



GRASSINGTON PARISH COUNCIL ANNUAL MEETING

Minutes of the Annual Meeting of GRASSINGTON PARISH COUNCIL held on Thursday 25th May 2017 at 7.30pm in the Games Room, Devonshire Institute.

Present:

Cllr Rooze, Cllr Charlton, Cllr Darwin, Cllr Kendall, Cllr Lofthouse, Cllr Smith, Cllr D.Wood
Also in attendance: P.Sugden(clerk), 7 members of the general public

1. Cllr Rooze was reappointed as chairman of the Council for the forthcoming year.
2. The clerk will arrange for Cllr Rooze to sign a declaration of acceptance of office of chairman.
3. The resignation of Cllr Peter Wood for personal reasons was accepted with regret. The resultant vacancy will be advertised.
4. Apologies for absence were received from Cllr Brooksbank and Cllr Quinn.
5. No declarations of interest or applications for dispensation under the council's code of conduct were received.
6. Approval of the minutes of the meeting held on 27th April 2017 was deferred to the next meeting.
7. Cllr Charlton was reappointed as Vice –Chairman of the council.
The following committee members were appointed
Finance: Cllr D Wood, Cllr Charlton, Cllr Kendall
Highways: Cllr Kendall, Cllr Charlton, Cllr Smith
Property: Cllr Rooze, Cllr Darwin, Cllr Lofthouse
Lighting: Cllr Lofthouse, Cllr Darwin
8. The following councillors were appointed as council representatives on outside bodies:
YLCA: Cllr Darwin, Cllr Rooze
Devonshire Institute Trustees: Cllr Charlton, Cllr Kendall

Playground Association: Cllr Smith, Cllr Kendall

9. Financial Matters

9.1 The following accounts were approved for payment.

- a) salaries and income tax £526.62
- b) working from home allowance £16.00
- c) YDNPA Planning fee £97.50
- d) RH Spencer-walling repairs at Ratcliffe Corner £235.20

The council agreed to pay £200.00 as a one-third share of the cost of repairing the wall adjacent to the skateboard park.

9.2 The following sums had been received since 27th April

- Northern Powergrid- wayleaves £190,00
- Grassington Hub- car park permits £2570.00
- Farmers Market-£120.00
- CDC Precept-£12,858.00

This brings total cash at bank to £45,582. Councils should not routinely hold cash reserves of more than twice the precept and Grassington PC are currently near this ceiling. The finance group were asked to advise on what level of cash reserves needs to be held and to examine options for short term investment of surplus funds.

10. Policies and Procedures

A working group of Cllr Rooze, Cllr Wood and Cllr Kendall was appointed to look at standing orders. The council agreed that no changes to financial regulations, financial risk assessment and fixed asset register are needed at this time..

11. Lighting Matters

Nothing to report.

12. Highway Matters

NYCC have repaired some potholes and marked others for repair and repaired 8 paving slabs at the bottom of the Square, The water board have also been carrying out repairs. It was agreed that when the disabled spaces are next marked they should be widened by one metre to permit easier access adjacent to the Pig Pen.

The Council approved the purchase of 5 cans of white and 3 Yellow road marking paint.

13. Property Matters

A request for reimbursement of costs for materials and labour for painting outside the Town Hall cannot be paid without a fuller breakdown and an invoice; the clerk will follow up. Approval was given for the purchase of paint for the seat outside the Town Hall.

14. To receive information and updates from *(for information only)*

NYCC- Cllr Quinn has supplied her contact details and has undertaken to contact with the council.

15. Planning

Mr Webber addressed the meeting on his proposals for developing business premises at

Half Way House. A planning application is understood to have been recently submitted.
The following applications have been approved;
C/33/184 J/K/L Agricultural buildings at Town Head Farm
C/33/371 Side garage extension at 42 Hardy Meadows
C/33/118F Car parking at Ashfield House

16. Matters requested by Councillors

16.1 A vacant allotment is becoming overgrown. Notices will be put in the notice boards and post office to advertise this plot

16.2 The Clerk will write to the allotment holder who has asbestos sheets on his allotment.

17. Correspondence Received

17.1 Letter re condition of setts –the setts in question are not a council responsibility

17.2 Application to erect tool shed on allotment-approved

17.3 NYCC notification of tendering for Grassington-Skipton bus service-noted.

17.4 Craven DC –Invitation to councillor nominations for Standards Committee-Cllr Rooze to be proposed.

17.5 YDNPA –commencement of consultation for 2018-23 management plan. Cllr Rooze asked councillors to contact him with ideas for formulating Grassington input.

Date of next meeting

The next full meeting of the Council will take place on Thursday 6th July. An additional meeting will be called prior to this in order to consider the annual return when this is received from the internal auditor.

18. Public Participation:

The council accepted a suggestion from a member of the public that the attendance records of individual councillors should be included on the Hub web-site.

The council accepted a request that the range of options for investing any short term financial surpluses be carefully evaluated.