



POLICY COMMITTEE

6.30pm on Monday 11th September 2017

Belle Vue Suite, Belle Vue Square, Broughton Road, Skipton

Committee Members: The Chairman (Councillor Foster) and Councillors Barrett, Brockbank, Dawson, Heseltine, Hull, Ireton, Jaquin, Lis, Madeley, Morrell, Mulligan, Myers, Rose and Welch.

Substitutes : Conservatives – Councillors Graham, Thompson and Whitaker;
Independents – Councillors Pighills, Solloway and Shuttleworth; Labour – Councillor Mercer

AGENDA

Exclusion of the Public: In accordance with the Council's Access to Information Procedure Rules, Members are recommended to exclude the public from the meeting during consideration of **Item 21** on the grounds that it is likely that if Members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 3 (relates to the financial or business affairs of any person including the Authority holding the information) of those Rules and Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

1. **Apologies for absence and substitutes**
2. **Confirmation of Minutes** – 18th July 2017 attached.
3. **Public Participation** - In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.

(Note: Declarations should be in the form of:

a ***“disclosable pecuniary interest”*** under Appendix A to the Council's Code of Conduct, or ***“other interests”*** under Appendix B or under Paragraph 15 where a matter arises at the meeting which relates to a financial interest of a friend, relative or close associate.

A Member of Council who has a disclosable pecuniary interest must leave the room and not take part in the discussion or vote. When declaring interests under Appendix B or Paragraph 15 of the Code, Members must move to the public seating area, not vote, and speak only if members of the public are also allowed to speak at the meeting.)

5. **Revenue Budget Monitoring Report Quarter 1 2017-18 and Final Budget Outturn 2016-17.** – Report of the Chief Finance Officer. Attached.

Purpose of Report – To advise Members of the revenue budget position of the Council, based on the quarter 1 review of income and expenditure to the end of June 2017.

6. **Capital Programme Monitoring Report 2017-18** – Report of the Chief Finance Officer. Attached.

Purpose of Report – To inform Members of the Council's capital programme position based on the quarter 1 review of income and expenditure to the end of June 2017.

7. **Longer Term Financial Strategy (LTFS) 2018/19 to 2024/25** – Report of the Chief Finance Officer. Attached.

Purpose of Report – To provide Members with an update on the forecast financial position for the 7 year period to 2024/25.

8. **Performance Monitoring Report Quarter 1 - 2017-18** – Report of the Chief Finance Officer. Attached.

Purpose of Report - To present the Council's Performance Monitoring report for Quarter 1 2017/2018 in accordance with arrangements set out in the Council's Performance Management Framework

9. **Redevelopment of Skipton Town Hall – Heritage Lottery Fund Stage 2 Application and Future Capital Funding** Report of the Strategic Manager – Planning and Regeneration. Attached.

Purpose of Report – To request permission to submit the stage 2 Heritage Lottery funding application for the redevelopment of Skipton Town Hall by the 15th September 2017. To present the range of funding sources that are being pursued to deliver the scheme and request permission to apply to these funds and in order to support the submission of the stage 2 Heritage Lottery Fund application request additional capital budget.

10. **Discretionary Business Rates Relief Scheme Announced in the Spring Budget** – Report of the Chief Finance Officer. Attached.

Purpose of Report – This report sets out a proposal for a Craven District Council Business Rates Revaluation Relief Scheme to support businesses that face the steepest increases in their business rates bills as a result of the 2017 Business Rate revaluation. There is an additional provision for charities run entirely by volunteers and those that have had a reduction in rural relief.

The report also considers other discretionary business support schemes that the Government intends to introduce.

11. **Craven Housing Renewal Policy 2017-2020** – Report of the Director of Services. Attached.

Purpose of Report – To seek approval from Members for the Craven Housing Renewal Policy 2017-2020.

12. **Disabled Facilities Grants Delivery Options** – Report of the Director of Services. Attached.

Purpose of Report – To advise Members of changes to the current provision of the Disabled Facilities Grant scheme; to provide options for the future delivery of Disabled

Facilities Grants from 1st April 2018; and to ensure that the preferred option is implemented by the required date in order to meet statutory obligations.

13. **Development Control Staffing Resources** – Report of the Strategic Manager for Planning and Regeneration. Attached.

Purpose of Report – To request additional resources to implement agreed necessary changes to meet the aims of the Development Control service and our response to the Housing White Paper.

14. **Refugees Resettlement** – Report of the Director of Services. Attached.

Purpose of Report – To inform Members of the current position with regard to the resettlement of refugees in Craven and seek a decision as to whether the Council should accept additional refugee families who are eligible for resettlement under Family Reunification.

15. **Asset Management Plan 2017 – 2022** – Report of the Director of Services. Attached/to follow.

Purpose of Report – To present to Members the Council's Asset Management Plan 2017 – 2022.

16. **Cultural Strategy 2017 to 2022** – Report of the Strategic Manager – Planning and Regeneration. Attached.

Purpose of Report – To introduce the draft Craven Cultural Strategy 2017 to 2022 that aims to set out the priorities for the Council's teams and our work with partners over the coming years as well as identifying where the Council will be focusing effort to bid for external funding and allocating resources.

17. **Release of Covenant – Land at Carleton in Craven** – Report of the Director of Services. Attached.

Purpose of Report – Carleton in Craven Parish Council has requested that a covenant on land in its ownership (and formally in the ownership of Craven District Council) be lifted in order that proposals to develop the land for community led housing might progress. The report recommends that Craven District Council approves the completion of a deed of release in order to release to covenant.

18. **Police and Crime Commissioner's Business Case : North Yorkshire Fire and Rescue Service Governance Arrangements** – Report of the Select Committee. To follow.

Purpose of Item – To present the Select Committee's recommended response to the Police and Crime Commissioner's consultation exercise in respect of her business case for the future governance of the North Yorkshire Fire and Rescue Service.

19. **Representatives on Outside Bodies - Reserve Forces and Cadets' Association for Yorkshire and the Humber** – The Committee is asked to replace Councillor Hull with Councillor Brockbank as the Council's nominated representative to the Reserve Forces and Cadets' Association for Yorkshire and the Humber; there are no proportionality or other implications associated with this change.

During the course of the municipal year Policy Committee deals with outside body appointments.

20. **Minutes from Committees** – Attached as follows:

Item Considered Exempt from Disclosure

\$21. Joint Venture Company - Business Plan – Report of the Director of Services. Attached.

Purpose of Report – To present to Members the proposed Business Plan for the joint venture company with Barnfield Investment Properties Limited.

22. Items for Confirmation – The Committee is asked to indicate whether any of the above items should be referred to Council for confirmation.

23. Any other items which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act 1972.

Agenda Contact Officer: Vicky Davies, Committee Administrator

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1st September 2017

If you would like this agenda or any of the reports listed in a way which is better for you, please telephone 01756 706494.

Recording at Council Meetings - Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:

(i) the recording being conducted with the full knowledge of the Chairman of the meeting; and

(ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

Emergency Evacuation Procedure - In case of an emergency or if the alarm sounds, leave the committee room and exit the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Please do not leave without telling the Chairman or the Democratic Services Section's representative.