

**Minutes of the Meeting of Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 11 April 2017 at 7.30pm**

*Present:* Cllrs Blackburn (Chairman, Sharp, Asher and Warren. Also the Clerk.

- 1 **Apologies** – County/Dist Cllr R C Welch and Sgt Les Moorhouse of the local police
- 2 **Casual Vacancy** – to consider co-option. An expression of interest was reported but it was not certain if the prospective candidate was eligible to stand at this time.
- 3 **Code of Conduct - Localism Act 2011**
  - a) To record any Councillor's Disclosable Pecuniary Interest (DPI) and Other Interests in relation to items on this agenda - *none*
  - b) To consider any changes in members' register of interests - *none*
  - c) To consider any dispensations - *none*

4 **To approve the Minutes of the Meeting of the Council held on Tuesday, 14 March 2017**  
**Resolved: That the Minutes be approved as a true and correct record and signed by the Chairman.**

5 **Matters Arising**

- i) Packhorse bridge, Stainforth - additional repairs to be undertaken and monitored Members reported that the situation was not improving and the Clerk undertook to contact the owner's representatives again.
- ii) Data Protection Registration - completed
- iii) Pensions Regulator - Acknowledgement of declaration of compliance – received.
- iv) There was report of speeding lorries in the parish – Clerk to contact the authorities.

6 **Policing**

- i) To receive the monthly report  
March had been a quiet month for crime in general, with none at all being reported in Stainforth. Total Crime for all of Craven over the last 12 months is 1954 compared with 2020 last year, a reduction of 66. Craven Rural crime over the last 12 months was 1068 compared to 1098 in the previous year, a reduction of 30. However, there has been a sharp rise in retail thefts across the rural area and the police are keen to address this with retailers. As far as Stainforth is concerned, the police are also keen to see tight security around quad bikes and Land Rovers, as these remain a target. Crime in rural Craven remains low. There is still a full team of response staff at Settle, and Ingleton along with the Safer Neighbourhood PC's, and PCSO's. In March, 2 speed camera vans and 6 staff arrived and are based at Skipton Police Station to cover Craven. The scheme will see them on the roads in Craven every day, some days 2 at once. It is hoped that with this, new locations will be covered. Any complaints regarding speeding should go through the reporting process on the Police Website:  
<https://northyorkshire.police.uk/what-wedo/road-policing/community-speed-watch/>

7 **Finance**

- 1) To authorise payment of accounts as per schedule, including the Clerk's remuneration for April, 2017  
**Resolved: That payment of the accounts be approved as per the schedule and that the Clerk's remuneration for April, 2017 be paid.**

- 2) Yorkshire Dales Society – to complete application for membership including payment of subscription of £35.

**Resolved: That the membership application be completed and the subscription of £35 be paid by direct debit.**

3) *Internal Audit*

- i) To receive the report of the Internal Auditor for the year ended 31 March 2017

**Resolved: That this be received and noted.**

- ii) To appoint an Internal Auditor

**Resolved: That the re-appointment of Yorkshire Internal Audit Services be approved.**

- iii) To approve the Internal Audit fee for 2017 - 2018

**Resolved: That this be approved in the sum of £85.**

- 4) *Annual Return* - to complete the Annual Return for year ended 31 March 2017

- i) To approve the Annual Governance Statement

**Resolved: That the Annual Governance Statement be approved.**

- ii) To approve the Accounting Statements

**Resolved: That the Accounting Statements be approved.**

**8 Planning**

a) **To consider applications received - none**

b) **To note any decisions received**

**C/64/100D/LB** Variation of Conditions 2 and 4 of C/64/100B/LB for amendments to the internal layout and amendments to windows condition to allow development to commence on the rest of the property Brookhouse, Main Street, Stainforth. **Listed Building Consent granted.**

**C/64//35H** Conversion of garage to form holiday accommodation (retrospective). Holly House, Holly Lane, Stainforth. **Permission granted.**

On examining the decision notice, a member of the Council had noticed in the Officers' Observations, that the area outside Holly House, was described as *not* being public highway. This is incorrect and the Clerk undertook to refer the description to the planning authority.

c) **To receive any planning correspondence and to consider response - none**

**9 Waste Paper and Card Collection – to discuss publicity**

Cllr Asher had raised this item with particular reference to the voluntary collection of waste paper and card etc for the benefit of the local swimming pool. It was felt that a local reminder would be useful and the wording was discussed and agreed.

**Resolved: That a suitable flyer be produced, Cllrs Asher and Warren volunteering to deliver it to local households.**

**10 Street Lights**

i) To receive any reports for action. One or two lights needed adjustment but as they would be turned off at the beginning of May for the summer months, it was decided to leave any adjustment till then in order to save expense.

**11 Highways**

- i) To receive any reports for action – pot holes reported on Main Street, just round the corner from the Old Reading Room and another on the B6479 which needed attention – Clerk to report for action.
- ii) Car park – there had been previous report of a tree obscuring the view of motorists, indeed there had been an accident in the vicinity. During the winter, the foliage had died back and thus visibility improved. With the onset of spring however, the problem was recurring and would be reported again for action.

**12 Repairs and Maintenance**

i) To receive any reports for action - none

**13 To respond to correspondence received**

- i) Castleberg Hospital – advice of withdrawal of services. This had been discussed during the Annual Parish Meeting and anyone who wished to help was urged to volunteer as per the advices received.
- ii) NYCC – Nominations to Craven Area Committee – noted.

**Resolved: That the item of correspondence be received.**

**14 To receive any items of information**

- i) Ilkley Cycling Club - White Rose Classic Bike Ride – 25.6.17 - noted
- ii) YDNPA - Spring Southern Parish Forum Meeting - Devonshire Institute, Grassington 7pm, 19.4.17 – noted.
- iii) Yorkshire Water - Water Cycle Challenge Sportive, 1 July 2017
- iv) Craven DC - Rural Housing Enabler - Community Land Trusts
- v) Information Commissioner's Office - April 2017 e- newsletter

**Resolved: That the items of information be received.**

**15 To arrange the Annual Meeting of the Council**

**Resolved: That the Annual Meeting of the Council be combined with the ordinary monthly meeting and that it be held in Stainforth Village Hall on Tuesday, 16 May 2017 at 7pm.**

**16 To arrange the date of the next meeting of the parish council – see item 15.**

There being no further business, the meeting was closed at 8.30pm.

PFL  
11.4.17

