



POLICY COMMITTEE

6.30pm on Tuesday 15th December 2015
Belle Vue Suite, Belle Vue Square, Broughton Road, Skipton

Committee Members: Councillors

Barrett	Brockbank	Dawson	English
Foster	Heseltine	Hull	Ireton
Kerwin-Davey	Lis	Mulligan	Myers
Place	G Quinn	Sutcliffe	

Substitutes: Conservatives – Clark and Thompson; Independents – Morrell and Solloway;
Liberal Democrats –Jaquin

AGENDA

Exclusion of the Public: In accordance with the Council's Access to Information Procedure Rules, Members are recommended to exclude the public from the meeting during consideration of Item number 19 below on the grounds that it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 3 (relates to the financial or business affairs of any person including the Council) of those Rules and Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

1. **Apologies for absence and substitutes**
2. **Confirmation of Minutes** – 3rd November 2015 attached.
3. **Public Participation** - In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

(Note: Declarations should be in the form of:

- a “***disclosable pecuniary interest***” under Appendix A to the (new) Code of Conduct, in which case the Member must leave the meeting room; or
- an “***other interest***” under Appendix B of the (new) Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

[Exception: Where a member of the public has a right to speak at a meeting, a Member of Council who has a disclosable pecuniary interest has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.]

5. **Review of Members' IT and Data Protection** – Report of the Select Committee. Attached.
Purpose of Report – To present to Members the Select Committee's review of Members' IT and data protection arrangements.
6. **Recommendation for Confirmation – Affordable Housing Condition** – Report of the Corporate Head of Business Support. Attached.
Purpose of Report – To seek confirmation of a decision of the Planning Committee held on 24th November 2015 regarding the discharge of affordable housing conditions.
7. **Revenue Budget Monitoring Report - Quarter 2 2015/16** – Report of the Strategic Manager for Financial Services (S.151 Officer). Attached
Purpose of Report – To advise Members of the revenue budget position of the Council, based on the quarter 2 review of income and expenditure to the end of September 2015.
8. **Capital Budget Monitoring Report - Quarter 2 2015/16** – Report of the Strategic Manager for Financial Services (S.151 Officer). Attached.
Purpose of Report – To advise Members of the capital programme position of the Council, based on the quarter 2 review of income and expenditure to the end of September 2015.
9. **Performance Monitoring Report - Quarter 2 2015/16** – Report of the Strategic Manager for Financial Services (S.151 Officer). Attached.
Purpose of Report – To present the Council's performance monitoring report for quarter 2 2015/16 in accordance with arrangements set out in the Council's Performance Management Framework.
10. **Fees and Charges 2016/17** – Report of the Strategic Manager for Financial Services (S.151 Officer). Attached.
Purpose of Report – To present the fees and charges for the 2016/17 financial year for approval in line with the revised Fees and Charges Policy.
11. **Bad Debt Write Offs 2014-15** – Report of the Strategic Manager for Financial Services (S.151 Officer). Attached.
Purpose of Report – In accordance with Financial Procedure Rules, to report to Members details of total bad debts written off during the 2014/15 financial year.
12. **Member Ward Grants** – Report of the Chief Executive. Attached.
Purpose of Report – To set out a number of options for delivering a community grants programme across Craven including Ward Member grants.
13. **Craven Community Revised Safeguarding Policy and Procedures** – Report of the Chief Executive. Attached.
Purpose of Report – The report seeks approval for a revised Safeguarding Policy & Procedures and for formal adoption of the Safeguarding Adults West and North Yorkshire & York Multi-Agency Policy and Procedures.
14. **Craven Housing Renewal Policy** – Report of the Director of Services. Attached.
Purpose of Report - To seek approval for the Craven Housing Renewal Policy.

15. **Leeds City Region ESIF Programme – Digital Enterprise Business Support Programme** – Report of the Strategic Manager for Planning and Regeneration. Attached.

Purpose of Report – To consider a request for a financial contribution from the District Council as part of a local authority-led 'Digital Enterprise' business support programme in response to a European Structure and Investment Funds (ESIF) Programme call; Enhancing Access to, and Use and Quality of, Information and Communications Technology in the Leeds City Region.

16. **Public Conveniences at Whitefriars Car Park, Settle** – Report of the Strategic Manager for Planning and Regeneration. Attached.

Purpose of Report – To seek Members' approval in advance of receiving a full action plan for sustaining the economic vitality of Settle and to allocate funding from the Council's New Homes Bonus Infrastructure Reserve to fund the cost of upgrading the public conveniences at Whitefriars Car Park.

17. **Introducing Overnight Parking Charges for Motorhomes and HGVs and Extending Charges at Craven Pool Car Park in Skipton** – Report of the Director of Services. Attached.

Purpose of Report – (1) To seek approval for the introduction of HGV overnight parking charges and a designated parking area at the Council's pay and display car parks. (2) To seek approval for 6 parking spaces at the Coach Street Car Park and 3 parking spaces at the Greenfoot Car Park to be designated for overnight motorhome parking with charges, whilst retaining these spaces as standard parking spaces in accordance with the Parking Places Order during the day and (3) To seek approval for the extension of charges at the Craven Pool Car Park.

18. **Enforcement Policy** – Report of the Solicitor to the Council (Monitoring Officer). Attached.

Purpose of Report – To inform Members on the Council's duties in relation to enforcement action, in particular under the Regulator's Code.

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Purpose of Report – To Update Members on the impact of Budget announcements on the ability of Registered Providers (RPs) to deliver affordable homes, which will result in the loss of some on-site affordable homes and to seek approval for the Council to acquire 1 no. shared ownership dwelling at Lords Close, Giggleswick.

20. **Items for Confirmation** – The Committee is asked to indicate whether any of the above items should be referred to Council for confirmation.

21. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act 1972.

Agenda Contact Officer: Vicky Davies, Committee Administrator
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7th December 2015

If you would like this agenda or any of the reports listed in a way which is better for you, please telephone 01756 706494.

Recording at Council Meetings

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to

(i) the recording being conducted with the full knowledge of the Chairman of the meeting; and

(ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

Emergency Evacuation Procedure - In case of an emergency or if the alarm sounds, leave the committee room and exit the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Please do not leave without telling the Chairman or the Democratic Services Section's representative.