



## **Minutes of the Grassington Parish Council Meeting held on Thursday 25<sup>th</sup> August 2016**

**Present:** Cllr Rooze (Chairman), Cllr Charlton, Cllr Brooksbank, Cllr Darwin, Cllr Kendall, Cllr Lofthouse, Cllr Smith, Cllr D Wood, Cllr P Wood

**Also in attendance:** P.Sugden (Clerk), Ms G Carter (Yorkshire Housing-part only) 2 members of the general public

- 1. To receive apologies for absence-** None
- 2. To receive and declarations of interest or applications for dispensations under the Council's Code of Conduct-**None declared
- 3. To approve the minutes of the meeting held on 28<sup>th</sup> July 2016 as a true and fair record-**Minutes of this meeting were approved.
- 4. To receive a report from Gwyneth Carter of Yorkshire Housing on the housing development at Aynham Close.**

Yorkshire Housing manages approximately 50 rented properties in Grassington. The development at Aynham will provide a further twentytwo 2 and 3 bedroom properties. She explained the letting procedures for these homes which are subject to a S106 restriction and so priority will be given to persons who satisfy local work or residency criteria. The houses will be first advertised for 4 weeks in November. Applicants need to register on-line with North Yorkshire housing. It is proposed to hold an open day in Grassington Town Hall to promote the development and an offer was made of the use of the community noticeboard. If there is insufficient demand from Grassington the offer will be extended to other parts of Upper Wharfedale and thereafter to Craven DC.

**5. To update membership of sub-committees and representation on other bodies.**

Following recent changes to the membership of the Council the representation on sub-committees and outside bodies was updated. It was agreed the following individuals would represent the council;

Sub-Committees;

5.1 Finance –Cllr Brooksbank, Cllr Darwin, Cllr D.Wood

(Cllr Charlton will remain on this committee until the bank mandate has been changed to replace him as a cheque signatory by Cllr D Wood

5.2 Highways-Cllr Charlton, Cllr Kendall, Cllr Smith

5.3 Property-Cllr Rooze, Cllr Brooksbank, Cllr Kendall

5.4 Lighting- Cllr Lofthouse, Cllr Darwin, Cllr Brooksbank

Other Bodies

5.5 Playing Fields-Cllr Charlton, Cllr Smith

5.6 Grassington Moor-Cllr Kendall

5.7 Town Hall Trustees-Cllr Charlton, Cllr Kendall

5.8 YLCA-Cllr Brooksbank, Cllr Darwin

## **6. Grassington BID**

The Council agreed to accept the invitation to be represented on Grassington BID and appointed Cllr D Wood to this position. Cllr Wood reported that the BID structure is likely to be a company limited by guarantee.

## **7. Financial Matters**

7.1 The following accounts were approved for payment

- a) Salaries and income tax
- b) use of home as office £16.00
- c) Grassington Hub –photocopying £35.85
- d) Yorkshire Internal audit £305.00
- e) M A Koslow-installation of Bollards-£120.00
- f) D & J Dean Quarry waste -£190.08

7.2 Cash received

- Chamber of Trade £50.00
- Parking permits £70.00
- Farmers market £100.00

The Clerk was instructed to write to the farmers' market reminding them of terms and asking for written documentation with future payments

7.3 Cash at Bank

- Current Account £1000.00
- Deposit Account £26,720.33

The Council determined that they wish to continue to receive monthly information on cash movements.

## **8. Lighting Matters**

Cllr Lofthouse gave an update on lighting matters. Lighting faults are having to be reported individually as Grassington lights are not currently on the NYCC website. LP50 (old Library) has been repaired but is time limited.

## **9. Property Matters**

Approval was given for expenditure by Mr Benson for expenditure of up to £50 on weed-killer and £50 on panels for the play park. Cllr Kendall will assess crime prevention measures to deter and control vandalism.

The Clerk will contact Pennine Playgrounds regarding a new mat under the swings.

Two local residents have volunteered to paint the lamppost in the Square.

Repairs are needed to the rear entrance to the Town Hall.

## **10 Highway Matters**

Loose cobbles in Gars Lane have been reported.

## **11. Report from Outside Bodies**

### **Town Hall Trustees**

A Sky dish is to be erected to facilitate TV streaming.

The Trustees are evaluating the possibility of erecting a telephone mast, The Council agreed that further evaluation could proceed but final Council approval would be needed; possibly by way of a way-leave agreement.

£12,000 has been pledged towards the costs of seating for the octagon theatre.

## **12. Information from other councils**

Nothing to report

### **13. Planning Applications**

Three planning applications had been received from YDNPA which were supported;  
C/33/181F Rathmell Barn  
C/33/338C 12 Wood Lane  
C/33/338C Garth Cottage

### **14. Planning Approval**

Jasmine Cottage, Chapel Street-noted

### **15. Matters requested by Councillors**

15.1 The following sequence was agreed for circulation of planning and other documents;  
Rooze, Charlton, Lofthouse, Darwin, Kendall, P.Wood, Smith,  
Brooksbank, D Wood

### **16. Lady Anne's Way**

16.1 Approval was given for a contribution of £100 towards the costs of way-marking the Lady Anne's Way. The organisation responsible are to be asked to give more publicity about Grassington on their website.

16.2 Ragwort on Car Park-Cllr Darwin will attend to this

16.3 YLCA Annual conference and training courses- Councillors will notify the clerk if they wish to attend.

16.4 National Association of Local Houses-survey on community led housing- the clerk was asked to write to Cllr Blackie (NYCC) and Julian Smith MP for an update on an initiative to exclude small communities from obligations to sell social housing before responding.

16.5 Permission was granted for councillors' e-mail details to be given to North Yorkshire police.

16.6 Revised bus timetable to Ilkley-noted.

### **For Information**

The next meeting is Thursday 29<sup>th</sup> September at 7.30 pm, Council Offices, Devonshire Institute.