



POLICY COMMITTEE

6.30pm on Tuesday 9th June 2015
Belle Vue Suite, Belle Vue Square, Broughton Road, Skipton

Committee Members: Councillors

Barrett	Brockbank	Dawson	English
Foster	Heseltine	Hull	Ireton
Kerwin-Davey	Lis	Mulligan	Myers
Place	G Quinn	Sutcliffe	

Substitutes: Conservatives – Clark and Thompson; Independents – Morrell and Solloway;
Liberal Democrats –Jaquin

1. **Apologies for absence and substitutes**
2. **Confirmation of Minutes** – 18th March 2015 attached.
3. **Public Participation** - In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

(Note: Declarations should be in the form of:

- a “**disclosable pecuniary interest**” under Appendix A to the (new) Code of Conduct, in which case the Member must leave the meeting room; or
- an “**other interest**” under Appendix B of the (new) Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

[Exception: Where a member of the public has a right to speak at a meeting, a Member of Council who has a disclosable pecuniary interest has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.]

5. **Skipton Bus Station Management Agreement** – Reports of the Select Committee and the Director of Services. Attached as follows:
 - (i) Report of the Chairman of the Select Committee presenting to Members the outcome of the Select Committee’s work.

- (ii) Report of the Director of Services seeking Members' approval to enter into a Management Agreement with North Yorkshire County Council for the long term management of Skipton Bus Station.

6. **Interim Outturn Revenue Budget Monitoring Report – Quarter 4 2014/15** – Report of the Strategic Manager (Financial Services). Attached.

Purpose of Report – To advise Members of the revenue budget position of the Council, based on the Quarter 4 review of income and expenditure to the end of March 2015.

7. **Capital Programme 2014/25 Outturn Report**– Report of the Strategic Manager (Financial Services). Attached.

Purpose of Item – To inform Members of the outturn position of the Council's capital programme for 2014/15 and the sources of financing.

8. **Performance Monitoring Report - Q4 2014/15** – Report of the Strategic Manager (Finance Services). Attached.

Purpose of Report – To present the Council's Performance Monitoring Report for Quarter 4 2014/2015 in accordance with arrangements set out in the Council's Performance Management Framework.

9. **Purchase of Intermediate Sale Dwellings (Shared Ownership)** – Report of Director of Services. Attached.

Purpose of Report – This report proposes that Craven District Council purchases intermediate sale (shared ownership) dwellings that are available as part of Section 106 Agreements on development sites and sets out the delivery mechanism and financial and legal implications of doing so.

10. **Public Health Funerals Policy** – Report of the Director of Services. Attached.

Purpose of Report – To consider, approve and adopt the draft Public Health Funerals Policy that delivers a consistent and transparent approach when dealing with such funerals.

11. **Introduction of Holding Over at Skipton Crematorium** – Report of the Director of Services. Attached.

Purpose of Report – To consider the introduction of the holding over of coffins at Skipton Crematorium, increasing the efficient use of resources and reducing CO2 emissions.

12. **Ingleton Village Action Plan** – Report of the Strategic Manager (Planning and Regeneration). Attached.

Purpose of Report – To inform Members of proposals to stimulate the transformation of Ingleton village centre and seek the Council's support to facilitate delivery by approving (i) an allocation of funding from the New Homes Bonus Infrastructure Reserve; and (ii) a variation to the off-street parking order.

13. **Sub-Committees and Panels : Appointment** – Report of the Corporate Head of Business Support attached.

Purpose of Report – To consider the appointment of sub-committees, and specific task sub-committees and working groups; and to confirm or amend the terms of reference of any existing sub-committees, as appropriate.

14. **Minutes of Sub-Committee** – Minutes of meetings. Attached as follows:

15. **Meetings : Start Time** – The Committee is asked to agree the normal start time for its meetings for the remainder of the current municipal year.
16. **Items for Confirmation** – The Committee is asked to indicate whether any of the above items should be referred to Council for confirmation.
17. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act 1972.

Agenda Contact Officer: Vicky Davies, Committee Administrator
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1st June 2015

If you would like this agenda or any of the reports listed in a way which is better for you, please telephone 01756 706494.

Recording at Council Meetings

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to

- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

<p>Emergency Evacuation Procedure - In case of an emergency or if the alarm sounds, leave the committee room and exit the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Please do not leave without telling the Chairman or the Democratic Services Section's representative.</p>
