

## TITLE OF DOCUMENT: CRAVEN HOUSING AND HOMELESSNESS INTEGRATED ACTION PLAN

### SHORT TITLE: CRAVEN HOUSING ACTION PLAN

This document details the actions required by Craven District Council to:

- a) Support delivery of shared priorities and Core Activities identified within the Sub-regional Housing Action Plan for 2015/16
- b) Meet local priorities identified within the Craven Council Plan, Housing Service Plan and Craven Homelessness Strategy 2015/20

The Craven Action plan contains both Housing and Homelessness Delivery Plans with milestones which have been transferred from our 2014/15 Action plan as they were not achieved or are “ongoing” actions and new actions for 2015 onwards.

### HOMELESSNESS STRATEGY DELIVERY PLAN

Priority 1: Reducing Homelessness						
Actions	Milestones	Outcomes	Lead	Partner	Measures of Success	Financial Resources* 2015/16
<b>CHH 1 – 15/16</b> Improve Access to the Private Rented Sector (PRS)  Updater: NP	(A) Jun15 - Commence Private Rented Lettings project	Increase the availability of one-bed properties reducing homelessness within appropriate categories	CW	Private Rented Sector Landlord + Lettings Agent	Service Level Agreement signed	£ 24,000
	(B) Dec15 - Formalise Private Rented Sector Offer (PRSO)		NP/CW	(Environmental Health) PRS Landlords	PRSO Finalised	
	(C) Dec15 - Promote Private Rented Sector Offer		NP/CW	(Environmental Health)	PRSO Publicity presented	
	(D) Mar16 - Evaluate Private Rented Lettings Project		NP/CW	Private Rented Sector Landlord + Lettings Agent	Evaluation Report	
<b>CHH 2 – 15/16</b> Sustain prevention activity and evaluate additional provision  Updater: NP	(E) Dec15 - Review the Homelessness Prevention Toolkit	Overall reduction in homelessness	CW	ALL Partners	Homelessness Toolkit Publicity	£79,000
	(F) Mar16 - Deliver North Yorkshire & York Single Homeless Action Plan (NY&Y SHAP) & Rough Sleeper Pathway (inc. the No Second Night Out (NSNO) Protocol)		NP	Sub-Regional – local Authorities	Performance Monitoring Reports on progress	Sub-regional Funding
	(G) Mar16 - Develop exit strategy for NY&Y SHAP Projects and NSNO Protocol when funding ceases March 2016		NP/CW	Sub-Regional – local Authorities Skipton Baptist Church Voluntary & Community Sector	Exit strategy developed and included in Homeless Prevention Toolkit	Sub-Regional Funding £10,000
<b>CHH 3 – 15/16</b> Respond to the effects of Welfare Reform  Updater: NP	(H) Dec15 - Support the introduction of a Credit Union	Any negative effects of welfare reform reduced through service intervention	PS	Skipton South Project  Credit Union  Support Provider	<b>CHSAP 2</b> No. of cases where Housing Benefit problems have been resolved by intervention and homelessness has been prevented	£ 26,320
	(I) Dec15 - Finalise Department of Work & Pensions Local Support Service Agreement (LSSA)		NP/SH WRTG	Revenues & Benefit Team  Horton Housing	LSSA Finalised	
	(J) Dec 15 - Revise Discretionary Housing Payments (DHP) Policy		NP/SH	Welfare Reform Task Group	DHP Spend	N/a
	(K) Mar16 - Secure funding for Welfare Reform Support Worker (WRSW) 2016 onwards		NP/CW/ WA	Horton Housing and Welfare Reform Task Group	Service Level Agreement signed	N/a

FINAL VERSION APPROVED BY POLICY COMMITTEE 28<sup>TH</sup> JULY 2015 (POL 683) and FULL COUNCIL 4<sup>TH</sup> AUGUST 2015

Priority 2: Improving the quality and accessibility of housing services							
Actions	Milestones	Outcomes	Lead	Partner	Measures of Success	Financial Resources* 2015/16	
<b>CHH 4 – 15/16</b> Develop and improve homelessness and housing advice services  Updater: NP	(L) Dec15 – Update webpages	Fit for purpose housing advice & homelessness service	NP	Housing Forum	<b>CHSAP 3</b> Number of Households accessing the Housing Options Service	£ 5,150	
	(M) Dec15 – Submit Homelessness Strategy to Policy Committee for decision		NP/WA	Members/Councillor Foster			<b>CHSAP 4</b> Number of cases where homelessness has been prevented or relieved
	(N) Dec15 – Achieve Bronze status following Peer Review		CW	ALL Partners	<b>CHSAP 5</b> Number of homelessness applications where a decision has been made		
	(O) Mar16 - Evaluate outreach provision and implement response (subject to capacity)		CW	Support Providers			<b>HS 13</b> % of households accessing Housing Options Service who have been assisted in the prevention of Homelessness
	(P) Mar16 - Incorporate recommendations of Homelessness Strategy and Peer Review into Housing Options Improvement Plan and implement		CW/NP	N/a	<b>CHSAP 6</b> Number of Rent in Advance and Bonds Awarded		
	(Q) Mar16 – Review levels and types of homelessness in Craven 2015/16		NP/CW	ALL Partners			N/a
<b>CHH 5 – 15/16</b> Continue to ensure that housing support is available for homeless and vulnerable people  Updater: NP	(R) Ongoing - Review and develop support services in partnership with Supporting People	Improved housing support services for identified groups	WA/NP	North Yorkshire County Council – Health & Adult services	Reviews completed	£ 3,350	
	(S) Ongoing - Deliver North Yorkshire Gypsy, Roma, Traveller and Showpeople(GRTS) Action Plan		NP	Horton Housing	Completion of projects		N/a
	(T) Sept15 - Set up Rural Spot Purchase arrangement with North Yorkshire Horizons		NP	North Yorkshire Horizons Sub-Regional Local Authorities	Service Level Agreement in place		
	(U) Dec15 – Present final draft of GRTS policy to members of Craven spatial Planning Sub Committee prior to wider consultation		Planning Policy		Final GRTS Policy completed		N/a
	(V) Dec 15 – Research into prevalence of households with drug & alcohol issues across the district		NP	North Yorkshire Horizons	Review completed		
	(W) Mar16 - Support and contribute towards Review of Young People's Services		CW/NP	North Yorkshire County Council –Children & Young People	Review completed		
<b>CHH 6 – 15/16</b> Safeguard Equal access to North Yorkshire Home Choice  Updater: NP	(X) Dec16 - Complete “non bidding” survey and address issues raised	Improved service and increased availability	CW/MH (YH)	Yorkshire Housing	Survey report shared with stakeholders	N/a	

Priority 3: Increase Range and quality of temporary and supported accommodation options						
Actions	Milestones	Outcomes	Lead	Partner	Measures of Success	Financial Resources* 2015/16
<b>CHH 7 – 15/16</b> Increasing the range and quality of temporary and supported accommodation options  Updater: NP	(Y) Sept15 - Evaluate viability of Platform for Life bid	Increased & improved supported & temporary accommodation	NP/JW	Registered Provider	Evaluation completed	N/a
	(Z) Dec15 – Submit Homelessness Hostel Options Report to Policy Committee for a decision		WA/JW	Registered Provider	<b>HS 11</b> % Occupancy rate at Homeless Hostel <b>HS 12</b> Length of Stay for households in accommodation arranged by the Local Authority	N/a

## HOUSING DELIVERY PLAN

Priority 4: Enabling the provision of more affordable housing						
Actions	Milestones	Outcomes	Lead	Partner	Measures of Success	Financial Resources* 2015/16
<b>CHH 8 – 15/16</b>  Increase provision of affordable homes  (as in CP 15/18/01 - Determine future land allocations for housing and employment across the district outside of the National Park and <b>secure affordable homes</b> )  Updater: WA	(AA) Ongoing – Work with the Housing Boards & Leeds City Region (LCR) to deliver development Opportunities within the York, North Yorkshire & East Riding & LCR Local Enterprise Partnerships	Improved availability of lower cost housing to those in housing need	WA	Y,NY&ER Housing Board + registered provider partners	<b>HS 10</b> Number of affordable homes delivered over a 4 year period - 160  On average 40 homes per annum	£ 3,650 + COMMUTED SUMS
	(BB) Ongoing - Work with landowners & developers		EG	Registered Provider		
	(CC) Ongoing - Work with RPs and landowners/developers to maximise access to 1 bed properties		JW/EG	Registered Providers		
	(DD) Mar16 – Implement Get Craven Building “in principle” approval to: a) Purchase shared ownership units on s106 sites b) Build private rented housing on Craven District Council sites		DS	To be identified		
	(EE) Dec15 - Consider amendment to Interim Affordable Housing Policy (IAHP) in light of Strategic Housing Market Assessment evidence base and amend targets as necessary		Planning Policy	JW	Revised IAHP in place	
	(FF) Dec15 – Submit Local Plan to the Secretary of State (Xref: CP 15/18/01)		Planning Policy		Local Plan Published	
<b>CHH 9 – 15/16</b> Return empty properties into use and maximise the benefits from the Empty Homes Reserve  Updater: WA	(GG) Dec15 - Promote opportunities to registered providers to acquire/lease and refurbish/renovate empty properties	Increased number of homes available	WA	Registered Providers	<b>CHHSAP 1</b> Vacant dwellings returned to occupation or demolished (exc. Bond, Rent In Advance scheme)	Empty Homes Reserve
	(HH) Mar16 - Investigate impact of Council Tax charging system, the withdrawal of Empty Homes Grants and reduced resources on levels of Empty Homes and implement corrective action as appropriate		NP	Revenues & Benefit team		

Priority 5: Ensure that our housing stock reflects the needs of our community now and at all stages of their lives						
Actions	Milestones	Outcomes	Lead	Partner	Measures of Success	Financial Resources* 2015/16
<b>CHH 10 – 15/16</b> Ensure that our housing stock reflects the needs of our community and at all stages of their lives  Updater: WA	<b>GENERAL</b> (II) Ongoing – Support delivery of sub regional Affordable Housing Target through assisting the Rural Housing Enabler	Appropriate housing available to residents throughout their life stages	WA	Registered Providers	None	£ 6,500 + Hosting
	(JJ) Jun15 - Contribute to National Park Consultation		JW/WA			
	(KK) Sept15 – Work with the National Park on their revisions to local lettings policies which impede take up		JW	Yorkshire Dales National Park		
	(LL) Sept15 – Submit Sub Regional Guidance changes within the revised Interim Affordable Housing Policy to Spatial Planning Committee		Planning Policy	JW	Revised Interim AH Policy Adopted	
	(MM) Dec15 - Adopt national standards through the Local Plan process <b>or</b> consult with Registered Providers and adopt standards which ensure affordable housing is flexible and of suitable quality and size		JW	Planning Policy/ Registered Providers		
	(NN) Dec15 – Summarise Registered Provider Growth Strategies, identify barriers and resolve issues		JW	Registered Providers	Summary of RP Growth Strategies completed and whether they align with the Housing Strategy and data from the Craven SHMA	
	<b>OLDER PERSONS</b> (OO) Dec15 – Establish the housing and care needs of ageing population identified by North Yorkshire County Council (NYCC) and use to inform identification of sites		JW	North Yorkshire County Council	NOTE: NYCC currently in procurement – driven by NYCC timescale	

Priority 6: Maintaining and improving quality of existing Housing Stock						
Actions	Milestones	Outcomes	Lead	Partner	Measures of Success	Financial Resources* 2015/16
<b>CHH 11 – 15/16</b> Maintain and improve existing housing stock by increasing its energy efficiency  Updater: WA	<b>ENERGY EFFICIENCY</b>  (PP) Ongoing - Assist Green Deal provider in identifying properties suitable for Green Deal interventions	Increased energy efficiency of properties	CT	Better Homes Yorkshire	Number of <b>properties</b> where Green Deal & Energy Company Obligations (ECO) Measures have been installed 2015/16 = 86  Number of Green Deal & ECO <b>Measures</b> installed 2015/16 = 102	
<b>CHH 12 – 15/16</b> Improve health outcomes and the wellbeing of residents by investing in and improving housing  Updater: WA	(QQ) Ongoing - Support NYCC Innovation Grant programme in delivering improved health outcomes	Resident's health & wellbeing improved due to better homes and education	NP	NYCC, AWCCCG		
	(RR) Ongoing – Support Craven Home Improvement Agency (CHIA) to deliver emerging Better Care Funding outcomes		NP	CHIA		
	(SS) Dec15 – Develop and deliver NYCC Winter Health outcomes		NP/WA	NYCC	Local Winter Health Projects developed	
	(TT) Mar16 - Assist in the development of the Craven Health & Well-being (H&WB) Strategy		SHu	Housing Services	H&WB Strategy published	
<b>CHH 13 – 15/16</b> Update the Private Sector Renewal (PSR) Policy  Updater: WA	(UU) Sept15 - Complete Review of PSR Policy incorporating findings from Stock Condition & Health Impact Assessment surveys	Clarity for residents on assistance available	NP	CCG , NYCC, CHIA	Draft Policy prepared	
	(VV) Dec15 -Submit Private Sector Renewal Policy to Policy Committee for consideration		NP	WA	Policy Committee approves PSR Policy	

\*Financial resources in addition to officer time

#### GLOSSARY of LEAD/PARTNERS:

KEY			
AWCCCG	Airedale, Wharfedale and Craven Clinical Commissioning Group		
CHIA	Craven Home Improvement Agency (support provider of Handyman Services and administrator for Disabled Facilities Grants)		
CT	Catherine Thornton	Senior Environmental Health Officer	<a href="mailto:cthorton@cravencd.gov.uk">cthorton@cravencd.gov.uk</a>
CW	Claire Willoughby	Housing Options Manager	<a href="mailto:cwilloughby@cravencd.gov.uk">cwilloughby@cravencd.gov.uk</a>
MH (YH)	Michael Hewson	Neighbourhood Services Manager (Yorkshire Housing)	<a href="mailto:Michael.hewson@yorkshirehousing.co.uk">Michael.hewson@yorkshirehousing.co.uk</a>
NP	Nina Pinder	Housing Policy & Contracts Officer	<a href="mailto:npinder@cravencd.gov.uk">npinder@cravencd.gov.uk</a>
NYCC	North Yorkshire County Council		
PS	Paul Shevlin	Chief Executive	<a href="mailto:pshevlin@cravencd.gov.uk">pshevlin@cravencd.gov.uk</a>
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WA	Wyn Ashton	Environmental Health & Housing Services Manager	<a href="mailto:washton@cravencd.gov.uk">washton@cravencd.gov.uk</a>