
Draughton Parish Council
Elsack Parish Meeting
Embsay-with-Eastby Parish Council (split by the YDNP boundary)
Farnhill Parish Council
Gargrave Parish Council (split by the YDNP boundary)
Giggleswick Parish Council (split by the YDNP boundary)
Glusburn and Cross Hills Parish Council
Halton East Parish Meeting (split by the YDNP boundary)
Hellifield Parish Council (split by the YDNP boundary)
Kildwick Parish Meeting
Ingleton Parish Council (split by the YDNP boundary)
Langcliffe Parish Council (split by the YDNP boundary)
Lawkland Parish Meeting (split by the YDNP boundary)
Long Preston Parish Council (split by the YDNP boundary)
Lothersdale Parish Council
Martons Both Parish Meeting
Otterburn Parish Meeting (split by the YDNP boundary)
Rathmell Parish Meeting
Ribble Banks Parish Council
Settle Town Council (split by the YDNP boundary)
Skipton Town Council
Stirton With Thorlby Parish Meeting (split by the YDNP boundary)
Sutton-in-Craven Parish Council
Thornton-in-Craven Parish Council
Thornton in Lonsdale Parish Council

Parish Councils Adjoining the Craven LPA area

Within the Yorkshire Dales National Park:

Airton Parish Meeting
Eshton Parish Meeting
Beamsley Parish Meeting

Within Bradford Metropolitan District Council:

Addingham Parish Council
Keighley Town Council
Silsden Town Council
Steeton & Eastburn Parish Council

Within Lancaster City Council:

Cantsfield Parish Meeting
Ireby & Leck Parish Council
Tatham Parish Council
Wennington Parish Council

Within Ribble Valley Borough Council:
Gisburn Parish Council
Newsholme & Paythorne Parish Council
Horton Parish Council
Slaidburn & Easington Parish Council

Within Pendle Borough Council:
Barnoldswick Town Council
Bracewell & Brogden Parish Council
Earby Town Council
Kelbrook & Sough Parish Council
Laneshaw Bridge Parish Council

Local Police body
North Yorkshire Police
Office of Police and Crime Commissioner, North Yorkshire

Electronic Communications bodies:

Vodafone and O2
EE
Three

Primary Care Trusts:

Airedale, Wharfedale and Craven Clinical Commissioning Group
Cumbria Clinical Commissioning Group

Electricity & Gas Companies:

Npower Renewables Limited
Npower Yorkshire
CE Electric UK
National Grid
Northern Gas Networks

Sewerage and Water Undertakers:

United Utilities
Yorkshire Water Services Ltd
Airedale Drainage Board

GENERAL CONSULTATION BODIES

a) Voluntary Bodies in the plan area

Aire Rivers Trust
Brackenber Lane and Station Road interest group
Bradley Neighbourhood Plan Working Group
BRE
CPRE Craven
Craven Group Ramblers
Friends of the Settle-Carlisle Line
Leeds-Lancaster-Morecambe Community Rail Partnership
North Yorkshire Bat Group
Friends of Craven Landscape

<p>Save Our Craven Countryside</p> <p>Skipton and East Lancs Rail Action Partnership (SELRAP)</p> <p>Settle Social Club</p> <p>Skipton Town Juniors Football Club</p>
<p>GENERAL CONSULTATION BODIES</p> <p>b) Bodies representing different racial, Ethnic or national groups in the plan area</p> <p>The Gypsy Council</p>
<p>GENERAL CONSULTATION BODIES</p> <p>c) Bodies representing different religious groups in the plan area</p> <p>Parish of St Andrew, Kildwick</p>
<p>GENERAL CONSULTATION BODIES</p> <p>d) Bodies representing the interests of disabled persons in the plan area</p> <p>North Yorkshire Local Access Forum</p> <p>Airedale, Wharfedale and Craven Clinical Commissioning Group</p> <p>Cumbria Clinical Commissioning Group</p>
<p>GENERAL CONSULTATION BODIES</p> <p>e) Bodies representing persons carrying on business in the plan area</p> <p>Rotary Club of Settle</p> <p>Settle District Chamber of Trade</p> <p>Vibrant Settle Community Partnership</p> <p><u>Land/property and developer interests</u></p> <p>Alison Roland Town Planners Ltd</p> <p>AJH Associates</p> <p>Arrowsmith Associates</p> <p>Barratt David Wilson Homes</p> <p>Barton Willmore</p> <p>Belvoir Letting and Estate Agents</p> <p>Bentley Holdings Limited</p> <p>Bilfinger GVA</p> <p>Bowan Riley Architects</p> <p>Britannia Developments</p> <p>Brown and Whittaker Limited</p> <p>Candelisa Housing Development</p> <p>Carter Jonas LLP</p> <p>CBRE</p> <p>Chatsworth Settlement Trustees (Bolton Abbey Estate)</p> <p>Cranbourne Properties Ltd</p> <p>Craven Design Partnership</p> <p>D H Design North West Ltd</p> <p>Dacre Son & Hartley</p> <p>Dale Eddison</p> <p>David Hill</p> <p>District Valuers Service</p> <p>DLP Planning</p> <p>DPDS Consulting Group</p> <p>Edawrdson Associates</p> <p>Energiekontor UK Ltd</p> <p>England Lyle Good</p> <p>Fisher Hopper</p>

Fitzgerald Planning & Design
 Fusion Building Consultancy
 Gary Sorsby, Architect
 George F White LLP
 Giggleswick School
 Glusburn Holdings Ltd
 Graham Farmer Chartered Architect
 GSC Grays
 Halton Homes
 Hanson Marston Mellor, Architects
 Harrison Boothman
 Hayfield Robinson
 HBF
 Henry Boot Developments Ltd
 Heritage Planning Design
 Historic Buildings Consultant
 Hunters Estate Agents
 I D Planning
 Indigo Planning
 J R Hopper
 James Pye and Son
 Janet Dixon Town Planners Ltd
 Jay Everett Addison Planning
 JOHN FLETCHER RIBA
 Johnson Mowat
 JWPC Chartered Town Planners
 Ken Robinson, Architect
 KeyLand Developments Ltd.
 Lambert Smith Hampton
 Landscape Architect
 Lark Architects
 Leith Planning Ltd
 Lovell Homes
 M.W. & R.F. Brewster & Sons Ltd
 Malsis School
 Mark Newby Yew Tree Associates
 Mason Gillibrand Architects
 McConnell Homes
 Merritt and Fryers Ltd
 Allison Macrae Architects
 Planet Architecture
 NHS Property Services
 NLP Planning
 Nuttall Yarwood & Partners
 O'Neill Associates
 Patchwork Properties Limited
 Paul Elmer, Architect
 PB Planning Ltd
 Peacock & Smith
 Pegasus Group
 Persimmon Homes

Pete Gleave (ID Planning)
Peter Harrison Architects
Phil Ward and Associates
Planning Division
Planning Potential
Procter Property
R N Wooler and Co Limited
rg+p Ltd.
Richard Turner and Son
Riverside Design Studio Architects
Roger Beck, Chartered Planning Consultant
Trustees of the Tempest Estate
Roger Tiffany Ltd
Rural Solutions Ltd
Russell Armer Ltd
Signet Planning
Skipton Properties Ltd
Space Partnerships Ltd
Spawforths
SSA Planning
Stanton Mortimer Ltd
Stephen Craven Building Design Ltd
Steven Abbott Associates LLP
Stratus Environmental Limited
Sunderland Peacock
Tesni
Tetlow King Planning
The Planning Bureau Ltd
Trevor Hobday Associates
Turley Associates
Walker Singleton (Property Management) Ltd
Walton & Co
Watson Batty, Architects
WBW Surveyors
Wharfedale Homes
White Young Green
Wilman and Lodge
Windle Beech Winthrop

Other businesses

Altitude 501 Limited
Au2MateUK (Arla Foods)
Broadwood Caravans
Capella Home & Gift - Settle
CH2M (engineering)
Chinthurst Guest House
Chrysalis Arts
Craven Cattle Marts Ltd
Craven Herald
Deloitte LLP
DevPlan

Enterprise Inns
 F Green and Son Limited
 Fairhurst
 Farmplus Constructions Ltd
 Fusion Online Ltd (Dev Plan monitoring)
 Gateway to Health
 INSO
 J D Mounsey
 J N Bentley Ltd
 Knights Professional Services Ltd
 Knights Solicitors LLP
 Linda Dickinson Ltd
 Lister and Son
 Mallerstang Limited
 Offtree Ltd
 P Waddington and Co Limited
 R A Medical Services Ltd
 Renewable UK
 Reward Manufacturing Co Ltd
 SABIC UK Petrochemicals
 Sanderson Associates (Consulting Engineers) Ltd
 Sutton Court RA
 The Co-operative Group
 The Falcon Hotel
 Theatre Trust
 Willis of Skipton
 YDS

GENERAL CONSULTATION BODIES

f) Other bodies within the plan area

Rural Interests

Forestry Commission
 Ribble Rivers Trust
 RSPB
 Settle Hydro
 Woodland Trust
 Yorkshire Gardens Trust
 Yorkshire Wildlife Trust
 York and North Yorkshire Local Nature Partnership

Education & learning

Free Schools Capital Education and Skills Funding Agency Department for Education
 Hartley Educational Foundation
 Witherslack Group Ltd

Housing Associations

Foundation Housing
 Muir Group Housing Association
 Yorkshire Housing

Transport Bodies

Northern Rail Limited
Office of the Rail regulator
Royal Naval Association

Conservation Groups

North Craven Heritage Trust
Skipton Civic Society
York Georgian Society

Government Departments

Sport England
Civil Aviation Authority
Health and Safety Executive
Ministry of Defence

Craven District Council

Strategic Housing
Environmental Health
Sports Development
Communications, Partnership & Engagement
Economic Development

Other

The Green Party

At the time of preparing this Consultation Statement, 427 individuals are registered on the local plan database, however neither their names nor other identifying particulars will be published as these persons were not advised that their information would be disclosed as part of the consultation process. This approach is consistent with the requirements of the Data Protection Act.

This figure includes 30 Craven District Councillors whose details are available [here](#)

Please note that the consultation database is a live online system which provides individuals with an on-going opportunity to register, therefore the number of individuals registered will change over time.

Appendix 3: List of Media Contact used by Craven District Council to send press releases

- Craven Herald
- Skipton Press
- Local Government Association
- Lancaster Guardian
- Westmoreland Gazette
- The Metro
- BBC Radio: North Yorkshire News
- BBC: Yorkshire Live
- BBC: Look North
- Yorkshire Post
- The Dalesman
- Drystone Radio
- Dales Radio

Appendix 4: copies of all press releases & other consultation information (Regulation 18)

Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure (5th – 14th September 2012)

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to all Parish & Town Councils & ward reps in
South and North Craven

Telephone: 01756 700600
E-mail: ldf@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team
Date: 8th August 2012

Dear Councillor,

Invitation to a workshop to shape a new housing target and strategy for Craven

As you will be aware, Craven District Council is working on a new Local Development Plan for the parts of the District which fall outside of the Yorkshire Dales National Park. At this stage we are focussing on two important parts of the plan – the housing target for the next 15 years, and the ‘spatial strategy’, which will set out where development should take place.

You have recently been invited to attend an all-Member briefing session on 13th August to participate in an informal discussion regarding the District’s future housing figure and distribution. Following agreement by Craven Spatial Planning Sub Committee to adopt the future housing figure and distribution discussion papers for engagement with town and parish councils and stakeholders, the Planning Policy Team is intending to hold interactive workshop events with town and parish councils to discuss these issues and our ideas for moving the plan forwards. In order to keep you, as a Ward Representative informed of on-going engagement with the town and parish councils the team would like to extend this invitation to yourself.

The workshops will look at what the evidence is telling us about the issues and what past consultations have told us that people want to see. They will be an informal forum for discussion, and it is hoped that by the end of the session we can reach some agreement on the best approach for Craven.

Workshops are being held in North, Mid and Skipton and South Craven, and will focus on the issues which are particular to each sub-area. The workshop for Skipton and South Craven will be held in the Belle Vue Suite of the Craven District Council Offices, Belle Vue Square, Skipton. The event will take place on **Monday 10th September between 10am and 4pm**. The workshop for North Craven will be held on **Wednesday 5th September 2012 from 2pm till 5.30pm** at Ingleton Community Centre. Unfortunately we will not be able to provide lunch.

The background papers for the workshops will be sent to town and parish councillors attending the workshops on 17th August 2012, to give people a chance to consider the information prior to the event. The ideas presented in the papers are not fixed; they’re

intended to get the discussion going. The workshops will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

Could you please confirm your attendance at the workshop by email, letter or telephone using the contact details given on this letter by Friday 24th August 2012?

Yours sincerely

Laura Welsh (Planning Policy Officer), Craven District Council

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to all Town & Parish Councils in the plan area

Telephone: 01756 700600
E-mail: ldf@cravenc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

Date: 23rd August 2012

Dear Town and Parish Councillors,

Background Papers for Housing Target and Spatial Strategy Workshop

Further to your invite to the Spatial Strategy and Housing Target workshop on 11th September, please find enclosed the following background papers for you to consider prior to the event:

- “Shaping a Spatial Strategy and Housing Figure for Craven” Draft Discussion Paper (July 2012)
- Towards a Locally Determined Housing Target for the Craven District (outside the Yorkshire Dales National Park): Draft Background Paper to “Shaping a Spatial Strategy and Housing Figure for Craven” Draft Discussion Paper (July 2012)

The ideas presented in the papers are not fixed; they’re intended to get the discussion going. The workshop will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

The original deadline for confirming attendance at the workshops was 24th August 2012. However, we’ve extended this to account for Parishes who have not yet had their monthly meetings. If you wish to attend the workshop could you please let us know as soon as possible before the event?

We hope to see you at the workshop on the 11th.

Yours sincerely

**Laura Welsh
Planning Policy Officer
Craven District Council**

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to members of Craven
Housing Employment Market
Partnership (CHEMP)

Telephone: 01756 700600
E-mail: ldf@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

Date: 2nd August 2012

Dear Sir/ Madam,

Invitation to a workshop to shape a new housing target and strategy for Craven

As you will be aware, Craven District Council is working on a new Local Development Plan for the parts of the District which fall outside of the Yorkshire Dales National Park. At the moment we are concentrating on two important parts of the plan – the housing target for the next 15 years, and the ‘spatial strategy’, which will set out where development should take place.

The Planning Policy Team would like to invite you to participate in an interactive workshop event to discuss these issues and our ideas for moving the plan forwards.

The workshop will look at what the evidence is telling us about the issues and what past consultations have told us that people want to see. They will be an informal forum for discussion, and it is hoped that by the end of the session we can reach some agreement on the best approach for Craven.

The workshop is being held in the Belle Vue Suite of the Craven District Council Offices, Belle Vue Square, Skipton. The event will take place on Friday 14th September between 1pm and 5pm.

The background papers for the workshop will be sent out on 17th August 2012, to give people chance to consider the information prior to the event. The ideas presented in the papers are not fixed; they’re intended to get the discussion going. The workshop will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

The workshop will be the start of a series of consultation events to be held over the next few months as the Council prepares the new Local Development Plan, and will certainly not be the only opportunity to put forward your ideas.

Could you please confirm your attendance at the workshop by email, letter or telephone using the contact details given on this letter by Friday 24th August 2012? Numbers are not restricted and we would welcome as many people as are able to attend.

Yours sincerely

Laura Welsh (Planning Policy Officer)
Craven District Council



Planning Focus

Issue 12 - October 2012

- Draft Local Housing Target
- Planning Gain over 2011-2012
- Neighbourhood Planning News
- Business Needs Questionnaire
- Census 2011
- Parish Profiles - on the website

Planning Focus provides information on Craven District Council's Local Development Plan - the new 'plan' for the area of Craven outside the Yorkshire Dales National Park - and other planning policy issues.

A LOCAL HOUSING TARGET AND SPATIAL STRATEGY FOR CRAVEN

A new local housing figure and spatial strategy for Craven (outside the Yorkshire Dales National Park) has moved a step closer. During September, the Planning Policy Team held four workshops to gather local views on the amount of housing the district requires over the next fifteen years and where the houses should go. The workshops were attended by local District and Parish Councillors and a mix of stakeholders and were based around the content of a draft local housing target and spatial strategy discussion paper (and a background technical paper), which were approved by the Craven Spatial Planning Sub-Committee in August.

The outcome of the consultation workshops was considered by a meeting of the Craven Spatial Planning Sub-Committee on 8th October. At the meeting, Sub-Committee Members resolved to adopt a minimum local housing target of 160 dwellings per annum. Members also agreed that the District should be split into three sub-areas (a north, mid and south sub-area), and that the housing target should be distributed according to the need in each sub-area. A further meeting of the Craven Spatial Planning Sub-Committee will be held on the 30th October, at which Members will consider which towns and villages within the three sub-areas should be included in the settlement strategy and receive a share of housing development.

The reports that have been presented to the Spatial Planning Sub-committee are all available to view on the Council's website at www.cravendc.gov.uk/article/2524/Craven-Spatial-Planning-Sub-Committee.

Once a draft settlement strategy has been agreed by Members, work can begin on site allocations. Draft housing site allocations will be presented to Craven Spatial Planning Sub-Committee in December and further public consultation on the housing target, spatial strategy and site allocations will take place in the New Year.

The final draft of the local development plan (known as the 'Publication Draft'), will be subject to a formal statutory period of consultation prior to submission of the plan for examination by an independent planning inspector. If the Inspector determines the plan is "sound", it can be adopted by a full meeting of the Council.

If you would like to know more, get involved or make an enquiry please fill out a form on our website: www.cravendc.gov.uk/article/3191/Keep-Me-Updated or get in touch with the Planning Policy Team using the contact info on the reverse of this newsletter.

Planning Gains for Craven

Over the 2011 - 2012 year, a total of £38,138 was paid towards the provision and improvement of public open space as a result of planning gain at the following locations:

- £20,728 to carry out improvements works and provide new play equipment at Burnside Recreation Ground, Skipton, as a result of the development of Burnside House, Carleton Road.
- £5,000 to carry out improvements works and provide new play equipment at Sutton Park, as a result of the development at Greenroyd Mills.
- £5,846 to deliver renovation and improvement works to Goodenber Play Area, High Bentham as a result of the development at Wesley Close, off Goodenber Road.
- £6,564 towards the professional fees and development costs associated with developing a new recreation ground in Ingleton as a result of the development at Low Demesne.



Planning gain money is paid by developers to ensure that developments results in benefits for the wider community. For further information please see www.cravendc.gov.uk/PlanningGainGuide. This information will be included in the Council's Annual Monitoring Report for 2011 to 2012, which will soon be published on the Council's website.

Keep up to date with the latest news on the LDF by filling out the form on our website:

www.cravendc.gov.uk/article/3191/Keep-Me-Updated

NEIGHBOURHOOD PLANNING NEWS

Before the recent ministerial reshuffle, former planning minister Greg Clarke announced that £10m of funding is to be made available to help pay for neighbourhood plans, this is available to/through local planning authorities in £30,000 parcels. An initial £5,000 can be drawn down after a neighbourhood area designation is agreed with the local authority, after the ensuing inspection by an appointed planning inspector a further £25,000 can be drawn out.

WHAT IS A NEIGHBOURHOOD PLAN?

These are new types of plan, setting out a vision, aims, policies and proposals for the future development of a neighbourhood or parish. If adopted, the neighbourhood plan will be part of the statutory development plan for the area in question.

This means that the local authority and planning inspectors will have to take the plan into account when making planning decisions. This gives the plans more weight than some types of plan, such as parish plans or community plans.

A neighbourhood plan must be in accordance with the local authorities plans, pass an inspection and be voted for by a referendum before being adopted by the local authority.

More information is available at: www.cravendc.gov.uk/article/3110/Neighbourhood-Planning



CRAVEN EMPLOYMENT LAND AND BUSINESS SURVEY

Businesses in Craven are being asked to complete a survey to identify their future business support requirements. Craven businesses in the manufacturing, construction, wholesale and distribution sectors are being asked to complete a short survey to identify their needs in terms of future land and property requirements and support services.

The survey should take no longer than 15 minutes to complete. All responses received will remain confidential. If you would like to discuss any of the content of the questionnaire, please contact Andrew Laycock in the Council's Economic Development team on 01756 706220.

Further questionnaires dedicated to business office space and the tourism sector will follow in the near future.

CENSUS 2011

The first release of statistics from the 2011 Census was published on 16 July 2012. The figures provide the planning team with a reliable snapshot of the district.

Figures from the 1st release phase estimate the population of Craven to be 55,400. The 2011 census has recorded 24,600 households in Craven giving an average household size of 2.2 people.

Figures below the district level will be available in the 3rd phase release in March 2013.

To find out more see www.ons.gov.uk/ons/guide-method/census/2011/index.html.

PARISH PROFILES AVAILABLE ONLINE

The Planning Policy Team has been working with Parish Councils with a population of over 1000 in preparing Parish Profiles. A total of 14 Parish Profiles have been prepared and are currently being agreed between each Parish or Town Council and the Planning Policy Team. Each Parish Profile will form an important piece of evidence in terms of preparing any future Neighbourhood or Village Plans, and the Local Development Plan for Craven outside the Yorkshire Dales National Park.

The Parish Profiles for Bentham, Carleton-in-Craven, Cowling, Embsay with Eastby, Glusburn and Crosshills, Hellifield, Settle and Sutton-in-Craven have been agreed between the District and Town/Parish Council's and are now available to view on the District Council website at <http://www.cravendc.gov.uk/parishprofiles>.



Planning Focus does not cover the Yorkshire Dales National Park. The National Park Authority (0300 4560030) deals with planning in that area.

CONTACT THE PLANNING POLICY TEAM

T: 01756 706472 F: 01756 700658

E: ldf@cravendc.gov.uk www.cravendc.gov.uk

DISTRIBUTION OF PLANNING FOCUS

Copies of this newsletter are available at Council Offices as well as at local libraries. Planning Focus is distributed by email to all contacts on its planning database with email addresses, however due to postage costs, we are unable to send out paper copies. If you would like to receive a copy of this newsletter directly, please send your email address to ldf@cravendc.gov.uk.

If you would like to view this information in a way that's better for you, please telephone 01756 706290.



Community engagement drop in events (24th June to 26th July 2013)

The following information was published on the Craven Local Development Plan Webpage and issued as a press release prior to the community engagement events:

Emerging Craven Local Plan – Community Engagement Events to be held in June/July 2013

The Planning Policy team at Craven District Council are holding a series of informal community engagement events throughout the district on the emerging Craven Local Plan.

Join us and help to plan the amount, kind and location of Housing and Employment in Craven over the next 15 to 20 years.

The first event will take place in the last week of June and the last towards the end of July. The programme includes events in 16 different towns and villages in the northern, middle and southern parts of the area.

We have lined up open-door events in places like village halls, where people can drop-in during the day and evening to get information, discuss ideas, ask questions and provide feedback.

Some of the things we're particularly keen to get people's thoughts and ideas on are:

- A strategy for guiding where new development should be located.
- An appropriate housing figure, to guide how many new homes are built.
- A strategy for economic development, to guide the location and amount of land for new business premises.
- The pros and cons of various sites known to be available, to help choose the best sites for housing and business development.

The upcoming events will build and expand upon discussions held in September 2012, when we ran a series of participatory workshops for parish councils and other key organisations.

By the end of Summer, we're hoping to have a reasonable degree of consensus amongst a wider range of stakeholders on the main planks of a new local plan, including which sites in which towns and villages are likely to be the best for providing new homes and business premises.

The first set of events will be held in the northern, middle and southern parts of Craven. These sub area events will give attendees a chance to get information, discuss, ask questions and provide feedback. The Sub Area Drop in events will have a particular focus on the specific sub area, whilst exploring the wider impacts upon Craven District as a whole.

The dates and venues for the sub area drop in events are as follows:

Mid Sub area - Victoria Hall in Settle. Monday 24th June 10.30am - 8.30 pm;

North Sub area - Ingleborough Community Centre. Wednesday 26th June 10.30am – 8.30pm;

South Sub area – craven district Council Offices , 1 Belle Vue Square, Skipton . Thursday 27th June 10.30am – 8.30pm;

South Sub area - Glusburn Institute, Glusburn. Friday 28th June 10.30am – 8.30pm.

If people are unsure which sub area they live or work in, the table below lists the parishes in each sub area.

	Parish
North sub area	Austwick; Bentham; Burton in Lonsdale; Clapham cum Newby; Ingleton; Lawkland and Thornton in Lonsdale.
Mid sub area	Giggleswick; Halton West; Hellifield; Long Preston; Nappa; Rathmell; Settle; Swinden and Wigglesworth.
South sub area	Bank Newton; Bolton Abbey; Bradleys Both; Broughton; Carleton; Coniston Cold; Cononley; Cowling; Draughton; Elslack; Embsay –with-Eastby; Farnhill; Gargrave; Glusburn; Halton East; Kildwick; Lothersdale; Martons Both; Otterburn; Thornton in Craven; Skipton; Stirton in Thorlby and Sutton –in -Craven;

We are also holding a series of settlement drop in events in towns and villages across the district. These settlement events will give attendees a chance to get information, discuss ideas, ask questions and provide feedback. The Settlement Drop in events will have a particular focus on the relevant settlement whilst exploring the wider impacts upon Craven District as a whole.

The dates and venues for the settlement drop in events are as follows:

Cononley	Cononley Sports Hall	Monday 1st July	3pm -8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am – 8.30pm
Embsay	Embsay Village Hall	Wednesday 3rd July	3pm -8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3pm -8.30pm
Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3pm -8.30pm
Burton in Lonsdale	Burton in Lonsdale Village Hall	Tuesday 9th July	3pm -8.30pm
Carleton	Carleton Village Hall	Wednesday 10th July	3pm -8.30pm
Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am – 8.30pm
Skipton	1 Belle Vue Square, Skipton	Tuesday 16th July	10.30am – 8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3pm -8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3pm -8.30pm
Hellifield	Hellifield Village Hall	Friday 19th July	3pm -8.30pm
Sutton	South Craven Baptist Church	Tuesday 23rd July	3pm -8.30pm
Ingleton	Ingleborough Community Centre, Ingleton	Wednesday 24th July	3pm -8.30pm
Settle	Victoria Hall , Settle	Thursday 25th July	10.30am – 8.30pm
Gargrave	Village Hall	Friday 26th July	3pm -8.30pm

Details of all the events are available on the Council's website www.cravencd.gov.uk/latestplanningpolicynews

If you would like any further information please contact CDC Planning Policy by email ldf@cravendc.gov.uk or phone 01756 706 472.

The following is a screen shot of the above information displayed on the Craven Local Development Plan webpage:

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Craven District Council

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Craven Local Development Plan

Your chance to help plan future housing and employment in Craven over the next 15 to 20 years.

This Community engagement is now closed

Don't worry. There is still chance to have your say in the formal community engagement taking place in the new year. Keep an eye on the [Latest Planning Policy News](#) or email ldf@cravendc.gov.uk to be kept up to date.

Details of the community engagement events are still available to view below.

The maps which have been used at the consultation events are available to download on the right hand side of this page in the feedback form document. However, it is important to note that sites may have been removed, amended or added since these maps were created.

Community engagement events June-July 2013

Four main information events in June will be followed by a series of smaller meetings in towns and villages in July ([dates and venue below](#)). Display material, hand-outs and feedback forms, which are being used at the events, are now available to download on the right-hand side of this page.

Four main information events

Drop in any time between 10.30am and 8.30pm to get information, discuss ideas, ask questions and provide feedback.

Monday 24th June	Victoria Hall in Settle	Mid sub area covering parishes Giggleswick; Halton West, Hellifield, Long Preston, Nappa, Rathmell; Settle; Swinden and Wigglesworth.
Wednesday 26th June	Ingleborough Community Centre	North sub area ccovering parishes Austwick; Benthams; Burton in Lonsdale; Clapham cum Newby; Ingleton; Lawkland and Thornton in Lonsdale.
		South sub area covering parishes Bank

Downloads

- What is a Local Plan? [306kb]
- What is Neighbourhood Planning? [326kb]
- Housing - How Much? [241kb]
- Housing - Where? [214kb]
- Population Projections & Household Spaces [1Mb]
- Economy - North Sub-Area [2Mb]
- Economy - Mid Sub-Area [1Mb]
- Economy - South Sub-Area [1Mb]
- Shaping a Strategy for Employment Land in Craven - Discussion Paper [933kb]
- Appendices for Discussion Paper [18Mb]
- Event Slides [501kb]
- Sub-Area Feedback Form - North, Mid & South [1Mb]
- Settlement Feedback Form - Cononley [2Mb]
- Settlement Feedback Form - Benthams [6Mb]
- Settlement Feedback Form - Embsay [5Mb]
- Settlement Feedback Form - Cowling [12Mb]

The following was displayed in the Belle Vue Square Council office reception prior to and during the events.

Craven Local Plan

Community Engagement Events



Find out about a
Community
engagement event
near you!

Pick up your copy
of Planning Focus
Bulletin today!

The following edition of Planning Focus was published to advertise the 2013 community drop in events. Copies of Planning Focus were sent to all Town and Parish Councils and libraries within the plan area.



June 2013

Planning Focus Bulletin

Planning Focus provides information on Craven District Council's Local Development Plan - the new 'plan' for the area of Craven outside the Yorkshire Dales National Park - and other planning policy issues. This supplementary bulletin follows a Community Engagement article in the May 2013 issue.

Community Engagement Events

In the May 2013 issue of Planning Focus, we announced that a programme of engagement events, on the emerging local plan, was being drawn up and that we would soon release full details, which are now contained in this bulletin.

On the back page is an events calendar covering the whole engagement period from 24th June to 26th July, 2013. Week 1 will be devoted to **Sub-Area Events** and weeks 2-5 will be devoted to **Settlement Events**.

Sub-Area Events

Last year, we identified three distinctive parts of the plan area—the North, Mid and South Sub-Areas—and discussed a sub-area approach to developing a spatial strategy and housing figure. The first week of events, beginning on 24th June, will be geared towards discussing sub-area matters and will pave the way for the following four weeks of Settlement Events.

Settlement Events

These will be geared towards discussing the individual town or village where the event is taking place. However, sub-area information will be on display, and

we'll be happy to discuss sub-area matters with those attending.

What will be happening at the events?

People will be able to drop in during the day and evening. Information will be available on display boards, slides (where possible) and hand-outs. The Planning Policy Team will be on hand to assist and answer questions. People will have the opportunity to join an on-going roundtable discussion, if they wish. The discussion will be informal and flexible, but structured, and feedback will be recorded. A feedback form will also be available for people to fill in at the event or to take away.

At the **Sub-Area Events**, the main focus will be on

- The emerging housing figure, with an update on latest population/ household projections
- The emerging spatial strategy, including the distribution of housing to settlements within each sub-area
- Allocations, policies and neighbourhood plans, with updates on the latest work
- Economic development, based on a discussion paper

Settlement Events will be an ideal opportunity to focus on the individual town or village where the event is taking place. We're especially keen to discuss the pros and cons of various parcels of land that have been suggested to us as potential development sites and which are contained in the Strategic Housing Land Availability Assessment (SHLAA).

We're hoping that parish councils will be able to participate in all the events, particularly those in the individual settlements, and that parish councillors will be able to attend throughout the day and have a seat at the roundtable discussion.

Whilst the aim is to generate as much feedback as possible on the day, people will be able to send feedback after the events, up to the end of August 2013. Event material, including the feedback form, will be posted on the Council's website. Parish councils may need longer to submit their own feedback and will have until mid-September 2013.

Everyone is welcome—from local residents to development professionals. There will be further publicity, if you need it, and you can contact the Planning Policy Team, if you want to know more.

Planning Focus does not cover the Yorkshire Dales National Park. The National Park Authority (0300 4560030) deals with planning in that area.

DISTRIBUTION OF PLANNING FOCUS

Copies of this newsletter are available at Council Offices as well as at local libraries. Planning Focus is distributed by email to all contacts on its planning database with email addresses, however due to postage costs, we are unable to send out paper copies. If you would like to receive a copy of this newsletter directly, please send your email address to ldf@cravendc.gov.uk.

CONTACT THE PLANNING POLICY TEAM

T: 01756 706472
E: ldf@cravendc.gov.uk www.cravendc.gov.uk

If you would like to view this information in a way that's better for you, please telephone 01756 700600.



Calendar of Community Engagement Events on the Emerging Craven Local Plan June & July 2013

Week		Location	Venue	Date	Time
1	Sub-Area Events	Mid Sub-Area	Settle Victoria Hall, Settle	Mon. 24th June	10.30am - 8.30pm
1		North Sub-Area	Ingleborough Community Centre, Ingleton	Wed. 26th June	10.30am - 8.30pm
1		South Sub-Area	Craven District Council, 1 Belle Vue Square, Skipton	Thurs. 27th June	10.30am - 8.30pm
1		South Sub-Area	Glusburn Institute, Glusburn	Fri. 28th June	10.30am - 8.30pm
2	Settlement Events	Cononley	Cononley Sports Club	Mon. 1st July	3.00pm - 8.30pm
2		Bentham (High & Low)	Bentham Town Hall	Tues. 2nd July	10.30am - 8.30pm
2		Embsay	Embsay Village Hall	Wed. 3rd July	3.00pm - 8.30pm
2		Cowling	Cowling Village Hall	Thurs. 4th July	3.00pm - 8.30pm
3	Settlement Events	Giggleswick	Parish Rooms, Giggleswick	Mon. 8th July	3.00pm - 8.30pm
3		Burton-in-Lonsdale	Burton-in-Lonsdale Village Hall	Tues. 9th July	3.00pm - 8.30pm
3		Carleton-in-Craven	Carleton-in-Craven Village Hall	Wed. 10th July	3.00pm - 8.30pm
3		Glusburn & Crosshills	Glusburn Institute	Fri. 12th July	10.30am - 8.30pm
4	Settlement Events	Skipton	Craven District Council, 1 Belle Vue Square, Skipton	Tues. 16th July	10.30am - 8.30pm
4		Bradley	Village Institute/Hall, Low Bradley	Wed. 17th July	3.00pm - 8.30pm
4		Rathmell	The Reading Rooms, Rathmell	Thurs. 18th July	3.00pm - 8.30pm
4		Hellifield	Village Institute, Hellifield	Fri. 19th July	3.00pm - 8.30pm
5	Settlement Events	Sutton-in-Craven	South Craven Baptist Church, Sutton-in-Craven	Tues. 23rd July	3.00pm - 8.30pm
5		Ingleton	Ingleborough Community Centre, Ingleton	Wed. 24th July	3.00pm - 8.30pm
5		Settle	Settle Victoria Hall	Thurs. 25th July	10.30am - 8.30pm
5		Gargrave	Gargrave Village Hall	Fri. 26th July	3.00pm - 8.30pm

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Telephone: 01756 706472
E-mail:
ldf@cravendc.gov.uk

Please address correspondence on this matter to:
Planning Policy Team

To: Letter to Town & Parish Councils

Date: 14th June 2013

Forthcoming community engagement events on the emerging Craven District Local Development Plan

Dear Sir / Madam,

Please find attached a list of a series of community engagement events on the emerging Craven Local Development Plan that will be taking place in towns and villages across the District (outside the Yorkshire Dales National Park) from the last week in June to the end of July

I am sure that you will be particularly interested in the settlement event to be held in your parish and also the 'Sub Area' event for the part of Craven in which your parish is located. A list of all the parishes in each 'sub-area' is included in the attached list of events.

Parish and town councillors are most welcome to attend the events to view the drop-in displays and hear views expressed by local residents on the day. Parish and town councillors are also very welcome to participate at roundtable discussions that will take place during the course of each event.

We will be holding a separate event solely for parish and town councillors in Skipton on 30th July. This event will take place at the Council's Belle Vue Square offices from 3pm to 8.30pm. Rather than being asked to attend the entirety of this event, parish and town councillors are invited to come along at any time during the session.

A4 posters of the event(s) being held in your parish are enclosed. I would be grateful if you could arrange for their display in parish council noticeboards and the event venue(s) in your parish. Craven District Council officers will be placing separate posters (A4 and A5 size) in other premises used by the community such as local shops.

Should you have any queries on this matter please do not hesitate to contact me on the telephone number above.

Yours sincerely
Stephen Brown
Principal Planning Officer
Craven District Council
Encs

Craven Local Plan



Community Engagement Events

Mid Sub Area	Victoria Hall, Kirkgate, Settle, BD24 9DZ	Monday 24th June	10.30 am - 8.30pm
North Sub Area	Ingleborough Community Centre, Main St, Ingleton, LA6 3HG	Wednesday 26th June	10.30 am - 8.30pm
South Sub Area	Craven District Council Offices, 1 Belle Vue Square, Skipton, BD23 1FJ	Thursday 27th June	10.30 am - 8.30pm
South Sub Area	Glusburn Institute, Colne Road, Glusburn, BD20 8PJ	Friday 28th June	10.30 am - 8.30pm
Cononley	Cononley Sports Club	Monday 1st July	3.00pm - 8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am - 8.30pm
Embsay	Embsay Village Hall	Wednesday 3rd July	3.00pm - 8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3.00pm - 8.30pm
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Sutton	South Craven Baptist Church	Tuesday 23rd July	3.00pm - 8.30pm
Ingleton	Ingleborough Community Centre	Wednesday 24th July	3.00pm - 8.30pm
Settle	Victoria Hall	Thursday 25th July	10.30am - 8.30pm
Gargrave	Gargrave Village Hall	Friday 26th July	3.00pm - 8.30pm

The **North Sub Area** includes the following parishes: Thornton in Lonsdale; Burton in Lonsdale; Ingleton; Bentham; Clapham cum Newby; Austwick; and Lawkland.

The **Mid Sub Area** includes the following parishes: Giggleswick; Settle; Rathmell; Long Preston; Wigglesworth; Halton West; Nappa; Swinden; and Hellifield.

The **South Sub area** includes the following parishes: Coniston Cold; Bank Newton; Martons Both; Thornton in Craven; Elslack; Broughton; Gargrave; Stirton in Thorlby; Carleton; Lothersdale; Cowling; Glusburn; Sutton; Farnhill; Kildwick; Bradleys Both; Skipton; Embsay with Eastby; Halton East; Bolton Abbey; Draughton; Otterburn; Cononley (Outside the national park).

1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ

Letter sent to residents

Telephone: 01756 706262
hcumbers@cravendc.gov.uk

Henry Cumbers
Planning Policy Officer

21 June 2013

RE: Craven District Council Local Plan Informal Consultation on Scale, Distribution and Sites for Housing and Employment

Dear Resident

The Planning Policy team at Craven District Council are holding a series of informal community engagement events throughout the district on the emerging Craven Local Plan.

Join us and help to plan the amount, kind and location of Housing and land for Employment in Craven over the next 15 to 20 years.

We have lined up events in places like village halls, where people can drop-in during the day and evening to get information, discuss ideas, ask questions and provide feedback.

Some of the things we're particularly keen to obtain people's thoughts and ideas on are:

- A strategy for guiding where new development should be located.
- An appropriate housing figure, to guide how many new homes are built.
- A strategy for economic development, to guide the location and amount of land for new business premises.
- The pros and cons of various sites known to be available, to help choose the best sites for housing and business development.

The upcoming events will build and expand upon discussions held in September 2012, when we ran a series of participatory workshops for parish councils and other key organisations.

By the end of summer, we're hoping to have a reasonable degree of consensus amongst a wider range of stakeholders on the main planks of a new local plan, including which sites in which towns and villages are likely to be most suitable for providing new homes and business premises.

The first set of events will be held in the northern, middle and southern parts of Craven. These sub area events will give attendees a chance to get information, discuss, ask questions and provide feedback. The Sub Area events will have a particular focus on the specific sub area, whilst exploring the wider impacts upon Craven District as a whole.

The dates and venues for the sub area drop in events are as follows:Mid Sub area - Victoria Hall in Settle. Monday 24th June 10.30am - 8.30 pm;

North Sub area - Ingleborough Community Centre. Wednesday 26th June 10.30am – 8.30pm;

South Sub area – Craven District Council Offices , 1 Belle Vue Square, Skipton . Thursday 27th June 10.30am – 8.30pm;

South Sub area - Glusburn Institute, Glusburn. Friday 28th June 10.30am – 8.30pm.

If people are unsure which sub area they live or work in, the table below lists the parishes in each sub area.

	Parish
North sub area	Austwick; Bentham; Burton in Lonsdale; Clapham cum Newby; Ingleton; Lawkland and Thornton in Lonsdale.
Mid sub area	Giggleswick; Halton West; Hellifield; Long Preston; Nappa; Rathmell; Settle; Swinden and Wigglesworth.
South sub area	Bank Newton; Bolton Abbey; Bradleys Both; Broughton; Carleton; Coniston Cold; Cononley; Cowling; Draughton; Elslack; Embsay –with-Eastby; Farnhill; Gargrave; Glusburn; Halton East; Kildwick; Lothersdale; Martons Both; Otterburn; Thornton in Craven; Skipton; Stirton in Thorlby and Sutton –in -Craven;

We are also holding a series of settlement drop in events in towns and villages across the district. These settlement events will give attendees a chance to get information, discuss ideas, ask questions and provide feedback. The settlement events will have a particular focus on the relevant settlement.

The dates and venues for the settlement drop in events are as follows:

Cononley	Cononley Sports Hall	Monday 1st July	3pm -8.30pm
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Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3pm -8.30pm
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Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am – 8.30pm
Skipton	1 Belle Vue Square, Skipton	Tuesday 16th	10.30am –

		July	8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3pm -8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3pm -8.30pm
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Sutton	South Craven Baptist Church	Tuesday 23rd July	3pm -8.30pm
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Settle	Victoria Hall , Settle	Thursday 25th July	10.30am – 8.30pm
Gargrave	Village Hall	Friday 26th July	3pm -8.30pm

Details of all the events are available on the Council's website www.cravendc.gov.uk/latestplanningpolicynews

If you would like any further information please contact CDC Planning Policy by email ldf@cravendc.gov.uk or phone 01756 706 472.

How can I have my say?

Where possible we particularly encourage you to visit the sub area event relating to your area (see above) and the relevant settlement event for your Parish as this will give you the opportunity to discuss your thoughts and ideas in person with officers from Craven District Council. However, should this not be possible please complete response form attached and return it by **31st July 2013** to the following freepost address.

Craven District Council
Partnerships and Communications
FREEPOST (RRRX-FRJG-EABL),
Council Offices,
1 Belle Vue Square,
Skipton,
North Yorkshire,
BD23 1FJ.

Data protection

We will not use any information of a sensitive or personal nature in the feedback we produce and comments received will be treated confidentially in accordance with the Data Protection Act (1998).

I look forward to receiving your response and will be in touch again soon.

Yours sincerely

Henry Cumbers

Planning Policy Officer



Public consultation on first draft of Craven Local Plan (22nd September to 3rd November 2014)

The following flyer was posted out to all residents and businesses within the plan area:



Have your say on the Draft Craven Local Plan

Monday 22nd September—Monday 3rd November 2014



What is a Local Plan?

A local plan sets out how land is to be used for things like housing, business, recreation and conservation. It also includes policies to be used to decide future planning applications.

Craven District Council is required by law to prepare a local plan.

Why should I comment on the draft Craven plan?

This is your chance to have a say on the proposed planning policies and on where and how much development there should be up to 2030. The draft Local Plan is not a finished document. The aim of this consultation is to ensure that we develop a tailor made local plan that suits the local area and communities.

We want to hear from you about:

- What needs changing in the draft plan?
- Why does it need to be changed?
- How it needs to be changed—your suggestions.

Where can I view the draft Local Plan?

You can view the draft plan at:

www.cravencdc.gov.uk/article/4455/New-Local-Plan

Alternatively hard copies of the draft plan are available at:

Craven District Council Offices

Belle Vue Square

Broughton Road

Skipton

BD23 1FJ

Or at libraries in Skipton, Cross Hills, Embsay, Settle, Bentham & Ingletton; and via the mobile library service.

How can I submit comments?

Please use the Feedback Form which can be found at:

www.cravencdc.gov.uk/article/4455/New-Local-Plan

Or pick up a paper copy from Belle View Square or local libraries.

If you have any queries about the draft Local Plan please contact the Planning Policy Team at localplan@cravencdc.gov.uk or on 01756 706472.

The following text was either emailed or sent in a letter to those registered in the Council's local plan consultation database, including statutory consultees, parish & town councils, ward members and to the libraries within the plan area:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Telephone: 01756 706472
E-mail: localplan@cravendc.gov.uk

please address correspondence on this matter to:
Planning Policy Team

Date: 18th September 2014

Dear Sir/Madam,

**Consultation on the pre-publication draft of the Local Plan
22nd September – 3rd November 2014**

Consultation on the pre-publication draft of the Craven Local Plan is due to commence on the 22nd September for 6 weeks. During this informal public consultation Craven District Council will be seeking feedback from residents, businesses, local groups and other agencies on the latest draft of the Local Plan.

Craven District Council is required by law to draw up a local plan that sets out how land is to be used for housing, business, recreation and conservation; how the right development is to be achieved in the right location at the right time; and how sustainable development can be achieved overall. Once approved by the Secretary of State, the council will use the Local Plan when considering planning applications.

The draft Craven Local Plan covers the area of Craven that falls outside the Yorkshire Dales National Park. It sets out likely future requirements and preferred locations for housing and employment up to the year 2030.

The draft plan has been tailor-made to suit the area and its communities. Last year, Craven District Council organised a series of drop-in meetings with residents, businesses and organisations in the area covered in the plan. The Council asked for information and views about possible sites for development. This feedback gathered during these meetings has helped shape the current draft of the Local Plan.

The current, six-week consultation on the draft Local Plan is a chance for residents, businesses and organisations to help further improve the plan. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome!

The consultation draft Local Plan can be viewed from Monday 22nd September 2014 online at www.cravendc.gov.uk/newlocalplan . Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

To give feedback, please use the Feedback Form. This is available online at www.cravendc.gov.uk/newlocalplan, while hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravendc.gov.uk or posted to the Council using the address above. The closing date for comments is Monday 3rd November 2014.

For further information or to discuss the Draft Local Plan, please contact a member of the Planning Policy Team on 01756 706472 or by emailing localplan@cravendc.gov.uk

Yours faithfully

Planning Policy Team

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

To all Ward Members

Telephone: 01756 706472
E-mail: localplan@cravendc.gov.uk

please address correspondence on this matter to:
Planning Policy Team

Date: 16th October 2014

Dear Councillor,

**Consultation on the pre-publication draft of the Local Plan
22nd September – 3rd November 2014**

You will recall that as part of the above consultation we are inviting Ward Members to attend round table discussions with members of the Planning Policy Team. We were proposing to hold these meetings at the Council Offices on the 27th, 28th and 29th October; however given the availability of Members we have organised one meeting for all Members on Monday 27th October at 6pm. This will take place in the Belle Vue Suite at the Council Offices in Skipton. This meeting will give you the opportunity to discuss any aspects of the draft Local Plan with the team prior to the end of the consultation period on the 3rd November.

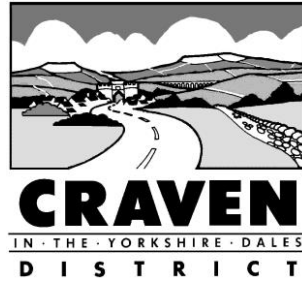
It would be appreciated if you could confirm whether or not you can attend this meeting. If you are unable to attend, please contact the team to arrange a separate meeting.

If you have any initial queries on the draft Local Plan (<http://www.cravendc.gov.uk/newlocalplan>), please contact a member of the Planning Policy Team on 01756 706472 or by emailing localplan@cravendc.gov.uk.

Yours sincerely,

Planning Policy Team

Press Release Press Release Press Release Press Release



For immediate release

Date: 15 September 2014

CRAVEN DISTRICT COUNCIL SEEKS FEEDBACK ON DRAFT LOCAL PLAN

Craven District Council is seeking feedback from residents, businesses, local groups and other agencies on the latest draft of the Local Plan over the next six weeks starting from Monday 22nd September 2014.

Craven District Council is required by law to draw up a local plan that sets out how land is to be used for housing, business, recreation and conservation; how the right development is to be achieved in the right location at the right time; and how sustainable development can be achieved overall. Once approved by the Secretary of State, the council uses the Local Plan when considering planning applications.

The draft Craven Local Plan covers the area of Craven that falls outside the Yorkshire Dales National Park. It sets out likely future requirements and preferred locations for housing and employment up to the year 2030.

The draft plan has been tailor-made to suit the area and its communities. Last year, Craven District Council organised a series of drop-in meetings with residents, businesses and organisations in the area covered in the plan. The Council asked for information and views about possible sites for development. This feedback gathered during these meetings has helped shape the current draft of the Local Plan.

The current, six-week consultation on the draft Local Plan is a chance for residents, businesses and organisations to help further improve the plan.

Craven District Councillor Richard Foster, Lead Member for affordable housing and the Chair of the Spatial Planning Sub Committee, says: “We want a Local Plan that is right for Craven, one that helps us make the best possible decisions in the future about the use of land. Last year’s comments from residents, businesses and organisations provided us with valuable information and views about possible sites for development. The draft Local Plan reflects the input we received. Now we are asking people to have a say on the entire draft Local Plan before it enters the formal process for adoption by the Council. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome.”

The consultation Draft Local Plan can be viewed from Monday 22nd September 2014 online at www.cravendc.gov.uk/article/4455/New-Local-Plan Hard copies will be available at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton;

and via the mobile library service.

To give feedback, please use the Feedback Form. This is available online at [www.cravendc.gov.uk/article/4455/New-Local- Plan](http://www.cravendc.gov.uk/article/4455/New-Local-Plan), while hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravendc.gov.uk or posted to the Council using the address above. The closing date for comments is Monday 3rd November 2014.

For further information or to discuss the Draft Local Plan, please contact a member of the Planning Policy Team on 01756 706472 or by emailing localplan@cravendc.gov.uk.

Ends

Editors Notes:

For further information contact

Craven District Council – Karen Brooks 01756 - 706315

The following edition of Planning Focus was published in December 2014, summarising some key statistics from the consultation events:

Planning Focus is out now – Read all about the latest work on Craven District Council's Local Development Plan and planning policy work. Subscribe at www.cravendc.gov.uk/latestplanningpolicynews



Issue 18, December 2014

The latest edition of [Planning Focus](#) is set out below. Planning Focus is intended to keep people informed about progress on Craven District Council's Local Development Plan and other planning policy matters. Paper copies of this newsletter are also sent to local libraries and parish councils.

If you know of anyone that might be interested in Planning Focus, please ask them to subscribe to our [online consultation database](#) or e-mail localplan@cravendc.gov.uk and we'll ensure they're notified about future newsletters.

Top stories for December 2014:

- Draft Craven Local Plan
- Affordable Housing and Tariff Style Developer Contributions
- Housing Land Supply
- Local Development Scheme
- Neighbourhood Planning



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Draft Craven Local Plan

Consultation on an early informal draft of the new local plan closed on 3rd November. We're going through the feedback and will make a full report to the council's Spatial Planning Sub-Committee in February (2015). The report will be published in advance, so keep an eye on the [sub-committee's web-page](#). In the meantime, here are some headline statistics about the consultation event...

27,430 consultation flyers posted

4,000 visits to the consultation web-page

368 people responded

864 comments made

411 comments relate to sites suggested for housing/employment

50 comments relate to the housing growth policy

36 comments relate to the spatial strategy policy

24 comments relate to the context section

24 comments relate to the green infrastructure policy

Continued...

We've compiled a Consultation Stat's document to provide a more complete and detailed breakdown – it can be downloaded from our [New Local Plan](#) web-page.

Thanks to everyone that participated. We've got plenty of feedback to work with and we'll be putting it to good use in making further progress on the draft local plan in the new year.

Affordable Housing and Tariff Style Developer Contributions

New national planning policy has changed the way developer contributions are to be sought with respect to small-scale housing schemes. On 28th November, Housing and Planning Minister, Brandon Lewis, announced the following changes:

“Due to the disproportionate burden of developer contributions on small scale developers, for sites of 10-units or less, and which have a maximum combined gross floor space of 1,000 square metres, affordable housing and tariff style contributions should not be sought.”

“For designated rural areas (1)...authorities may choose to implement a lower threshold of 5-units or less, beneath which affordable housing and tariff style contributions should not be sought. This will also apply to all residential annexes and extensions. Within these designated areas, if the 5-unit threshold is implemented then payment of affordable housing and tariff style contributions on developments of between 6 to 10 units should also be sought as a cash payment only and be commuted until after completion of units within the development.”

Continued...

“A financial credit, equivalent to the existing gross floorspace of any vacant buildings brought back into any lawful use or demolished for re-development, should be deducted from the calculation of any affordable housing contributions sought from relevant development schemes. This will not however apply to vacant buildings which have been abandoned.”

For a complete and definitive account of the changes, please refer to the [minister's full statement](#).

We'll be updating our local [on-line guidance](#) documents to reflect these national policy changes, as soon as we can. Of course, in the meantime, national policy will take precedence. We'll also need to take account of these changes in our current work on the [new local plan](#).

(1) Within the Craven plan area, designated rural areas are the Forest of Bowland Area of Outstanding Natural Beauty and the parishes of Bank Newton, Bentham, Bolton Abbey, Burton-in-Lonsdale, Clapham-cum-Newby, Conistون Cold, Embsay-with-Eastby, Gargrave, Giggleswick, Halton East, Hellifield, Ingleton, Langcliffe, Lawkland, Long Preston, Otterburn, Rathmell, Settle, Stirton-with-Thorlby, Thornton-in-Lonsdale and Wigglesworth. Please refer to Section 157 of the Housing Act 1985 and the Housing (Right to Buy) (Designated Rural Areas and Designated Region) (England) Order 1988. NB. This list is provisional and subject to confirmation by the Department for Communities and Local Government.

Housing Supply Land

Over recent weeks we've been making progress on a new and improved assessment of our current housing land supply situation – those of you that hold planning permissions (for 5 or more dwellings) should have received a Sites with Planning Consent questionnaire, which is part of that process. The new assessment will look at past delivery (the number of homes built), current supply and future supply, and will include a housing trajectory for the next 5 years and beyond. The 5-year assessment period will begin on 1st April 2015 and will be rolled forward annually. If you still have your Sites with Planning Consent Questionnaire, we'd very much appreciate its completion and return, as the information will be of great assistance to us. If you believe you should have received a questionnaire, but haven't, please email us at localplan@cravendc.gov.uk. If you'd prefer to complete an online version of the questionnaire, there's one available via our [Policy News](#) web-page.

Local Development Scheme

We've postponed the December 2014 update and progress report on our [Local Plan of Action](#) until after the Spatial Planning Sub-Committee meeting to be held in February 2015. After that meeting we should be able to publish a new and revised Local Plan of Action (to replace the current one that dates from 2011) and provide a timetable that's more relevant and up-to-date. One improvement that might be implemented in the new version is a list of Supplementary Planning Documents that may need to be timetabled in response to recent consultation on the draft local plan.

Neighbourhood Planning

Bradley Neighbourhood Plan

Building on an initial event, held in the village hall in April last year, and a successful application for government funding, a working group of parish councillors and volunteers have prepared a consultation document for parishioners. The document is intended to form the basis of a future neighbourhood plan and contains an outline of suggested planning policies. Consultation began in November and closed on 1st December. More information is available on the village website at:

<http://bradleyvillage.org/neighbourhoodplan#>

Gargrave Neighbourhood Plan

The Gargrave Neighbourhood Plan Working Group has also been consulting parishioners with a Planning Update pamphlet and feedback form, which was issued to coincide with our own consultation on the draft local plan. The pamphlet and feedback form raised awareness of both the local and neighbourhood plans, asked questions about potential development sites in the village and enabled parishioners to suggest what should be included in the neighbourhood plan.

Cononley Neighbourhood Plan

Previously, Cononley Parish Council had been considering the potential of neighbourhood planning and has now taken the initial formal step of submitting an application to designate a neighbourhood area. The proposed area follows the parish boundary and is likely to be considered by our Spatial Planning Sub-Committee at its first meeting of 2015. Cononley now joins Bradley and Gargrave on the road to its own neighbourhood plan.

More information about neighbourhood planning is available on our [Planning for Parishes](#) web-page.

We hope you all have a merry Christmas and a happy new year.

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Our mailing address is:

Craven District Council
Craven District Council
1 Belle Vue Square, Broughton Road
Skipton, North Yorkshire BD23 1FJ
United Kingdom

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[unsubscribe from this list](#) [update subscription preferences](#)

The MailChimp logo, featuring the word "MailChimp" in a white, cursive script font, set against a dark grey rectangular background.

Public consultation on the second draft Craven Local Plan (5th April – 31 May 2016)

The following letter was sent out at all town and parish councils in the plan area giving them advance warning of the local plan consultation:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

To: All town councils, parish councils and parish meetings in Craven's planning area

Telephone: 01756 706449

e-mail: rbanks@cravendc.gov.uk
Roy Banks
Planning Assistant (Part-Time)

Date: 29th January 2016

Dear Parishes,

Draft Craven Local Plan (3/3/16 version) – advance warning of consultation

We are pleased to provide advance warning of a forthcoming consultation, in the hope that this may help you to prepare and make any necessary special arrangements.

Subject of consultation

Draft Craven Local Plan (3/3/16 version)

Period of consultation

Thursday 3rd March 2016 to Thursday 14th April 2016

Nature of consultation document

The consultation document will be a second informal (pre-publication) draft of the council's new local plan. You may recall that an initial draft local plan was released for consultation on 22/9/14. That initial draft has now been improved, using consultation responses and newly gathered evidence. The resulting second draft will be the subject of consultation for a 6-week period beginning on 3rd March 2016.

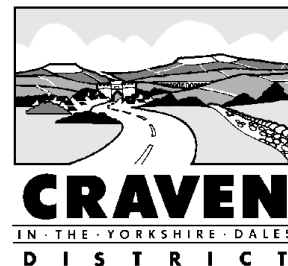
Due to a tight timescale, committee approval of the consultation document will not be possible until the evening of 2nd March 2016. Commencement of the planned consultation is therefore dependent on the committee's decision.

Please contact me, or another member of the planning policy team, if you have any queries.

Yours sincerely,

**Roy Banks
Craven District Council**

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**



Letter sent to all those registered on the
Council's local plan consultation database
at 5th April 2016

Telephone: 01756 706472
E-mail: localplan@cravenc.gov.uk

please address correspondence on this matter to:
Planning Policy Team

Date: 5th April 2016

Dear Sir/Madam,

**Consultation on a pre-publication draft of the Craven Local Plan
5th April 2016 – 17th May 2016**

Consultation on a second pre-publication draft of the Craven Local Plan commences today (5th April 2016) for 6 weeks. During this period of informal public consultation Craven District Council is seeking feedback from town and parish councils, residents, businesses, local groups, statutory bodies and other agencies on the latest draft of the Local Plan.

You may recall that in September 2014, the Council consulted on a first pre-publication draft of the Local Plan, seeking views from town/parish councils, residents, businesses and organisations on a draft spatial strategy, policies and possible sites for development in the area covered by the plan. The feedback gathered during this consultation, together with extensive updates to the evidence base that underpins the draft spatial strategy, policies and sites, has helped shape the current draft of the Local Plan. The current, six-week consultation on the draft Local Plan is a chance to help further improve the plan. As such we want to hear from you about:

- What needs changing or improving in the draft plan?
- Why does it need to be changed or improved?
- How it needs to be changed or improved - your suggestions.

The Council is seeking views on a wide range of issues set out in three Local Plan consultation documents. These include:

- **A Spatial Strategy for Growth Distribution in Craven – Alternative Spatial Strategy Options and Preferred Spatial Strategy Option and Sustainability**

Appraisal of Spatial Strategy Options Consultation Document. The Council is seeking views whether the alternative spatial strategy scenarios set out in the document are appropriate in order to base a preferred spatial strategy on. In addition the Council would like to receive comments on the spatial distribution of growth in the preferred option, in particular whether it is believed that there should be any changes and/or improvements to the preferred spatial option;

- **Draft Text, Policies and Policies Map with Sustainability Appraisal Interim Report and Sustainability Appraisal of Policies Consultation Document.** The Council is seeking views on the draft vision, objectives, strategic and development management policies, including the draft minimum housing requirement. Feedback on the draft Sustainability Appraisal Interim Report and the Sustainability Appraisal of Policies is also welcomed. The Council would also like to receive feedback on the draft policies maps, including:-
 1. The proposed town centre boundaries for Skipton and Settle, and proposed primary shopping area boundary for Skipton;
 2. Sites to be assessed for potential Local Green Space designation. **Please note these are not the final sites for Local Green Space designation. The sites shown on the policies maps are all the sites submitted to the Council for consideration that have passed the initial 3 tests as set out in the Council's Local Green Space methodology. These sites will be subject to further assessment against the remaining tests in the methodology, taking into account any information brought forward during this consultation period. Preferred sites for designation will be subject to further consultation in mid June 2016.**
 3. Sites to be safeguarded for employment use and potential new employment site options
- **Pool of Site Options with Potential for Residential or Mixed Use and Sustainability Appraisal Consultation Document.** The Council is seeking views and comments on a pool of site options with potential for housing or mixed uses and the accompanying sustainability appraisal of sites. In particular the Council would like to receive comments relating to the positives and/or negatives of individual sites or comments relating to whether some sites may be more appropriate than others for potential development within a settlement's pool of sites, and the reasons why this may be so. Where areas of flood risk have been identified on sites, owners or potential developers of individual sites may wish to form and send to the Council a site specific flood risk assessment to support their argument for why the site should be put forward into the preferred list of sites from the pool of sites. **Please note the site options shown on the settlement maps are not the preferred housing or mixed use sites, rather they are a pool of sites from which the Council will be selecting preferred sites after taking account of responses from this consultation. Preferred sites will be subject to further consultation in mid June 2016;**

The draft Local Plan can be viewed from Tuesday 5th April 2016 online at www.cravencd.gov.uk/newlocalplan . A hard copy of the draft Local Plan will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross

Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

The Council will also be holding drop in surgeries at the following venues:

- Victoria Hall, Settle: Monday 25th April 2016, 4pm – 8pm
- Glusburn Institute: Tuesday 26th April 2016 , 4pm – 8pm
- Bentham Town Hall: Wednesday 4th May 2016, 4pm – 8pm

The Planning Policy Team is available throughout the consultation period. Please contact on 01756 706472 or by emailing localplan@cravendc.gov.uk to arrange an appointment at the Council Offices in Skipton.

To give feedback, please use the Comments Form which is available online at www.cravendc.gov.uk/newlocalplan . Hard copies of the Comments Form can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravendc.gov.uk or posted to the Council using the address above. **The closing date for comments is Thursday 17th May 2016 at midnight.**

Yours sincerely,

Planning Policy Team

The following text was emailed and sent via letter to all those registered on the local plan consultation database informing individuals and organisations of an extension to the public consultation period:

Dear Sir/Madam,

Public consultation on the Craven Local Plan extended until 31st May 2016

Consultation on the draft Local Plan was organised from the 5th April until 17th May 2016. This 6 week consultation period has now been extended until 31st May 2016.

The Planning Policy Team are interested to hear what people like about the draft Local Plan, what needs changing, why it needs to be changed, and how. Any suggestions are welcome. Over the last 6 weeks we have had many comments from residents, groups, statutory consultees etc. The Planning Policy Team have also run busy public drop in events at Settle, Skipton, Bentham and Glusburn. Another 4 events have been planned at:

- Ingleton Community Centre: Tuesday 17th May, 4pm-7pm
- St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm
- Victoria Hall, Settle: Monday 23rd May, 5pm-7pm
- Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

The draft Local Plan sets out a pool of sites options with potential for housing, employment and mixed uses throughout settlements within the plan area; Spatial Strategy options and policies. Each of these three aspects of the Local Plan have also been subject to sustainability appraisal.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017. Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found our web page here www.cravendc.gov.uk/newlocalplan Hard copies are also available to view at Council Offices at Belle View Square and at libraries.

Please contact the Planning Policy Team with any queries relating to the draft Local Plan consultation.

Yours sincerely,

Planning Policy Team

The following text was emailed to town and parish councils in the plan area on the 12th May 2016 advertising four additional public drop in events:

Dear Parish Chairman/Clerk

Public consultation on the Craven Local Plan extended until 31st May 2016

Consultation on the draft Local Plan was organised from the 5th April until 17th May 2016. This 6 week consultation period has now been extended until 31st May 2016.

The Planning Policy Team are interested to hear what people like about the draft Local Plan, what needs changing, why it needs to be changed, and how. Any suggestions are welcome. Over the last 6 weeks we have had many comments from residents, groups, statutory consultees etc. The Planning Policy Team have also run busy public drop in events at Settle, Skipton, Bentham and Glusburn. Another 4 events have been planned at:

Ingleton Community Centre: Tuesday 17th May, 4pm-7pm

St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm

Victoria Hall, Settle: Monday 23rd May, 5pm-7pm

Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

Posters advertising these events are attached to this email. It would be most appreciated if you could circulate the relevant drop in surgery poster for your parish.

The draft Local Plan sets out a pool of sites options with potential for housing, employment and mixed uses throughout settlements within the plan area; Spatial Strategy options and policies. Each of these three aspects of the Local Plan have also been subject to sustainability appraisal.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017. Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found our web page here www.cravenc.gov.uk/newlocalplan Hard copies are also available to view at Council Offices at Belle View Square and at libraries.

Please contact the Planning Policy Team with any queries relating to the draft Local Plan consultation.

Yours sincerely,

Planning Policy Team

The following information relating to the public consultation was published in line with the Council's Community Engagement Strategy 2010-2013:



Draft Craven Local Plan Consultation information



Start Date: Tuesday 5th April 2016 **End date:** Tuesday 31st May 2016 (extended from 17th May 2016)

What is the consultation about?

The consultation is about the council's local plan. A local plan is a document containing text and maps, setting out how land should be used for such things as housing, employment, recreation and conservation. The aim of a plan is to achieve economic, environmental and social goals through sustainable development. Policies in a local plan are used to decide planning applications.

What will the consultation achieve? Will the results feed into a larger piece of work?

The consultation relates to a second draft of the local plan and follows consultation on an initial draft during autumn 2014. The council has improved the 2014 version in response to comments made and new evidence provided by recent planning studies. Consultation on the second draft will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

Who is being consulted?

This is a public consultation and is therefore open to everyone. We are particularly keen to hear from individuals, organisations and companies that have an interest in spatial or land-use planning in the local area, and can provide constructive criticism and positive suggestions for improvement.

What area does the consultation cover?

The council's planning area, which is the part of Craven outside the Yorkshire Dales National Park.

How can people get involved in the consultation?

Consultation documents, including the draft local plan and comments form, can be downloaded from the council's consultation web-page (see below). Reference copies of the draft local plan and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

Is the consultation available in other formats?

Other formats can be provided, on request, in line with the council's normal procedure. Please contact us with your requests.

Are there any consultation events?

Yes. We will be holding eight drop-in surgeries to discuss the draft local plan at: Victoria Hall, Settle, 25/4/16 4-8pm and 23/5/16 5-7pm; Glusburn Institute 26/4/16 4-8pm; Skipton Town Hall (annex) 3/5/16 4-8pm and 26/5/16 4-7pm; Bentham Town Hall 4/5/16 4-8pm;

Ingleborough Community Centre, Ingleton, 17/5/16 4-7pm; St Peter's Methodist Church, Cross Hills, 19/5/16, 4-7pm.

Who can people contact for further information about the consultation?

Planning Policy Team, Craven District Council, Belle Vue Square, Skipton, BD23 1FJ

Email: localplan@cravendc.gov.uk

Telephone: 01756 706472

Consultation webpage: www.cravendc.gov.uk/newlocalplan

How and when can people receive feedback once the consultation is over?

Feedback will be provided on the new local plan web-page:

www.cravendc.gov.uk/newlocalplan

Bulletins will be issued on the planning policy news web-page and in the Planning Focus newsletter:

www.cravendc.gov.uk/latestplanningpolicynews

It should be possible to provide initial feedback within two months from the end of the consultation period.

The following was displayed in the Belle Vue Square Council office reception prior to and during the period of public consultation:



Local plan consultation

The draft Craven Local Plan is a plan for:

Homes Businesses
Recreation Conservation



How will land be used in the future? How will planning applications be decided?

Have your say — submit a comments form

[Go online or ask at reception for more information](#)

Press Release Press Release Press Release Press Release



For Immediate Release

April 5, 2016

Craven residents asked to comment on the draft Local Plan

Craven District Council has today (APRIL 5) launched an informal consultation on the new draft Local Plan for Craven District outside the Yorkshire Dales National Park.

Councillors at the Spatial Planning sub-committee agreed last night to consult on the latest version of the plan, which include spatial strategy options, draft policies and a pool of site options with potential for residential, employment/mixed use. The consultation will run until Tuesday May 17, 2016.

Feedback gathered during the last consultation on the draft Local Plan, which took place in September/October 2014, together with extensive updates to the evidence base that underpins the draft plan has been taken into account in preparing the new version.

Paul Ellis, Director of Services at Craven District Council, said: "This consultation is a crucial piece of work in developing a Local Plan that is right for Craven.

"We have taken on board previous comments from residents, businesses and organisations who provided us with valuable information. This new draft reflects that input.

"Now we are asking people to have their say on this new draft before it enters the formal process towards adoption by the council. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome."

The new draft Local Plan takes into account the findings of the Strategic Housing Market Assessment (SHMA), which is a key piece of evidence to inform Craven's spatial strategy for housing growth and sets out the number of houses planned within the main settlements in the Local Plan area.

The SHMA has also calculated the housing need for Craven District as a whole to be 290 homes per year. The Council propose in the draft Local Plan to make provision for 256 dwellings per year outside the Yorkshire Dales National Park and are seeking cooperation with the National Park to provide the remaining need of 34 dwellings per year.

The requirement of 256 dwellings per year for the plan area will be provided through dwellings completed since April 2012, sites with planning permission or under construction, new sites allocated in the Local Plan for housing and through an allowance for small sites.

The latest draft Local Plan is based on updates of evidence to the 2005 and 2008 Employment Land Review, the 2004 Retail Study and Town Centre Health Checks for Skipton, Settle, Bentham, Ingleton and Cross Hills, and the 2004 and 2008 Playing Pitch Strategy, Open Space and Built Sport Facilities Assessments. Conservation Area Appraisals have also been prepared.

Further evidence will be gathered in relation to highways modelling to assess highway capacity, preparation of an infrastructure delivery plan and testing of the viability of the Publication Draft Local Plan.

The draft Local Plan sets out a pool of site options with potential for housing, employment and mixed uses which have been subject to Sustainability Appraisal. Not all the sites within this pool will need to be allocated within the Local Plan. Following this consultation, the council will look at comments received on the pool of sites and assess any additional site suggestions for either future housing or employment allocation or designation of Local Green Space, before a list of preferred site allocations/designations is presented to the council's Spatial Planning Sub Committee. When approved there will be a period of further informal consultation in June on the preferred sites prior to the publication of the Draft Local Plan.

Sustainability Appraisal of the Local Plan is ongoing. Its purpose is to ensure that social, economic and environmental considerations are integral to preparation of the Local Plan. Sustainability Appraisal of the spatial strategy options, draft policies and pool of sites also forms part of this informal consultation.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017.

Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found from Tuesday April 5 on our web page here www.cravendc.gov.uk/newlocalplan

Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan and feedback forms can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

Completed feedback forms can be sent to localplan@cravendc.gov.uk or posted to the council using the address above.

The Council will also be holding drop in surgeries to discuss the draft Local Plan at:

- Victoria Hall, Settle: Monday 25th April 2016, 4pm – 8pm.
- Glusburn Institute: Tuesday 26th April 2016, 4pm – 8pm
- Bentham Town Hall: Wednesday 4th May 2016, 4pm – 8pm.

The Planning Policy Team is available throughout the consultation period. Please contact us on 01756 706472 or by emailing localplan@cravendc.gov.uk to arrange an appointment at the Council Offices in Skipton.

Editors Notes:

For further media information contact Craven District Council – Jenny Cornish: 01756 706315

Public consultation on the third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

The following letter was sent out at all town and parish councils in the plan area giving them advance warning of the local plan consultation:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

To: All town councils, parish councils and parish meetings in Craven's planning area

Telephone: 01756 706472

e-mail: localplan@cravendc.gov.uk

Date: 5th June 2017

Dear Parishes,

Draft Craven Local Plan (19/6/17 version) – advance warning of consultation

We are pleased to provide advance warning of a forthcoming consultation, in the hope that this may help you to prepare and make any necessary special arrangements.

Subject of consultation

Draft Craven Local Plan (19/6/17 version)

Period of consultation

Monday 19th June 2017 to Monday 31st July 2017

Nature of consultation document

The consultation document will be the last informal (pre-publication) draft of the council's new local plan. You may recall that public consultation on the full draft local plan occurred during April & May 2016, followed by public consultation on preferred site allocations in July & August 2016. These drafts have now been improved, using consultation responses and newly gathered evidence. The resulting second draft will be the subject of consultation for a 6-week period beginning on 19th June 2017.

Members of Craven Spatial Planning Sub Committee are being asked to approve the draft local plan and associated documents for public consultation at a meeting to be held on Wednesday 14th June 2017. Commencement of the planned consultation is therefore dependent on the committee's decision.

Please contact the planning policy team, if you have any queries relating to the planned local plan public consultation.

Yours sincerely,
**The Planning Policy Team
Craven District Council**

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Letter sent to all those registered
on the Council's local plan
consultation database at 19th
June 2016

Telephone: 01756 706472
Planning Policy Team
Email: localplan@cravenc.gov.uk

19th June 2017

Dear,

**CONSULTATION ON THE PRE-PUBLICATION DRAFT CRAVEN LOCAL PLAN
Monday 19th June – Monday 31st July 2017**

Consultation on the third pre-publication draft of the Craven Local Plan (June 2017) is due to commence on Monday 19th June, for 6 weeks. During this informal public consultation Craven District Council will be seeking feedback from town and parish councils, residents, businesses, local groups and other agencies on the latest draft of the Local Plan.

You will be aware that the Council consulted with the public on the first pre-publication draft of the Local Plan from September to November 2014 and the second pre-publication draft Local Plan from April to May 2016. The feedback gathered during these consultations, together with extensive updates to the evidence base that underpins the draft Local Plan, has helped shape the current draft of the Local Plan.

Public consultation on the third and final informal draft of the Craven Local Plan will run for a six week period from 19th June – 31st July 2017. During this time the Council are seeking views from town/parish councils, residents, businesses and organisations on draft local plan strategy, policies, designations and preferred housing, employment and mixed use site allocations in the area covered by the plan. This current period of public consultation on the draft Local Plan is a chance for interested individuals and groups to help further improve the plan before the plan is formally published and submitted to the Secretary of State for Communities and Local Government via the Planning Inspectorate for formal examination later this year.

During this final period of informal consultation we want to hear from you about:

- What needs changing in the draft plan?
- Why does it need to be changed?
- How it needs to be changed - your suggestions.

The Council is seeking comments on the following pre-publication draft Local Plan consultation documents:

- Pre-publication draft Craven Local Plan
- Local Plan Appendix A to draft policy INF3: Sport, Open Space and Built Sport Facilities
- Local Plan Appendix B to draft policy INF6: Education Provision
- Local Plan Appendix C to draft policy SP12: Infrastructure, Strategy and Development Delivery (Infrastructure Delivery Plan)
- Draft policies and inset maps
- Background documents to the pre-publication draft Craven Local Plan

The draft Local Plan and associated background documents can be viewed from Monday 19th June 2017 online at www.cravendc.gov.uk/newlocalplan . A hard copy of the draft Local Plan will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

The planning policy team is hosting an open-door drop-in event at the council offices on Monday 3rd July 2017, between 2pm and 6pm to discuss any aspect of the Local Plan. The team is also offering individual pre-arranged appointments at the council offices throughout the consultation period. Please contact on 01756 706472 or by emailing localplan@cravendc.gov.uk to arrange an appointment at the Council Offices in Skipton.

To give feedback, please use the Feedback Form which is available online at www.cravendc.gov.uk/newlocalplan . Hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to localplan@cravendc.gov.uk or posted to the Council using the address above. The closing date for comments is Monday 31st July 2017 at midnight.

Yours sincerely,

Planning Policy Team

The following is a screen shot of the information displayed on the Craven Local Development Plan webpage relating to the draft local plan consultation June – July 2017:

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Craven District Council

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You are here: Craven District Council > Environment and planning > Planning Services > Planning policy > New local plan - consultation now open

Craven District Council

Environment and planning

Planning Services

Planning policy

Previous planning policy work

Planning for parishes

Planning policy facts & figures

New local plan - consultation now open

Local plan timetable

Sustainability appraisal

Statement of community involvement (SCI)

Current local plan

Rural development

Planning policy news

Follow Us

New local plan - consultation now open

We are currently creating an up-to-date, new-style local plan to replace the current local plan - have your say in this new consultation.

Now Draft local plan consultation 19th June to 31st July

The council's third (pre-publication) draft local plan is out for public consultation until the end of Monday 31st July 2017. This follows consultation on an initial draft in autumn 2014 and a second draft in spring 2016. The council has improved the 2016 version in response to previous comments and in light of new evidence from recent planning studies. The current consultation will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

Consultation documents and a comments form can be downloaded below. Reference copies of the consultation documents and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

- Craven Local Plan Pre-Publication Consultation Draft (19.6.17) (2Mb)
- Appendix A: Sport, open space & built facilities (19.6.17) (445kb)
- Appendix B: Education provision (19.6.17) (370kb)
- Appendix C: Infrastructure delivery plan (19.6.17) (11Mb)
- Policies Map Pre-Publication Consultation Draft (19.6.17) (12Mb)
- Comments Form (19.6.17) (51kb)

Background documents, below, provide additional background information that readers of the consultation documents may wish to have access to.

- Housing Growth Options Paper with Sustainability Appraisal (June 2017) (6Mb)
- Memorandum of Understanding - CDC and YDNPA (June 2017) (239kb) Duty to Co-operate
- Sustainability appraisal of draft policies (June 2017) (4Mb)
- Residential Site Selection Process (incorporating employment sites) (June 2017) (44Mb)
- Review of Green Wedge Designations in Craven (June 2017) (11Mb)
- Craven Local Plan Equality Impact Assessment (April 2017) (742kb)
- Approaching housing density and mix (February 2017) (2Mb)
- Craven Local Green Space Assessment with Annexes (draft January 2017) (7Mb)
- Policy Response Papers (5.4.16) (12Mb) Your comments from spring 2016, our response and resulting changes
- Site Response Papers (5.4.16) (3Mb) Your comments from spring 2016, our response and resulting changes

Planning studies (or 'evidence base' documents) can be found, as always, on our [Planning policy facts & figures](#) web-page.

Queries, drop-in and appointments

The council's planning policy team is available to answer queries by telephone (01756 706472) or email (localplan@cravenc.gov.uk) during office hours. The team is hosting an open-door drop-in event at the council offices on Monday 3rd July 2017, between 2pm and 6pm, and is offering individual pre-arranged appointments throughout the consultation period.

The following information relating to the public consultation was published in line with the Council's Community Engagement Strategy 2010-2013:



Draft Craven Local Plan Consultation information



Start Date: Monday 19th June 2017 **End date:** Monday 31st July 2017

What is the consultation about?

The consultation is about the council's local plan. A local plan is a document containing text and maps, setting out how land should be used for such things as housing, employment, recreation and conservation. The aim of a plan is to achieve economic, environmental and social goals through sustainable development. Policies in a local plan are used to decide planning applications.

What will the consultation achieve? Will the results feed into a larger piece of work?

The consultation relates to a third draft of the local plan and follows consultation on an initial draft during autumn 2014 and a second draft during spring 2016. The council has improved these versions in response to comments made and new evidence provided by recent planning studies. Consultation on the third draft will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

Who is being consulted?

This is a public consultation and is therefore open to everyone. We are particularly keen to hear from individuals, organisations and companies that have an interest in spatial or land-use planning in the local area, and can provide constructive criticism and positive suggestions for improvement.

What area does the consultation cover?

The council's planning area, which is the part of Craven outside the Yorkshire Dales National Park.

How can people get involved in the consultation?

Consultation documents, including the draft local plan and comments form, can be downloaded from the council's consultation web-page (see below). Reference copies of the draft local plan and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

Is the consultation available in other formats?

Other formats can be provided, on request, in line with the council's normal procedure. Please contact us with your requests.

Are there any consultation events?

No but The Planning Policy Team is available throughout the consultation period. The team can be contacted on 01756 706472 or by emailing localplan@cravendc.gov.uk to arrange an appointment at the Council Offices in Skipton.

Who can people contact for further information about the consultation?

Planning Policy Team, Craven District Council, Belle Vue Square, Skipton, BD23 1FJ

Email: localplan@cravendc.gov.uk

Telephone: 01756 706472

Consultation webpage: www.cravendc.gov.uk/newlocalplan

How and when can people receive feedback once the consultation is over?

Feedback will be provided on the new local plan web-page:

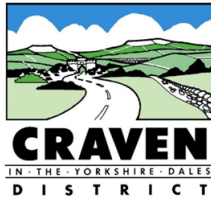
www.cravendc.gov.uk/newlocalplan

Bulletins will be issued on the planning policy news web-page and in the Planning Focus newsletter:

www.cravendc.gov.uk/latestplanningpolicynews

It should be possible to provide initial feedback within two months from the end of the consultation period.

The following was displayed in the Belle Vue Square Council office reception prior to and during the period of public consultation:



Local plan consultation

The draft Craven Local Plan is a plan for:

Homes Businesses
Recreation Conservation



How will land be used in the future? How will planning applications be decided?

Have your say — submit a comments form

[Go online or ask at reception for more information](#)



For Immediate Release

June 15, 2017

Craven residents asked to comment on the Draft Local Plan

Craven District Council is set to launch an informal consultation on the new Pre-Publication Draft Craven Local Plan.

Councillors on Craven's Spatial Planning sub-committee agreed at a meeting on June 14 to consult on the latest version of the plan, which includes a spatial strategy, draft policies and preferred housing, employment and mixed use site allocations.

The consultation will begin on Monday June 19 and will run until Monday July 31, 2017.

Feedback gathered during the last consultation on the draft Local Plan, which took place in April/May 2016, together with extensive updates to the evidence base that underpins the draft plan has been taken into account in preparing the new version.

Paul Ellis, Director of Services at Craven District Council, said: "This consultation is a crucial piece of work and one of the final steps in developing a Local Plan that is right for Craven.

"We have taken on board previous comments from residents, businesses and organisations who provided us with valuable information. We have already carried out a huge amount of consultation to ensure a robust plan.

"This is the last chance for people to influence the content of the plan before it is formally published in September 2017 and we would like to hear their views. *We are interested to hear what people like about it and any proposed changes – all suggestions are welcome.*"

The new draft Local Plan takes into account an update to the Strategic Housing Market Assessment (SHMA) prepared in December 2016, which is a key piece of evidence to inform Craven's spatial strategy for housing growth.

It sets out an objectively assessed need (OAN) for Craven District over the plan period 2012-2032 of 4,280 dwellings, which equates to 214 dwellings per year over this 20 year period. The National Planning Policy Framework (NPPF) requires local planning authorities to use their evidence base to ensure that their local plan meets the full, objectively assessed needs (OAN) for market and affordable housing in their area.

The Council proposes to set a housing requirement to meet the full OAN for Craven District and therefore to make provision in the draft Local Plan for 214 dwellings per year outside the Yorkshire Dales National Park.

This housing requirement will be provided through dwellings completed since April 1, 2012, sites with planning permission or under construction, new sites allocated in the Local Plan for housing and through an allowance for small sites.

As well as the SHMA update 2016, the latest draft Local Plan is based on up to date evidence relating to a Strategic Flood Risk Assessment prepared in 2017, Conservation Area Appraisals completed in December 2016, Employment Land Review 2017, Viability Assessment of the Local Plan 2017 and Highway Modelling work for Skipton prepared in 2017.

Sustainability Appraisal of the Local Plan is ongoing. Its purpose is to ensure that social, economic and environmental considerations are integral to preparation of the Local Plan. Sustainability Appraisal of the spatial strategy, draft policies and preferred site allocations also forms part of this informal consultation.

This round of informal consultation of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2017 and submitted to the Secretary of State for Examination in December 2017.

Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than the content of the plan. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found from Monday June 19 on our web page here www.cravendc.gov.uk/newlocalplan

Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan and feedback forms can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

Completed feedback forms can be sent to localplan@cravendc.gov.uk or posted to the council using the address above.

The Planning Policy Team is available throughout the consultation period. Please contact us on 01756 706472 or by emailing localplan@cravendc.gov.uk to arrange an appointment at the Council Offices in Skipton.

Editors Notes:

For further media information contact Craven District Council – Jenny Cornish: 01756 706315

Local Green Space Public Consultation for 'Call For Sites'

The following letter was sent to all town and parish councils in the plan area inviting sites to be put forward as potential LGS designations:

**1 Belle Vue Square
Broughton Road
SKIPTON
North Yorkshire
BD23 1FJ**

Town & Parish Council/Meetings

Telephone: 01756 706232
01756 706472

e-mail: rparker@cravendc.gov.uk
localplan@cravendc.gov.uk
Ruth Parker
Planning Policy Officer

Date: 21st October 2015

Dear Clerk

Re: Designation of Local Green Space - Call for Sites

You may be aware of the opportunity that exists for communities to put forward areas of green space for consideration for designation as Local Green Space in either the Craven Local Plan or in Neighbourhood Plans prepared by parishes.

This is a new area of local planning, offering communities the opportunity to identify areas of green space which are of value to them because of the wildlife they are home to, their beauty, their cultural or heritage significance, the tranquillity they provide or their recreational value. If designated in the Local Plan Local Green Space Designations would be protected from inappropriate development.

Craven District Council will be inviting sites to be put forward to be assessed for their suitability as Local Green Space Designations in the emerging Local Plan for Craven over a 6 week period from Wed 21st Oct to Wed 2nd December.

Craven District Council is asking you to help co-ordinate the Local Green Spaces submissions for your parish because you already play an important role within the community. It may well be that you already know of green spaces which are well used by the community or you may already have groups or individuals in mind who are active in your area that will be able to provide you with suggested sites for consideration as Local Green Space designations. Craven District Council hopes that you would be willing to coordinate your parish's response to this consultation by sending applications to us by the end of the 6 week period of consultation. Applications can also be submitted by groups and individuals directly to the Planning Policy Team at Craven District Council.

Attached is Craven District Council's methodology for assessing applications for Local Green Space Designations. This sets out how the Council will assess proposed sites, the type of information the community should provide as part of an application and the application form

at appendix 4. This methodology together with an online application form can be found on the Council's website at: <http://www.cravendc.gov.uk/latestplanningpolicynews>

Please send in application forms & site plans completed either by the community or by the Town/Parish Council by Wednesday 2nd December 2015.

If you have any queries relating to the Local Green Space designation process, please contact the Planning Policy Team via the contact details at the top of this letter.

Yours sincerely

Ruth M Parker
Planning Policy Officer
BA (Hons) MRTPI



For Immediate Release

Date: 19th October 2015

Help protect green space in your community

Craven communities are being asked to identify important areas of green space which need protecting in the district.

Craven District Council is asking communities, via Town and Parish Councils, to put forward areas of green space for consideration for designation as Local Green Space in either the Craven Local Plan or in Neighbourhood Plans prepared by parishes.

“This is a new area of local planning, offering communities the opportunity to identify areas of green space which are of value to them because of the wildlife they are home to, their beauty, their cultural or heritage significance, the tranquillity they provide or their recreational value. If designated, areas of Local Green Space would be protected from inappropriate development.” Councillor Brockbank, lead Member for Working with Communities.

The Council’s methodology for assessing applications for Local Green Space Designation sets out how the Council will assess proposed sites and the type of information community groups and individuals should provide as part of an application. The methodology together with an online application form can be viewed at <http://www.cravendc.gov.uk/latestplanningpolicynews>

If you have a site in mind for consideration as a Local Green Space designation, please send completed application forms together with site plans by Wednesday 2nd December 2015 (6 week period) to either your Parish or Town Council, or direct to the Planning Policy Team at Craven District Council.

Please contact the Council’s Planning Policy Team with any queries relating to the Local Green Space designation process via email at localplan@cravendc.gov.uk or via telephone: 01756 706472.

ENDS

Editors Notes:

For further media information contact
Craven District Council – Jenny Cornish: 01756 706315

Craven Local Plan Publication 2018

Representation Guidance Notes

Further copies can be downloaded at <http://www.cravenc.gov.uk/newlocalplan>

1. Introduction

1.1. The Local Plan is published in order for representations to be made prior to submission. The representations will be submitted to the Secretary of State for Communities and Local Government, who will appoint an independent Inspector to conduct an Examination in Public. The Planning and Compulsory Purchase Act 2004 (as amended) (The Act) states that the purpose of the examination is to consider whether the plan complies with the legal requirements, the duty to co-operate and is sound.

2. Legal Compliance and Duty to Co-operate

2.1. The Inspector will first check that the plan meets the legal requirements under section 20(5)(a) of The Act and the duty to co-operate under section 20(5)(c) of The Act before moving on to test for soundness.

2.2. The following should be considered before making a representation on legal compliance:

- The Local Plan should be included in the current Local Development Scheme (LDS) and the key stages should have been followed. The LDS is effectively a programme of work prepared by the LPA, setting out the Local Development Documents (LDDs) it proposes to produce. It will set out the key stages in the production of any plans which the LPA proposes to bring forward for independent examination. If the plan is not in the current LDS it should not have been published for representations. The LDS should be on the LPA's website and available at its main offices.
- The process of community involvement for the Local Plan should be in general accordance with the LPA's Statement of Community Involvement (SCI) (where one exists). The SCI sets out the LPA's strategy for involving the community in the preparation and revision of LDDs (including plans) and the consideration of planning applications.
- The Local Plan is required to comply with the Town and Country Planning (Local Planning) (England) Regulations 2012 (the Regulations). On publication, the LPA must publish the documents prescribed in the Regulations, and make them available at its principal offices and in other appropriate locations, for example libraries within the plan area, and on its website. The LPA must also notify the various persons and organisations set out in the Regulations and any persons who have requested to be notified.
- The LPA is required to provide a Sustainability Appraisal Report when it publishes a plan. This should identify the process by which the Sustainability Appraisal has been carried out, and the baseline information used to inform the process and the outcomes of that process. Sustainability Appraisal is a tool for appraising policies to ensure they reflect social, environmental and economic factors.

2.3. The following should be considered before making a representation on compliance with the duty to co-operate:

- The duty to co-operate came into force on 15 November 2011 and any plan submitted for examination on or after this date will be examined for compliance. LPAs are expected to provide evidence of how they have complied with any requirements arising from the duty.
- The Act establishes that non-compliance with the duty to co-operate cannot be rectified after the submission of the plan. Therefore the Inspector has no power to recommend modifications in this regard. Where the duty has not been complied with, the Inspector has no choice but to recommend non-adoption of the plan.

3. Soundness

3.1. Soundness is explained in paragraph 182 of the National Planning Policy Framework (NPPF). The Inspector has to be satisfied that the plan is positively prepared, justified, effective and consistent with national policy:

- **Positively Prepared:** This means that the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified:** The plan should be the most appropriate strategy when considered against reasonable alternatives, based on proportionate evidence.
- **Effective:** the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy:** the plan should enable the delivery of sustainable development in accordance with the policies of the NPPF.

3.2. If you think the content of the Local Plan is not sound because it does not include a policy where it should do, you should go through the following steps before making representations:

- Is the issue with which you are concerned already covered specifically by national planning policy? If so it does not need to be included.
- Is what you are concerned with covered by any other policies in the plan on which you are seeking to make representations or in any other plan?
- If the policy is not covered elsewhere, in what way is the plan unsound without the policy?
- If the plan is unsound without the policy, what should the policy say?

4. General Advice

4.1. If you wish to make a representation seeking a modification to a plan or part of a plan you should make clear in what way the plan or part of the plan is inadequate having regard to legal compliance, the duty to co-operate and the four requirements of soundness set out above. You should try to support your representation by evidence showing why the plan should be modified. It will be helpful if you also say precisely how you think the plan should be modified. Representations should cover succinctly all the information, evidence and supporting information necessary to

support/justify the representation and the suggested modification, as there will not be a subsequent opportunity to make further submissions based on the original representation made at publication. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

4.2. Where there are groups who share a common view on how they wish to see a plan modified, it would be helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases, the group should indicate how many people it is representing and how the representation has been authorised

Appendix 6: Text to include in the Council's Publication Consultation Letter/Email

Dear Sir/Madam,

Craven Publication Draft Local Plan Representation Procedure

I am writing to inform you that Craven District Council is about to Publish its Publication Local Plan and invite formal representations on it. The representations period will begin on Tuesday 2nd January 2018 and finish at 5pm on Tuesday 13th February 2018.

The Local Plan sets out the broad spatial planning policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as identifying the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications and, once adopted, will replace the Council's existing Local Plan, which includes a number of 'saved' Local Plan Policies, originally adopted in 1999.

The Publication Local Plan is the version of the Plan which the Council wishes to adopt. The Council has previously consulted on the following versions of the Draft Local Plan:

- first draft of Craven Local Plan (22nd September to 3rd November 2014)
- second draft Craven Local Plan (5th April – 31 May 2016)
- third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

Representations received during each of these consultations have been taken into account, alongside other considerations, during the preparation of the Publication Local Plan.

Following this representations period (from 2nd Jan – 13 Feb 2018), the Publication Version Local Plan will be submitted, together with the individual representations received during this representations period, to the Secretary of State for Communities and Local Government, who will appoint an independent Inspector to conduct an Examination in Public. A summary of the main issues raised during the representations period will also be submitted to the Secretary of State.

Alongside the Publication Local Plan, the Council is also publishing the proposed submission Policies Map showing how the adopted Policies Map is intended to be changed to reflect the proposals in the Publication Local Plan. This sets out, on an Ordnance Survey base map, allocations and designations arising from policies in the local plan.

Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate. Please refer to the Council's representation guidance notes when preparing representations.

For details of how to submit representations on the Publication Local Plan, please see the Statement of Representation Procedure and the council's representation guidance notes, which accompanies this letter and can be downloaded at <http://www.cravendc.gov.uk/newlocalplan> Copies of the Publication Stage Representation Form are also available via this link.

You are receiving this letter because you have submitted representations on previous drafts of the Craven Local Plan and your contact details are held on the council's Local Plan consultation

database. If you no longer wish to be contacted with regard to the Craven Local Plan and/or the contact details are incorrect, please let us know either by phone 01756 706472 or email localplan@cravenc.gov.uk

If you require any further information regarding this invitation to make representations, please do not hesitate to contact the Planning Policy Team using the details at the top of this letter.

Appendix 7: Statement of Representation Procedure

Statement of Representation Procedure

Statement of Representations Procedure and Availability of Documents

Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulation 19

Craven Local Plan – Publication

Title of Document

Publication Draft Craven Local Plan – Regulation 19 Draft Document for Publication, January 2018.

Subject Matter and Area Covered

Craven District Council has prepared the Publication version of the Local Plan for submission to the Secretary of State for Communities and Local Government. The Local Plan sets out the broad spatial planning, policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications.

Period of Publication for Representations

Representations are invited on the Publication Draft Craven Local Plan for a period of 6 weeks, from Tuesday 2nd January 2018 and ending at 5pm on Tuesday 13 February 2018. This statement provides details on how to make representations.

Statement of fact – How to view the documents

During this public representations period, copies of the Publication Draft Craven Local Plan and other proposed submission documents listed below will be available to view on the Council's website at <http://www.cravendc.gov.uk/newlocalplan> and will also be available for inspection at the Council's offices at Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday. The Publication Craven Local Plan and accompanying documents will also be available to view at local libraries located within the plan area at Skipton, Settle, Bentham, Ingleton, Crosshills, Gargarve and Embsay with Eastby, and on the Supermobile library. Opening times for these libraries can be viewed at <https://www.northyorks.gov.uk/local-libraries>

Documents which are available to view are:

- Publication Draft Craven Local Plan (January 2018)
- Publication Draft Craven Local Plan Appendices A-D (January 2018)
- Policies Map (January 2018)
- Sustainability Appraisal Report (January 2018)
- Statement of Consultation (Regulation 22 Statement) (January 2018)

There are also a considerable number of other supporting documents and evidence base reports which underpin the Publication Draft Craven Local Plan and these can be viewed online at <http://www.cravendc.gov.uk/newlocalplan>. Alternatively paper copies of these documents are available to inspect by prior arrangement with the Planning Policy Team who can be contacted on localplan@cravendc.gov.uk or by phoning 01756 706472

Paper copies of documents can be provided directly to interested parties if requested, however please note that printing charges will apply.

PRINTING CHARGES: We can print paper copies of documents, or specific extracts, on request and will make a charge to recover printing costs. Charges will include the cost of paper, but not staff time, and will be 4.3p per page. Printed documents, or extracts, can be collected in person or they can be posted. An additional charge will be made to cover the cost of any postage. Documents will be provided on receipt of a cheque for the right amount, which should be made out to Craven District Council with "Local plan printing charge" written on the back.

Representations

Representations on the plan can be made throughout the representations period. Representations must be made in writing before 5pm on Tuesday 13th February 2018. Please note that late representations cannot be accepted. It is recommended that representations are made by completing the Council's Publication Stage Representation Form with the aid of the representation guidance notes.

Representation forms and guidance notes are available to download from the Council's website at <http://www.cravendc.gov.uk/newlocalplan> and from the Craven District Council offices at Belle Vue Square in Skipton by contacting The Planning Policy Team on 01756 706472 or via the details below. Paper copies are available from libraries within the plan area and from the Craven District Council office reception desk.

Completed representation forms should be returned to:

Planning Policy Team, Craven District Council, Council Offices, Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ.

Or by email to: localplan@cravendc.gov.uk

All individual representations received will be submitted to the Secretary of State, together with a summary of the main issues raised during the representations period and considered as part of a public examination by an independent Planning Inspector. Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate. Please refer to the Council's representation guidance notes when preparing representations.

Receiving notification of the progress of the Local Plan

By using the representation form you can request to be notified of the following steps:

- The submission of the Publication Draft Craven Local Plan to the Secretary of State for Communities and Local Government for independent examination.
- Publication of the Planning Inspector's Report on the Craven Local Plan
- Adoption of the Craven Local Plan

For further details, please contact the Planning Policy Team on 01756 706472 or email localplan@cravendc.gov.uk

Appendix 8: Publication Response Form

Craven Local Plan 2012-2032 (outside the Yorkshire Dales National Park)

Publication Stage Representation Form

Publication draft Craven Local Plan public representations period runs from Tuesday 2nd January 2018 – Tuesday 13th February 2018.

Regulation 19 – Town and Country Planning (Local Planning) (England) Regulations 2012

Representations must be received no later than 5pm on Tuesday 13th February 2018

Please return completed forms to:

Planning Policy, Craven District Council, 1 Belle Vue Mills, Broughton Road, Skipton, North Yorkshire, BD23 1FJ

Or by email to: localplans@cravendc.gov.uk

For further information please contact the Council's Planning Policy Team via email at the address set out above or telephone 01756 706472

This form has 2 parts: Part A for personal details and Part B for your representation(s). **Please fill in a separate form for each representation you wish to make.**

Please note each representation must be signed and dated

Part A

Section 1: Personal Details

Title :	
First Name:	
Last Name:	
Job Title (where relevant):	
Organisation (where relevant):	
Address 1:	
Address 2:	
Address 3:	

Address 4:	
Postcode:	
Telephone:	
Email:	

Section 2: Agent Details

Please supply the name, address, telephone number and e-mail of any planning agent you have working on your behalf.

Agent name:	
Address:	
Telephone number:	
Email:	

Part B

Please fill in a separate form for each representation

The Local Plan will be examined by an independent inspector whose role is to assess whether the plan has been prepared in accordance with the legal and procedural requirements, and whether it is sound.

Section 3

Name or Organisation:	
To which part of the Local Plan does this representation relate?	
Section and Paragraph	
Policy	
Policies Map	

Section 4: Legal Compliance & Duty to Cooperate

Do you consider the Local Plan is: (tick as appropriate)		
	Yes	No
1. Legally Compliant		
2. Sound		
3. In Compliance with the Duty to Cooperate		

Please refer to the Council's representation guidance notes at

<http://www.cravendc.gov.uk/newlocalplan>

Section 5: Details of Representation

Please give details of why you consider the Local Plan is not legally compliant or is unsound or fails to comply with the Duty to Cooperate. Please be as precise as possible.

If you wish to support the legal compliance or soundness of the Local Plan or its compliance with the Duty to Cooperate, please also use this box to set out your comments.

(Continue on a separate sheet if necessary. Please remember to include on any separate sheets the name/organisation and details of which section, paragraph, policy or element of the policies map your representation relates)

Section 6: Proposed Modifications to the local plan

Please set out what modification(s) you consider necessary to make the Local Plan legally

compliant or sound, having regard to the test you have identified above where this relates to soundness. (NB Please note that any non-compliance with the Duty to Cooperate is incapable of modification at examination) You will need to say why this modification will make the Local Plan legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

(Continue on a separate sheet if necessary. Please remember to include on any separate sheets the name/organisation and details of which section, paragraph, policy or element of the policies map your representation relates)

Please note your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not be a subsequent opportunity to make further representations based on the original representation at publication stage.

After the representations period of the Publication Craven Local Plan has closed, further submissions will only be at the request of the Inspector, based on the matters and issues debated at the examination.

Section 7: Participation at the Examination

If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination? (please select one answer with a tick)	
Yes, I wish to participate at the oral examination	
No, I do not wish to participate at the oral examination	
If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:	

Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Section 8: Being Kept Informed

<p>Would you like to be kept informed of the progress of the Craven Local Plan through to adoption? (please select one answer with a tick)</p>	
Yes, I want to be informed	
No, I don't want to be informed	

Please note that if you do not wish to be kept informed of the progress of the Craven Local Plan through to adoption, you will not receive any subsequent updates relating to the Local Plan examination etc.

Section 9: Signature & Date of Representation

Please sign and date below:	
Signature	
Date	

After the end of the representation period the Council will submit all individual representations received to the Secretary of State, together with a summary of the main issues raised during the representations period.

Information that you provide in your representation, including personal information, may be published or disclosed in accordance with the Environmental Information Regulations 2004 (EIR), or

the Freedom of Information Act (FoIA). If you want the information that you provide to be treated as confidential, please tell us, but be aware that under the EIR and FoIA, we cannot guarantee confidentiality.

However, if you are submitting representations as an individual, the Council will process your personal data in accordance with the Data Protection Act 1998, and this means that if you request confidentiality, your personal information will not be disclosed to third parties.

If you wish your personal details to be treated in confidence and not published please tick the box below:	
I wish to request that the personal details submitted with this representation are treated in confidence and not published.	<input type="checkbox"/>
Please explain below, why you have made this request:	

Craven District Council | 1 Belle Vue Square | Skipton | BD23 1FJ |
www.cravenc.gov.uk

Planning Policy Team | 01756 706472 | localplan@cravenc.gov.uk



If you would like to have this information in a way that's better for you, please telephone 01756 700600.

Appendix 9: List of Proposed Submission Documents

List of Proposed Submission Documents

In line with Regulation 17 (a), (b), (c), (d):

The Publication Draft Craven Local Plan 2012-2032 (including Appendices A to D)

Submission Policies Map

Sustainability Appraisal Report

Statement of Consultation

Statement of Representations Procedure

Such supporting documents as in the opinion of the Local Planning Authority are relevant to the preparation of the Local Plan (In line with Regulation 17 (e)):

Duty to Cooperate Statement

Local Development Scheme (LDS)

Authority's Monitoring Report (AMR)

Equality Impact Assessment (EqIA)

Habitats Regulations Assessment (HRA) including Appropriate Assessment & Screening Report

Statement of Community Involvement (SCI)

Evidence Base Documents including:

- [HS2 Growth Strategy of the West Yorkshire Combined Authority](#)
- [A Strategic Transport Prospectus for North Yorkshire \(NYCC\)](#)
- [North Yorkshire Local Transport Plan \(LTP4\) 2016 to 2045](#)
- [East-West Connectivity Study \(NYCC, Lancashire LEP, WY Combined Authority\) – \(2017\)](#)
- [Interim Guidance on Transport Issues including Parking Standards and Advice on Transport Assessments and Travel Plans \(NYCC, 2015\)](#)
- [Strategic Housing Land Availability Assessment \(SHLAA\)\(Nov 2013\)](#)
- [Local Plan Viability Assessment \(June 2017\)](#)
- [Local Plan Viability Addendum Report \(Nov 2017\)](#)
- [North Yorkshire Strategic Housing Market Assessment \(SHMA\) \(Nov 2011\)](#)
- [Strategic Housing Market Assessment \(June 2015\)](#)
- [Strategic Housing Market Assessment Update \(Dec 2016\)](#)
- [Strategic Housing Market Assessment Update \(Nov 2017\)](#)
- [Craven District Population Estimates and Projections \(March 2012\)](#)
- [Craven Demographic Analysis and Forecasts \(January 2015\)](#)
- [Craven Demographic Analysis and Forecasts - Addendum \(March 2015\)](#)
- [Craven Demographic Forecasts Update including Addendum \(Oct 2016\)](#)
- [Updating the demographic evidence \(November 2017\)](#)

- [Background Paper: Towards a Locally Determined Housing Target \(July 2012\)](#)
- [Discussion Paper: Shaping a Spatial Strategy and Housing Figure \(August 2012\)](#)
- [Craven Local Development Plan: Shaping a Spatial Strategy, Additional Settlements \(October 2012\)](#)
- [Craven Spatial Planning Sub Committee Report: Craven Local Development Plan: Shaping a Spatial Strategy, Additional Settlements \(October 2012\)](#)
- [Craven Local Plan: Spatial Strategy Amendment to Sub Area and Settlement Housing Figures \(April 2014\)](#)
- [Spatial Strategy Options: Summary and Update \(Sept 2015\)](#)
- [Craven Objectively Assessed Need for Housing and Housing Distribution Strategy \(Oct 2015\)](#)
- [A Spatial Strategy for Growth Distribution in Craven: Alternative Spatial Strategy Options and Preferred Spatial Strategy Option and Sustainability Appraisal of Spatial Strategy Options \(April 2016\)](#)
- [Housing Growth Options Paper \(June 2017\)](#)
- [Housing Growth Options Paper: Addendum \(Dec 2017\)](#)
- [Landscape Visual Impact Assessment \(Oct 2017\)](#)
- *Environmental Capacity Study (Oct 2016)*
- [A project inception report completed in February 2017 \(managed by the WYCA and sponsored by NYCC and CDC\) investigated the viability and business case for a new Station at Cross Hills](#)
- [Craven Traveller Housing Needs Survey and Report \(January 2013\)](#)
- [Technical Note - Gypsy and Traveller Household Formation and Growth Rates \(2015\)](#)
- [Gypsy & Traveller Analysis 2017](#)
- [Approaching Housing Density and Mix \(Feb 2017\)](#)
- [Residential Site Selection Process Background Paper \(June 2017\)](#)
- [Craven District Council Housing Action Plan 2015/16](#)
- [York, North Yorkshire and East Riding Housing Action Plan 2015/16](#)
- [York, North Yorkshire and East Riding Housing Strategy 2015- 2021](#)
- [Strategic Flood Risk Assessment \(SFRA\) \(2017\)](#)
- [Craven District outside the Yorkshire Dales National Park and Forest of Bowland AONB Landscape Appraisal \(2002\)](#)
- [Forest of Bowland Landscape Character Assessment \(2009\)](#)
- [North Yorkshire and York Landscape Character Assessment \(2011\)](#)
- [Conservation Area Appraisals \(2008\), Draft Conservation Area Appraisals \(2016\) and Craven Potential Conservation Area Appraisals \(2016\)](#)
- [Heritage Impact Assessments \(2016\)](#)
- [Renewable and Low Carbon Energy Developments -Landscape Sensitivity Framework for North Yorkshire and York \(2012\)](#)
- [Forest of Bowland AONB Management Plan \(2014-2019\)](#)
- [Yorkshire Dales National Park Management Plan \(2013-2018\)](#)
- [Biodiversity Action Plan \(BAP\) \(2008\)](#)
- [BAP Part 2: Action Programme \(2008\)](#)
- [Local Green Space Assessment \(Dec 2017\)](#)
- [Review of Green Wedge Designations in Craven \(June 2017\)](#)
- [Forest of Bowland AONB Obtrusive Lighting Position Statement](#)

- [Institute of Lighting Professionals Guidance Notes for the Reduction of Obtrusive Lighting GN01:2011](#)
- [Historic Environment Record \(North Yorkshire County Council\)](#)
- [National Biodiversity Action Plan](#)
- [Low carbon and renewable energy capacity in Yorkshire and Humber Final Report March 2011 \(AECOM\)](#)
- [Forest of Bowland Energy Position Statement 2011 \(Revised\)](#)
- [Employment Land Review \(March 2017\)](#)
- [Employment Land Review Addendum \(Nov 2017\)](#)
- [Retail and Leisure Study with Health Checks \(2016\)](#)
- [Bolton Abbey Development Options Appraisal Study \(BADOAS\)](#)
- [Highway Modelling of Local Plan Developments in Skipton \(2017\)](#)
- [Playing Pitch Strategy, Open Space Assessment and Built Sports Facilities Strategy \(2016\)](#)
- [Open Space, Playing Pitch and Sports Facility Annual Progress Report on Delivery \(2017\)](#)
- [Yorkshire Dales National Park Local Plan \(2016\)](#)
- [Joint Minerals and Waste Local Plan \(North Yorkshire County Council, City of York and North Yorks Moors National Park Authority\) \(2017\)](#)
- [Craven District \(Outside the Yorkshire Dales National Park\) Local Plan 1999](#)
- [Draft of the Craven local plan in 2014](#)
- [Draft version of the Craven local plan in April 2016](#)
- [Draft version of the Craven Local Plan in June 2017](#)
- SA/SEA Local Plan Scoping Report (2013)

Other Background Documents referred to in the Publication Draft Local Plan:

- National Planning Policy Framework
- National Planning Practice Guidance
- Planning and Compulsory Purchase Act 2004
- Localism Act 2011
- Sustainability Appraisal of plan policies and sites.
- ONS, UK Business Statistics: Activity, Size and Location 2012
- York, North Yorkshire & East Riding Local Enterprise Partnership (2013) Strategic Economic Plan
- ONS, Business Demography Statistics 2013
- ONS Annual Population Survey (Jul 2013-Jun 2014)
- East Lancashire Highways and Transport Masterplan (2014)
- [The Replacement Pendle Local Plan \(2001-2016\)](#)
- [Bradford Replacement Unitary Development Plan \(2005\)](#)
- [Lancaster Saved Local Plan \(2004\), Core Strategy \(2008\) and draft Local Plan Update \(due to be adopted in 2019\)](#)
- Office of Rail and Road (ORR) –Estimates of Station Usage for 2014/15
- East-West Connectivity Study (NYCC, Lancashire LEP, WY Combined Authority) – (2017)
- “Heritage Counts 2013” Historic England
- ONS 2015 Mid Year Estimate

- ONS 2014 – SNPP
- ONS 2014-based population projections
- Solihull MBC v Gallagher Estates Ltd (2014) EWCA Civ 1610
- ‘Great Place’ (CDC)
- National Enabling Policy
- National Character Areas (Natural England)
- Register of Historic Parks and Gardens of Special Historic Interest in England
- Rights of Way Improvement Plan
- Countryside and Rights of Way Act 2000
- Heritage at Risk Register (Historic England)
- Building for Life
- Lifetime Homes
- BREEAM
- Article 6 (4) of the EU Directive on the Conservation of Habitats and of Wild Flora and Fauna (The Habitats Directive)
- Water Framework Directive
- Yorkshire and Humber Green Infrastructure Mapping Project
- Leeds City Region Green Infrastructure Strategy
- Leeds and Liverpool Canal Towpath Access Development Plan
- Skipton Natural Links Project
- Aire and Calder Valley Catchment Management Strategy
- Humber River Basin Management Plan
- Climate Change Act 2008
- Written Ministerial Statement on wind energy development (June 2015)
- Rights of Way Improvement Plan (RoWIP) (NYCC), currently under review
- Highways Act 1980
- Written Ministerial Statement on affordable housing and tariff style contributions (November 2014)
- Environmental Information Regulations
- Designing Gypsy and Traveller Sites – Good Practice Guide
- Use Classes Order
- Superfast North Yorkshire Broadband Project
- Planning permission for construction of Hellifield Rural Environmental Centre (decision nos. 5/42/149/C, 42/2002/2763 and 42/2005/5082)
- Action Plan for Ingleton (CDC et al)
- Community Infrastructure Levy Regulations 2010
- Assessing needs and opportunities: a companion guide to PPG17
- Aireville Park Master Plan
- Housing Act 1985
- Housing (Right to Buy) (Designated Rural Areas and Designated Region) (England) Order 1988
- 2011 Census

- Craven District Council Parking Strategy 2014-2019
- North Yorkshire County Council Parking Strategy (2011)
- Digital Agenda for Europe (EC)
- Agreement on the delivery of Next Generation Access broadband on new residential developments (Department for Culture, Media and Sport, the House Builders Federation and Openreach, February 2016)
- Ecological Data Centre Data used to assess potential housing allocations and Local Green Space Designations.