



POLICY COMMITTEE

6pm on Tuesday 13th December 2016

**Followed by an Extraordinary Meeting of Council commencing at 7.30pm
Belle Vue Suite, Belle Vue Square, Broughton Road, Skipton**

Committee Members: The Chairman (Councillor Foster) and Councillors Barrett, Brockbank, Dawson, Heseltine, Hull, Ireton, Jaquin, Lis, Madeley, Morrell, Mulligan, Myers, Place and Welch.

Substitutes : Conservatives – Councillors Graham, Thompson and Whitaker;
Independents – Councillors Pighills, Solloway and Shuttleworth; Labour – Councillors Mercer and Rose.

AGENDA

1. **Apologies for absence and substitutes**
2. **Confirmation of Minutes** – 1st November 2016 attached.
3. **Public Participation** - In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

(Note: Declarations should be in the form of:

- a “***disclosable pecuniary interest***” under Appendix A to the (new) Code of Conduct, in which case the Member must leave the meeting room; or
- an “***other interest***” under Appendix B of the (new) Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

[Exception: Where a member of the public has a right to speak at a meeting, a Member of Council who has a disclosable pecuniary interest has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.]

5. **Craven Local Plan - Objectively Assessed Housing Need- SHMA Update 2016**– Report of the Strategic Manager – Planning and Regeneration. Attached.

Purpose of Report – To present the findings of the updated Strategic Housing Market Assessment 2016 on objectively assessed housing need for the Craven Housing Market Area and to seek approval for a recommended housing requirement for the Craven Plan

area for the purposes of preparing the next draft of the emerging Craven Local Plan for informal consultation.

6. **Revenue Budget Monitoring Quarter 2 2016/17** - Report of the Strategic Manager – Financial Services. Attached

Purpose of Report – To advise Members of the revenue budget of the Council, based on the quarter two review of income and expenditure to the end of September 2016.

7. **Capital Programme Monitoring Quarter 2 2016/17** – Report of the Strategic Manager – Financial Services. Attached.

Purpose of Report – To advise Members of the capital programme position of the Council, based the quarter two review of income and expenditure to the end of September 2016.

8. **Performance Monitoring Quarter 2 2016/17** – Report of the Strategic Manager – Financial Services. Attached.

Purpose of Report – To present the Council's Performance Monitoring Report for Quarter 2 2016/2017 in accordance with arrangements set out in the Council's Performance Management Framework.

9. **Treasury Management Mid-Year Report 2016/17** – Report of the Strategic Manager – Financial Services. Attached.

Purpose of Report – To update Members on the treasury activity undertaken in the first six months of the year, in the context of current and forecast economic climates.

10. **Fees and Charges 2017/18** – Report of the Strategic Manager – Financial Services. Attached. (A copy of a Select Waste Management Working Group briefing paper on the outcome of the consideration of the garden waste subscription scheme will be circulated. Councillor Solloway, Chairman of the Working Group has indicated his intention to attend this meeting.)

Purpose of Report – To present the fees and charges for the 2017/18 financial year.

11. **Bereavement and Leisure Services – Supplementary Revenue Estimate** – Report of the Director of Services. Attached.

Purpose of Report – To request Members' approval for two credit supplementary revenue estimates for the bereavement and leisure services.

12. **Great Places : Crossing the Watersheds** – Report of the Strategic Manager – Planning and Regeneration. Attached.

Purpose of Report – To introduce the Great Places Scheme and seek approval for Craven District Council to be the accountable body if the funding bid is successful.

13. **Items for Confirmation** – The Committee is asked to indicate whether any of the above items should be referred to Council for confirmation.

14. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act 1972.

Agenda Contact Officer: Vicky Davies, Committee Administrator
Tel: 01756 706486, Email: vdavies@cravenc.gov.uk
5th December 2016

If you would like this agenda or any of the reports listed in a way which is better for you, please telephone 01756 706494.

Recording at Council Meetings - Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:

- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

Emergency Evacuation Procedure - In case of an emergency or if the alarm sounds, leave the committee room and exit the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Please do not leave without telling the Chairman or the Democratic Services Section's representative.