



# Grassington Parish Council

Council Office  
Town Hall, Grassington  
Skipton, N Yorkshire  
BD23 5AA

Email: [grassingtonpc@yahoo.co.uk](mailto:grassingtonpc@yahoo.co.uk)  
Tel: 01756 753405

## GRASSINGTON PARISH COUNCIL MEETING

A meeting of **GRASSINGTON PARISH COUNCIL** will be held on **Thursday 2<sup>nd</sup> March 2017** at 7.30pm in the **Council Office, Devonshire Institute.**

*The public & press are invited to attend. There will be a public session at the end of the meeting.*

---

### AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest or applications for dispensations under the Council's Code of Conduct.
3. To approve the minutes of the meeting of the Parish Council held on 2<sup>nd</sup> February 2017.
4. To meet Gwyneth Carter, Neighbourhood Officer for Yorkshire Housing
5. **Financial Matters**
  - 5.1 To approve accounts for payment
    - a) Wages and salaries
    - b) Use of home as office £16.00
    - c) Craven District Council election fees £120.00
  - 5.2 To discuss the appointment of an RFO and the general conduct of financial affairs following the resignation of Cllr Brooksbank from the office of RFO.
  - 5.3 To agree future cheque signatories and advise Barclays of change of address for bank statements
  - 5.4 To agree future procedures and responsibilities for issue of Wood Lane car park permits.
6. **Lighting Matters**

To receive an update on lighting matters
7. **Property Matters**
  - 7.1 To consider tender responses and agree how to proceed with repairs to Town Hall
  - 7.2 To discuss future consultations with Town Hall Trustees
  - 7.3 To receive an update on allotments
  - 7.4 To receive update from Cllr Darwin on Ratcliffe Corner
  - 7.5 To discuss any other property matters
8. **Highway Matters**

To receive an update on any highway matters

**9. Neighbourhood Plan**

To determine whether the Council intends to proceed with a neighbourhood plan and if so to appoint members to lead this initiative.

**10. To receive information and updates from** (for information only)

10.1 Cllr R Foster -Craven DC

10.2 Cllr S.Marshall –NYCC

**11. Planning Applications**

11.1 C/33/118F To change position of on-site parking bays at Ashfield House

11.2 C/33/257C Bridge House, 19 Station Rd ,To erect new house in garden of 19 Station Road with new road access

11.3 C/33/184J Town Head Farm Erection of new dairy building

**12. Planning Approvals**

C/33/506 Erection of 2 bedroom cottage on Garrs End Lane-S106 approval granted.

**13. Matters requested by Councillors**

To discuss relationship with Skipton Area 5 Highways department

**14. To discuss correspondence received and agree action if required**

14.1 YDNPA invitation to send 2 delegates to Parish Forum; Wednesday 19<sup>th</sup> April 2017.  
7.00pm Devonshire Institute

14.2 Craven Schools Partnership-invitation to Grassington House on 21<sup>st</sup> March

14.3 Advice from Cllr Marshall that Grassington-Ilkley bus service is to continue to 28<sup>th</sup> October

14.4 National Plant Monitoring Scheme-invitation to join survey

**15. Report of the Parish Clerk**

**For Information**

The next meeting is Thursday 30<sup>th</sup> March 2017.at 7.30pm, Council Office, Devonshire Institute

**Public Participation**

This session provides opportunity for members of the public to raise questions about or comment on items on the agenda, Time for this session is limited to 15 minutes

P.Sugden  
Parish Clerk

