



## **Minutes of the Grassington Parish Council Meeting held on Thursday 2nd February 2017**

**Present:** Cllr Rooze (Chairman), Cllr Charlton, Cllr Brooksbank, Cllr Darwin, Cllr Kendall, Cllr Lofthouse, Cllr Smith

**Also in attendance:** P.Sugden (Clerk), 2 members of the general public

- 1. To receive apologies for absence-** apologies for absence were received from Cllr D.Wood, Cllr P.Wood, Cllr Foster
- 2. To receive and declarations of interest or applications for dispensations under the Council's Code of Conduct-**None declared
- 3. To approve the minutes of the meeting held on 5<sup>th</sup> January 2017 as a true and fair record.** Minutes of this meeting were approved.

### **4. Financial Matters**

- 4.1 The following accounts were approved for payment
  - a) Wages and salaries £289.91
  - b) Use of home as office £20.00
  - c) Grassington Hub-photocopies-£25.95
  - d) Mr.H Patrick- rental of store £25.00
- 4.2 Further cash had been received for parking permits. The Council approved the purchase of a further 1,200 permits at a cost of £170.00
- 4.3 Financial Report
  - a) Cash at bank was £31,519.28
  - b) The RFO advised the Council on outstanding accounts.

### **5. Financial Officers**

Cllr Brooksbank submitted her written resignation from the post of RFO and Cllrs Brooksbank and Darwin submitted resignations from the Finance Sub-committee. The Chairman thanked Cllr Brooksbank for her past service as RFO.

The Clerk reported a conditional offer from Cllr D. Wood to take on the role of RFO. It was agreed that Cllr Rooze, Cllr Charlton and the clerk will meet with Cllr Wood to discuss this offer. Meanwhile Cllr Brooksbank agreed to pay the wages for one further month and to set up a direct debit to enable the next payment of VAT to be made.

### **6. Neighbourhood Plan**

A letter had been received from Threshfield PC expressing their continuing willingness to participate in the preparation of a joint plan. It was noted that to produce such a plan will necessitate a significant workload for any councillors assuming responsibility. Any decision was deferred to the next meeting when the full Council is in attendance

## **7. Action Check List**

### **7.1 Ratcliffe Corner**

Cllr Darwin will contact the Ratcliffe family to try and clarify ownership matters

Cllr Charlton will obtain a cost estimate for repairing the damaged wall.

7.2 There was discussion on the preferred form and content of the action check list. The clerk was asked to look at old clerk's report as a possible alternative of providing continuity. This item to be carried forward to the next meeting.

## **8. Lighting Matters**

Two street lights, LP30 Hardy Barn and LP79 Chapel St. have been replaced.

## **9. Property Matters**

The Council discussed various matters relating to the Town Hall. Mr Davies and Mr Doyle were invited to participate as appropriate on this matter. Mr Davies agreed to convey the Council's objectives to the Chairman of Trustees. Trustees had suggested a named team of five named Trustees plus a reserve as their team for future meetings and invited the Council to match this. The Council is unable to do this as binding financial decisions need to be put to the full Council. At the same time, and supported by Mr Davies, it was felt that best progress would be achieved by having smaller working parties. The proposed Council team is Cllr Rooze, Cllr Kendall and Cllr Charlton with Cllr D,Wood as alternate.

The names of three local builders were agreed who will be invited to tender for pointing the end wall of the Main Hall and for replacing a potentially unsafe chimney on the rear of the original building. Three joiners were agreed who will be invited to tender for repairs to woodwork on the modern part of the building. In view of these substantial and necessary repairs no further action will be taken on windows at the present time.

## **10. Highway Matters**

Cllr Kendall gave an update. A pothole in Water St was reported.

## **11. Outside Bodies-Nothing to report**

## **12. NYCC and CDC-Nothing to report**

## **13. Planning Applications**

C/33/470C –erection of a wooden gazebo in the garden of Ellesmere-supported.

## **14. Matters requested by Councillors**

Butcher's shop- The Council was concerned about the loss of the village butcher and discussed ways in which such a facility might be retained.

## **15. Correspondence Received**

15.1 Dickensian Festival-noted with thanks

15.2 YDNP consultation on Article 4-the Council supports the YDNP position that any conversion of accommodation from non-residential to residential should be subject to the full planning process.

15.3 CDC Parish liason meeting-noted

15.4 Invitation to light a bonfire to celebrate the end of WW1-to be considered next year.

15.5 Grassington Festival proposals-approved, event boards to be restricted to one in Square and one outside Town Hall.

15.6 Burglaries at Linton Falls-noted

15,7 YDNPA monitoring of Ash die-back-supported.

## **16. For Information**

The next meeting is Thursday 2<sup>nd</sup> March 2017 at 7.30pm, Council Office, Devonshire Institute.