



POLICY COMMITTEE

6.30pm on Tuesday 18th July 2017

Belle Vue Suite, Belle Vue Square, Broughton Road, Skipton

Committee Members: The Chairman (Councillor Foster) and Councillors Barrett, Brockbank, Dawson, Heseltine, Hull, Ireton, Jaquin, Lis, Madeley, Morrell, Mulligan, Myers, Rose and Welch.

Substitutes : Conservatives – Councillors Graham, Thompson and Whitaker;
Independents – Councillors Pighills, Solloway and Shuttleworth; Labour – Councillor Mercer

AGENDA

Exclusion of the Public: In accordance with the Council's Access to Information Procedure Rules, Members are recommended to exclude the public from the meeting during consideration of **Items 17, 18 and 19** on the grounds that it is likely that if Members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 1 (relates to an individual) and Paragraph 3 (relates to the financial or business affairs of any person including the Authority holding the information) of those Rules and Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

1. **Apologies for absence and substitutes**
2. **Confirmation of Minutes** – 6th June 2017 attached.
3. **Public Participation** - In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.

(Note: Declarations should be in the form of:

a “***disclosable pecuniary interest***” under Appendix A to the Council's Code of Conduct, or “***other interests***” under Appendix B or under Paragraph 15 where a matter arises at the meeting which relates to a financial interest of a friend, relative or close associate.

A Member of Council who has a disclosable pecuniary interest must leave the room and not take part in the discussion or vote. When declaring interests under Appendix B or Paragraph 15 of the Code, Members must move to the public seating area, not vote, and speak only if members of the public are also allowed to speak at the meeting.)

5. **Treasury Management Outturn Report – 2016/2017** – Report of the Strategic Manager – Financial Services. Attached.

Purpose of Report – To inform Members of the treasury activity in the year in the context of current and forecast economic climates.
6. **Bad Debts Write-Offs** – Report of the Strategic Manager – Financial Services. Attached.

Purpose of Report – In accordance with Financial Procedure Rules, to report to Members details of total bad debts written off during the 2016/17 financial year.
7. **West Yorkshire Combined Authority Partnership – One Public Estate and Assets Delivery Plan** – Report of the Director of Services. Attached.

Purpose of Report – To inform Members of the One Public Estate project and seek Member approval to join the West Yorkshire Combined Authority Partnership’s One Public Estate programme.
8. **Winter Maintenance of Council Owned Car Parks and Engine Shed Lane** – Report of the Director of Services. Attached.

Purpose of Report – To present for Members consideration, a requirement to establish a winter maintenance policy and operational procedure for the treatment of Council owned car parks and Engine Shed Lane.
9. **Leeds Liverpool Canal – Improving Connectivity in the Southern Dales** – Report of the Strategic Manager – Planning and Regeneration. Attached.

Purpose of Report – To inform Members of an application to the Rural Development Programme for England led the Canal & River Trust to improve infrastructure along the Leeds Liverpool Canal and request that part of the monies previously allocated by the Council at Minute POL.685/15-16 are used as match funding to support the project.
10. **York and North Yorkshire ESIF Programme – Green and Blue Infrastructure in Skipton** – Report of the Strategic Manager – Planning and Regeneration. Attached.

Purpose of Report – To seek approval for the Council to submit a detailed application in response to a call from the European Structure and Investment Funds (ESIF) Programme for proposals relating to the creation of water and green habitats near employment sites.
11. **Growth Deal 4 – Project Proposals** – Report of the Strategic Manager – Planning and Regeneration. Attached.

Purpose of Report – To update members regarding a potential submission of projects in response to a call for a “Growth Deal 4” round from the York, North Yorkshire and East Riding Local Enterprise Partnership.
12. **Implementing Energy Company Obligation Flexible Eligibility** – Report of the Director of Services. Attached.

Purpose of Report – To provide background information about the Government’s proposal to give the Council the ability to set local criteria for Energy Company Obligation (ECO) funding. By adopting this criteria, the Council will be in a position to attract funding to help fuel poor residents.
13. **Non Statutory Food Hygiene Rating Re-Score Visits** – Report of the Director of Services. Attached.

Purpose of Report – To propose the introduction of a fee to recover the costs associated with undertaking non-statutory Food Hygiene Rating re-score visits to food businesses.

14. **Non Statutory Advisory Food Safety Visits** – Report of the Director of Services. Attached.

Purpose of Report – To propose the introduction of a fee to recover the costs associated with undertaking non-statutory advisory pre-inspection advice visits of a food business.

15. **Community Governance Review – Parish Councils** – Report of the Member Services Manager. Attached.

Purpose of Report – To consider carrying out a community governance review of electoral arrangements in small parish councils.

Items Considered Exempt from Disclosure

- \$16. **Staffing Matter** – Report of the Chief Executive. Attached.

Purpose of Report – The purpose of the report is to outline the action taken on a staffing matter.

- \$17. **Shared Ownership Housing Development** – Report of the Director of Services. Attached.

Purpose of Report – To inform Members of progress regarding the development of shared ownership housing on Council owned land and seek approval to develop a further three sites.

- \$18. **Joint Venture Company – Contract, Governance Arrangements and Incorporation** – Report of the Director of Services. (to follow)

Purpose of Report – To present to Members the contract, governance arrangements and incorporation documents for the proposed joint venture company with Barnfield Investment Properties Limited.

19. **Items for Confirmation** – The Committee is asked to indicate whether any of the above items should be referred to Council for confirmation.

20. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act 1972.

Agenda Contact Officer: Vicky Davies, Committee Administrator
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10th July 2017

If you would like this agenda or any of the reports listed in a way which is better for you, please telephone 01756 706494.

Recording at Council Meetings - Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:

- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

Emergency Evacuation Procedure - In case of an emergency or if the alarm sounds, leave the committee room and exit the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Please do not leave without telling the Chairman or the Democratic Services Section's representative.