



## Craven Spatial Planning Sub-Committee

at 6.30pm on Monday, 27<sup>th</sup> November 2017  
Belle Vue Suite, Belle Vue Square Offices, Skipton

**Sub-Committee Members : The Chairman (Councillor Dawson) and Councillors Barrett, Brockbank, Madeley, Solloway, Staveley and Sutcliffe. Substitute Members : Councillors Mulligan and Shuttleworth.**

### AGENDA

1. **Apologies for absence**
2. **Confirmation of Minutes** of minutes of the meeting held on 22<sup>nd</sup> August 2017.
3. **Public Participation** – In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.

(Note: Declarations should be in the form of:

a “***disclosable pecuniary interest***” under Appendix A to the Council’s Code of Conduct, or “***other interests***” under Appendix B or under Paragraph 15 where a matter arises at the meeting which relates to a financial interest of a friend, relative or close associate.

A Member of Council who has a disclosable pecuniary interest must leave the room and not take part in the discussion or vote. When declaring interests under Appendix B or Paragraph 15 of the Code, Members must move to the public seating area, not vote, and speak only if members of the public are also allowed to speak at the meeting.)

5. **Evidence Base to Craven Local Plan** – Attached, report of the Strategic Manager for Planning and Regeneration in respect of updates to: -
  - Demographic Forecasting.
  - Strategic Housing Market Assessment (SHMA).
  - Employment Land Review.
6. **Supporting Documentation : Site Selection Process** – Attached, report of the Strategic Manager for Planning and Regeneration in respect of the following supporting documents:-
  - Natural England : Landscape Visual Impact.
  - Historic England : Heritage Impact Assessments.

7. **Housing Growth Options** – Report of the Strategic Manager for Planning and Regeneration. Attached.
8. **Draft Craven Local Plan : Response to Consultation and Recommended Changes** – Attached, report of the Strategic Manager for Planning and Regeneration.
9. **Craven Local Plan Open Space, Playing Pitches and Sports Facilities : Progress on Delivery** – Report of the Strategic Manager for Planning and Regeneration. Attached.
10. **Statement of Community Involvement** – Report of the Strategic Manager for Planning and Regeneration. Attached.
11. **Date of Next Meeting** (if required)
12. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.

Agenda Contact : Chris Waterhouse – Committee Officer  
 Tel. 01756 706235 or e-mail [cwaterhouse@cravenc.gov.uk](mailto:cwaterhouse@cravenc.gov.uk)  
 17<sup>th</sup> November 2017

**Emergency Evacuation Procedure : In case of an emergency or if the alarm sounds, leave the committee room and leave the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Please do not leave without telling the Chairman or the Democratic Services Section's representative.**

Craven Spatial Planning Sub-Committee Terms of Reference

(a) To deal with all aspects of preparation of Local Development Framework documents up to the key decision stages set out below:

(i) Development Plan Document – up to, but not including final approval of the Publication Document (published for formal consultation before submission to the Secretary of State for examination in public) as defined in Regulation 25 of the Town and Country Planning (Local Development) Regulations 2004 (as amended in 2008) or as defined in any successor regulations.

(ii) Supplementary Planning Document – up to and including approval of a draft for public consultation.

(b) To act as an initial reference point to provide feedback and input into emerging documents up to Publication stage.

(c) To receive and accept evidence base reports for the Local Development Framework as they are completed.

(d) To consider and approve Planning Guidance for Development Control purposes.

(e) To provide an arena for discussion and response to regional and sub-regional initiatives which have implications for spatial planning in Craven.

(f) Community Infrastructure Levy – To deal with all aspects of preparation of the Community Infrastructure Levy Charging Schedule up to, but not including final approval of the Publication

charging schedule for formal consultation prior to examination as defined in Regulation 16 of the Community Infrastructure Levy Regulations 2010 (as amended in 2011).

### **Recording at Council Meetings**

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to

(i) the recording being conducted with the full knowledge of the Chairman of the meeting; and

(ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.