

**Craven District Council**



**Proposed Submission Draft**

# **Statement of Consultation**

**Regulation 22 (1) (c) of The Town and Country  
Planning (Local Planning) (England) Regulations 2012**

**November 2017**

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## **1. INTRODUCTION**

### **Purpose of this document**

1.1 This Statement of Consultation explains how Craven District Council has undertaken consultation to produce the Craven Local Plan 2012-2032, which covers the area of Craven that falls outside the Yorkshire Dales National Park. It explains how on-going consultation and engagement has shaped the Local Plan. It complements the separate Statement of Community Involvement which the Authority has prepared and is currently updating and revising.

### **Regulatory Context for Consultation and Engagement**

1.2 This Statement of consultation forms one of the proposed submission documents referred to in Regulations 17, 19 & 22 of The Town and Country Planning (Local Planning) (England) Regulations 2012 and has been prepared under these regulations. Regulation 22 (c) 2012 require that a statement of consultation, including the following information, be submitted alongside the development plan documents:

- which bodies and persons the local planning authority invited to make representations under Regulation 18;
- how those bodies and persons were invited to make representations under Regulation 18
- a summary of the main issues raised by any representations made pursuant to Regulation 18;
- how any representations were made pursuant to Regulation 18 have been taken into account;
- if representations were made pursuant to Regulation 20, the number of representations made and a summary of the main issues raised in those representations;
- if no representations were made in Regulation 20, that no such representations were made;

**1.3 This document will be updated to provide information on the representations made on the soundness and legal compliance of the Craven Local Plan (2012-2032) Publication version, January 2018, in accordance with Regulation 22.**

1.4 At the outset it is also considered pertinent to note that consultation has been undertaken within the guidance of National Planning Policy Framework (NPPF) that stipulates that early and meaningful engagement and collaboration with neighbourhoods, local organisations and businesses is essential. NPPF also specifies that a wide section of the community should be proactively engaged, so that Local Plans, as far as possible, reflect a collective vision and a set of agreed priorities for the sustainable development of the area.

### **Duty to Cooperate**

1.5 This statement of consultation provides a record of the stages of consultation that has been carried out on the Local Plan. However, the Council also has a duty to cooperate with other local planning authorities and other prescribed bodies in the formulation of development plan

documents. This 'duty to co-operate' is a requirement of Section 33A of the Planning and Compulsory Purchase Act 2004, as inserted by the Localism Act 2011.

- 1.6 Full details of how the Council has engaged with those bodies through the Councils supporting Duty to Cooperate Statement will be provided on the Planning Policy Webpages at Publication of the local plan.

## **2. MOVING FROM A CORE STRATEGY TO A LOCAL PLAN**

- 2.1 The adopted Local Plan for Craven District (outside the Yorkshire Dales National Park) was adopted in 1999. A new plan was originally prepared as a Core Strategy from 2004, which was part of the Local Development Framework (LDF), however with the requirements set out in the Localism Act (2011) and the revocation of Regional Spatial Strategies (locally, the Regional Spatial Strategy for Yorkshire and the Humber) in 2010, the Council made a decision to produce a new Local Plan at a meeting of Craven Spatial Planning Sub Committee on 3rd October 2011. Details of this decision can be view [here](#). The draft Core Strategy was not completed or adopted. Work on the new Craven Local Plan commenced in 2012.
- 2.2 The new Craven Local Plan uses evidence and consultation undertaken on the draft Core Strategy to inform initial ideas on issues and options for the early stages of the Local Plan, as well as new and updated evidence produced specifically for the new Local Plan, notably to meet the requirements of the National Planning Policy Framework (NPPF) and Planning Practice Guidance (PPG).
- 2.3 This document explains consultation carried out in line with The Town and Country Planning (Local Planning) (England) Regulations 2012 and shows how the local plan has evolved throughout its formation and shows how the local plan has evolved throughout its preparation in response to input from all stakeholders during public engagement and consultation.

## **3. OVERVIEW OF CONSULTATION**

### **Statement of Community Involvement and Local Development Scheme**

- 3.1 The Council's approach as to how and when it will consult with the community, and key stakeholders, in the preparation of the Local Plan and planning applications is set out in the Council's Statement of Community Involvement. This is in line with section 18 & 19 (3) of the Planning and Compulsory Purchase Act 2004. The Council's first SCI was formally adopted in June 2006. An updated SCI is currently being prepared. The updated SCI is required to address changes to the planning system that have occurred in response to the introduction of new government legislation and guidance including The Localism Act 2011, updated Town and Country and Neighbourhood Planning Regulations 2012, the National Planning Policy Framework (NPPF) and the National Planning Policy Guidance (NPPG). The principles of community participation are essential to the creation of a successful local plan and opportunities to participate will be provided whenever and wherever possible.

3.2 The Council's local plan timetable, or 'local development scheme' (LDS), sets out what local plan documents are to be prepared and when they are to be prepared. Once adopted, these new local plan documents will replace the current local plan, which was adopted in 1999. The current local plan timetable was brought into effect on 5<sup>th</sup> June 2017. This timetable is currently being updated. The most up to date version of the LDS and previous timetables can be viewed [here](#).

#### **Formal consultation stages undertaken**

3.3 In line with the Council's commitment to early and meaningful community engagement, extensive public consultation has been carried out throughout preparation of the draft Craven Local Plan with its communities and other stakeholders (including developers, landowners and infrastructure providers) to gather people's opinions and raise awareness of its planning documents.

3.4 Preparation of the Craven Local Plan commenced in 2012. The key stages of consultation are summarised below and in table 1:

Table 1: Craven Local Plan Consultation Stages

<b>Consultation Stage</b>	<b>Document/Event</b>	<b>Date</b>
Preparation of the Local Plan: Regulation 18	Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure	5 <sup>th</sup> – 14 <sup>th</sup> September 2012
Preparation of the Local Plan: Regulation 18	Community engagement drop in events relating to the amount and location of future housing and business development	24 <sup>th</sup> June to 26 <sup>th</sup> July 2013
Preparation of the Local Plan: Regulation 18	Public consultation on first draft of Craven Local Plan	22nd September to 3rd November 2014
Preparation of the Local Plan: Regulation 18	Public consultation on the second draft Craven Local Plan	5 <sup>th</sup> April – 31 May 2016
Preparation of the Local Plan: Regulation 18	Public consultation on the draft housing allocations. This consultation has been withdrawn	22 <sup>nd</sup> July – 19 <sup>th</sup> August 2016
Preparation of the Local Plan : Regulation 18	Public consultation on the third draft pre-publication Craven Local Plan	19 <sup>th</sup> June – 31st July 2017
Publication of the Local Plan: Regulations 19 & 20	Formal public consultation on the Publication Craven Local Plan	2 <sup>nd</sup> January – 13 <sup>th</sup> February 2018

3.5 The outcome of each consultation stage for the Local Plan, has been reported to the Council's Spatial Planning Sub Committee and Policy Committee. Details of all Local Plan consultation stages from 2012 are detailed on the Council's Local Plan webpage which can be accessed [here](#). Details of committee reports relating to the Local Plan preparation can be accessed [here](#).

Where this statement is being read in hard copy, please refer to the Planning Policy and the Council and Democracy sections of the CDC website.

### **Who Has Been Involved**

- 3.5 The Council has developed a comprehensive local plan consultation database which includes specific and general bodies and individuals for consultation purposes (as detailed in Regulation 2 of The Town and Country Planning (Local Planning) (England) Regulations 2012). The local plan consultation database was created as an Access database in 2006, where individuals/organisations made a request to the Council to be kept informed of the Plan and to be added to the database (or alternatively asking to be removed from the database). In December 2013 the Planning Policy Team notified all individuals and organisations on the Access database that the Council was moving to the use of Mailchimp to run its local plan consultation database. In addition, information relating to this change was publicised on the Council's Planning Policy webpage. Individuals and organisations on the Access database were asked to sign themselves up to the new database via Mailchimp. Appendix 1 sets out the text that was published on the Planning Policy webpages together with letters sent out inviting individuals and organisations to sign up to the new database, via Mailchimp. At the same time the Planning Policy Team registered all specific consultation bodies to the new local plan consultation database. Since the April – May 2016 local plan consultation all acknowledgment emails and letters sent following receipt of comments received during a local plan consultation have included the invitation to individuals/organisations to sign up to the new local plan consultation database. The local plan database has grown significantly as the Plan has developed. The [Planning Policy News](#) web page on the Council's website allows individuals and organisations to submit their details and be entered onto the new local plan consultation database at any time.
- 3.6 The current local plan consultee database contains approximately 700 contacts. Appendix 2 lists the organisations that are registered on the Local Plan consultation database. This list also includes the number of individuals registered on the database. Appendix 2 groups the consultees into categories in accordance with regulation 2 of The Town and Country Planning (Local Planning) (England) Regulations 2012.
- 3.7 As a matter of course, at the start of any consultation activity, all contacts within the local plan consultee database are notified of the consultations by either postal or electronic mailshot which sets out:
- Which element of the Local Plan the consultation relates to;
  - The duration of consultation (including start/end dates);
  - How consultees can find out more information either on the Council website or where documents are be available to view in a hardcopy such as council offices and libraries;
  - How consultees can access the Council's feedback form to be used in each consultation;
  - Contact details for the planning team and times, dates, and locations for drop in session if this was applicable; and
  - Links to the Statement of Representations Procedure (relating to Submission of the Local Plan, Regulation 22).

- 3.8 In addition the Craven Housing Employment Market Partnership (CHEMP) was created in 2007 with the aim of informing the Council's Strategic Housing Market Assessment (SHMA) to support the Core Strategy at that time. In creating CHEMP, the aim was to tap into the knowledge and information from the private sector, in order to prepare a robust SHMA. A wide range of bodies from the development industry were invited to attend CHEMP and many of them were already linked to the LSP (Local Sustainable Partnership) at that time.

### **The Consultation Methods Used**

- 3.9 Throughout the Plan preparation process, the Council has made extensive efforts to engage with relevant agencies and the local community in the formulation and refinement of the policies and proposals in the Plan. At each stage, the Council has adhered to the standards for consultation set out within its adopted Statement of Community Involvement (SCI) as well as those set by legislation and guidance. The techniques used by the Council have been tailored to maximise both the number of people and organisations engaged but also the nature of the information sought for that particular stage of the Plan. For example, during the early stages of engagement and consultation on the draft Local Plan in 2012 and 2013 a key objective from the engagement was to gather ideas and thoughts as to the key issues relating to planning future housing and business development and potential solutions proposed. As the Plan has advanced towards the first, second, third drafts and then the Publication Stage (Regulations 19 & 20), the emphasis of the consultations has focused around generating feedback to the specific policies and proposals.
- 3.9 Throughout each engagement period, the Council has consistently sought to implement a range of methods. Such techniques have included:
- Copies of all documents have been made available at Council premises and libraries.
  - Copies of all documents including previous versions of the development plan documents and the accompanying evidence base is available to view on the Craven District Council website.
  - The use of Mailchimp to inform those consultees who are registered on the local plan consultation database of Local Plan consultations.
  - The Planning Policy Team has been available to offer advice and assistance in person, over the telephone and in writing.
  - Using social media, electronic banners at Skipton Town Hall and Belle Vue Square Council reception; and the local press to provide reminders of consultations throughout each consultation period i.e. the Councils facebook and twitter services.
  - Sending direct notifications to those on the Council's Local Plan consultee database to publicise consultations and explain how to get involved.
  - Staffed exhibitions and drop in events, ensuring those events have been accessible to all and held at times that maximise the ability for people to attend. Upon direct request, we have attended specific meetings with interest groups and/or local organisations.
  - The issuing of press releases to local newspapers, such as The Craven Herald (see appendix 3 for list of local newspapers/media contacts the Council send press releases to.)
  - The Planning Focus newsletter, prepared by the Planning Policy Team has been published at points throughout preparation of the draft Local Plan. Copies of Planning Focus including details of consultation of the draft Local Plan are set out at appendix 4.

- Articles relating to draft Local Plan have also been published in the Council's internal publication; Core Brief.
- A document titled "Consultation Information" was published during consultation of the second and third draft Local Plan in line with the Council's Community Engagement Strategy 2010-2013. (see appendix 4)
- Briefing elected members– not withstanding their formal constitutional role to approve plans, ward councillors are also community advocates and will invariably be the first port of call for local residents. Member briefings have been held with the aim of increasing awareness of the Plan and the process involved.

3.10 As part of the consultation on the Publication Local Plan, a guidance note (Appendix 5: Representation Guidance Notes) has been produced to assist in the submission of representation regarding the 'soundness' and 'legality of the Local Plan.

#### **4. REGULATION 18 CONSULTATION ENGAGEMENT**

4.1 The following section outlines the details of all consultation/engagement undertaken during the preparation of the Local Plan under Regulation 18 i.e. all drafts of the Plan consulted upon prior to the formal Publication of the Craven Local Plan including the issues raised from the consultations and how policy has been developed throughout this process as a consequence of that engagement.

##### **Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure (5<sup>th</sup> – 14<sup>th</sup> September 2012)**

4.2 The aim of these workshops was to discuss issues around and options for a spatial strategy, a housing figure and an approach to allocations, policies and neighbourhood planning. Between 5<sup>th</sup> & 14<sup>th</sup> of September 2012, Craven District Council hosted four participatory workshops to begin the process of "Shaping a Spatial Strategy and Housing Figure" for a new local plan. This was the first time such events had taken place, reflecting the Council's determination to make the best of opportunities offered by the Government's localism agenda.

##### **Who was invited to make representations under Regulation 18?**

4.3 All parish and town councils within the local plan area were invited to attend the workshops. Members of the Craven Housing Employment Partnership (CHEMP) were also invited to an additional workshop in Skipton on the 14<sup>th</sup> September 2012. Appendix 4 sets out copies of letters sent out inviting attendees to these workshops.

##### **How were representations invited under Regulation 18?**

4.4 Four parish workshops were held in Ingleton, Settle and Skipton. Participants worked in groups to complete three exercises, in which they discussed how many new homes Craven might require in the future, where they might be built and how Neighbourhood Planning might fit in.

4.5 A total of 23 participants came to the parish workshops held in Ingleton, Settle and Skipton; and a total of 25 participants attended the stakeholder workshop also held in Skipton. A



total of eight groups completed 24 exercise sheets, which formed a unique and invaluable planning resource.

- 4.6 All of the comments received during these consultations were used to develop the first draft of the Local Plan.

### **Summary of the key issues raised in representations**

#### **Housing Target**

- 4.7 In general, workshop groups recognised that it would be difficult to justify a housing target of below 160 new homes per year. Plus, getting the right kind of housing development is important, too, not just the number. The workshop group also felt that homes need to be more affordable. Parishes felt a target of 160 per year would be about right, so long as additional “windfall” development isn’t allowed to boost this figure significantly; whereas other stakeholders felt benefits could come with a higher figure.

#### **Settlement Strategy**

- 4.8 Groups generally agreed with the idea that the needs of three distinctive “sub - areas” (in the northern, middle and southern parts of Craven) should guide the local plan strategy, but that land for new homes should be allocated in more settlements, not just the biggest. A more dispersed distribution was not felt to be necessarily less sustainable and nobody argued for a more concentrated distribution.

#### **Neighbourhood Plans**

- 4.9 The general view on the potential role of Neighbourhood Plans was that they aren’t a viable option and can’t be relied upon to provide the new homes villages may need. Local plan policies should address design, housing mix and green infrastructure, to reflect local characteristics, and windfall development should be closely managed. Policies should also address development in villages, including exception sites.
- 4.10 The following background documents were published on the council’s New Local Plan webpage.
- Shaping a Spatial Strategy and Housing Figure Discussion Paper (August 2012)
  - Towards a Locally Determined Housing Target Background Paper (July 2012)

These documents can be viewed [here](#)

- 4.11 A workshop bulletin was produced following the workshops. This is also available on the Council’s new local plan webpage [here](#)

#### **How representations were taken into account?**

- 4.12 On the 8<sup>th</sup> October 2012 the Council's Spatial Planning Sub-Committee (CSPSC) considered stakeholder feedback from the September workshops. This feedback was then used to guide further work by the Planning Policy Team relating to the Local Plan spatial strategy. The

stakeholder feedback was published on the Council's new local plan webpage, at that time and can be viewed [here](#)

- 4.13 Following on from the workshops and consideration of feedback by the Spatial Planning Sub Committee, on the 30<sup>th</sup> October 2012, the CSPSC then considered which settlements might have land allocated for housing development, how much development might be appropriate for each settlement and what criteria might be used to identify preferable sites. The presentation given to this subcommittee relating to additional settlements and an assessment of settlement characteristics can be viewed [here](#). The subcommittee agreed that the additional settlements should receive site allocations:

- North Sub Area – Low Bentham, Burton in Lonsdale and Clapham village;
- Mid Sub Area – Hellifield and Rathmell
- South Sub Area – Low Bradley, Carleton, Embsay and Cowling.

- 4.14 The CSPSC also agreed the suggested housing contribution to the sub area targets from each settlement, including that the average annual housing development for Hellifield is reduced from seven to three per annum and that the balance of four to be transferred proportionally to Settle and Giggleswick.

The full committee minutes can be viewed [here](#).

- 4.15 At a meeting on the 19<sup>th</sup> November 2012 CSPSC approved publication of the [Strategic Housing Land Availability Assessment](#) (SHLAA) and the related Site Checklist. This site checklist can be viewed [here](#).

#### **Community engagement drop in events (24<sup>th</sup> June to 26<sup>th</sup> July 2013)**

- 4.16 During June and July the Council ran a series of drop-in events designed to engage communities in a discussion about a new local plan. Our discussions built on the 2012 workshops with parish councils and key stakeholders; and the SHLAA workshop 2012. The aim of these drop in events was to engage with individual communities to gain views on the scale and spread of housing and employment land across the plan area and the emerging Local Plan spatial strategy in terms of the choice of available sites for new housing and employment over the plan period.

#### **Who was invited to make representations under Regulation 18?**

- 4.17 Twenty drop in events were held in Cononley, Bentham, Embsay, Cowling, Giggleswick, Burton, Carleton, Glusburn, Skipton, Bradley, Rathmell, Hellifield, Sutton, Ingleton, Settle and Gargrave. All members of the community were invited to these drop in events, including those registered on the local plan consultation database at that time. Details of how the community were invited to make representations, including letters, information published on the website, Planning Focus newsletter etc is provided at appendix 4.

#### **How were representations invited under Regulation 18?**

- 4.18 Information was displayed at each of the events on display boards and via a digital slide show relating to:

- What is a Local Plan?
- What is Neighbourhood Planning?
- Housing - How Much & Where?
- Population Projections & Household Spaces
- Economy – North, Mid & South Sub-Areas
- Shaping a Strategy for Employment Land in Craven - Discussion Paper

- 4.19 Information displayed at these events relating to the issues set out above can be viewed [here](#).
- 4.20 Attendees had the opportunity to have a discussion with Planning Policy Officers on the matters listed above and were invited to complete feedback forms and/or record comments on post it notes.
- 4.21 A total of 1000 people attended the 20 drop in events. Workshops were held for a total of 146 hours. People had the opportunity to attend round table discussions within the workshops, facilitated by Planning Policy Officers. Points raised during these discussions were recorded. A total of 181 feedback forms and letters were received at these events, together with over 600 post it notes, each one providing feedback. During these workshops over 200 people joined the local plan consultation database.

#### **Summary of the key issues raised in representations**

- 4.22 Feedback summaries from each of the separate events held in the north, mid and south sub areas and the information displayed at the events were considered by CSPSC and can be view [here](#). Comments recorded at each event via feedback forms and post it notes were summarised.

#### **How representations were taken into account?**

- 4.23 All of the comments received during these consultations were used to develop the first draft of the Local Plan.
- 4.24 Following the community engagement drop in events the Council's Spatial Planning Sub-Committee considered key points on 20th November 2013 and authorised the Planning Policy Team to prepare a draft local plan for further engagement with communities, parish councils and other stakeholders, early in 2014.
- 4.25 Following consideration, by CSPSC, of the feedback gathered at the drop in events, CSPSC then considered the following:
- 14<sup>th</sup> April 2014 – Mid to South Adjustment  
CSPSC considered the Planning Policy Team's latest work on housing figures for the upcoming draft local plan. It was agreed that the draft local plan should propose a lower figure in the Mid Sub-Area and a higher figure in the South Sub-Area, particularly in Skipton (but also in Carleton). It was agreed by CSPSC that the draft local plan will be based on this mid-to-south adjustment and discussed with

communities, parish councils and other stakeholders during this year's further engagement. The information considered by CSPSC at this meeting can be view [here](#).

- 3<sup>rd</sup> June 2014 – Preferred Sites for Consultation  
CSPSC considered the Planning Policy Team's work on identifying a selection of preferred housing and employment sites for the first draft Local Plan (see below). This initial selection is based on the outcome of [site checklists](#), the community engagement events held in June & July 2013 and preliminary [sustainability appraisal](#). The document presented to CSPSC at this meeting, showing preferred sites to be included in the emerging consultation draft Local Plan can be viewed [here](#).

#### **Public consultation on first draft of Craven Local Plan (22nd September to 3rd November 2014)**

- 4.26 The council ran a six-week consultation, on a first informal draft of the new local plan, from 22nd September to 3rd November 2014.
- 4.27 The consultation gave people an opportunity to provide feedback at an early stage of the draft plan's preparation and to shape its progress.

#### **Who was invited to make representations under Regulation 18?**

- 4.28 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper and via social media such as twitter posts during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 22nd September 2014 were invited to comment on the draft Local Plan.

#### **How were representations invited under Regulation 18?**

- 4.29 Representations were invited using the variety of different methods set out at 3.9 of this document. A total of 27,430 consultation flyers were posted to 25,290 residents and 2,140 businesses. 321 individuals and organisations registered on the Local Plan consultation database were informed of the consultation via email.
- 4.30 Nine round table discussions with parish councils were organised. In addition Embsay with Eastby and Gargrave Parish Councils organised their own consultation events for parishioners. All ward members were invited to a round table discussion organised by The Planning Policy Team on 27<sup>th</sup> October 2014 at 6pm. A workshop was also held with the Council's Development Management Team on 12<sup>th</sup> November 2014 to discuss any aspect of the drat local plan and to provide an opportunity for members of the Development Management Team to raise any comments during the consultation period. A press release (dated 15<sup>th</sup> September 2014) relating to the local plan consultation was sent to The Craven Herald. Appendix 4 includes copies of press releases and other consultation material. Consultees were invited to submit comments using the Council's feedback/comments form. This form was available on the Council's New Local Plan webpage, at council offices, in libraries and at the round table discussions.

### **Summary of the key issues raised in representations**

- 4.31 A total of 368 people responded, providing 864 comments from local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.
- 4.32 On 11<sup>th</sup> November 2014 initial feedback from the consultation was presented to CSPSC. This document can be viewed [here](#).
- 4.33 On the 25<sup>th</sup> February 2015 the council's response to comments made on the first draft local plan (22/9/14 version) was presented to CSPSC. This "Policy Response Papers" document includes details of how comments have been taken on-board in the preparation of a second draft local plan and can be viewed [here](#). The Policy Response Papers are organised by local plan section and summarises each comment made, CDCs response, whether a change is proposed to the next draft local plan and if a change is proposed, the details of that change.
- 4.34 The link above can also be used to view:
- A presentation on the main comments made on the first draft local plan during public consultation, which gives a good overview of how the draft plan was received.
  - Detailed summaries of all comments made on the different sections of the draft local plan and on different settlements.
  - A report on progress and areas for further action, following consultation on the draft local plan. It provides extensive information about the work that needs to be done in order to make progress on a second consultation draft.
- 4.35 Taking into account the feedback on the first draft Local Plan and the need for further work, revised timetables for drafting the new local plan were prepared in February 2015 and March 2016. These LDS can be viewed [here](#).

### **How representations were taken into account?**

- 4.36 The policy response papers for the second draft Local Plan (22/9/2014) sets out a summary of the comments made during the consultation period, responses to the summary of comments and whether as a result a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be. The Policy Response Papers can be viewed [here](#).
- 4.37 In September 2015 an update to the spatial strategy was prepared. This document collates, presents and explains the spatial strategy options considered so far, plus some new variations emerging from consultation and recent evidence gathering. This spatial strategy update can be viewed [here](#).
- 4.38 On the 19<sup>th</sup> October 2015 the Council's spatial planning sub-committee accepted emerging evidence indicating an OAN of 290 dwellings per year (on average, for the whole district, including the national park) and recommended to its parent committee (policy committee) a housing target and distribution strategy for the next draft of the new local plan. At this stage, the recommended target was 256 dwellings per year, on average, which would

provide 5,120 new homes over a 20-year plan period running from 2012 to 2032. Full details of what was discussed and agreed are contained in the [sub-committee report and appendices](#).

**Public consultation on the second draft Craven Local Plan (5<sup>th</sup> April – 31 May 2016 and extended until 31<sup>st</sup> May 2016)**

4.39 The council ran an eight-week public consultation on a second informal (pre-publication) draft of its new local plan. This consultation was then extended until the 31<sup>st</sup> May 2016 in order to provide further opportunities for comments to be submitted on the draft local plan, including at an additional four drop in surgeries arranged across the plan area. Consultation documents included:

- Spatial Strategy Options and Sustainability Appraisal Consultation Document (5.4.16)
- Local Plan Text, Policies, Policies Map and Sustainability Appraisal Consultation Document (5.4.16)
- Pool of Site Options with Potential for Residential/Mixed Use & Sustainability Appraisal Consultation Document

4.40 These consultation documents can be viewed [here](#).

**Who was invited to make representations under Regulation 18?**

4.41 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper, via social media such as twitter posts and the display of an electronic banner on screens in the Belle Vue Square council office reception and at Skipton Town Hall during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 5th April 2016 were invited to comment on the draft Local Plan.

**How were representations invited under Regulation 18?**

4.42 Representations were invited using the variety of different methods set out at 3.9 of this document. Individuals and organisations registered on the Local Plan consultation database at that time were informed of the consultation via email.

4.43 Eight drop-in surgeries to discuss the draft local plan were held at:

- Victoria Hall, Settle, 25/4/16 4-8pm and 23/5/16 5-7pm;
- Glusburn Institute 26/4/16 4-8pm;
- Skipton Town Hall (annex) 3/5/16 4-8pm and 26/5/16 4-7pm;
- Bentham Town Hall 4/5/16 4-8pm;
- Ingleborough Community Centre, Ingleton, 17/5/16 4-7pm;
- St Peter's Methodist Church, Cross Hills, 19/5/16, 4-7pm.

The following four additional drop in surgeries were also organised:

- Ingleton Community Centre: Tuesday 17th May, 4pm-7pm

- St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm
- Victoria Hall, Settle: Monday 23rd May, 5pm-7pm
- Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

4.44 Consultees were invited to submit comments using the Council's feedback/comments form. This form was available on the Council's New Local Plan webpage, at council offices, in libraries and at the drop in surgeries.

#### **Summary of the key issues raised in representations**

4.45 A total of 710 people/organisations responded, providing 2564 comments from local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.

4.46 Prior to consultation on the third draft of the Local Plan in June and July 2017 the following response papers were published on the Council's New Local Plan webpage:

- Policy Response Papers (5.4.16) [12Mb] *comments from spring 2016, CDC response and resulting changes*
- Site Response Papers (5.4.16) [3Mb] *comments from spring 2016, CDC response and resulting changes*

4.47 A revised timetable or "local development scheme" (LDS) was prepared in October 2016. This LDS can be viewed [here](#).

#### **How representations were taken into account?**

4.48 The policy & site response papers for the second draft Local Plan (5/04/16) sets out a summary of the comments made during the consultation period, responses to the summary of comments and whether as a result a change is required to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be. The Policy Response Papers can be viewed [here](#) or alternatively via the links set out above.

#### **Public consultation on the draft housing allocations (22<sup>nd</sup> July – 19<sup>th</sup> August 2016)**

4.49 The council ran a four-week consultation on a set of draft housing allocations for the new local plan. This consultation has been withdrawn and a new consultation covering the preferred sites was included in the next consultation version of the draft local plan.

#### **Public consultation on the third draft pre-publication Craven Local Plan (19<sup>th</sup> June – 31st July 2017)**

4.50 The council ran a six-week public consultation on a third (pre-publication) draft of its new local plan, including a drop-in event in Skipton. This followed consultation on previous drafts in 2014 and 2016 and included a new consultation on preferred sites. The consultation documents can be viewed [here](#).

#### **Who was invited to make representations under Regulation 18?**

4.51 A wide range of organisations and individuals were informed of the consultation and invited to comment on the draft local plan via email, post, article in the local newspaper, via social

media such as twitter posts and the display of an electronic banner on screens in the Belle Vue Square council office reception and at Skipton Town Hall during the consultation. All organisations and individuals registered on the Local Plan consultation database as at 19th June 2017 were invited to comment on the draft Local Plan.

#### **How were representations invited under Regulation 18?**

- 4.52 Representations were invited using the variety of different methods set out at 3.9 of this document. Individuals and organisations registered on the Local Plan consultation database, at that time were informed of the consultation via email.
- 4.53 A drop in event in Skipton was also organised on 3<sup>RD</sup> July 2017 between 2 -6pm. Members of The Planning Policy Team were available at this event to discuss any aspect of the draft local plan.
- 4.54 Consultees were invited to submit comments using the Council's feedback/comments form. This form was available on the Council's New Local Plan webpage, at council offices, in libraries and at the drop in surgery.

#### **Summary of the key issues raised in representations**

- 4.55 A total of 237 individual respondents provided 942 comments. Respondents include local residents, local businesses, parish councils, statutory bodies, voluntary organisation, local interest groups and the development industry.
- 4.56 The policy response papers relating to consultation on the draft pre-publication Craven Local Plan have been published on the Council's website, prior to formal consultation on the Publication draft Local Plan, starting on the 2<sup>nd</sup> January 2018. These policy response papers can be viewed [here](#).

#### **How representations were taken into account?**

- 4.57 The policy response papers for the third draft Local Plan (19/06/17) sets out a response to each comment made and whether as a result of each comment a change is require to the next draft of the Local Plan. Where a change is required the Policy Response Papers set out what that change will be.

#### **ENGAGEMENT WITH OTHER STAKEHOLDERS, GROUPS AND WORKING PARTNERSHIPS**

- 4.58 In addition to the consultations on the draft Local Plan, the following consultation and engagement has been carried out as part of the Local Plan evidence base, under Regulation 18. Following the acceptance of each piece of evidence base by Craven Spatial Planning Sub Committee, they have been published on the [Planning Policy Facts and Figures webpage](#) and available to stakeholders. Comments have been submitted on the evidence base to the Planning Policy Team during periods of public consultation on the draft Local Plan.

#### **Whole Plan Viability Assessment**

- 4.59 The Council commissioned Aspinall Verdi to carry out the whole plan viability assessment. Considerable stakeholder engagement was undertaken as part of this assessment including a



developer workshop with local house builders and developers, which was arranged at the Council Offices at Belle View Square on 1<sup>st</sup> March 2017. The aim of this workshop was to discuss the viability appraisal of the emerging local plan and the Council's emerging policy approach to housing density and housing mix. Following this workshop a period of consultation was organised in order for the development industry to submit to the Council, views and comments on the viability and housing density/mix documents that were discussed at the workshop. Details about this consultation are provided below:

- Following this workshop the Council sent out all the documentation in relation to this work to those who attended the workshop and suggested a 2 week consultation period to gather views and comments on the viability and housing density/mix documents that were discussed. This consultation period was extended for a further 4 weeks to ensure as broad a response as possible is attained. The consultation ran from 7<sup>th</sup> March 2017 until Tuesday 18<sup>th</sup> April 2017.
- Further research into land values across the District was then carried out. A final call for land value evidence was invited from those who attended the workshop on the 1<sup>st</sup> March 2017 during the period 25/10/17 until 15/11/17.

#### **Strategic Housing Land Availability Assessment (SHLAA)**

- 4.60 The SHLAA is a list of sites that people have suggested as having potential for housing development. The new local plan needs to identify development sites that can fulfil local housing requirements over the next 15-20 years and when they can be developed. The SHLAA helps to assess which sites might be suitable for that purpose. The council has prepared and maintained a SHLAA from the outset of preparing the local plan and following an earlier 'Calls for Sites' in 2006, has encouraged the submission of sites as an on-going process as the plan has evolved and progressed through informal consultation and engagement.
- 4.61 The Council organised a SHLAA Workshop on the 31<sup>st</sup> January 2012 from 10am-4pm in the Council offices. The purpose of this workshop was to present and update delegates on the work the Council has done since the draft SHLAA was produced in 2008.
- 4.62 Specific information has been requested from landowners via a Land Availability Questionnaire (LAQ) to support site submissions, to ensure information about a site is kept as up to date as possible. Information requested via a LAQ includes whether a site is still available for development, when the site is likely to be available, possible uses for the site, details relating to land ownership etc. The last round of LAQs was sent out in January 2017. Responses to these LAQs have been used to update the SHLAA.

#### **SHMA (2016 & 2017 update) – Stakeholder consultation**

- 4.63 An online survey of key stakeholders was undertaken as part of the SHMA. This took the form of an online questionnaire, which representatives from a range of stakeholder organisations were invited to complete. Responses were received from 25 separate individuals, representatives of Local Authorities, Government agencies, public service

providers, Registered Providers, voluntary agencies and private developers. The responses provided an invaluable view on the current housing market and related issues in Craven.

- 4.64 As part of the SHMA, the consultants, arc4, held interviews with estate and letting agents who operate in Craven and the surrounding area. Their views were sought on the local housing market and related issues. Both responses received during the on line survey of key stakeholders and interviews with estate and letting agents have both informed the Craven SHMA.

### **Retail Health Checks (2016)**

- 4.65 In-street surveys were carried out by NEMS market research during June and July 2015. 385 surveys were carried out in total. The findings from the in-street surveys were used to assist in assessing the health of centres in Craven.
- 4.66 Business Surveys were hand delivered during June 2015 to commercial businesses in each of the six settlements covered by the Study. Surveys were delivered to Class A1 retail outlets, Class A2 financial and professional services, Class A3 to A5 outlets, and any other businesses across Craven to which a member of the public can visit without the need for a prior appointment (“walk-in businesses”). The surveys asked business owners/occupiers questions on the operation and performance of their business and for their views on the retail, leisure and town centre issues in the settlements in which their business is located
- 4.67 This study was also informed by a household survey (undertaken by North East Market Surveys – NEMS) of convenience and comparison retail shopping patterns amongst the resident population as of June 2015.

### **Playing Pitch Strategy, Open Space Assessment & Built Sports Facilities Strategy**

- 4.68 In terms of the Open Space Assessment, public consultation was undertaken during 2016 with town & parish councils & other owners of existing open spaces within Craven to gather information on the use and quality of existing open spaces. In terms of the Playing Pitch and Built Sports Facilities Strategies consultation was held with local sports clubs across Craven, including those using existing sports pitches and built sports facilities to gather information on use and quality.

### **Local Green Space Assessment**

- 4.69 Local Green Space (LGS) applications were invited from the community between 21<sup>st</sup> October and the 2<sup>nd</sup> December 2015. A total of 57 sites via the call for sites application process have been considered for designation as local green space. The LGS “call for sites” was publicised using the council’s website, social media, through the issue of a press release by the Council and through a letter sent to each town and parish council within the plan area (see appendix 4). Town and Parish Council’s throughout the plan area were specifically invited to submit LGS applications and asked to coordinate applications from interested individuals and/or groups. The second draft of the Local Plan (5<sup>th</sup> April – 31 May 2016) included a total of 165 potential Local Green Space Sites, which included the 57 sites received via the call for sites process and 108 sites designated as open space, recreation/

amenity areas and protected road approaches to Skipton in the 1999 Local Plan. During the April – May 2016 consultation on the draft local plan, 5 additional LGS potential sites were put forward to the Council for consideration. A total of 170 sites have been considered for LGS designation. During the call for sites period the Council contacted individuals/organisations who had been identified as landowners in each submitted LGS application to inform them of the LGS process, to ask them to complete a questionnaire relating to ownership and management of sites. Where known, landowners were given notification that their site has been submitted for consideration as Local Green Space. Following assessment of sites the applicant and landowner (if known) has been informed of the outcome.

#### **Employment Land Review (ELR)**

- 4.70 Discussions with key stakeholders (including representatives from business organisations such as the Chamber of Commerce) as well as representatives of many of the key businesses based in the District (identified by CDC Officers) have assisted the formulation of views on key economic issues, delivery assumptions, gaps in the market, constraints, market failure, and opportunities in the area. A further element of the consultation process relating to the Council's ELR involved undertaking a business survey in order to gain a better understanding of the needs of businesses operating within Craven and the main factors that support and inhibit business growth. Questionnaires were sent to key local businesses in June 2015 and sought feedback on a number of issues such as future expansion plans, suitability of existing premises and locational requirements of certain types of business. In accordance with the Duty to Co-operate, consultation also took place with adjoining local authorities.

#### **Highway Modelling of Local Plan Developments in Skipton (2017)**

- 4.71 A key consideration of this study has been to allow for consultation between key stakeholders, including Craven District Council, North Yorkshire County Council (as the Local Highway Authority), and other parties. During 2017 all District councillors were invited to a workshop to discuss the emerging findings of this study and to provide an opportunity for councillors to have an input into the study.

#### **Traveller Housing Needs Survey (2013)**

- 4.72 Interviews were undertaken with officers from Craven District Council's Planning, Enforcement and Housing Departments, which allowed interested parties to provide feedback on the general situation, as well as on how matters relating to Gypsies, Travellers and Showpeople are currently handled and perceived within Craven District Council and surrounding areas. The interviews also gave stakeholders the opportunity to share any information on and contacts for, Gypsies, Travellers and Showpeople who live in bricks and mortar but would prefer site accommodation. In order to understand the issues relating to unauthorised encampments in Gargrave, a representative from the Parish Council was interviewed. This survey has also been updated with information gathered during the Council's annual caravan count.

4.73 The following key pieces of the Local Plan evidence base have been prepared in consultation with the following relevant specific statutory consultees:

- **Strategic Flood Risk Assessment (2017)** - The Environment Agency.
- **Conservation Area Appraisals 2016 and Heritage Impact Assessments 2016** - Historic England.
- **Habitats Regulations Screening Assessment (Nov 2016)** – Natural England
- **Landscape Visual Impact Assessment (Oct 2017)** – Natural England
- **Study of Environmental Capacity (Sept 2016)** – Historic England and Natural England

## 6. REPRESENTATIONS PURSUANT OF REGULATION 20

6.1 The Craven Local Plan (2012-2032) Publication Version, Policies Map and accompanying proposed submission documents (see appendix 9) will be available for representations over a six week statutory consultation period starting on Tuesday 2<sup>nd</sup> January 2018 until Tuesday 13<sup>th</sup> February 2018. All representations must be received by the Council no later than 5pm on Tuesday 13<sup>th</sup> February 2018. Any submissions received after this deadline cannot be considered. The Craven Local Plan; Publication Version is published prior to its submission to the Secretary of State to allow for representations to be made on its soundness and legal compliance.

6.2 The purpose of the public consultation is to seek representations to consider the following only:

- Whether the Local Plan has been prepared in accordance with the **Duty to Co-operate** as required by the Planning and Compulsory Purchase Act 2004, as amended by the Localism Act 2011.
- Whether the Local Plan meets the **legal requirements** of the Planning and Compulsory Purchase Act as amended, and also whether it meets the requirements of The Town and Country Planning (Local Planning) (England) Regulations 2012; and
- To consider whether the plan is **‘sound’** (is positively prepared, justified, effective and consistent with national policy). See appendix 7.

6.4 During this consultation period the Craven Local Plan 2012-2032 Publication Version, proposed submission documents and other supporting documents will be available to view online at: <http://www.cravenc.gov.uk/newlocalplan> Paper copies will be available to view at libraries within the plan area (paragraph 6.13 below list the library locations) and at the Belle Vue Square Council Offices in Skipton.

### **Who is invited to make representations?**

6.5 All consultees, including statutory consultees, individuals and organisations registered on the Craven Local Plan Consultation Database including those who have submitted representations on the Pre Publication Draft June –July 2017 will be notified of the representations procedure and invited to make representations. A press release will also be submitted to the media contacts set out at appendix 3 to inform any interested parties of the consultation and to explain how representations can be made.

## The Consultation Documents

6.6 The proposed submission documents consist of the following components:

- **The Craven Local Plan 2012-2032 Publication Version and Policies Map.** This is the document that the Council intends to formally submit to the Secretary of State for independent examination and is also referred to as the Submission Draft Local Plan. This document sets out the overall strategy and policies for change, development and conservation in Craven District outside the Yorkshire Dales National Park (YDNP) for the period 2012 to 2032.
- **A Sustainability Appraisal.** This document includes an assessment of the social, environmental and economic impacts of options for policies, proposed residential sites, housing growth options and the spatial strategy, considered against sustainability objectives. The report sets out the information that has fed into the Council's decision making process. This SA incorporates the requirements of the SEA Directive by combining the more environmentally focussed considerations with wider social and economic effects of the proposed Plan.
- **Statement of Consultation,** setting out which bodies and persons were invited to make representations on preparation of the plan prior to Publication (Reg 18), how representations were invited, a summary of the main issues raised and how these main issues have been addressed in the Local Plan.
- **A Statement of Representations Procedure,** which set out the title of the plan, the subject matter and area covered by the plan, details of the representation period, where documents can be viewed, how representations can be made and how consultees can request to be notified of submission of the Craven Local Plan, publication of the Planning Inspector's Report and adoption of the Craven Local Plan 2012-2032.
- **Habitats Regulations Assessment.** The purpose of HRA is to assess the impacts of the Local Plan against the conservation objectives of designated sites of European importance for nature conservation inside and adjacent to the plan area, to ascertain whether it would result in adverse effects on the integrity of any of the sites concerned. In addition, designated sites outside of the plan area are also considered where there may be a potential impact to be evaluated. These sites are often referred to as European designated sites or Natura 2000 sites and include Special Areas of Conservation (SACs), Special Protection Areas (SPAs). Ramsar sites (under the RAMSAR Convention) are also considered in the HRA documents.
- Other supporting documents as in the opinion of the LPA are relevant to the preparation of the Local Plan. This includes **Local Plan evidence base** documents.

6.7 Consultees will be expected to submit representations using the Council's representation form. This is accompanied by guidance notes providing information on legal compliance and soundness, as well as more general advice in order to aid individuals, organisations and other consultees in making representations. Copies of the Craven Local Plan Publication Stage Representation Form and Representation Guidance Notes are set out at appendix 5 and 8.

6.8 A list of the proposed submission documents are set out at appendix 9.

- 6.9 The Craven Local Plan; Publication Version is supported by an Equalities Impact Assessment, Duty to Cooperate Statement, an Infrastructure Delivery Plan (IDP) and background evidence reports on specific topics.

### **Methods of Consultation**

- 6.10 A media campaign, including a press release sent to the media contacts set out at appendix 3, relating to the Craven Local Plan Publication consultation will be publicised on the homepage of the Craven District Council website and via Twitter and Facebook in addition to details of the consultation being displayed on an electronic banner on screens in the Belle Vue Square council office reception and at Skipton Town Hall during the consultation.
- 6.11 Emails and letters will be sent out to all individuals, organisations and other consultees registered on the local plan consultation database, including those who commented on the Pre-Publication Draft June –July 2017 prior to the start of the consultation period.
- 6.12 All proposed submission documents, guidance notes and response form will be available on the Council's website at <http://www.cravendc.gov.uk/newlocalplan>. Consultation responses are invited, using the Publication Stage Representation Form and submitted electronically or via the post.
- 6.13 Paper copies of the Craven Local Plan; Publication Version, proposed submission documents Policies Map and other relevant supporting documents will be available to view at the following locations:
- Craven District Council, 1 Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday
  - All local libraries located within the plan area at Skipton, Settle, Benthams, Ingletton, Crosshills, Gargrave and Embsay with Eastby, and on the Supermobile library. Opening times for these libraries can be viewed at <https://www.northyorks.gov.uk/local-libraries>
- 6.14 Throughout the consultation period the Council will offer a 'Local Plan Drop In Service' in the reception of Craven District Council offices in Skipton at Belle Vue Square during office hours. During which time a member of the Planning Policy Team will be available on request to members of the public to answer queries relating to the Craven Local Plan; Publication Version. The Council also welcomes requests for discussion about a representation prior to submission of the Craven Local Plan.
- 6.15 Following the close of the consultation period the representations received by the Council within the statutory consultation period will be submitted to the Secretary of State along with information of the number of representations made on the Craven Local Plan; Publication Version, a summary of the main issues raised as required by Regulation 22. In addition the proposed submission documents set out at appendix 9 will be submitted to the Secretary of State.

### **Examination Stage**

- 6.16 In line with the Statement of Community Involvement 2017 and The Town and Country Planning (Local Planning) (England) Regulations 2012, the representations received during the consultation period on the Publication draft Plan will be submitted to the Secretary of State for examination.

## **Appendix 1: Information published relating to change to Mailchimp local plan consultation database.**

**Email sent to local plan statutory consultees on 5th Dec 2013:**

Dear Sir/Madam,

The Planning Policy team is updating its list of contacts for Local Plan consultations and we're introducing a new email consultation service. As you are a Statutory Consultee to the planning process you do not need to re-register your organisation's details as the Council has a duty to include you in its consultation database and has done this for you. As such you will continue to receive the following information with regards to the progress on the Council's Local Development Plan:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If, however, you have received this email and are no longer the appropriate contact for your organisation, please telephone or email me with the new contact details and I will update our records accordingly.

If you have any queries about these changes please contact the Council's Planning Policy Team on 01756 706472 or [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk).



**1 Belle Vue Square**

**Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Sent to Parish Councils by post

Emails sent including same text

Telephone: 01756 706472

e-mail: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Please address correspondence on this matter to:  
Planning Policy Team

Date: December 2013

Dear Parish Chairman/Clerk,

In order to ensure our records are as up to date and accurate as possible we are updating our current Local Plan consultation database and introducing a new email consultation service. As Parish Councils and Parish Meetings are Statutory Consultees to the planning process you do not need to re-register your Council's details on the new database. We have done this for you. As such you will continue to receive information via email with regards to the progress on the Council's Local Plan.

This would however be a good opportunity for other members of your Parish Council/Meeting who have email addresses to register their details and receive information regarding the Local Plan first hand, thus reducing the onus on the Parish Clerk/Chairman's to circulate information. Parish Councillors who subscribe to the new service will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to their registered email address
- Their own electronic copy of our Planning Focus newsletter delivered quarterly to their inbox

Your Parish Councillors can subscribe to the new service by registering their name and email address on our website at [www.cravendc.gov.uk/latestplanningpolicynews](http://www.cravendc.gov.uk/latestplanningpolicynews). If they have any queries about these changes, how they may affect them or how to subscribe to the new service please ask them to contact the Council's Planning Policy Team on 01756 706472 or [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk).

Yours sincerely,  
Planning Policy Team

**Email sent to existing local plan consultation database contacts on 5<sup>th</sup> Dec 2013:**

Dear Sir/Madam,

The Planning Policy team is updating its list of contacts for Local Plan consultations and we're introducing a new email consultation service. You and/or your company/organisation are currently registered on our database to receive updates on the progress of the Council's Local Development Plan, including notification of forthcoming consultation events and receipt of our quarterly newsletter 'Planning Focus'.

In order to keep our records as up to date as possible, and to ascertain whether or not you are still interested in receiving details on the progress of the Council's Local Development Plan, we are asking members of our current consultation list to re-register their details on our website. Please note companies/organisations can have multiple entries on the new database.

If you subscribe to the new service you will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If you choose not to subscribe to the new service you will continue to benefit from the standard consultation service:

- Notification of consultation events via local newspapers, our website and other general publicity
- Copies of consultation documents and Planning Focus provided via our website, local libraries and the Council's reception desk

You can subscribe to the new service by registering your name and email address on our website at <http://www.cravendc.gov.uk/latestplanningpolicynews>

If you have any queries about these changes, how they may affect you or how to subscribe to the new service please contact the Council's Planning Policy Team on 01756 706472 or [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Yours sincerely,

Planning Policy Team

**The following text was published on the Council's Planning Policy Webpages in Dec 2013:**

We're introducing a new email consultation service. If you would like to subscribe to the new service please click on the button below and enter your email address, name and organisation (if applicable).

If you subscribe to the new service you will benefit from the following additions to the standard consultation service:

- Personal notification of consultation events sent direct to your registered email address
- Your own electronic copy of our Planning Focus newsletter delivered quarterly to your Inbox

If you choose not to subscribe to the new service you will continue to benefit from the standard consultation service:

- Notification of consultation events via local newspapers, our website and other general publicity
- Copies of consultation documents and Planning Focus provided via our website, local libraries and the Council's reception desk

If you have any queries about these changes, how they may affect you or how to subscribe to the new service please contact the Council's Planning Policy Team on 01756 706472 or [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk).

## Appendix 2 – List of organisations invited to make representations on the draft Craven Local Plan (Regulation 18 & 19)

This appendix groups the consultees in categories in accordance with The Town and Country Planning (Local Planning) (England) Regulations 2012

<b>SPECIFIC CONSULTATION BODIES</b>
The Coal Authority
Environment Agency
Marine Management Organisation
Historic England
Natural England
Network Rail
Highways England
Relevant authorities any part of whose area is in or adjoins the local planning authority's area:
<u>Local Planning Authorities</u> Yorkshire Dales National Park Bradford Metropolitan District Council Pendle District Council Ribble Valley District Council South Lakeland District Council Harrogate District Council Lancaster City Council
<u>County Councils</u> North Yorkshire County Council Lancashire County Council
<u>Other regional Authorities:</u> West Yorks Combined Authority Leeds City Region LEP Local Enterprise Partnership, York, North Yorkshire and East Riding (LEP) Lancashire Local Enterprise Partnership (LEP)
<u>Parish &amp; Town Councils</u> Austwick Parish Council (split by the Yorkshire Dales National Park (YDNP) boundary) Bank Newton Parish Meeting Bentham Town Council Bolton Abbey Parish Council (split by the YDNP boundary) Bradley Parish Council Burton-in-Lonsdale Parish Council Carleton Parish Council Clapham-cum-Newby Parish Council (split by the YDNP boundary) Coniston Cold Parish Council Cowling Parish Council

<p> Draughton Parish Council  Elslack Parish Meeting  Embsay-with-Eastby Parish Council (split by the YDNP boundary)  Farnhill Parish Council  Gargrave Parish Council (split by the YDNP boundary)  Giggleswick Parish Council (split by the YDNP boundary)  Glusburn and Cross Hills Parish Council  Halton East Parish Meeting (split by the YDNP boundary)  Hellifield Parish Council (split by the YDNP boundary)  Kildwick Parish Meeting  Ingleton Parish Council (split by the YDNP boundary)  Langcliffe Parish Council (split by the YDNP boundary)  Lawkland Parish Meeting (split by the YDNP boundary)  Long Preston Parish Council (split by the YDNP boundary)  Lothersdale Parish Council  Martons Both Parish Meeting  Otterburn Parish Meeting (split by the YDNP boundary)  Rathmell Parish Meeting  Ribble Banks Parish Council  Settle Town Council (split by the YDNP boundary)  Skipton Town Council  Stirton With Thorlby Parish Meeting (split by the YDNP boundary)  Sutton-in-Craven Parish Council  Thornton-in-Craven Parish Council  Thornton in Lonsdale Parish Council </p> <p> <u>Parish Councils Adjoining the Craven LPA area</u>  Airton Parish Meeting  Calton Parish Meeting </p> <p> <u>Local Police body</u>  North Yorkshire Police  Office of Police and Crime Commissioner, North Yorkshire </p>
<p> <u>Electronic Communications bodies:</u>  Vodafone and O2  EE  Three </p>
<p> <u>Primary Care Trusts:</u>  Airedale, Wharfedale and Craven Clinical Commissioning Group  Cumbria Clinical Commissioning Group </p>
<p> <u>Electricity &amp; Gas Companies:</u>  Npower Renewables Limited  Npower Yorkshire  CE Electric UK  National Grid  Northern Gas Networks </p>

**Sewerage and Water Undertakers:**

United Utilities  
Yorkshire Water Services Ltd  
Airedale Drainage Board

Home and Communities Agency

**GENERAL CONSULTATION BODIES**

**a) Voluntary Bodies in the plan area**

Aire Rivers Trust  
Brackenber Lane and Station Road interest group  
Bradley Neighbourhood Plan Working Group  
BRE  
CPRE Craven  
Craven Group Ramblers  
Friends of the Settle-Carlisle Line  
Leeds-Lancaster-Morecambe Community Rail Partnership  
North Yorkshire Bat Group  
Friends of Craven Landscape  
Save Our Craven Countryside  
Skipton and East Lancs Rail Action Partnership (SELRAP)  
Settle Social Club  
Skipton Town Juniors Football Club

**GENERAL CONSULTATION BODIES**

**b) Bodies representing different racial, Ethnic or national groups in the plan area**

The Gypsy Council

**GENERAL CONSULTATION BODIES**

**c) Bodies representing different religious groups in the plan area**

Parish of St Andrew, Kildwick

**GENERAL CONSULTATION BODIES**

**d) Bodies representing the interests of disabled persons in the plan area**

North Yorkshire Local Access Forum  
Airedale, Wharfedale and Craven Clinical Commissioning Group  
Cumbria Clinical Commissioning Group

**GENERAL CONSULTATION BODIES**

**e) Bodies representing persons carrying on business in the plan area**

Rotary Club of Settle  
Settle District Chamber of Trade  
Vibrant Settle Community Partnership

**Land/property and developer interests**

Alison Roland Town Planners Ltd  
AJH Associates  
Arrowsmith Associates  
Barratt David Wilson Homes  
Barton Willmore  
Belvoir Letting and Estate Agents  
Bentley Holdings Limited  
Bilfinger GVA  
Bowen Riley Architects  
Britannia Developments

Brown and Whittaker Limited  
Candelisa Housing Development  
Carter Jonas LLP  
CBRE  
Chatsworth Settlement Trustees (Bolton Abbey Estate)  
Cranbourne Properties Ltd  
Craven Design Partnership  
D H Design North West Ltd  
Dacre Son & Hartley  
Dale Eddison  
David Hill  
District Valuers Service  
DLP Planning  
DPDS Consulting Group  
Edawrdson Associates  
Energiekontor UK Ltd  
England Lyle Good  
Fisher Hopper  
Fitzgerald Planning & Design  
Fusion Building Consultancy  
Gary Sorsby, Architect  
George F White LLP  
Giggleswick School  
Glusburn Holdings Ltd  
Graham Farmer Chartered Architect  
GSC Grays  
Halton Homes  
Hanson Marston Mellor, Architects  
Harrison Boothman  
Hayfield Robinson  
HBF  
Henry Boot Developments Ltd  
Heritage Planning Design  
Historic Buildings Consultant  
Hunters Estate Agents  
I D Planning  
Indigo Planning  
J R Hopper  
James Pye and Son  
Janet Dixon Town Planners Ltd  
Jay Everett Addison Planning  
JOHN FLETCHER RIBA  
Johnson Mowat  
JWPC Chartered Town Planners  
Ken Robinson, Architect  
KeyLand Developments Ltd.  
Lambert Smith Hampton  
Landscape Architect  
Lark Architects  
Leith Planning Ltd  
Lovell Homes

M.W. & R.F. Brewster & Sons Ltd  
Malsis School  
Mark Newby Yew Tree Associates  
Mason Gillibrand Architects  
McConnell Homes  
Merritt and Fryers Ltd  
Allison Macrae Architects  
Planet Architecture  
NHS Property Services  
NLP Planning  
Nuttall Yarwood & Partners  
O'Neill Associates  
Patchwork Properties Limited  
Paul Elmer, Architect  
PB Planning Ltd  
Peacock & Smith  
Pegasus Group  
Persimmon Homes  
Pete Gleave (ID Planning)  
Peter Harrison Architects  
Phil Ward and Associates  
Planning Division  
Planning Potential  
Procter Property  
R N Wooler and Co Limited  
rg+p Ltd.  
Richard Turner and Son  
Riverside Design Studio Architects  
Roger Beck, Chartered Planning Consultant  
Trustees of the Tempest Estate  
Roger Tiffany Ltd  
Rural Solutions Ltd  
Russell Armer Ltd  
Signet Planning  
Skipton Properties Ltd  
Space Partnerships Ltd  
Spawforths  
SSA Planning  
Stanton Mortimer Ltd  
Stephen Craven Building Design Ltd  
Steven Abbott Associates LLP  
Stratus Environmental Limited  
Sunderland Peacock  
Tesni  
Tetlow King Planning  
The Planning Bureau Ltd  
Trevor Hobday Associates  
Turley Associates  
Walker Singleton (Property Management) Ltd  
Walton & Co  
Watson Batty, Architects



WBW Surveyors  
Wharfedale Homes  
White Young Green  
Wilman and Lodge  
Windle Beech Winthrop

Other businesses

Altitude 501 Limited  
Au2MateUK (Arla Foods)  
Broadwood Caravans  
Capella Home & Gift - Settle  
CH2M (engineering)  
Chinthurst Guest House  
Chrysalis Arts  
Craven Cattle Marts Ltd  
Craven Herald  
Deloitte LLP  
DevPlan  
Enterprise Inns  
F Green and Son Limited  
Fairhurst  
Farmplus Constructions Ltd  
Fusion Online Ltd (Dev Plan monitoring)  
Gateway to Health  
INSO  
J D Mounsey  
J N Bentley Ltd  
Knights Professional Services Ltd  
Knights Solicitors LLP  
Linda Dickinson Ltd  
Lister and Son  
Mallerstang Limited  
Offtree Ltd  
P Waddington and Co Limited  
R A Medical Services Ltd  
Renewable UK  
Reward Manufacturing Co Ltd  
SABIC UK Petrochemicals  
Sanderson Associates (Consulting Engineers) Ltd  
Sutton Court RA  
The Co-operative Group  
The Falcon Hotel  
Theatre Trust  
Willis of Skipton  
YDS

GENERAL CONSULTATION BODIES

f) Other bodies within the plan area

Rural Interests

Forestry Commission  
Ribble Rivers Trust

RSPB

Settle Hydro

Woodland Trust

Yorkshire Gardens Trust

Yorkshire Wildlife Trust

#### Education & learning

Free Schools Capital Education and Skills Funding Agency Department for Education

Hartley Educational Foundation

Witherslack Group Ltd

#### Housing Associations

Foundation Housing

Muir Group Housing Association

Yorkshire Housing

#### Transport Bodies

Northern Rail Limited

Office of the Rail regulator

Royal Naval Association

#### Conservation Groups

North Craven Heritage Trust

Skipton Civic Society

York Georgian Society

#### Government Departments

Sport England

Civil Aviation Authority

Health and Safety Executive

Ministry of Defence

#### Craven District Council

Strategic Housing

Environmental Health

Sports Development

Communications, Partnership & Engagement

Economic Development

#### Other

The Green Party

408 individuals are registered on the local plan database, however neither their names nor other identifying particulars will be published as these persons were not advised that their information would be disclosed as part of the consultation process. This approach is consistent with the requirements of the Data Protection Act.

This figure includes 30 Craven District Councillors whose details are available [here](#)

### **Appendix 3: List of Media Contact used by Craven District Council to send press releases**

- Craven Herald
- Skipton Press
- Local Government Association
- Lancaster Guardian
- Westmoreland Gazette
- The Metro
- BBC Radio: North Yorkshire News
- BBC: Yorkshire Live
- BBC: Look North
- Yorkshire Post
- The Dalesman
- Drystone Radio
- Dales Radio

**Appendix 4: copies of all press releases & other consultation information  
(Regulation 18)**

**Workshops with parish councils and key stakeholders to discuss the spatial strategy and housing figure (5<sup>th</sup> – 14<sup>th</sup> September 2012)**

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Letter sent to all Parish & Town Councils & ward reps in  
South and North Craven

Telephone: 01756 700600  
E-mail: [ldf@cravendc.gov.uk](mailto:ldf@cravendc.gov.uk)

Please address correspondence on this matter to:  
Planning Policy Team  
Date: 8<sup>th</sup> August 2012

Dear Councillor,

**Invitation to a workshop to shape a new housing target and strategy for Craven**

As you will be aware, Craven District Council is working on a new Local Development Plan for the parts of the District which fall outside of the Yorkshire Dales National Park. At this stage we are focussing on two important parts of the plan – the housing target for the next 15 years, and the ‘spatial strategy’, which will set out where development should take place.

You have recently been invited to attend an all-Member briefing session on 13<sup>th</sup> August to participate in an informal discussion regarding the District’s future housing figure and distribution. Following agreement by Craven Spatial Planning Sub Committee to adopt the future housing figure and distribution discussion papers for engagement with town and parish councils and stakeholders, the Planning Policy Team is intending to hold interactive workshop events with town and parish councils to discuss these issues and our ideas for moving the plan forwards. In order to keep you, as a Ward Representative informed of on-going engagement with the town and parish councils the team would like to extend this invitation to yourself.

The workshops will look at what the evidence is telling us about the issues and what past consultations have told us that people want to see. They will be an informal forum for discussion, and it is hoped that by the end of the session we can reach some agreement on the best approach for Craven.

Workshops are being held in North, Mid and Skipton and South Craven, and will focus on the issues which are particular to each sub-area. The workshop for Skipton and South Craven will be held in the Belle Vue Suite of the Craven District Council Offices, Belle Vue Square, Skipton. The event will take place on **Monday 10<sup>th</sup> September between 10am and 4pm**. The workshop for North Craven will be held on **Wednesday 5<sup>th</sup> September 2012 from 2pm till 5.30pm** at Ingleton Community Centre. Unfortunately we will not be able to provide lunch.

The background papers for the workshops will be sent to town and parish councillors attending the workshops on 17<sup>th</sup> August 2012, to give people a chance to consider the information prior to the event. The ideas presented in the papers are not fixed; they’re intended to get the discussion going.

The workshops will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

Could you please confirm your attendance at the workshop by email, letter or telephone using the contact details given on this letter by Friday 24<sup>th</sup> August 2012?

Yours sincerely

**Laura Welsh (Planning Policy Officer), Craven District Council**

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Letter sent to all Town & Parish Councils in the plan area

Telephone: 01756 700600  
E-mail: [ldf@cravendc.gov.uk](mailto:ldf@cravendc.gov.uk)

Please address correspondence on this matter to:  
Planning Policy Team

Date: 23<sup>rd</sup> August 2012

Dear Town and Parish Councillors,

**Background Papers for Housing Target and Spatial Strategy Workshop**

Further to your invite to the Spatial Strategy and Housing Target workshop on 11<sup>th</sup> September, please find enclosed the following background papers for you to consider prior to the event:

- “Shaping a Spatial Strategy and Housing Figure for Craven” Draft Discussion Paper (July 2012)
- Towards a Locally Determined Housing Target for the Craven District (outside the Yorkshire Dales National Park): Draft Background Paper to “Shaping a Spatial Strategy and Housing Figure for Craven” Draft Discussion Paper (July 2012)

The ideas presented in the papers are not fixed; they’re intended to get the discussion going. The workshop will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

The original deadline for confirming attendance at the workshops was 24<sup>th</sup> August 2012. However, we’ve extended this to account for Parishes who have not yet had their monthly meetings. If you wish to attend the workshop could you please let us know as soon as possible before the event?

We hope to see you at the workshop on the 11th.

Yours sincerely

**Laura Welsh  
Planning Policy Officer  
Craven District Council**

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Letter sent to members of Craven  
Housing Employment Market  
Partnership (CHEMP)

Telephone: 01756 700600  
E-mail: [ldf@cravendc.gov.uk](mailto:ldf@cravendc.gov.uk)

Please address correspondence on this matter to:  
Planning Policy Team

Date: 2<sup>nd</sup> August 2012

Dear Sir/ Madam,

**Invitation to a workshop to shape a new housing target and strategy for Craven**

As you will be aware, Craven District Council is working on a new Local Development Plan for the parts of the District which fall outside of the Yorkshire Dales National Park. At the moment we are concentrating on two important parts of the plan – the housing target for the next 15 years, and the ‘spatial strategy’, which will set out where development should take place.

The Planning Policy Team would like to invite you to participate in an interactive workshop event to discuss these issues and our ideas for moving the plan forwards.

The workshop will look at what the evidence is telling us about the issues and what past consultations have told us that people want to see. They will be an informal forum for discussion, and it is hoped that by the end of the session we can reach some agreement on the best approach for Craven.

The workshop is being held in the Belle Vue Suite of the Craven District Council Offices, Belle Vue Square, Skipton. The event will take place on Friday 14<sup>th</sup> September between 1pm and 5pm.

The background papers for the workshop will be sent out on 17<sup>th</sup> August 2012, to give people chance to consider the information prior to the event. The ideas presented in the papers are not fixed; they’re intended to get the discussion going. The workshop will be used to find points of agreement and work on points of disagreement, improving the ideas as we go.

The workshop will be the start of a series of consultation events to be held over the next few months as the Council prepares the new Local Development Plan, and will certainly not be the only opportunity to put forward your ideas.

Could you please confirm your attendance at the workshop by email, letter or telephone using the contact details given on this letter by Friday 24<sup>th</sup> August 2012? Numbers are not restricted and we would welcome as many people as are able to attend.

Yours sincerely

**Laura Welsh (Planning Policy Officer) Craven District Council**





# Planning Focus

Issue 12 - October 2012

- Draft Local Housing Target
- Planning Gain over 2011-2012
- Neighbourhood Planning News
- Business Needs Questionnaire
- Census 2011
- Parish Profiles - on the website

**Planning Focus provides information on Craven District Council's Local Development Plan - the new 'plan' for the area of Craven outside the Yorkshire Dales National Park - and other planning policy issues.**

## **A LOCAL HOUSING TARGET AND SPATIAL STRATEGY FOR CRAVEN**

A new local housing figure and spatial strategy for Craven (outside the Yorkshire Dales National Park) has moved a step closer. During September, the Planning Policy Team held four workshops to gather local views on the amount of housing the district requires over the next fifteen years and where the houses should go. The workshops were attended by local District and Parish Councillors and a mix of stakeholders and were based around the content of a draft local housing target and spatial strategy discussion paper (and a background technical paper), which were approved by the Craven Spatial Planning Sub-Committee in August.

The outcome of the consultation workshops was considered by a meeting of the Craven Spatial Planning Sub-Committee on 8th October. At the meeting, Sub-Committee Members resolved to adopt a minimum local housing target of 160 dwellings per annum. Members also agreed that the District should be split into three sub-areas (a north, mid and south sub-area), and that the housing target should be distributed according to the need in each sub-area. A further meeting of the Craven Spatial Planning Sub-Committee will be held on the 30th October, at which Members will consider which towns and villages within the three sub-areas should be included in the settlement strategy and receive a share of housing development.

The reports that have been presented to the Spatial Planning Sub-committee are all available to view on the Council's website at [www.cravendc.gov.uk/article/2524/Craven-Spatial-Planning-Sub-Committee](http://www.cravendc.gov.uk/article/2524/Craven-Spatial-Planning-Sub-Committee).

Once a draft settlement strategy has been agreed by Members, work can begin on site allocations. Draft housing site allocations will be presented to Craven Spatial Planning Sub-Committee in December and further public consultation on the housing target, spatial strategy and site allocations will take place in the New Year.

The final draft of the local development plan (known as the 'Publication Draft'), will be subject to a formal statutory period of consultation prior to submission of the plan for examination by an independent planning inspector. If the Inspector determines the plan is "sound", it can be adopted by a full meeting of the Council.

If you would like to know more, get involved or make an enquiry please fill out a form on our website: [www.cravendc.gov.uk/article/3191/Keep-Me-Updated](http://www.cravendc.gov.uk/article/3191/Keep-Me-Updated) or get in touch with the Planning Policy Team using the contact info on the reverse of this newsletter.

## **Planning Gains for Craven**

Over the 2011 - 2012 year, a total of £38,138 was paid towards the provision and improvement of public open space as a result of planning gain at the following locations:

- £20,728 to carry out improvements works and provide new play equipment at Burnside Recreation Ground, Skipton, as a result of the development of Burnside House, Carleton Road.
- £5,000 to carry out improvements works and provide new play equipment at Sutton Park, as a result of the development at Greenroyd Mills.
- £5,846 to deliver renovation and improvement works to Goodenber Play Area, High Bentham as a result of the development at Wesley Close, off Goodenber Road.
- £6,564 towards the professional fees and development costs associated with developing a new recreation ground in Ingleton as a result of the development at Low Demesne.



Planning gain money is paid by developers to ensure that developments results in benefits for the wider community. For further information please see [www.cravendc.gov.uk/PlanningGainGuide](http://www.cravendc.gov.uk/PlanningGainGuide). This information will be included in the Council's Annual Monitoring Report for 2011 to 2012, which will soon be published on the Council's website.

Keep up to date with the latest news on the LDF by filling out the form on our website:

[www.cravendc.gov.uk/article/3191/Keep-Me-Updated](http://www.cravendc.gov.uk/article/3191/Keep-Me-Updated)

### **NEIGHBOURHOOD PLANNING NEWS**

Before the recent ministerial reshuffle, former planning minister Greg Clarke announced that £10m of funding is to be made available to help pay for neighbourhood plans, this is available to/through local planning authorities in £30,000 parcels. An initial £5,000 can be drawn down after a neighbourhood area designation is agreed with the local authority, after the ensuing inspection by an appointed planning inspector a further £25,000 can be drawn out.

### **WHAT IS A NEIGHBOURHOOD PLAN?**

These are new types of plan, setting out a vision, aims, policies and proposals for the future development of a neighbourhood or parish. If adopted, the neighbourhood plan will be part of the statutory development plan for the area in question.

This means that the local authority and planning inspectors will have to take the plan into account when making planning decisions. This gives the plans more weight than some types of plan, such as parish plans or community plans.

A neighbourhood plan must be in accordance with the local authorities plans, pass an inspection and be voted for by a referendum before being adopted by the local authority.

More information is available at: [www.cravendc.gov.uk/article/3110/Neighbourhood-Planning](http://www.cravendc.gov.uk/article/3110/Neighbourhood-Planning)



### **CRAVEN EMPLOYMENT LAND AND BUSINESS SURVEY**

Businesses in Craven are being asked to complete a survey to identify their future business support requirements. Craven businesses in the manufacturing, construction, wholesale and distribution sectors are being asked to complete a short survey to identify their needs in terms of future land and property requirements and support services.

The survey should take no longer than 15 minutes to complete. All responses received will remain confidential. If you would like to discuss any of the content of the questionnaire, please contact Andrew Laycock in the Council's Economic Development team on 01756 706220.

Further questionnaires dedicated to business office space and the tourism sector will follow in the near future.

### **CENSUS 2011**

The first release of statistics from the 2011 Census was published on 16 July 2012. The figures provide the planning team with a reliable snapshot of the district.

Figures from the 1st release phase estimate the population of Craven to be 55,400. The 2011 census has recorded 24,600 households in Craven giving an average household size of 2.2 people.

Figures below the district level will be available in the 3rd phase release in March 2013.

To find out more see [www.ons.gov.uk/ons/guide-method/census/2011/index.html](http://www.ons.gov.uk/ons/guide-method/census/2011/index.html).

### **PARISH PROFILES AVAILABLE ONLINE**

The Planning Policy Team has been working with Parish Councils with a population of over 1000 in preparing Parish Profiles. A total of 14 Parish Profiles have been prepared and are currently being agreed between each Parish or Town Council and the Planning Policy Team. Each Parish Profile will form an important piece of evidence in terms of preparing any future Neighbourhood or Village Plans, and the Local Development Plan for Craven outside the Yorkshire Dales National Park.

The Parish Profiles for Bentham, Carleton-in-Craven, Cowling, Embsay with Eastby, Glusburn and Crosshills, Hellifield, Settle and Sutton-in-Craven have been agreed between the District and Town/Parish Council's and are now available to view on the District Council website at <http://www.cravendc.gov.uk/parishprofiles>.



Planning Focus does not cover the Yorkshire Dales National Park. The National Park Authority (0300 4560030) deals with planning in that area.

### **CONTACT THE PLANNING POLICY TEAM**

T: 01756 706472 F: 01756 700658

E: [ldf@cravendc.gov.uk](mailto:ldf@cravendc.gov.uk) [www.cravendc.gov.uk](http://www.cravendc.gov.uk)

### **DISTRIBUTION OF PLANNING FOCUS**

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**If you would like to view this information in a way that's better for you, please telephone 01756 706290.**



### **Community engagement drop in events (24<sup>th</sup> June to 26<sup>th</sup> July 2013)**

The following information was published on the Craven Local Development Plan Webpage and issued as a press release prior to the community engagement events:

#### **Emerging Craven Local Plan – Community Engagement Events to be held in June/July 2013**

**The Planning Policy team at Craven District Council are holding a series of informal community engagement events throughout the district on the emerging Craven Local Plan.**

**Join us and help to plan the amount, kind and location of Housing and Employment in Craven over the next 15 to 20 years.**

The first event will take place in the last week of June and the last towards the end of July. The programme includes events in 16 different towns and villages in the northern, middle and southern parts of the area.

We have lined up open-door events in places like village halls, where people can drop-in during the day and evening to get information, discuss ideas, ask questions and provide feedback.

Some of the things we're particularly keen to get people's thoughts and ideas on are:

- A strategy for guiding where new development should be located.
- An appropriate housing figure, to guide how many new homes are built.
- A strategy for economic development, to guide the location and amount of land for new business premises.
- The pros and cons of various sites known to be available, to help choose the best sites for housing and business development.

The upcoming events will build and expand upon discussions held in September 2012, when we ran a series of participatory workshops for parish councils and other key organisations.

By the end of Summer, we're hoping to have a reasonable degree of consensus amongst a wider range of stakeholders on the main planks of a new local plan, including which sites in which towns and villages are likely to be the best for providing new homes and business premises.

The first set of events will be held in the northern, middle and southern parts of Craven. These sub area events will give attendees a chance to get information, discuss, ask questions and provide feedback. The Sub Area Drop in events will have a particular focus on the specific sub area, whilst exploring the wider impacts upon Craven District as a whole.

#### **The dates and venues for the sub area drop in events are as follows:**

Mid Sub area - Victoria Hall in Settle. Monday 24<sup>th</sup> June 10.30am - 8.30 pm;

North Sub area - Ingleborough Community Centre. Wednesday 26<sup>th</sup> June 10.30am – 8.30pm;

South Sub area – craven district Council Offices , 1 Belle Vue Square, Skipton . Thursday 27<sup>th</sup> June 10.30am – 8.30pm;

South Sub area - Glusburn Institute, Glusburn. Friday 28<sup>th</sup> June 10.30am – 8.30pm.

If people are unsure which sub area they live or work in, the table below lists the parishes in each sub area.

	Parish
<b>North sub area</b>	Austwick; Bentham; Burton in Lonsdale; Clapham cum Newby; Ingleton; Lawkland and Thornton in Lonsdale.
<b>Mid sub area</b>	Giggleswick; Halton West; Hellifield; Long Preston; Nappa; Rathmell; Settle; Swinden and Wigglesworth.
<b>South sub area</b>	Bank Newton; Bolton Abbey; Bradleys Both; Broughton; Carleton; Coniston Cold; Cononley; Cowling; Draughton; Elslack; Embsay –with-Eastby; Farnhill; Gargrave; Glusburn; Halton East; Kildwick; Lothersdale; Martons Both; Otterburn; Thornton in Craven; Skipton; Stirton in Thorlby and Sutton –in -Craven;

We are also holding a series of settlement drop in events in towns and villages across the district. These settlement events will give attendees a chance to get information, discuss ideas, ask questions and provide feedback. The Settlement Drop in events will have a particular focus on the relevant settlement whilst exploring the wider impacts upon Craven District as a whole.

**The dates and venues for the settlement drop in events are as follows:**

Cononley	Cononley Sports Hall	Monday 1st July	3pm -8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am – 8.30pm
Embsay	Embsay Village Hall	Wednesday 3rd July	3pm -8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3pm -8.30pm
Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3pm -8.30pm
Burton in Lonsdale	Burton in Lonsdale Village Hall	Tuesday 9th July	3pm -8.30pm
Carleton	Carleton Village Hall	Wednesday 10th July	3pm -8.30pm
Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am – 8.30pm
Skipton	1 Belle Vue Square, Skipton	Tuesday 16th July	10.30am – 8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3pm -8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3pm -8.30pm
Hellifield	Hellifield Village Hall	Friday 19th July	3pm -8.30pm
Sutton	South Craven Baptist Church	Tuesday 23rd July	3pm -8.30pm
Ingleton	Ingleborough Community Centre, Ingleton	Wednesday 24th July	3pm -8.30pm
Settle	Victoria Hall , Settle	Thursday 25th July	10.30am – 8.30pm
Gargrave	Village Hall	Friday 26th July	3pm -8.30pm

Details of all the events are available on the Council's website [www.cravenc.gov.uk/latestplanningpolicynews](http://www.cravenc.gov.uk/latestplanningpolicynews)

If you would like any further information please contact CDC Planning Policy by email [ldf@cravendc.gov.uk](mailto:ldf@cravendc.gov.uk) or phone 01756 706 472.

The following is a screen shot of the above information displayed on the Craven Local Development Plan webpage:



The following was displayed in the Belle Vue Square Council office reception prior to and during the events.

## Craven Local Plan

## Community Engagement Events



Find out about a  
Community  
engagement event  
near you!

Pick up your copy  
of Planning Focus  
Bulletin today!



The following edition of Planning Focus was published to advertise the 2013 community drop in events. Copies of Planning Focus were sent to all Town and Parish Councils and libraries within the plan area.



June 2013

# Planning Focus Bulletin

Planning Focus provides information on Craven District Council's Local Development Plan - the new 'plan' for the area of Craven outside the Yorkshire Dales National Park - and other planning policy issues. This supplementary bulletin follows a Community Engagement article in the May 2013 issue.

## Community Engagement Events

In the May 2013 issue of Planning Focus, we announced that a programme of engagement events, on the emerging local plan, was being drawn up and that we would soon release full details, which are now contained in this bulletin.

On the back page is an events calendar covering the whole engagement period from 24th June to 26th July, 2013. Week 1 will be devoted to **Sub-Area Events** and weeks 2-5 will be devoted to **Settlement Events**.

### Sub-Area Events

Last year, we identified three distinctive parts of the plan area—the North, Mid and South Sub-Areas—and discussed a sub-area approach to developing a spatial strategy and housing figure. The first week of events, beginning on 24th June, will be geared towards discussing sub-area matters and will pave the way for the following four weeks of Settlement Events.

### Settlement Events

These will be geared towards discussing the individual town or village where the event is taking place. However, sub-area information will be on display, and

we'll be happy to discuss sub-area matters with those attending.

### What will be happening at the events?

People will be able to drop in during the day and evening. Information will be available on display boards, slides (where possible) and hand-outs. The Planning Policy Team will be on hand to assist and answer questions. People will have the opportunity to join an on-going roundtable discussion, if they wish. The discussion will be informal and flexible, but structured, and feedback will be recorded. A feedback form will also be available for people to fill in at the event or to take away.

At the **Sub-Area Events**, the main focus will be on

- The emerging housing figure, with an update on latest population/ household projections
- The emerging spatial strategy, including the distribution of housing to settlements within each sub-area
- Allocations, policies and neighbourhood plans, with updates on the latest work
- Economic development, based on a discussion paper

**Settlement Events** will be an ideal opportunity to focus on the individual town or village where the event is taking place. We're especially keen to discuss the pros and cons of various parcels of land that have been suggested to us as potential development sites and which are contained in the Strategic Housing Land Availability Assessment (SHLAA).

We're hoping that parish councils will be able to participate in all the events, particularly those in the individual settlements, and that parish councillors will be able to attend throughout the day and have a seat at the roundtable discussion.

Whilst the aim is to generate as much feedback as possible on the day, people will be able to send feedback after the events, up to the end of August 2013. Event material, including the feedback form, will be posted on the Council's website. Parish councils may need longer to submit their own feedback and will have until mid-September 2013.

Everyone is welcome—from local residents to development professionals. There will be further publicity, if you need it, and you can contact the Planning Policy Team, if you want to know more.

Planning Focus does not cover the Yorkshire Dales National Park. The National Park Authority (0300 4560030) deals with planning in that area.

#### DISTRIBUTION OF PLANNING FOCUS

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#### CONTACT THE PLANNING POLICY TEAM

T: 01756 706472  
E: [ldf@cravendc.gov.uk](mailto:ldf@cravendc.gov.uk) [www.cravendc.gov.uk](http://www.cravendc.gov.uk)



If you would like to view this information in a way that's better for you, please telephone 01756 700600.



## Calendar of Community Engagement Events on the Emerging Craven Local Plan June & July 2013

Week		Location	Venue	Date	Time
1	Sub-Area Events	Mid Sub-Area	Settle Victoria Hall, Settle	Mon. 24th June	10.30am - 8.30pm
1		North Sub-Area	Ingleborough Community Centre, Ingleton	Wed. 26th June	10.30am - 8.30pm
1		South Sub-Area	Craven District Council, 1 Belle Vue Square, Skipton	Thurs. 27th June	10.30am - 8.30pm
1		South Sub-Area	Glusburn Institute, Glusburn	Fri. 28th June	10.30am - 8.30pm
2	Settlement Events	Cononley	Cononley Sports Club	Mon. 1st July	3.00pm - 8.30pm
2		Bentham (High & Low)	Bentham Town Hall	Tues. 2nd July	10.30am - 8.30pm
2		Embsay	Embsay Village Hall	Wed. 3rd July	3.00pm - 8.30pm
2		Cowling	Cowling Village Hall	Thurs. 4th July	3.00pm - 8.30pm
3	Settlement Events	Giggleswick	Parish Rooms, Giggleswick	Mon. 8th July	3.00pm - 8.30pm
3		Burton-in-Lonsdale	Burton-in-Lonsdale Village Hall	Tues. 9th July	3.00pm - 8.30pm
3		Carleton-in-Craven	Carleton-in-Craven Village Hall	Wed. 10th July	3.00pm - 8.30pm
3		Glusburn & Crosshills	Glusburn Institute	Fri. 12th July	10.30am - 8.30pm
4	Settlement Events	Skipton	Craven District Council, 1 Belle Vue Square, Skipton	Tues. 16th July	10.30am - 8.30pm
4		Bradley	Village Institute/Hall, Low Bradley	Wed. 17th July	3.00pm - 8.30pm
4		Rathmell	The Reading Rooms, Rathmell	Thurs. 18th July	3.00pm - 8.30pm
4		Hellifield	Village Institute, Hellifield	Fri. 19th July	3.00pm - 8.30pm
5	Settlement Events	Sutton-in-Craven	South Craven Baptist Church, Sutton-in-Craven	Tues. 23rd July	3.00pm - 8.30pm
5		Ingleton	Ingleborough Community Centre, Ingleton	Wed. 24th July	3.00pm - 8.30pm
5		Settle	Settle Victoria Hall	Thurs. 25th July	10.30am - 8.30pm
5		Gargrave	Gargrave Village Hall	Fri. 26th July	3.00pm - 8.30pm

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Telephone: 01756 706472  
E-mail:  
ldf@cravendc.gov.uk

Please address correspondence on this matter to:  
Planning Policy Team

To: Letter to Town & Parish Councils

Date: 14th June 2013

**Forthcoming community engagement events on the emerging Craven District Local Development Plan**

Dear Sir / Madam,

Please find attached a list of a series of community engagement events on the emerging Craven Local Development Plan that will be taking place in towns and villages across the District (outside the Yorkshire Dales National Park) from the last week in June to the end of July

I am sure that you will be particularly interested in the settlement event to be held in your parish and also the 'Sub Area' event for the part of Craven in which your parish is located. A list of all the parishes in each 'sub-area' is included in the attached list of events.

Parish and town councillors are most welcome to attend the events to view the drop-in displays and hear views expressed by local residents on the day. Parish and town councillors are also very welcome to participate at roundtable discussions that will take place during the course of each event.

We will be holding a separate event solely for parish and town councillors in Skipton on 30th July. This event will take place at the Council's Belle Vue Square offices from 3pm to 8.30pm. Rather than being asked to attend the entirety of this event, parish and town councillors are invited to come along at any time during the session.

A4 posters of the event(s) being held in your parish are enclosed. I would be grateful if you could arrange for their display in parish council noticeboards and the event venue(s) in your parish. Craven District Council officers will be placing separate posters (A4 and A5 size) in other premises used by the community such as local shops.

Should you have any queries on this matter please do not hesitate to contact me on the telephone number above.

Yours sincerely

**Stephen Brown**

**Principal Planning Officer, Craven District Council**

Encs



# Craven Local Plan



## Community Engagement Events

Mid Sub Area	Victoria Hall, Kirkgate, Settle, BD24 9DZ	Monday 24th June	10.30 am - 8.30pm
North Sub Area	Ingleborough Community Centre, Main St, Ingleton, LA6 3HG	Wednesday 26th June	10.30 am - 8.30pm
South Sub Area	Craven District Council Offices, 1 Belle Vue Square, Skipton, BD23 1FJ	Thursday 27th June	10.30 am - 8.30pm
South Sub Area	Glusburn Institute, Colne Road, Glusburn, BD20 8PJ	Friday 28th June	10.30 am - 8.30pm
Cononley	Cononley Sports Club	Monday 1st July	3.00pm - 8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am - 8.30pm
Embsay	Embsay Village Hall	Wednesday 3rd July	3.00pm - 8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3.00pm - 8.30pm
Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3.00pm - 8.30pm
Burton in Lonsdale	Burton in Lonsdale Village Hall	Tuesday 9th July	3.00pm - 8.30pm
Carleton	Carleton Village Hall	Wednesday 10th July	3.00pm - 8.30pm
Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am - 8.30pm
Skipton	Craven District Council Offices, 1 Belle Vue Square	Tuesday 16th July	10.30am - 8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3.00pm - 8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3.00pm - 8.30pm
Hellifield	Hellifield Village Hall	Friday 19th July	3.00pm - 8.30pm
Sutton	South Craven Baptist Church	Tuesday 23rd July	3.00pm - 8.30pm
Ingleton	Ingleborough Community Centre	Wednesday 24th July	3.00pm - 8.30pm
Settle	Victoria Hall	Thursday 25th July	10.30am - 8.30pm
Gargrave	Gargrave Village Hall	Friday 26th July	3.00pm - 8.30pm

The **North Sub Area** includes the following parishes: Thornton in Lonsdale; Burton in Lonsdale; Ingleton; Bentham; Clapham cum Newby; Austwick; and Lawkland.

The **Mid Sub Area** includes the following parishes: Giggleswick; Settle; Rathmell; Long Preston; Wigglesworth; Halton West; Nappa; Swinden; and Hellifield.

The **South Sub area** includes the following parishes: Coniston Cold; Bank Newton; Martons Both; Thornton in Craven; Elslack; Broughton; Gargrave; Stirton in Thorlby; Carleton; Lothersdale; Cowling; Glusburn; Sutton; Farnhill; Kildwick; Bradleys Both; Skipton; Embsay with Eastby; Halton East; Bolton Abbey; Draughton; Otterburn; Cononley (Outside the national park).

1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ

**Letter sent to residents**

Telephone: 01756 706262  
[hcumbers@cravendc.gov.uk](mailto:hcumbers@cravendc.gov.uk)

Henry Cumbers  
Planning Policy Officer

21 June 2013

**RE: Craven District Council Local Plan Informal Consultation on Scale, Distribution and Sites for Housing and Employment**

Dear Resident

**The Planning Policy team at Craven District Council are holding a series of informal community engagement events throughout the district on the emerging Craven Local Plan.**

**Join us and help to plan the amount, kind and location of Housing and land for Employment in Craven over the next 15 to 20 years.**

We have lined up events in places like village halls, where people can drop-in during the day and evening to get information, discuss ideas, ask questions and provide feedback.

Some of the things we're particularly keen to obtain people's thoughts and ideas on are:

- A strategy for guiding where new development should be located.
- An appropriate housing figure, to guide how many new homes are built.
- A strategy for economic development, to guide the location and amount of land for new business premises.
- The pros and cons of various sites known to be available, to help choose the best sites for housing and business development.

The upcoming events will build and expand upon discussions held in September 2012, when we ran a series of participatory workshops for parish councils and other key organisations.

By the end of summer, we're hoping to have a reasonable degree of consensus amongst a wider range of stakeholders on the main planks of a new local plan, including which sites in which towns and villages are likely to be most suitable for providing new homes and business premises.

The first set of events will be held in the northern, middle and southern parts of Craven. These sub area events will give attendees a chance to get information, discuss, ask questions and provide

feedback. The Sub Area events will have a particular focus on the specific sub area, whilst exploring the wider impacts upon Craven District as a whole.

**The dates and venues for the sub area drop in events are as follows:**Mid Sub area - Victoria Hall in Settle. Monday 24<sup>th</sup> June 10.30am - 8.30 pm;

North Sub area - Ingleborough Community Centre. Wednesday 26<sup>th</sup> June 10.30am – 8.30pm;

South Sub area – Craven District Council Offices , 1 Belle Vue Square, Skipton . Thursday 27<sup>th</sup> June 10.30am – 8.30pm;

South Sub area - Glusburn Institute, Glusburn. Friday 28<sup>th</sup> June 10.30am – 8.30pm.

If people are unsure which sub area they live or work in, the table below lists the parishes in each sub area.

	Parish
<b>North sub area</b>	Austwick; Bentham; Burton in Lonsdale; Clapham cum Newby; Ingleton; Lawkland and Thornton in Lonsdale.
<b>Mid sub area</b>	Giggleswick; Halton West; Hellifield; Long Preston; Nappa; Rathmell; Settle; Swinden and Wigglesworth.
<b>South sub area</b>	Bank Newton; Bolton Abbey; Bradleys Both; Broughton; Carleton; Coniston Cold; Cononley; Cowling; Draughton; Elslack; Embsay –with-Eastby; Farnhill; Gargrave; Glusburn; Halton East; Kildwick; Lothersdale; Martons Both; Otterburn; Thornton in Craven; Skipton; Stirton in Thorlby and Sutton –in -Craven;

We are also holding a series of settlement drop in events in towns and villages across the district. These settlement events will give attendees a chance to get information, discuss ideas, ask questions and provide feedback. The settlement events will have a particular focus on the relevant settlement.

**The dates and venues for the settlement drop in events are as follows:**

Cononley	Cononley Sports Hall	Monday 1st July	3pm -8.30pm
Bentham (High and Low)	Bentham Town Hall	Tuesday 2nd July	10.30am – 8.30pm
Embsay	Embsay Village Hall	Wednesday 3rd July	3pm -8.30pm
Cowling	Cowling Village Hall	Thursday 4th July	3pm -8.30pm
Giggleswick	Giggleswick Parish Rooms	Monday 8th July	3pm -8.30pm
Burton in Lonsdale	Burton in Lonsdale Village Hall	Tuesday 9th July	3pm -8.30pm
Carleton	Carleton Village Hall	Wednesday 10th July	3pm -8.30pm
Glusburn/Crosshills	Glusburn Institute	Friday 12th July	10.30am – 8.30pm
Skipton	1 Belle Vue Square, Skipton	Tuesday 16th July	10.30am – 8.30pm
Bradley	Bradley Village Hall	Wednesday 17th July	3pm -8.30pm
Rathmell	The Reading Rooms	Thursday 18th July	3pm -8.30pm

Hellifield	Hellifield Village Hall	Friday 19th July	3pm -8.30pm
Sutton	South Craven Baptist Church	Tuesday 23rd July	3pm -8.30pm
Ingleton	Ingleborough Community Centre, Ingleton	Wednesday 24th July	3pm -8.30pm
Settle	Victoria Hall , Settle	Thursday 25th July	10.30am – 8.30pm
Gargrave	Village Hall	Friday 26th July	3pm -8.30pm

Details of all the events are available on the Council's website [www.cravendc.gov.uk/latestplanningpolicynews](http://www.cravendc.gov.uk/latestplanningpolicynews)

If you would like any further information please contact CDC Planning Policy by email [ldf@cravendc.gov.uk](mailto:ldf@cravendc.gov.uk) or phone 01756 706 472.

### **How can I have my say?**

Where possible we particularly encourage you to visit the sub area event relating to your area (see above) and the relevant settlement event for your Parish as this will give you the opportunity to discuss your thoughts and ideas in person with officers from Craven District Council. However, should this not be possible please complete response form attached and return it by **31<sup>st</sup> July 2013** to the following freepost address.

Craven District Council  
Partnerships and Communications  
FREEPOST (RRRX-FRJG-EABL),  
Council Offices,  
1 Belle Vue Square,  
Skipton,  
North Yorkshire,  
BD23 1FJ.

### **Data protection**

We will not use any information of a sensitive or personal nature in the feedback we produce and comments received will be treated confidentially in accordance with the Data Protection Act (1998).

I look forward to receiving your response and will be in touch again soon.

Yours sincerely  
Henry Cumbers  
Planning Policy Officer

If you would like this information in a way which is better for you including large print, Braille, audio of a different language please telephone 01756 700600.



# Plan will shape Craven's future building schemes

by Lesley Tate

[lesley.tate@cravenherald.co.uk](mailto:lesley.tate@cravenherald.co.uk)

A blueprint that will shape Craven's future is to be taken out to local communities.

The Craven Local Development Plan (LDP) will set out things like how many new homes can be built and where, as well as looking at how business could grow in the district.

A series of four information events are to start later this month, followed by 16 smaller drop in sessions.

Principal planning officer Stephen Brown said: "The intention is to generate discussion and generate feedback. We will be recording points that are made and hope to have feedback by the middle of September."

As well as members of the

public, Mr Brown said developers and landowners would also be notified of the events.

The first event will take place on Monday, June 24 at Victoria Hall, Settle, followed by Ingleborough Community Centre on June 26, at Belle Vue Square, Skipton, on June 27, and at Glusburn Institute on June 28.

Each event will take place from 10.30am to 8.30pm and will include opportunities for people to comment.

Smaller drop in sessions will also take place throughout July at communities within each sub-area of Craven, including Burton-in-Lonsdale in the north;

Rathmell and Hellfield in the middle area; and Gargrave, Embsay and Bradley in the south.

At last week's spatial planning committee meeting of Craven District Council, councillors welcomed the sessions as attempts to get as many people involved in the latest consultation stage of the plan.

Planning officers from the council will be particularly interested in hearing views on where new development should be located, and just how many new homes should be built every year.

They will also be aiming to work up a strategy for economic development, to allow

cate sites for business premises.

By the end of summer, it is hoped to be able to identify the best sites in towns and villages for new homes and business premises.

The first meeting, covering the mid sub area, will take place at Victoria Hall, Settle on Monday, June 24 from 10.30am to 8.30pm. It will be followed by one at Ingleborough Community Centre (North sub) on Wednesday, June 26 from 10.30am to 8.30pm, at Belle Vue Square, Skipton (South sub) and at Glusburn Institute (South sub), Glusburn, on Friday, June 28, from 10.30am to 8.30pm.

For more details on the plan and the meetings, go to the website [cravendc.gov.uk/planningpolicy](http://cravendc.gov.uk/planningpolicy).

What do you think? Email the editor your views

[mail@cravenherald.co.uk](mailto:mail@cravenherald.co.uk)

## **Public consultation on first draft of Craven Local Plan (22nd September to 3rd November 2014)**

The following flyer was posted out to all residents and businesses within the plan area:



# Have your say on the Draft Craven Local Plan



Monday 22<sup>nd</sup> September—Monday 3<sup>rd</sup> November 2014

### **What is a Local Plan?**

A local plan sets out how land is to be used for things like housing, business, recreation and conservation. It also includes policies to be used to decide future planning applications.

Craven District Council is required by law to prepare a local plan.

### **Why should I comment on the draft Craven plan?**

This is your chance to have a say on the proposed planning policies and on where and how much development there should be up to 2030. The draft Local Plan is not a finished document. The aim of this consultation is to ensure that we develop a tailor made local plan that suits the local area and communities.

We want to hear from you about:

- What needs changing in the draft plan?
- Why does it need to be changed?
- How it needs to be changed—your suggestions.

### **Where can I view the draft Local Plan?**

You can view the draft plan at:

[www.cravenc.gov.uk/article/4455/New-Local-Plan](http://www.cravenc.gov.uk/article/4455/New-Local-Plan)

Alternatively hard copies of the draft plan are available at:

Craven District Council Offices

Belle Vue Square

Broughton Road

Skipton

BD23 1FJ

Or at libraries in Skipton, Cross Hills, Embsay, Settle, Bentham & Ingleton; and via the mobile library service.

### **How can I submit comments?**

Please use the Feedback Form which can be found at:

[www.cravenc.gov.uk/article/4455/New-Local-Plan](http://www.cravenc.gov.uk/article/4455/New-Local-Plan)

Or pick up a paper copy from Belle View Square or local libraries.

If you have any queries about the draft Local Plan please contact the Planning Policy Team at [localplan@cravenc.gov.uk](mailto:localplan@cravenc.gov.uk) or on 01756 706472.

The following text was either emailed or sent in a letter to those registered in the Council's local plan consultation database, including statutory consultees, parish & town councils, ward members and to the libraries within the plan area:

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Telephone: 01756 706472  
E-mail: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Please address correspondence on this matter to:  
Planning Policy Team

Date: 18<sup>th</sup> September 2014

Dear Sir/Madam,

**Consultation on the pre-publication draft of the Local Plan  
22<sup>nd</sup> September – 3<sup>rd</sup> November 2014**

Consultation on the pre-publication draft of the Craven Local Plan is due to commence on the 22<sup>nd</sup> September for 6 weeks. During this informal public consultation Craven District Council will be seeking feedback from residents, businesses, local groups and other agencies on the latest draft of the Local Plan.

Craven District Council is required by law to draw up a local plan that sets out how land is to be used for housing, business, recreation and conservation; how the right development is to be achieved in the right location at the right time; and how sustainable development can be achieved overall. Once approved by the Secretary of State, the council will use the Local Plan when considering planning applications.

The draft Craven Local Plan covers the area of Craven that falls outside the Yorkshire Dales National Park. It sets out likely future requirements and preferred locations for housing and employment up to the year 2030.

The draft plan has been tailor-made to suit the area and its communities. Last year, Craven District Council organised a series of drop-in meetings with residents, businesses and organisations in the area covered in the plan. The Council asked for information and views about possible sites for development. This feedback gathered during these meetings has helped shape the current draft of the Local Plan.

The current, six-week consultation on the draft Local Plan is a chance for residents, businesses and organisations to help further improve the plan. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome!

The consultation draft Local Plan can be viewed from Monday 22<sup>nd</sup> September 2014 online at [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan). Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

To give feedback, please use the Feedback Form. This is available online at [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan), while hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) or posted to the Council using the address above. The closing date for comments is Monday 3<sup>rd</sup> November 2014.

For further information or to discuss the Draft Local Plan, please contact a member of the Planning Policy Team on 01756 706472 or by emailing [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Yours faithfully

Planning Policy Team



**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

To all Ward Members

Telephone: 01756 706472

E-mail: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Please address correspondence on this matter to:  
Planning Policy Team

Date: 16<sup>th</sup> October 2014

Dear Councillor,

**Consultation on the pre-publication draft of the Local Plan  
22nd September – 3rd November 2014**

You will recall that as part of the above consultation we are inviting Ward Members to attend round table discussions with members of the Planning Policy Team. We were proposing to hold these meetings at the Council Offices on the 27th, 28th and 29th October; however given the availability of Members we have organised one meeting for all Members on Monday 27th October at 6pm. This will take place in the Belle Vue Suite at the Council Offices in Skipton. This meeting will give you the opportunity to discuss any aspects of the draft Local Plan with the team prior to the end of the consultation period on the 3rd November.

It would be appreciated if you could confirm whether or not you can attend this meeting. If you are unable to attend, please contact the team to arrange a separate meeting.

If you have an initial queries on the draft Local Plan (<http://www.cravendc.gov.uk/newlocalplan> ), please contact a member of the Planning Policy Team on 01756 706472 or by emailing [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk).

Yours sincerely,

Planning Policy Team

**Press Release Press Release Press Release Press Release**



For immediate release

Date: 15 September 2014

### **CRAVEN DISTRICT COUNCIL SEEKS FEEDBACK ON DRAFT LOCAL PLAN**

Craven District Council is seeking feedback from residents, businesses, local groups and other agencies on the latest draft of the Local Plan over the next six weeks starting from Monday 22<sup>nd</sup> September 2014.

Craven District Council is required by law to draw up a local plan that sets out how land is to be used for housing, business, recreation and conservation; how the right development is to be achieved in the right location at the right time; and how sustainable development can be achieved overall. Once approved by the Secretary of State, the council uses the Local Plan when considering planning applications.

The draft Craven Local Plan covers the area of Craven that falls outside the Yorkshire Dales National Park. It sets out likely future requirements and preferred locations for housing and employment up to the year 2030.

The draft plan has been tailor-made to suit the area and its communities. Last year, Craven District Council organised a series of drop-in meetings with residents, businesses and organisations in the area covered in the plan. The Council asked for information and views about possible sites for development. This feedback gathered during these meetings has helped shape the current draft of the Local Plan.

The current, six-week consultation on the draft Local Plan is a chance for residents, businesses and organisations to help further improve the plan.

Craven District Councillor Richard Foster, Lead Member for affordable housing and the Chair of the Spatial Planning Sub Committee, says: “We want a Local Plan that is right for Craven, one that helps us make the best possible decisions in the future about the use of land. Last year’s comments from residents, businesses and organisations provided us with valuable information and views about possible sites for development. The draft Local Plan reflects the input we received. Now we are asking people to have a say on the entire draft Local Plan before it enters the formal process for adoption by the Council. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome.”

The consultation Draft Local Plan can be viewed from Monday 22<sup>nd</sup> September 2014 online at [www.cravendc.gov.uk/article/4455/New-Local-Plan](http://www.cravendc.gov.uk/article/4455/New-Local-Plan) Hard copies will be available at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

To give feedback, please use the Feedback Form. This is available online at [www.cravendc.gov.uk/article/4455/New-Local-Plan](http://www.cravendc.gov.uk/article/4455/New-Local-Plan), while hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) or posted to the Council using the address above. The closing date for comments is Monday 3<sup>rd</sup> November 2014.

For further information or to discuss the Draft Local Plan, please contact a member of the Planning Policy Team on 01756 706472 or by emailing [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk).

**Ends**

**Editors Notes:**

For further information contact

Craven District Council – Karen Brooks 01756 - 706315

THURSDAY, SEPTEMBER 18, 2014



**COSMIC CRAFT:** Charley Tyrer, from Settle Storytelling Festival, gets in practice for the event, which will take place from October 10 to 12

## Design competition

Director Sita Brand. The competition will be judged by Hannah Earnshaw and Ryan McDonagh, who hope to join the Mars One Mission and be among the first human settlers on Mars, and winners will receive signed memorabilia of astronaut Neil Armstrong and Mars One merchandise.

Entries should be sent to Settle Stories, Town Hall, Market Place, Settle, BD24 9EJ or emailed to [info@settlestories.org.uk](mailto:info@settlestories.org.uk), with the subject line as Space Design Competition. The closing date is Thursday, October 9.

For more information, visit [settlestories.org.uk/competition](http://settlestories.org.uk/competition).

## Planning blueprint is out for comments

CRAVEN'S long-awaited planning blueprint for the next 15 years will go out to public consultation next week.

The draft Local Plan will be published on Craven District Council's website from Monday, at libraries and council offices.

People will be able to comment on the plan, which shows areas of preferred new housing and employment sites, as well as conservation and recreation, for six weeks.

Councillor Richard Foster, chairman of the spatial planning sub committee, urged people to comment on the plan.

The plan can be viewed at [cravenc.gov.uk](http://cravenc.gov.uk), at the council offices at Belle Vue Square, Broughton Road, and in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton. It will also be available on the mobile library service.

Comments need to be made by November 3.

The planning policy team can also be contacted on 01756 706472 or by e-mailing [localplan@cravenc.gov.uk](mailto:localplan@cravenc.gov.uk)

The following edition of Planning Focus was published in December 2014, summarising some key statistics from the consultation events:

Planning Focus is out now – Read all about the latest work on Craven District Council's Local Development Plan and planning policy work. Subscribe at [www.cravendc.gov.uk/latestplanningpolicynews](http://www.cravendc.gov.uk/latestplanningpolicynews)



### **Issue 18, December 2014**

The latest edition of [Planning Focus](#) is set out below. Planning Focus is intended to keep people informed about progress on Craven District Council's Local Development Plan and other planning policy matters. Paper copies of this newsletter are also sent to local libraries and parish councils.

If you know of anyone that might be interested in Planning Focus, please ask them to subscribe to our [online consultation database](#) or e-mail [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) and we'll ensure they're notified about future newsletters.

### **Top stories for December 2014:**

- Draft Craven Local Plan
- Affordable Housing and Tariff Style Developer Contributions
- Housing Land Supply
- Local Development Scheme
- Neighbourhood Planning



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[Twitter](#)



[Website](#)

## Draft Craven Local Plan

Consultation on an early informal draft of the new local plan closed on 3<sup>rd</sup> November. We're going through the feedback and will make a full report to the council's Spatial Planning Sub-Committee in February (2015). The report will be published in advance, so keep an eye on the [sub-committee's web-page](#). In the meantime, here are some headline statistics about the consultation event...

27,430 consultation flyers posted

4,000 visits to the consultation web-page

368 people responded

864 comments made

411 comments relate to sites suggested for housing/employment

50 comments relate to the housing growth policy

36 comments relate to the spatial strategy policy

24 comments relate to the context section

24 comments relate to the green infrastructure policy

Continued...

We've compiled a Consultation Stat's document to provide a more complete and detailed breakdown – it can be downloaded from our [New Local Plan](#) web-page.

Thanks to everyone that participated. We've got plenty of feedback to work with and we'll be putting it to good use in making further progress on the draft local plan in the new year.

### **Affordable Housing and Tariff Style Developer Contributions**

New national planning policy has changed the way developer contributions are to be sought with respect to small-scale housing schemes. On 28th November, Housing and Planning Minister, Brandon Lewis, announced the following changes:

“Due to the disproportionate burden of developer contributions on small scale developers, for sites of 10-units or less, and which have a maximum combined gross floor space of 1,000 square metres, affordable housing and tariff style contributions should not be sought.”

“For designated rural areas (1)...authorities may choose to implement a lower threshold of 5-units or less, beneath which affordable housing and tariff style contributions should not be sought. This will also apply to all residential annexes and extensions. Within these designated areas, if the 5-unit threshold is implemented then payment of affordable housing and tariff style contributions on developments of between 6 to 10 units should also be sought as a cash payment only and be commuted until after completion of units within the development.”

Continued...

“A financial credit, equivalent to the existing gross floorspace of any vacant buildings brought back into any lawful use or demolished for re-development, should be deducted from the calculation of any affordable housing contributions sought from relevant development schemes. This will not however apply to vacant buildings which have been abandoned.”

For a complete and definitive account of the changes, please refer to the [minister's full statement](#).

We'll be updating our local [on-line guidance](#) documents to reflect these national policy changes, as soon as we can. Of course, in the meantime, national policy will take precedence. We'll also need to take account of these changes in our current work on the [new local plan](#).

(1) Within the Craven plan area, designated rural areas are the Forest of Bowland Area of Outstanding Natural Beauty and the parishes of Bank Newton, Bentham, Bolton Abbey, Burton-in-Lonsdale, Clapham-cum-Newby, Coniston Cold, Embsay-with-Eastby, Gargrave, Giggleswick, Halton East, Hellifield, Ingleton, Langcliffe, Lawkland, Long Preston, Otterburn, Rathmell, Settle, Stirton-with-Thorlby, Thornton-in-Lonsdale and Wigglesworth. Please refer to Section 157 of the Housing Act 1985 and the Housing (Right to Buy) (Designated Rural Areas and Designated Region) (England) Order 1988. NB. This list is provisional and subject to confirmation by the Department for Communities and Local Government.



## Housing Supply Land

Over recent weeks we've been making progress on a new and improved assessment of our current housing land supply situation – those of you that hold planning permissions (for 5 or more dwellings) should have received a Sites with Planning Consent questionnaire, which is part of that process. The new assessment will look at past delivery (the number of homes built), current supply and future supply, and will include a housing trajectory for the next 5 years and beyond. The 5-year assessment period will begin on 1st April 2015 and will be rolled forward annually. If you still have your Sites with Planning Consent Questionnaire, we'd very much appreciate its completion and return, as the information will be of great assistance to us. If you believe you should have received a questionnaire, but haven't, please email us at [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk). If you'd prefer to complete an online version of the questionnaire, there's one available via our [Policy News](#) web-page.

## Local Development Scheme

We've postponed the December 2014 update and progress report on our [Local Plan of Action](#) until after the Spatial Planning Sub-Committee meeting to be held in February 2015. After that meeting we should be able to publish a new and revised Local Plan of Action (to replace the current one that dates from 2011) and provide a timetable that's more relevant and up-to-date. One improvement that might be implemented in the new version is a list of Supplementary Planning Documents that may need to be timetabled in response to recent consultation on the draft local plan.

## Neighbourhood Planning

### Bradley Neighbourhood Plan

Building on an initial event, held in the village hall in April last year, and a successful application for government funding, a working group of parish councillors and volunteers have prepared a consultation document for parishioners. The document is intended to form the basis of a future neighbourhood plan and contains an outline of suggested planning policies. Consultation began in November and closed on 1<sup>st</sup> December. More information is available on the village website

at: <http://bradleyvillage.org/neighbourhoodplan#>

### Gargrave Neighbourhood Plan

The Gargrave Neighbourhood Plan Working Group has also been consulting parishioners with a Planning Update pamphlet and feedback form, which was issued to coincide with our own consultation on the draft local plan. The pamphlet and feedback form raised awareness of both the local and neighbourhood plans, asked questions about potential development sites in the village and enabled parishioners to suggest what should be included in the neighbourhood plan.

### Cononley Neighbourhood Plan

Previously, Cononley Parish Council had been considering the potential of neighbourhood planning and has now taken the initial formal step of submitting an application to designate a neighbourhood area. The proposed area follows the parish boundary and is likely to be considered by our Spatial Planning Sub-Committee at its first meeting of 2015. Cononley now joins Bradley and Gargrave on the road to its own neighbourhood plan.

More information about neighbourhood planning is available on our [Planning for Parishes](#) web-page.

We hope you all have a merry Christmas and a happy new year.

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**Our mailing address is:**

Craven District Council  
Craven District Council  
1 Belle Vue Square, Broughton Road  
Skipton, North Yorkshire BD23 1FJ  
United Kingdom

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**Public consultation on the second draft Craven Local Plan (5<sup>th</sup> April – 31 May 2016)**

The following letter was sent out at all town and parish councils in the plan area giving them advance warning of the local plan consultation:

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

**To:** All town councils, parish councils and parish meetings in Craven's planning area

Telephone: 01756 706449

e-mail: [rbanks@cravenc.gov.uk](mailto:rbanks@cravenc.gov.uk)

Roy Banks

Planning Assistant (Part-Time)

Date: 29<sup>th</sup> January 2016

Dear Parishes,

**Draft Craven Local Plan (3/3/16 version) – advance warning of consultation**

We are pleased to provide advance warning of a forthcoming consultation, in the hope that this may help you to prepare and make any necessary special arrangements.

**Subject of consultation**

Draft Craven Local Plan (3/3/16 version)

**Period of consultation**

Thursday 3<sup>rd</sup> March 2016 to Thursday 14<sup>th</sup> April 2016

**Nature of consultation document**

The consultation document will be a second informal (pre-publication) draft of the council's new local plan. You may recall that an initial draft local plan was released for consultation on 22/9/14. That initial draft has now been improved, using consultation responses and newly gathered evidence. The resulting second draft will be the subject of consultation for a 6-week period beginning on 3<sup>rd</sup> March 2016.

Due to a tight timescale, committee approval of the consultation document will not be possible until the evening of 2<sup>nd</sup> March 2016. Commencement of the planned consultation is therefore dependent on the committee's decision.

Please contact me, or another member of the planning policy team, if you have any queries.

Yours sincerely,

**Roy Banks, Craven District Council**

1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ



Letter sent to all those registered on the  
Council's local plan consultation database  
at 5<sup>th</sup> April 2016

Telephone: 01756 706472  
E-mail: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Please address correspondence on this matter to:  
Planning Policy Team

Date: 5<sup>th</sup> April 2016

Dear Sir/Madam,

**Consultation on a pre-publication draft of the Craven Local Plan  
5<sup>th</sup> April 2016 – 17<sup>th</sup> May 2016**

Consultation on a second pre-publication draft of the Craven Local Plan commences today (5<sup>th</sup> April 2016) for 6 weeks. During this period of informal public consultation Craven District Council is seeking feedback from town and parish councils, residents, businesses, local groups, statutory bodies and other agencies on the latest draft of the Local Plan.

You may recall that in September 2014, the Council consulted on a first pre-publication draft of the Local Plan, seeking views from town/parish councils, residents, businesses and organisations on a draft spatial strategy, policies and possible sites for development in the area covered by the plan. The feedback gathered during this consultation, together with extensive updates to the evidence base that underpins the draft spatial strategy, policies and sites, has helped shape the current draft of the Local Plan. The current, six-week consultation on the draft Local Plan is a chance to help further improve the plan. As such we want to hear from you about:

- What needs changing or improving in the draft plan?
- Why does it need to be changed or improved?
- How it needs to be changed or improved - your suggestions.

The Council is seeking views on a wide range of issues set out in three Local Plan consultation documents. These include:

- **A Spatial Strategy for Growth Distribution in Craven – Alternative Spatial Strategy Options and Preferred Spatial Strategy Option and Sustainability Appraisal of Spatial Strategy Options Consultation Document.** The Council is seeking views whether the alternative spatial strategy scenarios set out in the document are appropriate in order to base a

preferred spatial strategy on. In addition the Council would like to receive comments on the spatial distribution of growth in the preferred option, in particular whether it is believed that there should be any changes and/or improvements to the preferred spatial option;

- **Draft Text, Policies and Policies Map with Sustainability Appraisal Interim Report and Sustainability Appraisal of Policies Consultation Document.** The Council is seeking views on the draft vision, objectives, strategic and development management policies, including the draft minimum housing requirement. Feedback on the draft Sustainability Appraisal Interim Report and the Sustainability Appraisal of Policies is also welcomed. The Council would also like to receive feedback on the draft policies maps, including:-
  1. The proposed town centre boundaries for Skipton and Settle, and proposed primary shopping area boundary for Skipton;
  2. Sites to be assessed for potential Local Green Space designation. **Please note these are not the final sites for Local Green Space designation. The sites shown on the policies maps are all the sites submitted to the Council for consideration that have passed the initial 3 tests as set out in the Council's Local Green Space methodology. These sites will be subject to further assessment against the remaining tests in the methodology, taking into account any information brought forward during this consultation period. Preferred sites for designation will be subject to further consultation in mid June 2016.**
  3. Sites to be safeguarded for employment use and potential new employment site options
- **Pool of Site Options with Potential for Residential or Mixed Use and Sustainability Appraisal Consultation Document.** The Council is seeking views and comments on a pool of site options with potential for housing or mixed uses and the accompanying sustainability appraisal of sites. In particular the Council would like to receive comments relating to the positives and/or negatives of individual sites or comments relating to whether some sites may be more appropriate than others for potential development within a settlement's pool of sites, and the reasons why this may be so. Where areas of flood risk have been identified on sites, owners or potential developers of individual sites may wish to form and send to the Council a site specific flood risk assessment to support their argument for why the site should be put forward into the preferred list of sites from the pool of sites. **Please note the site options shown on the settlement maps are not the preferred housing or mixed use sites, rather they are a pool of sites from which the Council will be selecting preferred sites after taking account of responses from this consultation. Preferred sites will be subject to further consultation in mid June 2016;**

The draft Local Plan can be viewed from Tuesday 5<sup>th</sup> April 2016 online at [www.cravencdc.gov.uk/newlocalplan](http://www.cravencdc.gov.uk/newlocalplan). A hard copy of the draft Local Plan will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross Hills, Embsay, Settle, Benthams and Ingleton; and via the mobile library service.

The Council will also be holding drop in surgeries at the following venues:

- Victoria Hall, Settle: Monday 25<sup>th</sup> April 2016, 4pm – 8pm
- Glusburn Institute: Tuesday 26<sup>th</sup> April 2016 , 4pm – 8pm
- Bentham Town Hall: Wednesday 4<sup>th</sup> May 2016, 4pm – 8pm

The Planning Policy Team is available throughout the consultation period. Please contact on 01756 706472 or by emailing [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) to arrange an appointment at the Council Offices in Skipton.

To give feedback, please use the Comments Form which is available online at [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan) . Hard copies of the Comments Form can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) or posted to the Council using the address above. **The closing date for comments is Thursday 17<sup>th</sup> May 2016 at midnight.**

Yours sincerely,

Planning Policy Team

The following text was emailed and sent via letter to all those registered on the local plan consultation database informing individuals and organisations of an extension to the public consultation period:

Dear Sir/Madam,

**Public consultation on the Craven Local Plan extended until 31st May 2016**

Consultation on the draft Local Plan was organised from the 5th April until 17th May 2016. This 6 week consultation period has now been extended until 31st May 2016.

The Planning Policy Team are interested to hear what people like about the draft Local Plan, what needs changing, why it needs to be changed, and how. Any suggestions are welcome. Over the last 6 weeks we have had many comments from residents, groups, statutory consultees etc. The Planning Policy Team have also run busy public drop in events at Settle, Skipton, Bentham and Glusburn. Another 4 events have been planned at:

- Ingleton Community Centre: Tuesday 17th May, 4pm-7pm
- St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm
- Victoria Hall, Settle: Monday 23rd May, 5pm-7pm
- Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

The draft Local Plan sets out a pool of sites options with potential for housing, employment and mixed uses throughout settlements within the plan area; Spatial Strategy options and policies. Each of these three aspects of the Local Plan have also been subject to sustainability appraisal.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017. Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found our web page here [www.cravenc.gov.uk/newlocalplan](http://www.cravenc.gov.uk/newlocalplan) Hard copies are also available to view at Council Offices at Belle View Square and at libraries.

Please contact the Planning Policy Team with any queries relating to the draft Local Plan consultation.

Yours sincerely,

Planning Policy Team



The following text was emailed to town and parish councils in the plan area on the 12<sup>th</sup> May 2016 advertising four additional public drop in events:

Dear Parish Chairman/Clerk

**Public consultation on the Craven Local Plan extended until 31st May 2016**

Consultation on the draft Local Plan was organised from the 5th April until 17th May 2016. This 6 week consultation period has now been extended until 31st May 2016.

The Planning Policy Team are interested to hear what people like about the draft Local Plan, what needs changing, why it needs to be changed, and how. Any suggestions are welcome. Over the last 6 weeks we have had many comments from residents, groups, statutory consultees etc. The Planning Policy Team have also run busy public drop in events at Settle, Skipton, Bentham and Glusburn. Another 4 events have been planned at:

Ingleton Community Centre: Tuesday 17th May, 4pm-7pm

St Peter's Methodist Church, Crosshills: Thursday 19th May, 4pm-7pm

Victoria Hall, Settle: Monday 23rd May, 5pm-7pm

Town Hall Annexe, Skipton: Thursday 26th May, 4pm-7pm

**Posters advertising these events are attached to this email. It would be most appreciated if you could circulate the relevant drop in surgery poster for your parish.**

The draft Local Plan sets out a pool of sites options with potential for housing, employment and mixed uses throughout settlements within the plan area; Spatial Strategy options and policies. Each of these three aspects of the Local Plan have also been subject to sustainability appraisal.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017. Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found our web page here [www.cravenc.gov.uk/newlocalplan](http://www.cravenc.gov.uk/newlocalplan) Hard copies are also available to view at Council Offices at Belle View Square and at libraries.

Please contact the Planning Policy Team with any queries relating to the draft Local Plan consultation.

Yours sincerely,

Planning Policy Team

The following information relating to the public consultation was published in line with the Council's Community Engagement Strategy 2010-2013:



## Draft Craven Local Plan Consultation information



**Start Date:** Tuesday 5<sup>th</sup> April 2016 **End date:** Tuesday 31st May 2016 (extended from 17th May 2016)

### **What is the consultation about?**

The consultation is about the council's local plan. A local plan is a document containing text and maps, setting out how land should be used for such things as housing, employment, recreation and conservation. The aim of a plan is to achieve economic, environmental and social goals through sustainable development. Policies in a local plan are used to decide planning applications.

### **What will the consultation achieve? Will the results feed into a larger piece of work?**

The consultation relates to a second draft of the local plan and follows consultation on an initial draft during autumn 2014. The council has improved the 2014 version in response to comments made and new evidence provided by recent planning studies. Consultation on the second draft will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

### **Who is being consulted?**

This is a public consultation and is therefore open to everyone. We are particularly keen to hear from individuals, organisations and companies that have an interest in spatial or land-use planning in the local area, and can provide constructive criticism and positive suggestions for improvement.

### **What area does the consultation cover?**

The council's planning area, which is the part of Craven outside the Yorkshire Dales National Park.

### **How can people get involved in the consultation?**

Consultation documents, including the draft local plan and comments form, can be downloaded from the council's consultation web-page (see below). Reference copies of the draft local plan and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

### **Is the consultation available in other formats?**

Other formats can be provided, on request, in line with the council's normal procedure. Please contact us with your requests.

### **Are there any consultation events?**

Yes. We will be holding eight drop-in surgeries to discuss the draft local plan at: Victoria Hall, Settle, 25/4/16 4-8pm and 23/5/16 5-7pm; Glusburn Institute 26/4/16 4-8pm; Skipton Town Hall (annex) 3/5/16 4-8pm and 26/5/16 4-7pm; Bentham Town Hall 4/5/16 4-8pm;

Ingleborough Community Centre, Ingleton, 17/5/16 4-7pm; St Peter's Methodist Church, Cross Hills, 19/5/16, 4-7pm.

**Who can people contact for further information about the consultation?**

Planning Policy Team, Craven District Council, Belle Vue Square, Skipton, BD23 1FJ

Email: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Telephone: 01756 706472

Consultation webpage: [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan)

**How and when can people receive feedback once the consultation is over?**

Feedback will be provided on the new local plan web-page:

[www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan)

Bulletins will be issued on the planning policy news web-page and in the Planning Focus newsletter:

[www.cravendc.gov.uk/latestplanningpolicynews](http://www.cravendc.gov.uk/latestplanningpolicynews)

It should be possible to provide initial feedback within two months from the end of the consultation period.

The following was displayed in the Belle Vue Square Council office reception prior to and during the period of public consultation:



# Local plan consultation

The draft Craven Local Plan is a plan for:

**Homes Businesses**  
**Recreation Conservation**



How will land be used in the future? How will planning applications be decided?

**Have your say — submit a comments form**

[Go online or ask at reception for more information](#)

**Press Release Press Release Press Release Press Release**



**For Immediate Release**

**April 5, 2016**

**Craven residents asked to comment on the draft Local Plan**

Craven District Council has today (APRIL 5) launched an informal consultation on the new draft Local Plan for Craven District outside the Yorkshire Dales National Park.

Councillors at the Spatial Planning sub-committee agreed last night to consult on the latest version of the plan, which include spatial strategy options, draft policies and a pool of site options with potential for residential, employment/mixed use. The consultation will run until Tuesday May 17, 2016.

Feedback gathered during the last consultation on the draft Local Plan, which took place in September/October 2014, together with extensive updates to the evidence base that underpins the draft plan has been taken into account in preparing the new version.

Paul Ellis, Director of Services at Craven District Council, said: "This consultation is a crucial piece of work in developing a Local Plan that is right for Craven.

"We have taken on board previous comments from residents, businesses and organisations who provided us with valuable information. This new draft reflects that input.

*"Now we are asking people to have their say on this new draft before it enters the formal process towards adoption by the council. We are interested to hear what people like about it, what needs changing, why it needs to be changed, and how. Any suggestions are welcome."*

The new draft Local Plan takes into account the findings of the Strategic Housing Market Assessment (SHMA), which is a key piece of evidence to inform Craven's spatial strategy for housing growth and sets out the number of houses planned within the main settlements in the Local Plan area.

The SHMA has also calculated the housing need for Craven District as a whole to be 290 homes per year. The Council propose in the draft Local Plan to make provision for 256 dwellings per year outside the Yorkshire Dales National Park and are seeking cooperation with the National Park to provide the remaining need of 34 dwellings per year.

The requirement of 256 dwellings per year for the plan area will be provided through dwellings completed since April 2012, sites with planning permission or under construction, new sites allocated in the Local Plan for housing and through an allowance for small sites.

The latest draft Local Plan is based on updates of evidence to the 2005 and 2008 Employment Land Review, the 2004 Retail Study and Town Centre Health Checks for Skipton, Settle, Bentham, Ingleton and Cross Hills, and the 2004 and 2008 Playing Pitch Strategy, Open Space and Built Sport Facilities Assessments. Conservation Area Appraisals have also been prepared.

Further evidence will be gathered in relation to highways modelling to assess highway capacity, preparation of an infrastructure delivery plan and testing of the viability of the Publication Draft Local Plan.

The draft Local Plan sets out a pool of site options with potential for housing, employment and mixed uses which have been subject to Sustainability Appraisal. Not all the sites within this pool will need to be allocated within the Local Plan. Following this consultation, the council will look at comments received on the pool of sites and assess any additional site suggestions for either future housing or employment allocation or designation of Local Green Space, before a list of preferred site allocations/designations is presented to the council's Spatial Planning Sub Committee. When approved there will be a period of further informal consultation in June on the preferred sites prior to the publication of the Draft Local Plan.

Sustainability Appraisal of the Local Plan is ongoing. Its purpose is to ensure that social, economic and environmental considerations are integral to preparation of the Local Plan. Sustainability Appraisal of the spatial strategy options, draft policies and pool of sites also forms part of this informal consultation.

Informal consultation up to publication of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2016 and submitted to the Secretary of State for Examination in December 2016. The government requires Local Planning Authorities to produce Local Plans by early 2017.

Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than its content. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found from Tuesday April 5 on our web page here [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan)

Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan and feedback forms can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

Completed feedback forms can be sent to [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) or posted to the council using the address above.

The Council will also be holding drop in surgeries to discuss the draft Local Plan at:

- Victoria Hall, Settle: Monday 25<sup>th</sup> April 2016, 4pm – 8pm.
- Glusburn Institute: Tuesday 26<sup>th</sup> April 2016, 4pm – 8pm
- Bentham Town Hall: Wednesday 4<sup>th</sup> May 2016, 4pm – 8pm.

The Planning Policy Team is available throughout the consultation period. Please contact us on 01756 706472 or by emailing [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) to arrange an appointment at the Council Offices in Skipton.

**Editors Notes:**

For further media information contact Craven District Council – Jenny Cornish: 01756 706315

**Public consultation on the third draft pre-publication Craven Local Plan (19<sup>th</sup> June – 31st July 2017)**

The following letter was sent out at all town and parish councils in the plan area giving them advance warning of the local plan consultation:

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

**To:** All town councils, parish councils and parish meetings in Craven's planning area

Telephone: 01756 706472

e-mail: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Date: 5<sup>th</sup> June 2017

Dear Parishes,

**Draft Craven Local Plan (19/6/17 version) – advance warning of consultation**

We are pleased to provide advance warning of a forthcoming consultation, in the hope that this may help you to prepare and make any necessary special arrangements.

**Subject of consultation**

Draft Craven Local Plan (19/6/17 version)

**Period of consultation**

Monday 19<sup>th</sup> June 2017 to Monday 31<sup>st</sup> July 2017

**Nature of consultation document**

The consultation document will be the last informal (pre-publication) draft of the council's new local plan. You may recall that public consultation on the full draft local plan occurred during April & May 2016, followed by public consultation on preferred site allocations in July & August 2016. These drafts have now been improved, using consultation responses and newly gathered evidence. The resulting second draft will be the subject of consultation for a 6-week period beginning on 19<sup>th</sup> June 2017.

Members of Craven Spatial Planning Sub Committee are being asked to approve the draft local plan and associated documents for public consultation at a meeting to be held on Wednesday 14<sup>th</sup> June 2017. Commencement of the planned consultation is therefore dependent on the committee's decision.

Please contact the planning policy team, if you have any queries relating to the planned local plan public consultation.

Yours sincerely,  
**The Planning Policy Team  
Craven District Council**



**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Letter sent to all those registered  
on the Council's local plan  
consultation database at 19<sup>th</sup>  
June 2016

Telephone: 01756 706472  
Planning Policy Team  
Email: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

19<sup>th</sup> June 2017

Dear,

**CONSULTATION ON THE PRE-PUBLICATION DRAFT CRAVEN LOCAL PLAN  
Monday 19th June – Monday 31st July 2017**

Consultation on the third pre-publication draft of the Craven Local Plan (June 2017) is due to commence on Monday 19th June, for 6 weeks. During this informal public consultation Craven District Council will be seeking feedback from town and parish councils, residents, businesses, local groups and other agencies on the latest draft of the Local Plan.

You will be aware that the Council consulted with the public on the first pre-publication draft of the Local Plan from September to November 2014 and the second pre-publication draft Local Plan from April to May 2016. The feedback gathered during these consultations, together with extensive updates to the evidence base that underpins the draft Local Plan, has helped shape the current draft of the Local Plan.

Public consultation on the third and final informal draft of the Craven Local Plan will run for a six week period from 19th June – 31st July 2017. During this time the Council are seeking views from town/parish councils, residents, businesses and organisations on draft local plan strategy, policies, designations and preferred housing, employment and mixed use site allocations in the area covered by the plan. This current period of public consultation on the draft Local Plan is a chance for interested individuals and groups to help further improve the plan before the plan is formally published and submitted to the Secretary of State for Communities and Local Government via the Planning Inspectorate for formal examination later this year.

During this final period of informal consultation we want to hear from you about:

- What needs changing in the draft plan?
- Why does it need to be changed?
- How it needs to be changed - your suggestions.

The Council is seeking comments on the following pre-publication draft Local Plan consultation documents:

- Pre-publication draft Craven Local Plan
- Local Plan Appendix A to draft policy INF3: Sport, Open Space and Built Sport Facilities
- Local Plan Appendix B to draft policy INF6: Education Provision
- Local Plan Appendix C to draft policy SP12: Infrastructure, Strategy and Development Delivery (Infrastructure Delivery Plan)
- Draft policies and inset maps
- Background documents to the pre-publication draft Craven Local Plan

The draft Local Plan and associated background documents can be viewed from Monday 19th June 2017 online at [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan) . A hard copy of the draft Local Plan will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. Copies of the draft plan can also be viewed in libraries at Skipton, Gargrave, Cross Hills, Embsay, Settle, Bentham and Ingletton; and via the mobile library service.

The planning policy team is hosting an open-door drop-in event at the council offices on Monday 3rd July 2017, between 2pm and 6pm to discuss any aspect of the Local Plan. The team is also offering individual pre-arranged appointments at the council offices throughout the consultation period. Please contact on 01756 706472 or by emailing [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) to arrange an appointment at the Council Offices in Skipton.

To give feedback, please use the Feedback Form which is available online at [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan) . Hard copies can be collected from the Craven District Council Offices and libraries. Completed feedback forms can be sent to [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) or posted to the Council using the address above. The closing date for comments is Monday 31st July 2017 at midnight.

Yours sincerely,

Planning Policy Team

The following is a screen shot of the information displayed on the Craven Local Development Plan webpage relating to the draft local plan consultation June – July 2017:

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You are here: Craven District Council > Environment and planning > Planning Services > Planning policy > New local plan - consultation now open

Craven District Council

Environment and planning

Planning Services

Planning policy

Previous planning policy work

Planning for parishes

Planning policy facts & figures

New local plan - consultation now open

Local plan timetable

Sustainability appraisal



Statement of community involvement (SCI)

Current local plan

Rural development

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New local plan - consultation now open

We are currently creating an up-to-date, new-style local plan to replace the current local plan - have your say in this new consultation.











**Now Draft local plan consultation 19th June to 31st July**

The council's third (pre-publication) draft local plan is out for public consultation until the end of Monday 31st July 2017. This follows consultation on an initial draft in autumn 2014 and a second draft in spring 2016. The council has improved the 2016 version in response to previous comments and in light of new evidence from recent planning studies. The current consultation will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

Consultation documents and a comments form can be downloaded below. Reference copies of the consultation documents and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

-  [Craven Local Plan Pre-Publication Consultation Draft \(19.6.17\) \(2Mb\)](#)
-  [Appendix A: Sport, open space & built facilities \(19.6.17\) \(445kb\)](#)
-  [Appendix B: Education provision \(19.6.17\) \(370kb\)](#)
-  [Appendix C: Infrastructure delivery plan \(19.6.17\) \(1Mb\)](#)
-  [Policies Map Pre-Publication Consultation Draft \(19.6.17\) \(12Mb\)](#)
-  [Comments Form \(19.6.17\) \(51kb\)](#)

Background documents, below, provide additional background information that readers of the consultation documents may wish to have access to.

-  [Housing Growth Options Paper with Sustainability Appraisal \(June 2017\) \(6Mb\)](#)
-  [Memorandum of Understanding - CDC and YDNPA \(June 2017\) \(239kb\) Duty to Co-operate](#)
-  [Sustainability appraisal of draft policies \(June 2017\) \(4Mb\)](#)
-  [Residential Site Selection Process \(incorporating employment sites\) \(June 2017\) \(44Mb\)](#)
-  [Review of Green Wedge Designations in Craven \(June 2017\) \(1Mb\)](#)
-  [Craven Local Plan Equality Impact Assessment \(April 2017\) \(742kb\)](#)
-  [Approaching housing density and mix \(February 2017\) \(2Mb\)](#)
-  [Craven Local Green Space Assessment with Annexes \(draft January 2017\) \(7Mb\)](#)
-  [Policy Response Papers \(5.4.16\) \(12Mb\) Your comments from spring 2016, our response and resulting changes](#)
-  [Site Response Papers \(5.4.16\) \(3Mb\) Your comments from spring 2016, our response and resulting changes](#)

Planning studies (or 'evidence base' documents) can be found, as always, on our [Planning policy facts & figures](#) web-page.

**Queries, drop-in and appointments**

The council's planning policy team is available to answer queries by telephone (01756 706472) or email ([localplan@cravenc.gov.uk](mailto:localplan@cravenc.gov.uk)) during office hours. The team is hosting an open-door drop-in event at the council offices on Monday 3rd July 2017, between 2pm and 6pm, and is offering individual pre-arranged appointments throughout the consultation period.

The following information relating to the public consultation was published in line with the Council's Community Engagement Strategy 2010-2013:



## Draft Craven Local Plan Consultation information



**Start Date:** Monday 19<sup>th</sup> June 2017 **End date:** Monday 31st July 2017

### **What is the consultation about?**

The consultation is about the council's local plan. A local plan is a document containing text and maps, setting out how land should be used for such things as housing, employment, recreation and conservation. The aim of a plan is to achieve economic, environmental and social goals through sustainable development. Policies in a local plan are used to decide planning applications.

### **What will the consultation achieve? Will the results feed into a larger piece of work?**

The consultation relates to a third draft of the local plan and follows consultation on an initial draft during autumn 2014 and a second draft during spring 2016. The council has improved these versions in response to comments made and new evidence provided by recent planning studies. Consultation on the third draft will enable further improvements to be made before a final version is produced and subjected to formal approval procedures, including an Examination in Public.

### **Who is being consulted?**

This is a public consultation and is therefore open to everyone. We are particularly keen to hear from individuals, organisations and companies that have an interest in spatial or land-use planning in the local area, and can provide constructive criticism and positive suggestions for improvement.

### **What area does the consultation cover?**

The council's planning area, which is the part of Craven outside the Yorkshire Dales National Park.

### **How can people get involved in the consultation?**

Consultation documents, including the draft local plan and comments form, can be downloaded from the council's consultation web-page (see below). Reference copies of the draft local plan and paper copies of the comments form are also available at the council's reception desk and at local libraries. Comments forms can be submitted by email or by post during the consultation period.

### **Is the consultation available in other formats?**

Other formats can be provided, on request, in line with the council's normal procedure. Please contact us with your requests.

### **Are there any consultation events?**

No but The Planning Policy Team is available throughout the consultation period. The team can be contacted on 01756 706472 or by emailing [localplan@cravencd.gov.uk](mailto:localplan@cravencd.gov.uk) to arrange an appointment at the Council Offices in Skipton.

**Who can people contact for further information about the consultation?**

Planning Policy Team, Craven District Council, Belle Vue Square, Skipton, BD23 1FJ

Email: [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

Telephone: 01756 706472

Consultation webpage: [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan)

**How and when can people receive feedback once the consultation is over?**

Feedback will be provided on the new local plan web-page:

[www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan)

Bulletins will be issued on the planning policy news web-page and in the Planning Focus newsletter:

[www.cravendc.gov.uk/latestplanningpolicynews](http://www.cravendc.gov.uk/latestplanningpolicynews)

It should be possible to provide initial feedback within two months from the end of the consultation period.

The following was displayed in the Belle Vue Square Council office reception prior to and during the period of public consultation:



# Local plan consultation

The draft Craven Local Plan is a plan for:

**Homes Businesses**  
**Recreation Conservation**



How will land be used in the future? How will planning applications be decided?

**Have your say — submit a comments form**

[Go online or ask at reception for more information](#)



**For Immediate Release**

**June 15, 2017**

**Craven residents asked to comment on the Draft Local Plan**

Craven District Council is set to launch an informal consultation on the new Pre-Publication Draft Craven Local Plan.

Councillors on Craven's Spatial Planning sub-committee agreed at a meeting on June 14 to consult on the latest version of the plan, which includes a spatial strategy, draft policies and preferred housing, employment and mixed use site allocations.

The consultation will begin on Monday June 19 and will run until Monday July 31, 2017.

Feedback gathered during the last consultation on the draft Local Plan, which took place in April/May 2016, together with extensive updates to the evidence base that underpins the draft plan has been taken into account in preparing the new version.

Paul Ellis, Director of Services at Craven District Council, said: "This consultation is a crucial piece of work and one of the final steps in developing a Local Plan that is right for Craven.

"We have taken on board previous comments from residents, businesses and organisations who provided us with valuable information. We have already carried out a huge amount of consultation to ensure a robust plan.

"This is the last chance for people to influence the content of the plan before it is formally published in September 2017 and we would like to hear their views. *We are interested to hear what people like about it and any proposed changes – all suggestions are welcome.*"

The new draft Local Plan takes into account an update to the Strategic Housing Market Assessment (SHMA) prepared in December 2016, which is a key piece of evidence to inform Craven's spatial strategy for housing growth.

It sets out an objectively assessed need (OAN) for Craven District over the plan period 2012-2032 of 4,280 dwellings, which equates to 214 dwellings per year over this 20 year period. The National Planning Policy Framework (NPPF) requires local planning authorities to use their evidence base to ensure that their local plan meets the full, objectively assessed needs (OAN) for market and affordable housing in their area.

The Council proposes to set a housing requirement to meet the full OAN for Craven District and therefore to make provision in the draft Local Plan for 214 dwellings per year outside the Yorkshire Dales National Park.

This housing requirement will be provided through dwellings completed since April 1, 2012, sites with planning permission or under construction, new sites allocated in the Local Plan for housing and through an allowance for small sites.

As well as the SHMA update 2016, the latest draft Local Plan is based on up to date evidence relating to a Strategic Flood Risk Assessment prepared in 2017, Conservation Area Appraisals completed in December 2016, Employment Land Review 2017, Viability Assessment of the Local Plan 2017 and Highway Modelling work for Skipton prepared in 2017.

Sustainability Appraisal of the Local Plan is ongoing. Its purpose is to ensure that social, economic and environmental considerations are integral to preparation of the Local Plan. Sustainability Appraisal of the spatial strategy, draft policies and preferred site allocations also forms part of this informal consultation.

This round of informal consultation of the Plan is the last opportunity to influence the content of the plan before it is formally published in September 2017 and submitted to the Secretary of State for Examination in December 2017.

Once the plan is published, comments or representations should only relate to the tests of soundness and other legal requirements, rather than the content of the plan. These representations will then be dealt with by an independent inspector during the Examination in Public.

The new draft Local Plan consultation documents and a feedback form can be found from Monday June 19 on our web page here [www.cravendc.gov.uk/newlocalplan](http://www.cravendc.gov.uk/newlocalplan)

Hard copies will be available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, Skipton BD23 1FJ. The Council Offices are open 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies of the draft plan and feedback forms can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service.

Completed feedback forms can be sent to [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) or posted to the council using the address above.

The Planning Policy Team is available throughout the consultation period. Please contact us on 01756 706472 or by emailing [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) to arrange an appointment at the Council Offices in Skipton.

#### **Editors Notes:**

For further media information contact Craven District Council – Jenny Cornish: 01756 706315



# Last chance to have your say on district local plan

By Lesley Tate

lesley.tate@cravenherald.co.uk

CRAVEN residents are being given their last chance to influence the area's long awaited local plan.

The pre-publication draft Craven Local Plan - which outlines development preferences outside the national park for the next 20 years - went out for six weeks consultation today.

The plan, which has taken several years to put together and has cost Craven District Council more than a million pounds, includes a spatial strategy, draft policies, and employment and mixed use site allocations. It also includes preferred site allocations for the building of 214 homes per year - a total of 4,280 over the life span of the plan up until 2032.

It will be out for consultation until the end of July, after which further work will take place ahead of formal publication in September

and submission to the secretary of state in December.

If approved by the secretary of state, be adopted by July next year.

Feedback gathered during the last consultation on the draft, which took place in April and May last year, together with extensive updates to the evidence base that underpins the whole plan, has been taken into account in preparing the new version.

Paul Ellis, Craven District Council's director of services, said the consultation was a crucial piece of work and one of the final steps in developing the right local plan for Craven.

"We have taken on board previous comments. We have already carried out a huge amount of consultation to ensure a robust plan," he said. "This is the last chance for people to influence the content of the plan before it is formally published in September 2017 and we would

like to hear their views. We are interested to hear what people like about it and any proposed changes - all suggestions are welcome."

The plan sets out an objectively assessed need for 214 dwellings per year over the next 20 years. The total will take into account homes completed since April, 2012, as well as sites with planning permission or under construction, new sites allocated in the Local Plan for housing and through an allowance for small sites.

The new draft local plan consultation documents and a feedback form can be found at [cravendc.gov.uk/newlocalplan](http://cravendc.gov.uk/newlocalplan). The plan can also be viewed at the council offices on Belle Vue Square, Skipton, and at libraries in Skipton, Cross Hills, Embay, Settle, Bentham and Ingelton, and via the mobile library service. There will be a drop-in session at the council offices on July 3 from 2pm to 6pm.

**FREE 4**

**Alignmer  
With Eve  
4,5 Or**

**Peter Watson (Skipton)**

**www.pwowski**

**01756 7**

**Otley Road Garage,**

**To reach over 1  
visitors call 0**

22/6/2017

29/6/2017

cravenherald.co.uk

## Local plan drop in session next week

A DROP in session for residents to ask questions about the draft version of the Craven Local Plan is due to take place in Skipton on Monday.

The session will be part of the ongoing informal six week consultation into the plan, which covers development in Craven, outside the national park, until 2032.

David Smurthwaite, strategic manager at Craven District Council, said: "This consultation is the last chance for people to influence the content of the plan before it is formally published in September, and we would like to hear their views."

"Members of the council's planning policy team will be available on July 3 to answer any questions and discuss the plan."

"If people are interested in giving feedback this is a really useful opportunity."

The session will take place in Craven District Council's offices, Belle Vue Square, Broughton Road, from 2pm to 6pm.

The council's planning policy team will be available throughout the consultation period on 01756 706472 or by emailing localplan@cravencd.gov.uk to arrange an appointment at the council offices in Skipton.

The consultation will run until Monday July 31.

If everything goes to schedule, the plan will be submitted to the secretary of state in December for further examination, with the council hoping it is adopted in around July next year.

## Open day at Craven Lawn Tennis Club

CRAVEN Lawn Tennis Club in Gargrave is staging an open day to celebrate the completion of its all weather courts.

All are welcome on Sunday, July 9 for the official grand opening of the three, all weather courts off Smithy Croft Road.

Visitors will be invited to play on the new courts, as well as the existing four grass courts.



CPCF committee members present a cheque for £3050 to Karen Weaving, founder of Petal Childhood Cancer Research, at the Rendezvous Hotel in Skipton. From left James Wilson (CPCF committee), DI Steve Menzies (CPCF committee), Karen Weaving (PETAL Childhood Cancer Research), and PC Liz Rutter (CPCF committee)

## Police charity fund boosts two

TWO Skipton charities are set to benefit from the Craven Police Charity Fund's record breaking 21st Anniversary fundraiser.

More people than ever attended the Fund's recent

Quiz and Auction Night, winning donated prizes.

With all pledges and bids now received, the first of two Trustee-nominated local charities, Petal Childhood Cancer Research, has

received a cheque of £3050.

Initially founded by Karen Weaving, of Skipton's Rendezvous Hotel, Petal has been active in local fundraising for cancer in children for the best 17 years

and shunting up A road at Ver 28th S to mat Fund's

## Bridge damage is again set to cause A65 delay

By Lesley Tate

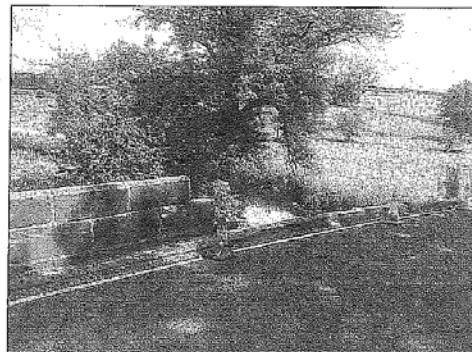
lesley.tate@cravenherald.co.uk

TRAFFIC crossing the narrow road bridge on the A65 at Coniston Cold has temporarily been reduced to one way after a lorry collided with a section of parapet.

Temporary traffic lights were put in place by North Yorkshire County Council following the collision on Monday which left a 15 metre stretch of the parapet wall partially demolished.

The latest damage is on the same side as previous collisions, including one in August last year which left the bridge traffic light controlled and one way only until November - causing frustration for the large number of motorists using the vital route.

Following Monday's collision, reflective barriers were installed immediately on the missing part of the parapet until a more substantial concrete barrier could be put in place.



Damaged parapet, picture by TC Andrew Ingram, North York

are currently looking at options to carry out a temporary repair in order to be able to remove the traffic lights while a

various options including the installation of traffic lights to mit

# Years of debate, £1m spent...the Local Plan is finally almost ready

## Feature

One can literally hear the sighs of relief coming from the offices of Craven District Council as it approaches the end of the enormously time consuming and costly process of preparing its local plan. Lesley Tate reports.

AFTER several years, hundreds of meetings, consultations and drop in sessions, not to mention a cost of around a million pounds – so far – to Craven District Council, the area's local plan has reached one of its final stages before it heads off to the government office for hoped for approval. The secretary of state could send it back to the council for another go, but officers and councillors have worked hard to make sure that is unlikely to happen. The informal consultation on the pre-publication draft Craven Local Plan began on June 14 and will run until the end of July. It is the last time for anyone to influence what goes into it before it is formally published later this year, in September. Comments made from now until the end of the consultation period will be looked at by the council's spatial planning team, any changes made, and the draft plan will then be submitted to the full council. If everything goes to schedule, it will be submitted to the secretary of state in December, who will scrutinise it in great detail before producing a report – estimated by the council to be in around May next year. It is hoped Craven will have its plan in place in July next year.

So, what does the plan cover, and how important is it? Anyone who has ever attended a planning committee meeting of Craven District Council, where councillors debate and decide on planning applications, will have heard mention of the local plan. Over the last few years, it has not been much use however, the last one ran out in the 1990s, and officers have relied on national planning guidance and 'saved' policies from the outdated plan to form their recommendations to councillors, who make the final decision – unless it is a refusal and the applicant decides to appeal to the secretary of state, who will either agree with, or over ride, the decision of the council. Time and time again developers have used the absence of an up to date plan to drive through their applications, and the council is currently half way through a challenge by the developer of Elsey Croft based on its current absence of any affordable housing policy.

When it is in place, the council will use it to form recommendations for planning applications – from the smallest house extension to major housing and business park developments. The plan – all 210 pages of it – lays out the council's vision for the years up to 2032, and covers the whole of Craven, which is not part of the Yorkshire Dales National Park, where a different set of planning rules means the park authority has its own local plan.

The plan includes preferred sites for housing, employment and mixed use developments – collated following input from communities, and other stakeholders, including developers, and bodies such as the Campaign to Protect Rural England (CPRE). It has also been adapted using feedback gathered during the last consultation on the

draft plan, which took place in April and May last year, together with extensive and time consuming updates to the base on which the plan is built.

The new draft takes into account an update to the Strategic Housing Market Assessment (SHMA) prepared in December 2016 – a key piece of evidence used to form Craven's spatial strategy for housing growth.

And, it sets out an objectively assessed need for Craven between the plan period – 2012 to 2032 – to build 4, 280 new homes, or 214 each and every year.

The government's National Planning Policy Framework (NPPF) says local planning authorities such as Craven District Council must use their evidence base to ensure their local plan meets the full, objectively assessed, needs for market and affordable housing in their area.

The council says it proposes to meet the full requirement, with the numbers met through new homes completed since April, 2012, sites with planning permission, or under construction, and with new sites allocated in the plan.

Also included in the plan, are flood risk assessments, conservation area appraisals, and employment land reviews.

It also covers the Leeds and Liverpool Canal, rights of way, and the council's vision on green energy.

A section on affordable housing makes it clear that the council recognises a 'significant need' for affordable housing 'largely as a result of a mismatch between local incomes and the cost of renting or buying homes' and calls for 40 per cent of new developments of more than 11 homes, to be affordable.

It further requires developers of more than 25 homes in Skipton, and 15 in all other areas, to make a financial contribution to schools in the vicinity.

Once the plan is published and before it is submitted to the secretary of state, only comments relating to the soundness of the plan, and not its actual content, will be allowed. These representations will then be dealt with by an independent inspector during the Examination in Public stage, likely to take place early next year.

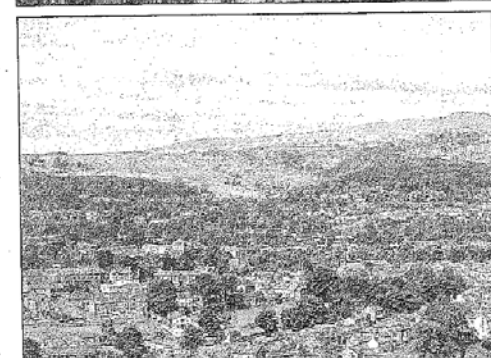
Paul Ellis, Craven District Council's director of services, said: "This consultation is a crucial piece of work and one of the final steps in developing a Local Plan that is right for Craven. We have taken on board previous comments from residents, businesses and organisations who provided us with valuable information. We have already carried out a huge amount of consultation to ensure a robust plan."

And he encouraged people to comment now, before it was too late. "This is the last chance for people to influence the content of the plan before it is formally published in September and we would like to hear their views. We are interested to hear what people like about it and any proposed changes – all suggestions are welcome."

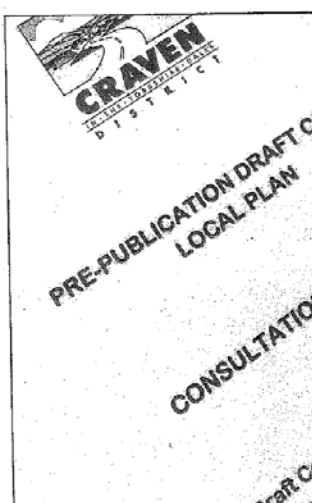
The consultation documents and a feedback form can be found at [cravenc.gov.uk/newlocalplan](http://cravenc.gov.uk/newlocalplan). Copies are also available to view at Craven District Council Offices, Belle Vue Square, Broughton Road, 8.45am to 5.15pm Monday to Thursday and 8.45am to 4.45pm on a Friday. Copies and feedback forms can also be viewed in libraries at Skipton, Cross Hills, Embsay, Settle, Bentham and Ingleton; and via the mobile library service. Completed feedback forms can be sent to [localplan@cravenc.gov.uk](mailto:localplan@cravenc.gov.uk) or posted to the council. The planning policy team is available throughout the consultation period, by telephone on 01756 706472 or by emailing [localplan@cravenc.gov.uk](mailto:localplan@cravenc.gov.uk).



Above: A view of Skipton from the air, and left, Settle, which is part of the area which will be covered by the new plan



Below: A wind turbine. The council's vision on green energy is part of the plan. Below left: The cover of the draft consultation document



## **Local Green Space Public Consultation for 'Call For Sites'**

The following letter was sent to all town and parish councils in the plan area inviting sites to be put forward as potential LGS designations:

**1 Belle Vue Square  
Broughton Road  
SKIPTON  
North Yorkshire  
BD23 1FJ**

Town & Parish Council/Meetings

Telephone: 01756 706232  
01756 706472

e-mail: [rparker@cravendc.gov.uk](mailto:rparker@cravendc.gov.uk)  
[localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)  
Ruth Parker  
Planning Policy Officer

Date: 21<sup>st</sup> October 2015

Dear Clerk

### **Re: Designation of Local Green Space - Call for Sites**

You may be aware of the opportunity that exists for communities to put forward areas of green space for consideration for designation as Local Green Space in either the Craven Local Plan or in Neighbourhood Plans prepared by parishes.

This is a new area of local planning, offering communities the opportunity to identify areas of green space which are of value to them because of the wildlife they are home to, their beauty, their cultural or heritage significance, the tranquillity they provide or their recreational value. If designated in the Local Plan Local Green Space Designations would be protected from inappropriate development.

Craven District Council will be inviting sites to be put forward to be assessed for their suitability as Local Green Space Designations in the emerging Local Plan for Craven over a 6 week period from Wed 21<sup>st</sup> Oct to Wed 2<sup>nd</sup> December.

Craven District Council is asking you to help co-ordinate the Local Green Spaces submissions for your parish because you already play an important role within the community. It may well be that you already know of green spaces which are well used by the community or you may already have groups or individuals in mind who are active in your area that will be able to provide you with suggested sites for consideration as Local Green Space designations. Craven District Council hopes that you would be willing to coordinate your parish's response to this consultation by sending applications to us by the end of the 6 week period of consultation. Applications can also be submitted by groups and individuals directly to the Planning Policy Team at Craven District Council.

Attached is Craven District Council's methodology for assessing applications for Local Green Space Designations. This sets out how the Council will assess proposed sites, the type of information the

community should provide as part of an application and the application form at appendix 4. This methodology together with an online application form can be found on the Council's website at: <http://www.cravendc.gov.uk/latestplanningpolicynews>

Please send in application forms & site plans completed either by the community or by the Town/Parish Council by Wednesday 2<sup>nd</sup> December 2015.

If you have any queries relating to the Local Green Space designation process, please contact the Planning Policy Team via the contact details at the top of this letter.

Yours sincerely

**Ruth M Parker**  
**Planning Policy Officer**  
**BA (Hons) MRTPI**



**For Immediate Release**

**Date: 19<sup>th</sup> October 2015**

**Help protect green space in your community**

Craven communities are being asked to identify important areas of green space which need protecting in the district.

Craven District Council is asking communities, via Town and Parish Councils, to put forward areas of green space for consideration for designation as Local Green Space in either the Craven Local Plan or in Neighbourhood Plans prepared by parishes.

*“This is a new area of local planning, offering communities the opportunity to identify areas of green space which are of value to them because of the wildlife they are home to, their beauty, their cultural or heritage significance, the tranquillity they provide or their recreational value. If designated, areas of Local Green Space would be protected from inappropriate development.”* Councillor Brockbank, lead Member for Working with Communities.

The Council’s methodology for assessing applications for Local Green Space Designation sets out how the Council will assess proposed sites and the type of information community groups and individuals should provide as part of an application. The methodology together with an online application form can be viewed at <http://www.cravendc.gov.uk/latestplanningpolicynews>

If you have a site in mind for consideration as a Local Green Space designation, please send completed application forms together with site plans by Wednesday 2<sup>nd</sup> December 2015 (6 week period) to either your Parish or Town Council, or direct to the Planning Policy Team at Craven District Council.

Please contact the Council’s Planning Policy Team with any queries relating to the Local Green Space designation process via email at [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk) or via telephone: 01756 706472.

**ENDS**

**Editors Notes:**

For further media information contact  
Craven District Council – Jenny Cornish: 01756 706315

## **Appendix 5: Draft Representation Guidance Notes**

### **Craven Local Plan Publication 2018**

#### **Representation Guidance Notes**

##### **1. Introduction**

1.1. The Local Plan is published in order for representations to be made prior to submission. The representations will be considered alongside the published plan when submitted, which will be examined by a Planning Inspector. The Planning and Compulsory Purchase Act 2004 (as amended) (The Act) states that the purpose of the examination is to consider whether the plan complies with the legal requirements, the duty to co-operate and is sound.

##### **2. Legal Compliance and Duty to Co-operate**

2.1. The Inspector will first check that the plan meets the legal requirements under s20(5)(a) of The Act and the duty to co-operate under s20(5)(c) of The Act before moving on to test for soundness.

2.2. You should consider the following before making a representation on legal compliance:

- The Local Plan should be included in the current Local Development Scheme (LDS) and the key stages should have been followed. The LDS is effectively a programme of work prepared by the LPA, setting out the Local Development Documents (LDDs) it proposes to produce. It will set out the key stages in the production of any plans which the LPA proposes to bring forward for independent examination. If the plan is not in the current LDS it should not have been published for representations. The LDS should be on the LPA's website and available at its main offices.
- The process of community involvement for the Local Plan should be in general accordance with the LPA's Statement of Community Involvement (SCI) (where one exists). The SCI sets out the LPA's strategy for involving the community in the preparation and revision of LDDs (including plans) and the consideration of planning applications.
- The Local Plan should comply with the Town and Country Planning (Local Planning) (England) Regulations 2012 (the Regulations). On publication, the LPA must publish the documents prescribed in the Regulations, and make them available at its principal offices and on its website. The LPA must also notify the various persons and organisations set out in the Regulations and any persons who have requested to be notified.
- The LPA is required to provide a Sustainability Appraisal Report when it publishes a plan. This should identify the process by which the Sustainability Appraisal has been carried out, and the baseline information used to inform the process and the outcomes of that process. Sustainability Appraisal is a tool for appraising policies to ensure they reflect social, environmental and economic factors.

2.3. You should consider the following before making a representation on compliance with the duty to co-operate:

- The duty to co-operate came into force on 15 November 2011 and any plan submitted for examination on or after this date will be examined for compliance. LPAs will be expected to provide evidence of how they have complied with any requirements arising from the duty.

- The Act establishes that non-compliance with the duty to co-operate cannot be rectified after the submission of the plan. Therefore the Inspector has no power to recommend modifications in this regard. Where the duty has not been complied with, the Inspector has no choice but to recommend non-adoption of the plan.

### **3. Soundness**

3.1. Soundness is explained in paragraph 182 of the National Planning Policy Framework (NPPF). The Inspector has to be satisfied that the plan is positively prepared, justified, effective and consistent with national policy:

- **Positively Prepared:** This means that the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified:** The plan should be the most appropriate strategy when considered against reasonable alternatives, based on proportionate evidence.
- **Effective:** the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy:** the plan should enable the delivery of sustainable development in accordance with the policies of the NPPF.

3.2. If you think the content of the Local Plan is not sound because it does not include a policy where it should do, you should go through the following steps before making representations:

- Is the issue with which you are concerned already covered specifically by national planning policy? If so it does not need to be included.
- Is what you are concerned with covered by any other policies in the plan on which you are seeking to make representations or in any other plan?
- If the policy is not covered elsewhere, in what way is the plan unsound without the policy?
- If the plan is unsound without the policy, what should the policy say?

### **4. General Advice**

4.1. If you wish to make a representation seeking a modification to a plan or part of a plan you should make clear in what way the plan or part of the plan is inadequate having regard to legal compliance, the duty to co-operate and the four requirements of soundness set out above. You should try to support your representation by evidence showing why the plan should be modified. It will be helpful if you also say precisely how you think the plan should be modified. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not normally be a subsequent opportunity to make further submissions based on the original representation made at publication. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

4.2. Where there are groups who share a common view on how they wish to see a plan modified, it would be helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same



points. In such cases, the group should indicate how many people it is representing and how the representation has been authorised

## **Appendix 6: Draft text to include in the Council's Publication Consultation Letter**

Dear Sir/Madam,

### **Craven Publication Local Plan Consultation**

I am writing to inform you that Craven District Council is about to undertake consultation on its Publication Local Plan. The consultation period will begin on Tuesday 2<sup>nd</sup> January 2018 and finish at 5pm on Tuesday 13<sup>th</sup> February 2018.

The Local Plan sets out the broad spatial planning, policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as the necessary infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications and, once adopted, will replace the Council's existing Local Plan, which includes a number of 'saved' Local Plan Policies, originally adopted in 1999.

The Publication Local Plan is the version of the Plan which the Council wishes to adopt. The Council has previously consulted on the following versions of the Draft Local Plan:

- first draft of Craven Local Plan (22nd September to 3rd November 2014)
- second draft Craven Local Plan (5th April – 31 May 2016)
- third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

Representations received during each of these consultations have been taken into account, alongside other considerations, during the preparation of the Publication Local Plan.

Following this consultation (from 2<sup>nd</sup> Jan – 13 Feb 2018), the Publication Version Local Plan will be submitted, together with the representations received during this publication consultation, to the Secretary of State for Examination in Public.

Alongside the Publication Local Plan, the Council is also publishing the proposed Policies Map for consultation. This sets out, on an Ordnance Survey base map, allocations and designations arising from policies in the local plan.

**For details of how to comment on the Publication Local Plan, please see the Statement of Representation, which accompanies this letter.**

You are receiving this letter because you have commented on previous drafts of the Craven Local Plan and your contact details are held on the council's Local Plan consultation database. If you no longer wish to be consulted on preparation the Craven Local Plan and/or the contact details are incorrect, please let us know either by phone 01756 706472 or email [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

If you require any further information regarding this consultation, please do not hesitate to contact the Planning Policy Team using the details at the top of this letter.

## **Appendix 7: Draft Statement of Representation Procedure**

# **Statement of Representation Procedure**

## **Statement of Representations Procedure and Availability of Documents**

### **Town and Country Planning (Local Planning) (England) Regulations 2012 – Regulation 19**

#### **Craven Local Plan – Publication**

#### **Title of Document**

Craven Local Plan – Publication Draft, December 2017.

#### **Subject Matter and Area Covered**

Craven District Council has prepared the Publication version of the Local Plan for submission to the Secretary of State for Communities and Local Government. The Local Plan sets out the broad spatial planning, policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as the necessary infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications.

#### **Period of Publication for Representations**

Representations are invited on the Craven Local Plan; Publication Draft for a period of 6 weeks, from Tuesday 2<sup>nd</sup> January 2018 and ending at 5pm on Tuesday 13 February 2018. This statement provides details on how to make representations.

#### **Statement of fact – How to view the documents**

During public consultation of the Publication draft Craven Local Plan copies of the Craven Local Plan; Publication Version and its accompanying documents, including the representation form, will be available to view on the Council's website at <http://www.cravencdc.gov.uk/newlocalplan> and will also be available for inspection at the Council's offices at Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday. The Publication Craven Local Plan and accompanying documents will also be available to view at local libraries located within the plan area at Skipton, Settle, Bentham, Ingletton, Crosshills, Gargarve and Embsay with Eastby, and on the Supermobile library. Opening times for these libraries can be viewed at <https://www.northyorks.gov.uk/local-libraries>

#### **Representations**

Representations or comments on the plan can be made throughout the consultation period. Representations must be made in writing before 5pm on Tuesday 13<sup>th</sup> February 2018. Please note that late representations cannot be accepted. It is recommended that representations are made by completing the Council's Publication Stage Representation Form.

Representation forms are available to download from the Council's website at <http://www.cravendc.gov.uk/newlocalplan>, from the Craven District Council offices at Belle Vue Square in Skipton or by from The Planning Policy Team on 01756 706472 or via the details below.

Completed forms should be returned to:

**Planning Policy Team, Craven District Council, Council Offices, Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ.**

Or by email to: **[localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)**

All comments received will be submitted to the Secretary of State and considered as part of a public examination by an independent Planning Inspector. Representations at this stage should only be made in regards to the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate.

### **Receiving notification of the progress of the Local Plan**

By using the representation form you can request to be notified of the following steps:

- The submission of the Craven Local Plan; Publication Draft to the Secretary of State for Communities and Local Government for independent examination.
- Publication of the Planning Inspector's Report on the Craven Local Plan
- Adoption of the Craven Local Plan

For further details, please contact the Planning Policy Team on 01756 706472 or email [localplan@cravendc.gov.uk](mailto:localplan@cravendc.gov.uk)

## Appendix 8: Draft Publication Response Form

### Craven Local Plan 2012-2032 (outside the Yorkshire Dales National Park)

#### Publication Stage Representation Form

Publication Consultation of the draft Craven Local Plan runs from Tuesday 2<sup>nd</sup> January 2018 – Tuesday 13<sup>th</sup> February 2018.

Regulation 19 – Town and Country Planning (Local Planning) (England) Regulations 2012

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**Representations must be received no later than 5pm on Tuesday 13<sup>th</sup> February 2018**

Please return completed forms to:

Planning Policy, Craven District Council, 1 Belle Vue Mills, Broughton Road, Skipton, North Yorkshire, BD23 1FJ

Or by email to: [localplans@cravendc.gov.uk](mailto:localplans@cravendc.gov.uk)

For further information please contact the Council's Planning Policy Team via email at the address set out above or telephone 01756 706472

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This form has 2 parts: Part A for personal details and Part B for your representation(s). **Please fill in a separate form for each representation you wish to make.**

Please note each representation must be signed and dated

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### Part A

#### Section 1: Personal Details

Title :	
First Name:	
Last Name:	
Job Title (where relevant):	
Organisation (where relevant):	
Address 1:	
Address 2:	
Address 3:	

<b>Address 4:</b>	
<b>Postcode:</b>	
<b>Telephone:</b>	
<b>Email:</b>	

## Section 2: Agent Details

Please supply the name, address, telephone number and e-mail of any planning agent you have working on your behalf.

<b>Agent name:</b>	
<b>Address:</b>	
<b>Telephone number:</b>	
<b>Email:</b>	

## Part B

Please fill in a separate form for each representation

The Local Plan will be examined by an independent inspector whose role is to assess whether the plan has been prepared in accordance with the legal and procedural requirements, and whether it is sound.

## Section 3

<b>Name or Organisation:</b>	
<b>To which part of the Local Plan does this representation relate?</b>	
<b>Section and Paragraph</b>	
<b>Policy</b>	
<b>Policies Map</b>	

#### Section 4: Legal Compliance & Duty to Cooperate

Do you consider the Local Plan is: (tick as appropriate)		
	Yes	No
1. Legally Compliant		
2. Sound		
3. In Compliance with the Duty to Cooperate		

Please refer to the Council's representation guidance notes

#### Section 5: Details of Representation

Please give details of why you consider the Local Plan is not legally compliant or is unsound or fails to comply with the Duty to Cooperate. Please be as precise as possible.

If you wish to support the legal compliance or soundness of the Local Plan or its compliance with the Duty to Cooperate, please also use this box to set out your comments.

(Continue on a separate sheet if necessary. Please remember to include on any separate sheets the name/organisation and details of which section, paragraph, policy or element of the policies map your representation relates)

### Section 6: Proposed Modifications to the local plan

Please set out what modification(s) you consider necessary to make the Local Plan legally compliant or sound, having regard to the test you have identified above where this relates to soundness. (NB Please note that any non-compliance with the Duty to Cooperate is incapable of modification at examination) You will need to say why this modification will make the Local Plan legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

(Continue on a separate sheet if necessary. Please remember to include on any separate sheets the name/organisation and details of which section, paragraph, policy or element of the policies map your representation relates)

**Please note** your representation should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not normally be a subsequent opportunity to make further representations based on the original representation at publication stage.

After consultation of the Publication Craven Local Plan, further submissions of representations will only be at the request of the Inspector, based on the matters and issues debated at the examination.



## Section 7: Participation at the Examination

<b>If your representation is seeking a modification, do you consider it necessary to participate at the oral part of the examination? (please select one answer with a tick)</b>	
Yes, I wish to participate at the oral examination	
No, I do not wish to participate at the oral examination	
<b>If you wish to participate at the oral part of the examination, please outline why you consider this to be necessary:</b>	

**Please note** the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

## Section 8: Being Kept Informed

<b>Would you like to be kept informed of the progress of the Craven Local Plan through to adoption? (please select one answer with a tick)</b>	
Yes, I want to be informed	
No, I don't want to be informed	

**Please note** that if you do not wish to be kept informed of the progress of the Craven Local Plan through to adoption, you will not receive any subsequent updates relating to the Local Plan examination etc.

## Section 9: Signature & Date of Representation

Please sign and date below:	
Signature	
Date	

## **Appendix 9: List of Proposed Submission Documents**

### In line with Regulation 17 (a), (b), (c), (d):

The Craven Local Plan 2012-2032 Publication Version

Submission Policies Map

Sustainability Appraisal Report

Statement of Consultation

Statement of Representations Procedure

### Such supporting documents as in the opinion of the Local Planning Authority are relevant to the preparation of the Local Plan (In line with Regulation 17 (e)):

Duty to Cooperate Statement

Local Development Scheme (LDS)

Authority's Monitoring Report (AMR)

Legal Compliance and Soundness Toolkits

Equality Impact Assessment (EqIA)

Health Impact Assessment (HIA)

Appropriate Assessment

Housing Trajectory

### Evidence Base Documents including:

- Strategic Housing Land Availability Assessment (SHLAA)
- Strategic Flood Risk Assessment (SFRA) 2017
- Landscape Appraisal (2002)
- North Yorkshire and York Landscape Character Assessment (2011)
- Conservation Area Appraisals (2008 and 2016)
- Local Plan Viability Assessment (June 2017) & addendum (Nov 2017)
- Highway Modelling of Local Plan Developments in Skipton (2017)
- Employment Land Review (2017) & addendum (Nov 2017)
- Habitat Regulations Screening Assessment (November 2016)
- Strategic Housing Market Assessment (2016) & addendum (Nov 2017)

- Craven Demographic Forecasts (2016 & 2017 update)
- Playing Pitch Strategy, Open Space Assessment and Built Sports Facilities Strategy (2016)
- Retail and Leisure Study with Health Checks (2016)
- Craven Demographic Analysis and Forecasts - Addendum (March 2015)
- Craven Demographic Analysis and Forecasts (January 2015) & addendums (Oct 2016 & Nov 2017)
- Population Estimates and Projections (March 2012)
- Craven Traveller Housing Needs Survey (January 2013)
- Technical Note - Gypsy and Traveller Household Formation and Growth Rates (2015)
- Landscape Sensitivity Framework for Renewable Energy Developments (2012)
- Forest of Bowland AONB Management Plan (2014-2019)
- Yorkshire Dales National Park Management Plan (2013-2018)
- Biodiversity Action Plan (BAP)
- BAP Part 2: Action Programme
- Local Green Space Assessment (Jan 2017, amended for Publication Dec 2017)
- Landscape Visual Impact Assessment (Oct 2017)
- Heritage Impact Assessments (2016)
- Environmental Capacity Study (Draft Oct 2016)
- East Lancashire Highways and Transport Masterplan (2014)
- HS2 Growth Strategy of the West Yorkshire Combined Authority (WYCA)
- A Strategic Transport Prospectus for North Yorkshire (2017)
- North Yorkshire Local Transport Plan (LTP4) 2016 to 2045.
- East-West Connectivity Study (commissioned by North Yorkshire County Council, Lancashire Local Enterprise Partnerships and the West Yorkshire Combined Authority)
- NYCC Joint Health & Wellbeing strategy 2015-2020