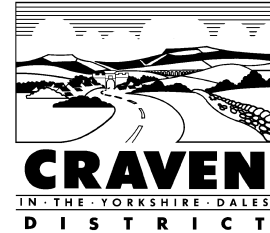


## Policy Committee – 17 November 2014

### Fees and Charges



Ward(s) affected: All

Report of the Strategic Manager, Financial Services (Section 151 Officer)

#### 1. **Purpose of Report**

To present the updated Fees and Charges Policy, and the Council's fees and charges for the 2015/16 financial year for approval.

#### 2. **Recommendations** - Members are recommended to:

2.1. Approve the updated policy in relation to Fees and Charges as set out in Appendix A.

2.2. Approve those discretionary fees and charges to operate from 1<sup>st</sup> April 2015 as set out at Appendix B and note those statutory charges.

2.3. To note the statutory planning charges set out at Appendix C.

2.4. That with the exception of fees and charges in relation to Licensing and Car Parking, to give delegated authority to Corporate Leadership Team following consultation with the relevant Lead Member, and Chairman of Policy Committee, to approve prior/ in year changes to service charges where circumstances arise resulting in a required change to the level of fee/charge currently proposed to be applied from 1st April 2015; and that such changes are reported for information to the next scheduled meeting of Policy Committee.

#### 3. **The Council's Approach to Charging**

3.1. In its national report "Positively Charged – Maximising the Benefits of Local Public Service Charges" (January 2008), the Audit Commission identified the importance of charging for local services to council finances.

3.2. The Council currently levies fees and charges on a range of items, which raise around £5million in revenue each year. The charges applied are statutory charges prescribed by Government, or discretionary charges set by the Council.

3.3. The Council's Fees and Charges Policy was reviewed in the 2012/13 financial year and approved by Policy Committee 13<sup>th</sup> November 2012, POL.470. Policy Committee 19<sup>th</sup> November 2013, POL.552 agreed that the policy in relation to Fees and Charges be further reviewed and updated, and brought for approval to a future meeting of the Policy Committee.

3.4. This review has now taken place and an updated policy in relation to Fees and Charges is set out at Appendix A. The policy has been expanded to include more detail and improve transparency, from the previous 2 page policy which was represented as a report to Policy Committee in November 2012.

3.5. The key proposed change to the original policy is summarised as follows:

<b>Change Proposed</b>	<b>Previous Policy</b>	<b>Reason for change</b>	<b>Impacts</b>
<ul style="list-style-type: none"> <li>Apply RPI increases based on change in RPI from August to August – as published mid September</li> </ul>	<ul style="list-style-type: none"> <li>Apply RPI increases based on change in RPI from September to September – as published in mid October</li> </ul>	<ul style="list-style-type: none"> <li>October publication date is too late for preparation of report to Policy in November in order to feed into budget for approval in February</li> </ul>	<ul style="list-style-type: none"> <li>Allows sufficient time for report preparation</li> <li>Likely to be minor difference in RPI – August 2014 figure applied 2.4% - September figure was 2.5%</li> </ul>
<ul style="list-style-type: none"> <li>Formal integration into policy regarding - Following approval prior/in year changes may be made under delegated authority by the Council's Corporate Leadership Team in consultation with the relevant Lead Member and Chairman of the Committee for those reasons set out in Part 6 of this report.</li> </ul>	<ul style="list-style-type: none"> <li>Report to Policy has always included a recommendation for delegated authority to apply and this has been agreed at Policy.</li> </ul>	<ul style="list-style-type: none"> <li>To respond to changes in legislation, increases from suppliers and introduction of new products for which there is a charge</li> </ul>	<ul style="list-style-type: none"> <li>Enables the Council to more promptly introduce amendments to fees and charges to recover income</li> </ul>

3.6. Members are recommended to approve the updated policy in relation to Fees and Charges as set out in Appendix A.

#### **4. Charges for 2015/16**

4.1. The Audit Commission recommends that Council's should undertake regular reviews of their approaches to charging, both within service areas and across the whole council. Taking into account service information, benchmarking with the public, private and voluntary sectors, and engaging service users and taxpayers more in decisions about whether and at what level to charge for services.

4.2. An annual review of fees and charges has been undertaken and a number of changes suggested.

4.3. A high level desktop benchmarking/comparison exercise has been undertaken across a number of services to sense check the Council's current 2014/15 fees with other District Council's that are part of the Council's CIPFA Nearest Neighbour Group.

4.4. Changes will apply from 1<sup>st</sup> April 2015, with the exception of school swimming lessons which will apply from September 2015 and some garages where increases are applied in October 2015, in accordance with tenancy agreements.

4.5. For those discretionary fee setting areas, increases are generally based on an increase of 2.4% (RPI). However, discretion has been applied in a number of areas where it is felt increasing the charges in line with RPI would have a negative impact on demand. In a small number of instances charges have been increased by more than this due to rounding fees to a sensible amount e.g. nearest 50p or £1, or to allow for higher levels of cost recovery.

4.6. Proposed changes to fees and charges in discretionary fee setting areas summarised as follows, further detail is included in the Appendices to this report.

<b>Service</b>	<b>Summary Narrative</b>
• Asset Management	Proposed increases range from 2.4% to 3.7%.
• Bereavement Services	Proposed increases range from 2.4% to 4.2%
• Belle Vue Square Meeting Room Hire	Charges maintained at historic 12/13 levels to ensure charges remain competitive and encourage demand. Member should note that although approval to increase charges during 2013/14 was granted, these increased charges were not applied to encourage demand as this was a new area of charging.
• Building Control	Increase of around 2% proposed. New fees proposed.
• Car Parking Fees	No increases proposed
• Craven Museum and Gallery/TICs	Increases for education visits – increases 25%/50% (50p per visit).
• Craven Pool and Fitness Centre	Proposed increases range for 1.7% to 25% - with an average of 2% Reduction in personal training fees to stimulate demand.
• Development Control	Most fees are statutorily set. No increase proposed for those discretionary charges. New fees proposed.
• Electoral Services	No increases proposed.
• Environmental Health	Most fees are statutorily set. Where discretionary charges are concerned increases range from 1.9% to 3.3%.
• Financial Services	New fees proposed
• Hackney Carriage/Liquor Licensing	Liquor licensing are statutory charges. No increases proposed for Liquor Licensing. Hackney Carriage fees are discretionary. Any changes in this area will be approved by Licensing Committee under delegated authority. No increases proposed currently.
• Housing	No increase in rents for Aireview House proposed due to increases in 2014/15. LHA rate charged back to Housing Benefits may increase if allowable Local Housing Association Rent Rate increases - these are set by the Valuation Office Agency.
• Land Charges	No increases are proposed due to competition issues/other potential legislative changes.
• Legal Services	No increases proposed.
• Partnerships and Communications	New fee proposed
• Planning Services	Fees largely statutorily set as noted in Appendix C. Some discretionary as noted in Appendix B. Some new fees proposed
• Revenues and Benefits	No increases proposed.
• Skipton Town Hall	Increases ranging from 2% to 3.6% proposed.
• Waste Management	Increases 2.4% to 4.55%  Trade waste charge increases include estimated increase in North Yorkshire County Council waste disposal fees. Final fees may need to be adjusted once NYCC increases has been confirmed.

4.7. Licensing Committee has delegated authority for decision making in relation to Hackney Carriage Charges and Liquor Licensing Charges are currently set by statute. Therefore fees and charges presented to Policy Committee as part of this report are for a matter of information only.

## **5. New Proposed Fees and Charges for 2015/2016**

5.1. The following additional new charges are proposed for 2015/16

## Building Control

	Net	V.A.T	Gross
To resolve case and issue completion certificate where work has been completed or occupied for 12 to 24 months and subsequent request made for a certificate	41.67	8.33	50.00
To resolve case and issue completion certificate where work has been completed or occupied for more than 24 months and subsequent request made for a certificate	83.33	16.67	100.00
Copies of completion certificates, notices, approvals, letters etc	25.00	5.00	30.00

## Development Control

	Net	V.A.T	Gross
Copy of Environmental Statement on a CD to accompany a planning application	8.33	1.67	10.00

## Financial Services

	Net	V.A.T	Gross
Sundry Debtor Admin Penalty (applied at legal debt recovery stage)	50.00	10.00	60.00

## Partnerships and Communications

	Net	V.A.T	Gross
Bikeability sessions (bike proficiency)	Range from £20 to £45 per head depending on session level/time	0.00	Range from £20 to £45 per head depending on session level/time

- 5.2. Members are recommended to approve those discretionary fees and charges as set out at Appendix B and note those statutory charges that will apply, and note the statutory planning charges set out at Appendix C.

## **6. Prior Year /In-Year Amendments to Fees and Charges**

- 6.1. It is possible that currently unanticipated increased costs placed upon the Council, particularly those from suppliers may mean that a fee or charge applied from 1<sup>st</sup> April 2015 is insufficient for the Council to recover an appropriate level of cost for providing that service. Amendments may also be required to fees and charges in some service areas due to legislative changes.
- 6.2. Given the focus on income generation Officers within services may also wish to introduce new products or services which are subject to a charge. For example new classes at Craven Pool or new memorials at bereavement services, which would be considered minor additions to service charges.
- 6.3. In view of the above, to ensure prompt cost/income recovery, Members are recommended that with the exception of fees and charges in relation to Licensing and Car Parking, to give delegated authority to the relevant Corporate Leadership Team member, following consultation with the Section 151, relevant Lead Member and Chairman of Policy Committee, to approve prior/ in year changes or additions to service charges where such circumstances arise and that such changes are reported for information to the appropriate meeting of Policy Committee.
- 6.4. Where changes would be considered significant changes to existing policy, for example when garden waste charges were introduced, then it is still proposed for a report to be brought to Members for approval prior to application of new charges.

## **7. Implications**

### **7.1. Financial and Value for Money (vfm) Implications**

Impacts of proposed increases to fees and charges will be included in relevant budgets, as appropriate, as part of the budget setting process.

### **7.2. Legal Implications**

There is a variety of legislation enabling the Council to apply charges for the services covered by this report. Legislative powers in relation to charging for discretionary services are primarily contained within the Local Government Act 2003.

### **7.3. Contribution to Council Priorities**

Income generation contributes to a cost-effective Council and assists the Council in the delivery of its priorities notably Financial Resilience.

### **7.4. Risk Management**

There is a significant risk to the 2015/16 revenue budget if the proposed fees are not approved. In that event, further savings will have to be identified to balance the budget.

### **7.5. Equality Impact Assessment**

The Council's Equality Impact Assessment Procedure **has been** followed. An Equality Impact Assessment **has not** been completed on the proposals as completion of **Stage 1- Initial Screening** of the Procedure identified that the proposed policy, strategy, procedure or function **does not have** the potential to cause negative impact or discriminate against different groups in the community based on •age • disability •gender • race/ethnicity • religion or religious belief (faith) •sexual orientation, or • rural isolation.

## **8. Consultations with Others**

Corporate Leadership Team (CLT)  
Service Managers

## **9. Access to Information: Background Documents**

Not applicable

## **10. Author of the Report**

Claire Hudson, VFM and Improvement Manager  
Telephone 01756 706493  
E-mail: chudson@cravendc.gov.uk

## **11. Appendices**

Appendix A – Fees and Charges Policy  
Appendix B - Fees and Charges 2015/2016  
Appendix C - Statutory Planning Fees



# **Craven District Council**

## **Fees and Charges Policy**

**Approval: Policy Committee 10 November 2014**

## **1. Introduction**

1.1. This policy sets out the Council's approach to setting fees and charges for the range of services it provides.

## **2. Legislative Background**

2.1. The legislation surrounding fees and charges is a complex area, with varying stipulations dependent on the service under consideration.

2.2. The overall position on charging may be summarised as follows:

- The Council must not charge for a service if legislation so stipulates.
- The Council must charge for a service if legislation so provides.
- There is a further range of services where specific legislation provisions allow the Council to decide whether to charge and how much.
- There is further range of discretionary services supported by legislation where there are no legislative provisions on charging, in such circumstances the Council may use its charging powers for discretionary services under the Local Government Act 2003.
- The new general power of competence under the Localism Act 2011 may be exercised 'for a commercial purpose or otherwise for a charge, or without charge.' If exercised for a non-commercial purpose, a new general competence charging power is potentially available. However, these powers are only available if Local Government Act 2003 charging powers for discretionary services do not apply. Restrictions on non-commercial general competence charging apply. Essentially the Council may not recover more than the cost of providing that kind of service, taking one financial year with another.
- The rules on charging for discretionary services under the Local Government Act 2003 and those under the non-commercial use of the general competence (Localism Act 2011) are broadly similar. However, the provision on charging for discretionary services are more detailed and statutory guidance has been issued on their use.
- Statutory guidance on charging for discretionary services under Local Government Act 2003 allows that a local authority must use a robust methodology to assess the cost of providing each discretionary service, but authorities are free to decide what methodology they wish to adopt.
- The Local Government Act 2003 does not specify a period over which charges should be calculated, this is matter of discretion for the Council. Statutory guidance suggests authorities may initially find it useful to consider assessing the charge over a period of not less than one year and no more than 3 years. This would be the Council's generally preferred approach.

### 3. The Council's Approach to Charging

3.1. The Council currently levies fees and charges on a range of items. The charges applied are statutory charges prescribed by Government, or discretionary charges set by the Council.

3.2. Services fall into five main categories for charging purposes:

Category	Examples
<ul style="list-style-type: none"> <li>No charge permitted</li> </ul>	<ul style="list-style-type: none"> <li>Housing advice</li> <li>Planning applications related to a listed building.</li> </ul>
<ul style="list-style-type: none"> <li>Charges or charging scheme set by government – little or no local input</li> </ul>	<ul style="list-style-type: none"> <li>Planning Application Fees</li> <li>Liquor and Gambling Licensing</li> </ul>
<ul style="list-style-type: none"> <li>Charges set locally but must be in accordance with government prescribed principles</li> </ul>	<ul style="list-style-type: none"> <li>Community Infrastructure Levy</li> </ul>
<ul style="list-style-type: none"> <li>Charges set locally, but essentially income cannot exceed the cost of providing a service</li> </ul>	<ul style="list-style-type: none"> <li>Charging for a discretionary service with no other charging rules for example – building control, land charges</li> </ul>
<ul style="list-style-type: none"> <li>No limit on charge</li> </ul>	<ul style="list-style-type: none"> <li>Off-street parking charges, bereavement services and Craven Swimming Pool</li> </ul>

3.3. Statutory fees and charges set in accordance with Government legislation include the following:

- Charges in relation to Data Protection Act
- Charges in relation to the Freedom of Information Act
- Development Control - Planning Applications
- Housing Benefit Overpayment Penalties
- Liquor and Gambling Licensing Fees
- Local Air Pollution Control Licence Charges
- Personal Search element for Local Land Charges
- Private Water Supply Sampling Charges
- Register of Electors sales

3.4. Discretionary fees/charges set by the Council include:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>Aireview House Rents</li> <li>Allotments</li> <li>Building Control</li> <li>Bulky Waste Collection</li> <li>Burial and Cremation</li> <li>Business Tenancies /Leases and related charges</li> <li>Car Parking Charges</li> <li>Craven Museum and Gallery - Education Visits/Room Hire</li> <li>Easements</li> <li>Environmental Health Service related charges</li> <li>Garage Sites</li> </ul> | <ul style="list-style-type: none"> <li>Garden Waste Collection</li> <li>Goods for Sale at Settle and Skipton Tourist Information Centres</li> <li>Legal and conveyancing</li> <li>Hackney Carriage charges</li> <li>Public Conveniences</li> <li>Rental of Council owned land</li> <li>Room hire at Belle Vue Square</li> <li>Summons costs</li> <li>Sundry debtor recovery charges</li> <li>Skipton Town Hall hire</li> <li>Street naming and numbering</li> <li>Trade Waste Collection</li> </ul> |
|--|---|



3.5. In respect of those **discretionary** fees and charges the Council will:

- increase fees and charges by the rate of inflation where the measure of increase shall be the change in inflation (as measured by the Retail Price Index (RPI)) between August to August of the previous financial year, as announced by the 15<sup>th</sup> September;
- increase fees and charges which are the subject of a legal agreement, by the indexation factor included in the legal agreement. Examples of existing agreements include leases for land and property and private garage rental agreements;
- look for opportunities to introduce new fees/charges as a means of either:
  - optimising income to the Council;
  - generating additional income to the Council to recover the costs of service delivery;
  - utilise spare capacity within existing Council services.
- in exceptional circumstances not charge for services where it is proven that any such charges will have a detrimental effect on income generation to the Council;

3.6. Fees in relation to the following areas will be set at a level which recovers the cost of providing those services such as:

- Building Control (Fee Earning Activities)
- Hackney Carriage (Taxi) Licensing
- Land Charges

## **4. Approval of Fees and Charges**

4.1. Fees and charges will be approved as follows:

- The Council's Policy Committee will be responsible for approving fees and charges, with the exception of licensing and hackney carriage fees. A report outlining Fees and Charges for the following financial year will be tabled for approval annually in November.
- Additional reports for amendments to fees within year may be taken to Policy Committee for approval as required on an exception basis.
- With the exception of fees and charges in relation to licensing and hackney carriages and car parking; following approval prior/in year changes may be made under delegated authority by the Council's Corporate Leadership Team in consultation with the relevant Lead Member and Chairman of the Committee where:
  - unanticipated increased costs placed upon the Council, particularly those from suppliers may mean that a fee or charge applied is insufficient for the Council to recover an appropriate level of cost for providing that service;
  - amendments are required to fees and charges due to legislative changes;
  - where Officers within services wish to introduce new products or services which are subject to a charge and considered minor additions to service charges, for example new classes at Craven Pool or new memorials at bereavement services;
  - any such changes applied will be reported for information to the next appropriate meeting of Policy Committee.
  - where changes would be considered significant changes to existing policy, e.g. introduction of garden waste charges, then this would be taken to Policy Committee for approval prior to application of new charges.
- The Council's Licensing Committee is responsible for approving fees and charges in relation to Licensing and Hackney Carriage Fees.

## **5. Surplus Income from Fees and Charges**

5.1. The Council will ensure that any surplus income shall be used in support of the Council's General Fund Revenue Account and the Medium Term Financial Strategy



If you would like this information in a way which is better for you, please telephone 01756 700600.

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INVESTOR IN PEOPLE

ASSET MANAGEMENT					
All DISCRETIONARY CHARGES					
	CHARGE 2014/15 £ (inc. v.a.t where applicable)	CHARGE 2015/16 £ (exc. v.a.t where applicable)	CHARGE 2015/16 (inc. v.a.t where applicable) £	V.A.T Status	% increase
<b>BUSINESS TENANCIES AND LEASES</b>					
Licence to assign/sublet/change Use/Alter Premises	125.00	125.00	125.00	Exempt - 0	0%
Agreement to occupy land and property on short-term temporary basis by licence, exchange of correspondence, where rental is market rate	30.00	30.00	30.00	Exempt - 0	0%
<b>EASEMENT</b>					
Easement (Residential or Commercial)	116.00 min to 292.00 max	116.00 min to 292.00 max	116.00 min to 292.00 max	Exempt - 0	0%
<b>ADDITIONAL ITEMS</b>					
Preparation of Plans	36.00	30.00	36.00	Standard - S1	0%
Provision of additional sets of keys to tenants	30.00	25.00	30.00	Standard - S1	0%
<b>ALLOTMENTS</b>					
Allotment plots - Granville Street	Range from £36.45 to £41.70 depending on plot	Range from £21.00 to £44.86 depending on plot	Range from £21.00 to £44.86 depending on plot	Exempt - 0	Max 2.7%
Allotment plots - Aireville	£20.50 to £32.20 depending on plot	£16.50 to £33.00 depending on plot	£16.50 to £33.00 depending on plot	Exempt - 0	Max 2.7%
<b>GARAGES</b>					
Garage Sites - Excluding South Parage	670.09	Increase in accordance with tenancy agreement 1st April 2015 - RPI	Increase in accordance with tenancy agreement 1st April 2015 - RPI + v.a.t	Standard - S1	0.0%
Garage Sites - South Parade	548.09	Increase in accordance with tenancy agreement 1st April 2015 - RPI	Increase in accordance with tenancy agreement 1st April 2015 - RPI + v.a.t	Standard - S1	n/a
East Castle Street Plots	94.51	Increase in accordance with tenancy agreement 1st October 2015 - RPI	Increase in accordance with tenancy agreement 1st October each year - RPI + v.a.t	Standard - S1	n/a
Garage Plots excluding East Castle Street	81.73	Increase in accordance with tenancy agreement 1st April 2015 - RPI + 3%	Increase in accordance with tenancy agreement 1st April 2015 - RPI + 3% + v.a.t	Standard - S1	n/a
<b>PUBLIC CONVENIENCES</b>					
Skipton High Street Toilets	Honesty Box 20p suggested minnum contribution	Honesty Box 20p suggested minnum contribution	Honesty Box 20p suggested minnum contribution	Outside Scope - 0	0%
<b>RENTAL OF COUNCIL LAND</b>					
Fees for Parking Bay Rental	Increase by 2.5% - subject to contract/ agreement (+ V.A.T if rented for anything else but parking)	Increase by 2.4% - subject to contract/ agreement (+ V.A.T if rented for anything else but parking)	Increase by 2.4% - subject to contract/ agreement (+ V.A.T if rented for anything else but parking)	Standard - S1/Exempt - 0	2.4%
Rental from Council Land	By negotiation	By negotiation	By negotiation	Exempt - 0	n/a

SALE OF COUNCIL LAND					
Sales of garden ground	3% of sale price (min 100.00 max 300.01)	3% of sale price (min 100.00 max 300.01)	3% of sale price (min 100.00 max 300.02)	Exempt - 0	0%
Other sales of land and property	0.5 -1% of sale price (min 100.00)	0.5 -1% of sale price (min 100.00)	0.5 -1% of sale price (min 100.00)	Exempt - 0	0%

<b>STREET NAMING AND NUMBERING: ADMIN FEES</b>					
New Individual Property	81.00	83.00	83.00	Outside Scope - 0	2.5%
New Development of Re- Development	81.00	83.00	83.00	Outside Scope - 0	2.5%
Change of House Name or Commercial Property Name	81.00	83.00	83.00	Outside Scope - 0	2.5%
Change of Building Name (e.g block of flats)	81.00	83.00	83.00	Outside Scope - 0	2.5%
Street Naming (at residents request) Note - Additional charge of £50 per property on street applies	290.00	297.00	297.00	Outside Scope - 0	2.4%
Street Numbering (at residents request) where no existing numbering system. Note - Additional charge of £50 per property on street applies	290.00	297.00	297.00	Outside Scope - 0	2.4%
Database Correction	27.00	28.00	28.00	Outside Scope - 0	3.7%
<b>MISCELLANEOUS CHARGES</b>					
Roundabout Sponsorship	By negotiation	By negotiation	By negotiation	Standard - S1	
Skipton Bus Station departure charge to bus operators (per departure)	0.42	0.35	0.42	Standard - S1	0%
Administration charge to Parishes for administering street lighting accounts	60.00	50.00	60.00	Standard - S1	0%

**BELLE VUE SQUARE MEETING ROOM HIRE**

**All DISCRETIONARY CHARGES**

	CHARGE 2014/15 £ (inc. v.a.t)			CHARGE 2015/16 £ (ex. v.a.t)			CHARGE 2015/16 £ (inc. v.a.t where applicable)			V.A.T Status	% Increase
<b>Main Charges</b>											
	Full day (9am-5pm)	Half day: 9am-1pm, 1pm-5pm	Hourly	Full day (9am-5pm)	Half day: 9am-1pm, 1pm-5pm	Hourly	Full day (9am-5pm)	Half day: 9am-1pm, 1pm-5pm	Hourly		
Belle Vue Suite	200.00	120.00	35.00	200.00	120.00	35.00	200.00	120.00	35.00	Exempt - 0	0%
Belle Vue Suite A	100.00	60.00	20.00	100.00	60.00	20.00	100.00	60.00	20.00	Exempt - 0	0%
Belle Vue Suite B	180.00	100.00	30.00	180.00	100.00	30.00	180.00	100.00	30.00	Exempt - 0	0%
Staincliffe Suite	150.00	80.00	25.00	150.00	80.00	25.00	150.00	80.00	25.00	Exempt - 0	0%
Alexandra	60.00	35.00	10.00	60.00	35.00	10.00	60.00	35.00	10.00	Exempt - 0	0%
Dewhurst	50.00	30.00	8.00	50.00	30.00	8.00	50.00	30.00	8.00	Exempt - 0	0%
Glista	50.00	30.00	8.00	50.00	30.00	8.00	50.00	30.00	8.00	Exempt - 0	0%
Victoria	50.00	30.00	8.00	50.00	30.00	8.00	50.00	30.00	8.00	Exempt - 0	0%

**Not for Profit, Voluntary or Charitable Organisation Charges - (30% concession on main prices)**

	Full day (9am-5pm)	Half day: 9am-1pm, 1pm-5pm	Hourly	Full day (9am-5pm)	Half day: 9am-1pm, 1pm-5pm	Hourly	Full day (9am-5pm)	Half day: 9am-1pm, 1pm-5pm	Hourly		
Belle Vue Suite	140.00	84.00	24.50	140.00	84.00	24.50	140.00	84.00	24.50	Exempt - 0	0%
Belle Vue Suite A	70.00	42.00	14.00	70.00	42.00	14.00	70.00	42.00	14.00	Exempt - 0	0%
Belle Vue Suite B	126.00	70.00	21.00	126.00	70.00	21.00	126.00	70.00	21.00	Exempt - 0	0%
Staincliffe Suite	105.00	56.00	17.50	105.00	56.00	17.50	105.00	56.00	17.50	Exempt - 0	0%
Alexandra	42.00	24.50	7.00	42.00	24.50	7.00	42.00	24.50	7.00	Exempt - 0	0%
Dewhurst	35.00	21.00	5.50	35.00	21.00	5.50	35.00	21.00	5.50	Exempt - 0	0%
Glista	35.00	21.00	5.50	35.00	21.00	5.50	35.00	21.00	5.50	Exempt - 0	0%
Victoria	35.00	21.00	5.50	35.00	21.00	5.50	35.00	21.00	5.50	Exempt - 0	0%

**Sundry Items**

\* if applied as ancillary then the following will be exempt from v.a.t.

	CHARGE 2014/15 £ (inc v.a.t)			CHARGE 2015/16 £ (ex v.a.t)			CHARGE 2015/16 £ (inc v.a.t where applicable)			V.A.T Status	% Increase
TV Screen	36.00			30.00			36.00			Standard - S1	0%
Additional Screen	18.00			15.00			18.00			Standard - S1	0%
Wireless table top microphone system	26.00			30.00			36.00			Standard - S1	0%
Flip chart, paper and pens	12.00			10.00			12.00			Standard - S1	0%
<b>Refreshments - per head</b>	<b>Full Day</b>	<b>Half Day</b>	<b>Hourly Hire</b>	<b>Full Day</b>	<b>Half Day</b>	<b>Hourly Hire</b>	<b>Full Day</b>	<b>Half Day</b>	<b>Hourly Hire</b>		
Tea, Coffee and Water	3.60	1.80	0.90	3.00	1.50	0.75	3.60	1.80	0.90	Standard - S1	0%
Tea, Coffee, Water and Biscuits	5.40	2.70	1.38	4.50	2.25	1.15	5.40	2.70	1.38	Standard - S1	0%
<b>Catering - per head*</b>	<b>CHARGE 2014/15 £ (inc. v.a.t)</b>			<b>CHARGE 2015/16 £ (ex. v.a.t)</b>			<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>				
Hot Sandwiches	3.00 to 3.60			2.50 to 3.00			3.00 to 3.60			Standard - S1	0%
Soup & sandwiches or pie & peas	3.50			3.50			3.50			Standard - S1	0%
Cold Menu 1 - 6	4.20 to 9.00			3.50 to 7.50			4.20 to 9.00			Standard - S1	0%

\*Note catering offer/prices dependent on supplier. Any increases in prices from suppliers will be applied as necessary

<b>BEREAVEMENT SERVICES</b>					
All DISCRETIONARY CHARGES. CHARGES MAY BE SUBJECT TO REVIEW WITHIN THE YEAR TO TAKE ACCOUNT OF INCREASES IN GOODS AND SERVICES APPLIED TO THE COUNCIL.					
	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (ex. v.a.t)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% increase</b>
<b>Sales - Crematorium</b>					
Dales Vault	1272.00	1060.00	1272.00	Exempt-0	0.0%
Additional inscription on commemorative plaque	45.90	38.33	46.00	Standard - S1	0.2%
Eller (cremation casket)	4.00	3.33	4.00	Standard - S1	0.0%
Bronze plaque on a spike for Garden of Rest 6"x4"	156.00	133.33	160.00	Standard - S1	2.6%
Bronze plaque on a spike for Garden of Rest 6"x6"	227.00	194.17	233.00	Standard - S1	2.6%
Commemorative plaque with inscription for Garden of Rest	90.00	75.00	90.00	Standard - S1	0.0%
Commemorative bench additional bronze plaque	83.00	69.17	83.00	Standard - S1	0.0%
Commemorative bench with bronze plaque	1057.00	880.83	1057.00	Standard - S1	0.0%
Polytainer	4.00	3.33	4.00	Standard - S1	0.0%
Carleton cremation casket in solid oak with plate	49.00	42.50	51.00	Standard - S1	4.1%
<b>Sales - Waltonwrays Cemetery</b>					
Airedale Memorial	100.00	83.33	100.00	Exempt-0	0.0%
Airedale Memorial (Inscription)	100.0	83.33	100.00	Standard - S1	0.0%
Waltonwrays - Memorial Shoe	72.0	61.67	74.00	Exempt-0	2.8%
Walton Gallery	100.0	83.33	100.00	Exempt-0	0.0%
Waltonwrays - Wharfedale stone vase with bronze plaque for grave	540.0	450.00	540.00	Exempt-0	0.0%
<b>Sales - Ingleton Cemetery</b>					
Ingleton - Memorial Shoe	72.00	61.67	74.00	Exempt-0	2.8%
<b>Sales - Cemetery</b>					
Exhumation of cremated remains	200.00	170.83	205.00	Exempt-0	2.5%
Lettering of memorial	5.00	4.17	5.00	Standard - S1	0.0%
Preparing of grave for planting	63.00	52.50	63.00	Standard - S1	0.0%
Purchase of stone plaque 15" x 15"	85.00	73.33	88.00	Standard - S1	3.5%
Purchase of stone plaque 15" x 20"	90.00	77.50	93.00	Standard - S1	3.3%
Purchase of stone vase with flower insert	83.00	70.83	85.00	Standard - S1	2.4%
Summer and winter flowering plants	125.00	104.17	125.00	Standard - S1	0.0%
Vase Insert	6.00	5.00	6.00	Standard - S1	0.0%
Cleaning of stone plaque or vase	40.00	34.17	41.00	Standard - S1	2.5%
<b>Burial Charges</b>					
Consent to place inscription stone plaque or granite desktop	94.00	80.83	97.00	Exempt-0	3.2%
Consent to place vase with inscription	94.00	80.83	97.00	Exempt-0	3.2%
<b>Burial Charges - Waltonwrays Cemetery</b>					
Waltonwrays - Interment Fee (5ft) NR	1082.00	901.67	1082.00	Exempt-0	0.0%
Waltonwrays - Interment Fee (5ft)	721.00	615.83	739.00	Exempt-0	2.5%
Waltonwrays - Interment Fee (7ft)	721.00	615.83	739.00	Exempt-0	2.5%
Waltonwrays - Interment Fee (7ft) NR	1082.00	923.33	1108.00	Exempt-0	2.4%
Waltonwrays - Interment Fee (9ft) NR	1536.00	1280.00	1536.00	Exempt-0	0.0%
Waltonwrays - Interment Fee (9ft)	1024.00	874.17	1049.00	Exempt-0	2.4%
Waltonwrays - Interment Fee (5ft Earth Vault)	1082.00	923.33	1108.00	Exempt-0	2.4%
Waltonwrays - Interment Fee (5ft Earth Vault) NR	1623.00	1385.00	1662.00	Exempt-0	2.4%
Waltonwrays - Interment Fee (7ft Earth Vault)	1082.00	923.33	1108.00	Exempt-0	2.4%
Waltonwrays - Interment Fee (7ft Earth Vault) NR	1623.00	1385.00	1662.00	Exempt-0	2.4%
Waltonwrays - Interment Fee (9ft Earth Vault)	1623.00	1385.00	1662.00	Exempt-0	2.4%
Waltonwrays - Interment Fee (9ft Earth Vault) NR	2304.00	1966.67	2360.00	Exempt-0	2.4%
Waltonwrays - Weekend Interment Fee (5ft NR)	2164.00	1846.67	2216.00	Exempt-0	2.4%
Waltonwrays - Weekend Interment Fee (5ft)	1442.00	1230.83	1477.00	Exempt-0	2.4%
Waltonwrays - Weekend Interment Fee (7ft)	1442.00	1230.83	1477.00	Exempt-0	2.4%
Waltonwrays - Weekend Interment Fee (7ft NR)	2164.00	1846.67	2216.00	Exempt-0	2.4%
Waltonwrays - Weekend Interment Fee (9ft NR)	3072.00	2621.67	3146.00	Exempt-0	2.4%
Waltonwrays - Weekend Interment Fee (9ft)	2048.00	1748.33	2098.00	Exempt-0	2.4%
Waltonwrays - Interment of cremated remains	130.00	111.67	134.00	Exempt-0	3.1%
Waltonwrays - Purchase of burial rights - full grave - resident	951.00	811.67	974.00	Exempt-0	2.4%
Waltonwrays - Purchase of burial rights - full grave - non resident	1902.00	1623.33	1948.00	Exempt-0	2.4%
Waltonwrays - Purchase of burial rights - half grave - non resident	950.00	810.83	973.00	Exempt-0	2.4%
Waltonwrays - Purchase of burial rights - half grave - resident	475.00	405.83	487.00	Exempt-0	2.5%
Waltonwrays - Transfer of burial rights (up to 2 hrs)	90.00	75.00	90.00	Exempt-0	0.0%
Waltonwrays - Transfer of burial rights (per extra hr)	45.00	37.50	45.00	Exempt-0	0.0%
Single constructed vault section v	1010.00	862.50	1035.00	Exempt-0	2.5%
Waltonwrays- Open and inspection of constructed vault	618.00	527.50	633.00	Exempt-0	2.4%
Additional stone vase with bronze plaque and base	405.00	345.83	415.00	Exempt-0	2.5%
Waltonwrays - Additional inscription on headstone	100.00	85.83	103.00	Exempt-0	3.0%
Waltonwrays - Consent to place headstone (including 1st inscript)	206.00	175.83	211.00	Exempt-0	2.4%
Waltonwrays - Consent to place kerbs for half grave	135.00	115.83	139.00	Exempt-0	3.0%
Waltonwrays - Consent to place kerbs on full grave	205.00	175.00	210.00	Exempt-0	2.4%
Waltonwrays - Purchase of burial rights for stone plaque	250.00	213.33	256.00	Exempt-0	2.4%



<b>Burial Charges - Ingleton Cemetery</b>					
Ingleton - Interment Fee (5ft)	721.00	615.83	739.00	Exempt-0	2.5%
Ingleton - Interment Fee (7ft)	721.00	615.83	739.00	Exempt-0	2.5%
Ingleton - Interment Fee (9ft)	1024.00	874.17	1049.00	Exempt-0	2.4%
Ingleton - Interment Fee (5ft) NR	1082.00	923.33	1108.00	Exempt-0	2.4%
Ingleton - Interment Fee (7ft) NR	1082.00	923.33	1108.00	Exempt-0	2.4%
Ingleton - Interment Fee (9ft) NR	1536.00	1310.83	1573.00	Exempt-0	2.4%
Ingleton - Interment Fee (5ft Earth Vault)	1082.00	923.33	1108.00	Exempt-0	2.4%
Ingleton - Interment Fee (5ft Earth Vault) NR	1623.00	1385.00	1662.00	Exempt-0	2.4%
Ingleton - Interment Fee (7ft Earth Vault)	1082.00	923.33	1108.00	Exempt-0	2.4%
Ingleton - Interment Fee (7ft Earth Vault) - NR	1623.00	1385.00	1662.00	Exempt-0	2.4%
Ingleton - Interment Fee (9ft Earth Vault)	1623.00	1385.00	1662.00	Exempt-0	2.4%
Ingleton - Internment Fee (9ft Earth Vault) NR	2304.00	1966.67	2360.00	Exempt-0	2.4%
Ingleton - Weekend Interment Fee (5ft NR)	2164.00	1846.67	2216.00	Exempt-0	2.4%
Ingleton - Weekend Interment Fee (5ft)	1442.00	1231.67	1478.00	Exempt-0	2.5%
Ingleton - Weekend Interment Fee (7ft)	1442.00	1231.67	1478.00	Exempt-0	2.5%
Ingleton - Weekend Interment Fee (7ft NR)	2164.00	1846.67	2216.00	Exempt-0	2.4%
Ingleton - Weekend Interment Fee (9ft)	2048.00	1748.33	2098.00	Exempt-0	2.4%
Ingleton - Weekend Interment Fee (9ft NR)	3072.00	2621.67	3146.00	Exempt-0	2.4%
Ingleton - Interment of cremated remains	130.00	111.67	134.00	Exempt-0	3.1%
Ingleton - Purchase of burial rights - full grave - resident	951.00	811.67	974.00	Exempt-0	2.4%
Ingleton - Purchase of burial rights - full grave - non resident	1902.00	1623.33	1948.00	Exempt-0	2.4%
Ingleton - Purchase of burial rights - half grave - resident	950.00	810.83	973.00	Exempt-0	2.4%
Ingleton - Purchase of burial rights - half grave - non resident	475.00	405.83	487.00	Exempt-0	2.5%
Ingleton - Transfer of burial rights (up to 2 hrs)	90.00	75.00	90.00	Exempt-0	0.0%
Ingleton - Transfer of burial rights (per extra hr)	45.00	37.50	45.00	Exempt-0	0.0%
Ingleton - Open and inspection of constructed vault	618.00	527.50	633.00	Exempt-0	2.4%
Ingleton - Consent to place additional inscription on headstone	100.00	85.83	103.00	Exempt-0	3.0%
Ingleton - Consent to place headstone (including 1st inscrip)	206.00	175.83	211.00	Exempt-0	2.4%
Ingleton - Consent to place kerbs for half grave	135.00	115.83	139.00	Exempt-0	3.0%
Ingleton - Consent to place kerbs on full grave	205.00	175.00	210.00	Exempt-0	2.4%
<b>Cremation Fees</b>					
Cremation	595.00	512.50	615.00	Exempt-0	3.4%
Cremation - up to 16 years	0.00	0.00	0.00	Exempt-0	0.0%
Cremation of adult organs	48.00	41.67	50.00	Exempt-0	4.2%
Bearing Fee	27.00	22.50	27.00	Standard - S1	0.0%
Late Afternoon Service	70.00	60.00	72.00	Exempt-0	2.9%
Cremation Fee - Saturday - held over	1175.00	1007.50	1209.00	Exempt-0	2.9%
Cremation Fee - Saturday - same day	1500.00	1284.17	1541.00	Exempt-0	2.7%
Storage of cremated remains per week	19.00	15.83	19.00	Exempt-0	0.0%
Chapel usage/additional service time	110.00	94.17	113.00	Exempt-0	2.7%
Family History Search (per 15 minutes)	15.00	12.50	15.00	Exempt-0	0.0%
<b>Cremation Charges</b>					
Four seasons stone vase and bronze plaque	491.00	419.17	503.00	Exempt-0	2.4%
Book of Remembrance - 2 line entry	68.00	56.67	68.00	Standard - S1	0.0%
Book of Remembrance - 5 line entry	93.00	77.50	93.00	Standard - S1	0.0%
Book of Remembrance - 5 line entry with badge shield crest	213.00	177.50	213.00	Standard - S1	0.0%
Book of Remembrance - 5 line entry with floral emblem	167.00	139.17	167.00	Standard - S1	0.0%
Book of Remembrance - 5 line entry with illuminated capital	209.00	174.17	209.00	Standard - S1	0.0%
Book of Remembrance - 8 line entry	117.00	97.50	117.00	Standard - S1	0.0%
Book of Remembrance - 8 line entry with badge shield crest	218.00	181.67	218.00	Standard - S1	0.0%
Book of Remembrance - 8 line entry with floral emblem	180.00	150.00	180.00	Standard - S1	0.0%
Book of Remembrance - 8 line entry with full Coat of Arms	265.00	220.83	265.00	Standard - S1	0.0%
Book of Remembrance - 8 line entry with illuminated capital	224.00	186.67	224.00	Standard - S1	0.0%
Memorial Card (plus cost of inscription)	18.00	15.00	18.00	Standard - S1	0.0%
Deluxe Booklet (plus cost of inscription)	35.00	29.17	35.00	Standard - S1	0.0%
Strewing of cremated remains from other crematoria	96.00	82.50	99.00	Exempt-0	3.1%
Strewing of cremated remains from own crematoria	0.00	0.00	0.00	Exempt-0	0.0%
Memorial Tree	150.00	128.33	154.00	Exempt-0	2.7%

**BUILDING CONTROL****ALL DISCRETIONARY CHARGES****SCHEDULE 1 -2015/16****Charges for New Residential Buildings (including Flats & Maisonettes)**

Applicable where the total internal floor area does not exceed 300m<sup>2</sup> and the building has no more than three storeys

Number of Dwellings		Plan Fee			Inspection Fee		
		Excluding V.A.T £	V.A.T £	Total £	Excluding V.A.T £	V.A.T £	Total £
From	To						
1	1	223.88	44.78	268.66	561.39	112.28	673.67
2	2	280.70	56.14	336.84	908.58	181.72	1090.30
3	3	370.33	74.07	444.40	1153.93	230.79	1384.71
4	4	458.71	91.74	550.45	1334.04	266.81	1600.85
5	5	552.13	110.43	662.56	1475.86	295.17	1771.04
6	6	650.61	130.12	780.73	1658.93	331.79	1990.71
7	7	677.96	135.59	813.56	1772.13	354.43	2126.56
8	8	705.32	141.06	846.38	2065.87	413.17	2479.05
9	9	732.25	146.45	878.70	2360.45	472.09	2832.55
10	10	738.56	147.71	886.28	2682.39	536.48	3218.87
11	11	746.56	149.31	895.87	2938.26	587.65	3525.91
12	12	753.29	150.66	903.95	3192.02	638.40	3830.43
13	13	760.45	152.09	912.54	3449.57	689.91	4139.49
14	14	766.34	153.27	919.61	3659.99	732.00	4391.99
15	15	774.33	154.87	929.20	3914.59	782.92	4697.51
16	16	781.91	156.38	938.29	4168.78	833.76	5002.53
17	17	788.64	157.73	946.37	4422.96	884.59	5307.55
18	18	795.38	159.08	954.45	4676.30	935.26	5611.56
19	19	802.53	160.51	963.04	4873.67	974.73	5848.41
20	20	809.68	161.94	971.62	5124.07	1024.81	6148.88
21	21	816.42	163.28	979.70	5240.22	1048.04	6288.26
22	22	824.41	164.88	989.30	5418.65	1083.73	6502.38
23	23	831.57	166.31	997.88	5595.40	1119.08	6714.48
24	24	838.30	167.66	1005.96	5773.41	1154.68	6928.10
25	25	845.45	169.09	1014.55	5952.27	1190.45	7142.72
26	26	852.61	170.52	1023.13	6129.44	1225.89	7355.33
27	27	859.34	171.87	1031.21	6307.45	1261.49	7568.94
28	28	866.50	173.30	1039.80	6484.62	1296.92	7781.55
29	29	874.49	174.90	1049.39	6662.63	1332.53	7995.16
30	30	881.23	176.25	1057.47	6761.53	1352.31	8113.84
31	10,000	888.38	177.68	1066.06	6857.06	1371.41	8228.47

Additional Charge for each dwelling over 31	7.15	1.43	8.58	125.41	25.08	150.49
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**BUILDING CONTROL**
**ALL DISCRETIONARY CHARGES**
**SCHEDULE 2 - 2015/16**
**Charges for Extensions to Dwellings, Loft Conversions, Replacement Windows & Doors & Garages**

PROPOSAL	FULL PLANS SUBMISSION						BUILDING NOTICE		
	First Fee			Inspections Fee			Building Notice Charge		
	Excl. V.A.T	V.A.T	TOTAL	Excl. V.A.T	V.A.T	TOTAL	Excl. V.A.T	V.A.T	TOTAL
** Garages and Carports									
1. Erection or extension of a detached or attached building or an extension to a dwelling which consists of a garage, carport, or both, having a floor area not exceeding 40m2 in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room.	202.84	40.57	243.41	n/a	n/a	n/a	n/a	40.57	243.41
2. Where the garage extension exceeds a floor area of 40m2 but does not exceed 60m2.	293.74	58.75	352.49	n/a	n/a	n/a	293.74	58.75	352.49
**Extension(s) to dwellings (not shown in items 1, 2, 6 & 7)									
3. Internal floor area not exceeding 10m2	162.44	32.49	194.93	162.44	32.49	194.93	324.88	64.98	389.86
4. Internal floor area over 10m2 but not exceeding 40m2	162.44	32.49	194.93	293.74	58.75	352.49	456.18	91.24	547.42
5. Internal floor area over 40m2 but not exceeding 60m2	162.44	32.49	194.93	430.51	86.10	516.62	592.95	118.59	711.55
** Formation of room in roof space, including means of access thereto. For galleries please refer to Schedule 3.									
6. Loft Conversion & Dormers floor area <=10m2	162.44	32.49	194.93	162.44	32.49	194.93	324.88	64.98	389.86
7. Loft Conversion & Dormers floor area >10m2 & <=40m2	162.44	32.49	194.93	293.74	58.75	352.49	456.18	91.24	547.42
** Where the total or the aggregation of the floor areas of all the extensions exceeds 60m2, the fee will be individually determined.									
8. Replacement windows/doors/roof windows in a building where the total estimated cost of works does not exceed £10,000	66.67	13.33	80.00	n/a	n/a	n/a	66.67	13.33	80.00
** Where the estimated cost exceeds £10,000, our fee will be individually determined.									
9. Work to improve the thermal performance of a thermal element.	75.00	15.00	90.00	n/a	n/a	n/a	75.00	15.00	90.00
10. Controlled domestic electrical work.	183.33	36.67	220.00	n/a	n/a	n/a	183.33	36.67	220.00

**BUILDING CONTROL**

**ALL DISCRETIONARY CHARGES**

**SCHEDULE 3 2015/16**

**Charges for All Other Building Work not in Schedule 1 or 2**

Estimated Cost of Works £	FULL PLANS SUBMISSION						BUILDING NOTICE		
	Plan Fee			Inspection Fee			Building Notice Charge		
	Excl. VAT £	VAT	TOTAL incl VAT	Excl. VAT £	VAT	TOTAL incl VAT	Excl. VAT £	VAT	TOTAL incl VAT
0 – 1000	21.04	4.21	25.25	65.23	13.05	78.27	86.26	17.25	103.52
1,001 - 2,000	47.55	9.51	57.06	128.35	25.67	154.02	175.90	35.18	211.08
2,001 - 5,000	69.44	13.89	82.50	183.49	36.70	220.18	252.92	50.58	303.51
5,001 - 7,000	69.44	13.89	82.50	204.53	40.91	245.43	273.96	54.79	328.76
7,001 - 9,000	69.44	13.89	82.50	215.05	43.01	258.06	284.49	56.90	341.38
9,001 - 20,000	To £72.12 (excl. VAT) add £2.42 for each £1,000 (or part thereof) over £9,001 up to £20,000 then add VAT			To £250.36 (excl. VAT) add £11.54 for each £1,000 (or part thereof) over £9,001 up to £20,000 then add VAT			To £322.48 (excl. VAT) add £13.97 for each £1,000 (or part thereof) over £9,001 up to £20,000 then add VAT		
20,001 -100,000	To £84.49 (excl. VAT) add £2.16 for each £1,000 (or part thereof) over £20,001 up to £100,000 then add VAT			To £385.34 (excl. VAT) add £5.85 for each £1,000 (or part thereof) over £20,001 up to £100,000 then add VAT			To £469.82 (excl. VAT) add £8.01 for each £1,000 (or part thereof) over £20,001 up to £100,000 then add VAT		

\*\* For works costing over 100,000 the fee will be individually determined - please contact Building Control for an estimate.

\*\* Estimated cost means an estimate accepted by the Local Authority and should only include the cost of those items of work which are subject to control under the building regulations. DIY or self build costs are not acceptable therefore the estimate should be based on a reasonable cost that would be charged by a person in business to carry out the works as shown or described in the application, excluding VAT and any professional fees paid to an architect, engineer or surveyor, etc., and also excluding land acquisition costs.

**BUILDING CONTROL****ALL DISCRETIONARY CHARGES****Additional Charges -2015/16**

	Excl. VAT £	VAT	TOTAL
			incl VAT
To resolve case and issue completion certificate where work has been completed or occupied for 12 to 24 months and subsequent request made for a certificate	41.67	8.33	50.00
To resolve case and issue completion certificate where work has been completed or occupied for more than 24 months and subsequent request made for a certificate	83.33	16.67	100.00
Copies of completion certificates, notices, approvals, letters etc	25.00	5.00	30.00

**CAR PARKING**

All DISCRETIONARY CHARGES. ALL CHARGES LISTED ARE INCLUSIVE OF V.A.T

SERVICE	CHARGE 2014/15 £ (inc. v.a.t where applicable)		CHARGE 2015/16 £ (inc. v.a.t where applicable)		VAT Status	% Increase
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**Aireville Pool/Park Car Park - Skipton**

First 3 hours	0.00	0.00	0.00	0.00	Standard - S1	0%
Over 3 hours	8.00	8.00	8.00	8.00	Standard - S1	0%

**Skipton - Town Hall Car Park - Pop and Shop Fee**

Charges apply Monday to Sunday 9am to 6pm

Car & Motor Cycle	Mon - Sat	Sun	Mon - Sat	Sun		
0 to 30 minutes (max. stay)	0.20	0.20	0.20	0.20	Standard - S1	0%

**Skipton - High Street Car Park (Charges apply Monday to Sunday 9am to 6pm)**

Car & Motor Cycle	Mon - Sat	Sun	Mon - Sat	Sun		
0 to 1 hour	1.20	1.20	1.20	1.20	Standard - S1	0%
1 to 2 hours	2.30	2.30	2.30	2.30	Standard - S1	0%
2 to 3 hours	3.50	3.50	3.50	3.50	Standard - S1	0%
3 to 4 hours	4.50	n/a	4.50	n/a	Standard - S1	0%
Over 3 hours (Sun only)	n/a	4.50	n/a	4.50	Standard - S1	0%
Over 4 hours (Mon to Sat)	8.00	n/a	8.00	n/a	Standard - S1	0%
Overnight Ticket (from 4pm to 10am next day)	2.00	2.00	2.00	2.00	Standard - S1	0%

Coach Parking (High Street Car Park only)	Mon - Sat	Sun	Mon - Sat	Sun		
0 to 1 hour	2.50	2.50	2.50	2.50	Standard - S1	0%
1 to 2 hours	4.70	4.70	4.70	4.70	Standard - S1	0%
2 to 3 hours	6.80	6.80	6.80	6.80	Standard - S1	0%
3 to 4 hours	8.60	8.60	8.60	8.60	Standard - S1	0%
Over 4 Hours	10.00	10.00	10.00	10.00	Standard - S1	0%

**Skipton - Bunkers Hill - Car and Motor Cycle**

Max Stay 4 hours Mon to Sat. Charges apply Monday to Sunday 9am to 6pm

	Mon - Sat	Sun	Mon - Sat	Sun		
0 to 1 hour	1.20	1.20	1.20	1.20	Standard - S1	0%
1 to 2 hours	2.30	2.30	2.30	2.30	Standard - S1	0%
2 to 3 hours	3.50	3.50	3.50	3.50	Standard - S1	0%
3 to 4 hours	4.50	4.50	4.50	4.50	Standard - S1	0%
Over 4 Hours (Sun only)	n/a	4.50	n/a	4.50	Standard - S1	0%
Overnight Ticket (from 4pm to 10am next day)	2.00	2.00	2.00	2.00	Standard - S1	0%

**Skipton - Waller Hill - Car & Motor Cycle**

Max Stay 2 hours. Charges apply Monday to Sunday 9am to 6pm

	Mon - Sat	Sun	Mon - Sat	Sun		
0 to 1 hour	1.20	1.20	1.20	1.20	Standard - S1	0%
1 to 2 hours	2.30	2.30	2.30	2.30	Standard - S1	0%
Overnight Ticket (from 4pm to 10am next day)	2.00	2.00	2.00	2.00	Standard - S1	0%

**Skipton - Coach Street/Cavendish Street - Car and Motor Cycle**

Charges apply Monday to Sunday 9am to 6pm

	Mon - Sat	Sun	Mon - Sat	Sun		
0 to 1 hour	1.10	1.10	1.10	1.10	Standard - S1	0%
1 to 2 hours	2.10	2.10	2.10	2.10	Standard - S1	0%
2 to 3 hours	3.10	3.10	3.10	3.10	Standard - S1	0%
3 to 4 hours	3.90	3.90	3.90	3.90	Standard - S1	0%
Over 4 Hours	4.50	4.50	4.50	4.50	Standard - S1	0%
Overnight Ticket (from 4pm to 10am next day)	2.00	2.00	2.00	2.00	Standard - S1	0%

**CAR PARKING**

All DISCRETIONARY CHARGES. ALL CHARGES LISTED ARE INCLUSIVE OF V.A.T

SERVICE	CHARGE 2014/15 £ (inc. v.a.t where applicable)		CHARGE 2015/16 £ (inc. v.a.t where applicable)		VAT Status	% Increase
<b>Settle - Whitefriars/Ashfield (Charges apply Monday to Sunday 9am to 6pm)</b>						
<b>Car &amp; Motor Cycle</b>	<b>Mon - Sat</b>	<b>Sun</b>	<b>Mon - Sat</b>	<b>Sun</b>		
0 to 1 hour	1.00	1.00	1.00	1.00	Standard - S1	0%
1 to 2 hours	1.90	1.90	1.90	1.90	Standard - S1	0%
2 to 3 hours	2.50	2.50	2.50	2.50	Standard - S1	0%
3 to 4 hours	3.10	3.10	3.10	3.10	Standard - S1	0%
Over 4 hours	3.80	3.80	3.80	3.80	Standard - S1	0%
Overnight Ticket (from 4pm to 10am next day)	2.00	2.00	2.00	2.00	Standard - S1	0%
<b>Coach Parking (Whitefriars only)</b>	<b>Mon - Sat</b>	<b>Sun</b>	<b>Mon - Sat</b>	<b>Sun</b>	Standard - S1	
0 to 1 hour	Fees suspended		Fees suspended		n/a	n/a
1 to 2 hours						
2 to 3 hours						
3 to 4 hours						
Over 4 Hours						
<b>Settle - Greenfoot (Charges apply Monday to Sunday 9am to 6pm)</b>						
<b>Car &amp; Motor Cycle</b>	<b>Mon - Sat</b>	<b>Sun</b>	<b>Mon - Sat</b>	<b>Sun</b>		
0 to 1 hour	0.80	0.80	0.80	0.80	Standard - S1	0%
1 to 2 hours	1.60	1.60	1.60	1.60	Standard - S1	0%
Over 2 hours	2.20	2.20	2.20	2.20	Standard - S1	0%
Overnight Ticket (from 4pm to 10am next day)	2.00	2.00	2.00	2.00	Standard - S1	0%
<b>Ingleton - Community Centre/Backgate (Charges apply Monday to Sunday 9am to 6pm)</b>						
<b>Car &amp; Motor Cycle</b>	<b>Mon - Sat</b>	<b>Sun</b>	<b>Mon - Sat</b>	<b>Sun</b>		
0 to 1 hour	0.90	0.90	0.90	0.90	Standard - S1	0%
1 to 2 hours	1.70	1.70	1.70	1.70	Standard - S1	0%
2 to 3 hours	2.30	2.30	2.30	2.30	Standard - S1	0%
3 to 4 hours	2.80	2.80	2.80	2.80	Standard - S1	0%
Over 4 hours	3.60	3.60	3.60	3.60	Standard - S1	0%
Overnight Ticket (from 4pm to 10am next day)	2.00	2.00	2.00	2.00	Standard - S1	0%
<b>Coach Parking</b>	<b>Mon - Sat</b>	<b>Sun</b>	<b>Mon - Sat</b>	<b>Sun</b>		
0 to 1 hour	Fees suspended		Fees suspended		n/a	n/a
1 to 2 hours						
2 to 3 hours						
3 to 4 hours						
Over 4 Hours						
<b>Parking Permits</b>						
Resident Short Stay (12 months)	47.50		47.50		Standard - S1	0%
Resident Medium Stay (12 month)	95.00		95.00		Standard - S1	0%
Resident Long Stay (6 month)	178.50		178.50		Standard - S1	0%
Resident Long Stay (12 month)	315.00		315.00		Standard - S1	0%
Non Resident Long Stay (3 month)	175.00		175.00		Standard - S1	0%
Non Resident Long Stay (12 month)	590.00		590.00		Standard - S1	0%
Off Peak Parking Permit (Max Stay 4 hours, Tues, Thurs, Sun)	55.00		55.00		Standard - S1	0%
Settle Business - Ashfield	150.00		150.00		Standard - S1	0%
Settle Business - Greenfoot	100.00		100.00		Standard - S1	0%
Ingleton Business	100.00		100.00		Standard - S1	0%
CDC Staff - Cavendish/Coach	150.00		150.00		Standard - S1	0%
CDC Staff - Craven Pool	100.00		100.00		Standard - S1	0%
NYCC Staff	150.00		150.00		Standard - S1	0%
Admin Charge- Replacement Permits	10.00		10.00		Standard - S1	0%
<b>Penalty Charge Notices- All Car Parks (now administered by Harrogate Borough Council)</b>						
Standard Rate	60.00		50.00		Exempt - 0	17%
Discounted Rate (if paid within 14 days)	35.00		25.00		Exempt - 0	29%



**Craven Pool and Fitness Centre**

**All Discretionary Charges. Note: Schools Swimming Fee Increase will apply from September 2015**

	CHARGE 2014/15 £ (inc. v.a.t where applicable)	CHARGE 2015/16 £ (ex. of v.a.t)	CHARGE 2015/16 £ (inc. v.a.t where applicable)	V.A.T Status	% Increase
<b>Activity Prices</b>					
Adult Swim	4.20	3.58	4.30	Standard - S1	2.4%
Child/OAP Swim	2.50	2.13	2.55	Standard - S1	2.0%
Family Swim	12.50	10.71	12.85	Standard - S1	2.8%
Sauna/Steam and Swim	5.80	4.96	5.95	Standard - S1	2.6%
Sauna/Steam and Swim (Concession)	4.40	3.75	4.50	Standard - S1	2.3%
10 Swim Card Adult	42.00	35.83	43.00	Standard - S1	2.4%
10 Swim Card Child/OAP/Concession	25.00	21.25	25.50	Standard - S1	2.0%
Child Swimming Lesson	4.40	4.50	4.50	Exempt - 0	2.3%
Adult Swimming Lesson	5.90	4.92	5.90	Standard - S1	0.0%
Inflatable Junior	3.40	2.92	3.50	Standard - S1	2.9%
Inflatable Adult	4.40	3.75	4.50	Standard - S1	2.3%
Family Fun Swim (Inflatable)	13.70	11.67	14.00	Standard - S1	2.2%
Aqua Babes	4.20	3.58	4.30	Standard - S1	2.4%
Aqua Tots	4.20	3.58	4.30	Standard - S1	2.4%
Exercise to Music Classes	5.00	4.25	5.10	Standard - S1	2.0%
Aquarobics	5.00	4.25	5.10	Standard - S1	2.0%
1:1 Swimming (30 mins)	18.00	15.42	18.50	Standard - S1	2.8%
1:1 swimming (60 mins or 2:1 for 30 mins)	27.00	23.08	27.70	Standard - S1	2.6%
10 x hydro card	50.00	42.50	51.00	Standard - S1	2.0%
Shower Only	2.00	2.08	2.50	Standard - S1	25.0%
<b>Fitness Suite and Studio</b>					
Fitness Induction	16.50	14.17	17.00	Standard - S1	3.0%
Fitness Induction (Concession)	8.25	7.08	8.50	Standard - S1	3.0%
Pay and Workout	6.00	5.08	6.10	Standard - S1	1.7%
Pay and Workout (Concession)	4.50	3.83	4.60	Standard - S1	2.2%
Personal Training (60 mins)	35.00	20.83	25.00	Standard - S1	-28.6%
Studio Classes	5.00	4.25	5.10	Standard - S1	2.0%
<b>Memberships (Monthly Rate)</b>					
Freedom (Month to month)	46.50	38.75	46.50	Standard - S1	0.0%
Loyalty	35.00	29.17	35.00	Standard - S1	0.0%
Swim Member	24.00	20.00	24.00	Standard - S1	0.0%
Access Gym Membership (Min 3 months)	26.25	21.88	26.25	Standard - S1	0.0%
Access Swim Membership (Min 3 months)	17.00	14.17	17.00	Standard - S1	0.0%
Junior Member (14-16)	16.00	13.33	16.00	Standard - S1	0.0%
Junior Member (16-18)	20.00	16.67	20.00	Standard - S1	0.0%
Replacement Smart Cards	3.50	2.92	3.50	Standard - S1	0.0%
Joining Fee*	17.50	14.58	17.50	Standard - S1	0.0%
*Joining Fee - compulsory with Freedom, but discretionary with all other memberships (not conc memberships)					
<b>Pool Hire</b>					
Per Hour Main Pool	65.00	62.50	75.00	Standard - S1	15.4%
Per Hour Main Pool (Clubs) *	50.00	51.50	51.50	Exempt - 0	3.0%
Per Lane Per Hour *	8.75	9.00	9.00	Exempt - 0	2.9%
Small Pool Hire (per hr)	27.00	23.33	28.00	Standard - S1	3.7%
* Block booking v.a.t exemption applies					
Small Pool Party - fun floats + food (minimum 8)	65.60	56.67	68.00	Standard - S1	3.7%
Small Pool Party - fun floats + food - additional	New for 15/16	7.08	8.50	Standard - S1	n/a

<b>CRAVEN POOL AND FITNESS CENTRE</b>					
<b>All DISCRETIONARY CHARGES. NOTE: SCHOOLS SWIMMING FEE INCREASE WILL APPLY FROM SEPTEMBER 2015</b>					
	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (ex. of v.a.t)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
Small Pool Party - with inflatable lobster + food	New for 15/16	70.83	85.00	Standard - S1	n/a
Large Pool Party - with inflatable hire (maximum 74 children)	185.00	158.33	190.00	Standard - S1	2.7%
Dance Studio (per hr) *	24.25	20.83	25.00	Standard - S1/Exempt - 0	3.1%
*some block bookings exempt					

<b>CRAVEN POOL AND FITNESS CENTRE</b>					
<b>All DISCRETIONARY CHARGES. NOTE: SCHOOLS SWIMMING FEE INCREASE WILL APPLY FROM SEPTEMBER 2015</b>					
	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (ex. of v.a.t)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>School Swimming</b>					
Teacher per half hour	8.50	8.75	8.75	Exempt - 0	2.9%
Child per half hour	0.70	0.75	0.75	Exempt - 0	7.1%
<b>MUGA</b>					
Adult	22.50	18.75	22.50	Standard - S1	0.0%
Child	12.90	10.75	12.90	Standard - S1	0.0%
Tennis	6.60	5.50	6.60	Standard - S1	0.0%
<b>Pitch and Putt</b>					
Adult	4.40	3.75	4.50	Standard - S1	2.3%
Child and Concession	3.30	2.83	3.40	Standard - S1	3.0%
Adult season	38.00	32.50	39.00	Standard - S1	2.6%
Child and Concession season	28.00	24.17	29.00	Standard - S1	3.6%
Club Deposit (refundable subject to conditions)	5.20	4.17	5.00	Standard - S1	-3.8%
Family	13.20	11.25	13.50	Standard - S1	2.3%
<b>Sales</b>					
Sale of Swim Suits, Goggles, etc	Various based on RRP	Various based on RRP	Various based on RRP	Standard - S1/ Zero Rated - S0	As per RRP
Swim Certificates	3.00	2.50	3.00	Standard - S1	0.0%
<b>Cafe/Vending</b>					
Cafe Sales/Vending Product	Various	Various	Various	Standard - S1	N/A
<b>Cafe/Vending</b>					
GP Referral - monthly fee	16.50	17.00	17.00	Exempt - 0	3.0%

**CRAVEN MUSEUM AND GALLERY AND TOURIST INFORMATION CENTRES**
**ALL DISCRETIONARY CHARGES**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (ex. v.a.t)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
Gallery Commission Sales	25% commission including V.A.T	25% commission including V.A.T	25% commission including V.A.T	Standard - S1	0%
Education Visit - Per child from within Craven	1.00	1.50	1.50	Exempt - 0	50%
Education Visit - Per child from outside Craven	2.00	2.50	2.50	Exempt - 0	25%
Shop Sales - Gift and Souvenirs	Average 50% mark up on the purchase cost to the Council	Average 50% mark up on the purchase cost to the Council	Average 50% mark up on the purchase cost to the Council	Standard - S1/Exempt - 0 Depending on sale	0%
Shop Sales - Books and Maps	Average 35% mark up on the purchase cost to the Council	Average 35% mark up on the purchase cost to the Council	Average 35% mark up on the purchase cost to the Council	Zero Rated - 0	0%
TIC 40" Screen Promotions - Annual General Fee	240.00	240.00	288.00	Standard - S1	n/a
TIC 40" Screen Promotions - Annual Local Attractions Fee	120.00	120.00	144.00	Standard - S1	n/a
TIC 40" Screen Promotions - 4 week promotion	30.00	30.00	36.00	Standard - S1	n/a
Hire of gallery for meetings (minimum fee per half day)	25.00	20.83	25.00	Exempt - 0	0%

**DEVELOPMENT CONTROL****DISCRETIONARY CHARGES WITH EXCEPTION OF DEVELOPMENT CONTROL PLANNING APPLICATIONS WHICH ARE STATUTORY**

	<b>Charge 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (ex. v.a.t)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
Planning Applications	Various see schedule	Various see schedule	Various see schedule	Exempt-0	0%
<b>Pre Planning Application Advice Charges.Threshold Charge for 1 meeting plus written advice (VAT to be added to the listed charge)</b>					
Category 1 - Written Advice Only	300.00	250.00	300.00	Standard-S1	0%
Category 1 - Follow up Request	150.00	125.00	150.00	Standard-S1	0%
Category 2 - Written Advice Only	600.00	500.00	600.00	Standard-S1	0%
Category 2 - Follow up Request	300.00	250.00	300.00	Standard-S1	0%
Category 3 - Written Advice Only	1,200.00	1,000.00	1,200.00	Standard-S1	0%
Category 3 - Follow up Request	600.00	500.00	600.00	Standard-S1	0%
Preparation of Planning Performance Agreements - Initial Meeting	1,200.00	1,000.00	1,200.00	Standard-S1	0%
Preparation of Planning Performance Agreements - Subsequent Meetings	600.00	500.00	600.00	Standard-S1	0%
A charge of 50% of the original fee will be required for any follow up					
The charges exclude specialist advice such as highways, arboricultural matters, contaminated land, and archaeology etc. Charges exclude site visits					
<b>Advice and Enquiries</b>					
Pre-application meeting with tree officer - 30 min on site meeting inclusive of mileage.	60.00	50.00	60.00	Standard-S1	0%
Permitted development enquiries	30.00	25.00	30.00	Standard-S1	0%
<b>Other</b>					
Copy of Environmental Statement on a CD to accompany a planning application	New for 2015/16	8.33	10.00	Standard-S1	0%

**ELECTORAL SERVICES****All DISCRETIONARY CHARGES WITH THE EXCEPTION OF REGISTER OF ELECTORS' SALES**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>ELECTORAL SERVICES</b>				
Register of Electors' Sales	Data copy – 20.00 plus 1.50 per 1000 electors	Data copy – 20.00 plus 1.50 per 1000 electors	Exempt - 0	0%
	Paper copy – 10.00 plus 5.00 per 1000 electors	Paper copy – 10.00 plus 5.00 per 1000 electors	Exempt - 0	0%
Certificates of Residence	15.00	15.00	Exempt - 0	0%
Certification of entry on the electoral register	15.00	15.00	Exempt - 0	0%

**ENVIRONMENTAL HEALTH**

**DISCRETIONARY CHARGES WITH THE EXCEPTION OF WATER SAMPLING DISCRETIONARY POWER TO CHARGE TO MAXIMUM LIMITS SET IN PRIVATE WATER SUPPLY REGULATIONS • ENVIRONMENTAL PROTECTION LAPPC AND LA IPPC CHARGES ARE STATUTORY CHARGE SET BY DEFRA IN ACCORDANCE WITH THE LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL (LAPPC - PART B) and LOCAL AUTHORITY INTEGRATED POLLUTION PREVENTION AND CONTROL (LA-IPPC - A(2)) REGIMES.**

	Charge 2014/15 £ (inc. v.a.t where applicable)	CHARGE 2015/16 £ (ex. v.a.t)	CHARGE 2015/16 £ (inc. v.a.t where applicable)	V.A.T Status	% Increase
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**Sales of Dog Waste Bags**

Retail Outlets - Per Box 3000	41.00	35.00	42.00	Standard - S1	2.4%
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**Fines/Penalties**

Litter	75.00	75.00	75.00	Outside Scope - 0	0%
Dog Fouling	50.00	50.00	50.00	Outside Scope - 0	0%
Food Export Certificates	80.00	80.00	80.00	Outside Scope - 0	0%

**Stray Dogs**

Costs of kennelling	Cost to Council recharged	Cost to Council recharged	Cost to Council recharged	Standard - S1	n/a
Penalty Charge	25.00	25.00	25.00	Outside Scope - 0	0%

**Other**

Certificate of inventory of condemned food	103.00	105.00	105.00	Outside Scope - 0	1.9%
Health & Safety investigation factual statement (rate per hour)	56.00	58.00	58.00	Outside Scope - 0	3.6%
Environmental Search	100.00	100.00	100.00	Outside Scope - 0	0.0%
Notices and Orders made under Housing Act 2004 (as amended)	320.00	320.00	320.00	Outside Scope - 0	0.0%

**Environmental Protection - Local Air Pollution and Prevention Control (LAPPC) CHARGES (Charges apply where relevant) . Note 14/15 fees liste may be subject to change pending notification from DEFRA**

**Application Fee**

Standard process	1,579.00	1,579.00	1,579.00	Outside Scope - 0	0%
Additional fee for operating without a permit	1,137.00	1,137.00	1,137.00	Outside Scope - 0	0%
PVRI, SWOBs and Dry Cleaners	148.00	148.00	148.00	Outside Scope - 0	0%
PVR I & II combined	246.00	246.00	246.00	Outside Scope - 0	0%
Vehicle refinishers (VRs) and other Reduced Fee Activities	346.00	346.00	346.00	Outside Scope - 0	0%
Reduced fee activities: Additional fee for operating without a permit	68.00	68.00	68.00	Outside Scope - 0	0%
Mobile screening and crushing plant - not using simplified permit	1,579.00	1,579.00	1,579.00	Outside Scope - 0	0%
for the third to seventh applications	943.00	943.00	943.00	Outside Scope - 0	0%
for the eighth and subsequent applications	477.00	477.00	477.00	Outside Scope - 0	0%

Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amount

**Annual Subistence Charge**

Standard process Low	739.00 (+99.00)	739.00 (+99.00)	739.00 (+99.00)	Outside Scope - 0	0%
Standard process Medium	1111.00(+149.00)	1111.00(+149.00)	1111.00(+149.00)	Outside Scope - 0	0%
Standard process High	1672.00+(198.00)	1672.00+(198.00)	1672.00+(198.00)	Outside Scope - 0	0%
PVRI, SWOBs and Dry Cleaners	76.00/ 151.00/	76.00/ 151.00/	76.00/ 151.00/ 227.00	Outside Scope - 0	0%
PVR I & II combined Medium component	108.00/216.00/32	108.00/216.00/326.0	108.00/216.00/326.00	Outside Scope - 0	0%
Vehicle refinishers (VRs) and other Reduced Fees Low/Med/High	218.00/349.00/52 4.00	218.00/349.00/524.0 0	218.00/349.00/524.00	Outside Scope - 0	0%
Mobile screening and crushing plant, for first and second permits Low/Med/High	618.00/989.00/14 84.00	618.00/989.00/1484. 00	618.00/989.00/1484.00	Outside Scope - 0	0%
for the third to seventh permits Low/Med/High	368.00/590.00/88 4.00	368.00/590.00/884.0 0	368.00/590.00/884.00	Outside Scope - 0	0%
eighth and subsequent permits Low/Med/High	189.00/302.00/45 3.00	189.00/302.00/453.0 0	189.00/302.00/453.00	Outside Scope - 0	0%
Late Payment Fee	50.00	50.00	50.00	Outside Scope - 0	0%

\* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation  
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts.

**ENVIRONMENTAL HEALTH**

**DISCRETIONARY CHARGES WITH THE EXCEPTION OF WATER SAMPLING DISCRETIONARY POWER TO CHARGE TO MAXIMUM LIMITS SET IN PRIVATE WATER SUPPLY REGULATIONS • ENVIRONMENTAL PROTECTION LAPPC AND LA IPPC CHARGES ARE STATUTORY CHARGE SET BY DEFRA IN ACCORDANCE WITH THE LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL (LAPPC - PART B) and LOCAL AUTHORITY INTEGRATED POLLUTION PREVENTION AND CONTROL (LA-IPPC - A(2)) REGIMES.**

	Charge 2014/15 £ (inc. v.a.t where applicable)	CHARGE 2015/16 £ (ex. v.a.t)	CHARGE 2015/16 £ (inc. v.a.t where applicable)	V.A.T Status	% Increase
<b>Transfer and Surrender</b>					
Standard process transfer	162.00	162.00	162.00	Outside Scope - 0	0%
Standard process partial transfer	476.00	476.00	476.00	Outside Scope - 0	0%
New operator at low risk reduced fee activity	75.00	75.00	75.00	Outside Scope - 0	0%
Surrender: all Part B activities	-	-	-	Outside Scope - 0	0%
Reduced fee activities: transfer	-	-	-	Outside Scope - 0	0%
Reduced fee activities: partial transfer	45.00	45.00	45.00	Outside Scope - 0	0%
<b>Temporary transfer for mobiles</b>					
First transfer	51.00	51.00	51.00	Outside Scope - 0	0%
Repeat transfer	10.00	10.00	10.00	Outside Scope - 0	0%
Repeat following enforcement or warning	51.00	51.00	51.00	Outside Scope - 0	0%
<b>Substantial Change</b>					
Standard process	1,005.00	1,005.00	1,005.00	Outside Scope - 0	0%
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	1,579.00	Outside Scope - 0	0%
Reduced fee activities	98.00	98.00	98.00	Outside Scope - 0	0%
<b>LAPPC mobile plant charges (not using simplified permits)</b>					
<b>1 or 2 Permits</b>					
Application Fee	1,579.00	1,579.00	1,579.00	Outside Scope - 0	0%
Subsistence Fee - Low/Medium/High	618.00/989.00/14	618.00/989.00/1484.	618.00/989.00/1484.00	Outside Scope - 0	0%
<b>3 to 7 Permits</b>					
Application Fee	943.00	943.00	943.00	Outside Scope - 0	0%
Subsistence Fee - Low/Medium/High	368.00/590.00/88	368.00/590.00/884.0	368.00/590.00/884.00	Outside Scope - 0	0%
<b>8 and Over Permits</b>					
Application Fee	477.00	477.00	477.00	Outside Scope - 0	0%
Subsistence Fee - Low/Medium/High	189.00/302.00/45	189.00/302.00/453.0	189.00/302.00/453.00	Outside Scope - 0	0%
<b>Environmental Protection - LA- IPPC CHARGES (Charges applied where relevant)Note 14/15 fees listed above may</b>					
NB – every subsistence charge in the table below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.					
Application Fee	3,218.00	3,218.00	3,218.00	Outside Scope - 0	0%
Additional fee for operating without a permit	1,137.00	1,137.00	1,137.00	Outside Scope - 0	0%
Annual Subsistence LOW	1,384.00	1,384.00	1,384.00	Outside Scope - 0	0%
Annual Subsistence MEDIUM	1,541.00	1,541.00	1,541.00	Outside Scope - 0	0%
Annual Subsistence HIGH	2,233.00	2,233.00	2,233.00	Outside Scope - 0	0%
Late Payment Fee	50.00	50.00	50.00	Outside Scope - 0	0%
Substantial Variation	1,309.00	1,309.00	1,309.00	Outside Scope - 0	0%
Transfer	225.00	225.00	225.00	Outside Scope - 0	0%
Partial Transfer	668.00	668.00	668.00	Outside Scope - 0	0%
Surrender	668.00	668.00	668.00	Outside Scope - 0	0%

In accordance with the legislation as specified by DEFRA, the Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the Council will be increased by £36.



<b>ENVIRONMENTAL HEALTH</b>					
<b>DISCRETIONARY CHARGES WITH THE EXCEPTION OF • WATER SAMPLING DISCRETIONARY POWER TO CHARGE TO MAXIMUM LIMITS SET IN PRIVATE WATER SUPPLY REGULATIONS • ENVIRONMENTAL PROTECTION LAPPC AND LA IPPC CHARGES ARE STATUTORY CHARGE SET BY DEFRA IN ACCORDANCE WITH THE LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL (LAPPC - PART B) and LOCAL AUTHORITY INTEGRATED POLLUTION PREVENTION AND CONTROL (LA-IPPC - A(2)) REGIMES.</b>					
	<b>Charge 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (ex. v.a.t)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>Environmental Health Licensing</b>					
<b>Animal Establishments (exc. Vets Fees)*</b>					
Dog Breeding*	96.00	98.00	98.00	Outside Scope - 0	2.1%
Pet Shops*	73.00	75.00	75.00	Outside Scope - 0	2.7%
Animal Boarding Est*	103.00	105.00	105.00	Outside Scope - 0	1.9%
Animal Home Boarding	34.00	35.00	35.00	Outside Scope - 0	2.9%
Dangerous Wild Animals*	150.00	155.00	155.00	Outside Scope - 0	3.3%
Zoo Licence*	400.00	400.00	400.00	Outside Scope - 0	0.0%
<b>Health Licensing</b>					
Ear Piercing (premises) (Cosmetic Piercing)	76.00	78.00	78.00	Outside Scope - 0	2.6%
Acupuncture, Electrolysis Tattooing (premises)	118.00	121.00	121.00	Outside Scope - 0	2.5%
Ear Piercing, Acupuncturist, Tattooist (personal)	57.00	58.50	58.50	Outside Scope - 0	2.6%
<b>Riding Establishments (exc.Vets Fees)*</b>					
1-10 horses	155.00	160.00	160.00	Outside Scope - 0	3.2%
11 - 20 horses	194.00	200.00	200.00	Outside Scope - 0	3.1%
21 and over horses	225.00	230.00	230.00	Outside Scope - 0	2.2%
*where applicable, Vets Fees are additional to these fees.					
<b>Sexual Entertainment Venues</b>					
Grant/ Annual Fee	2000.00	2000.00	2000.00	Outside Scope - 0	0.0%
Variation to license	1000.00	1000.00	1000.00	Outside Scope - 0	0.0%
Transfer of license	260.00	260.00	260.00	Outside Scope - 0	0.0%
Name Change	260.00	260.00	260.00	Outside Scope - 0	0.0%
Sex Shop	150.00	150.00	150.00	Outside Scope - 0	0.0%
<b>Scrap Metal Licences</b>					
Scrap Metal Site Licences (3 years)	300.00	n/a	300.00	Outside Scope - 0	0.0%
Scrap Metal Collectors Licence (3 years)	120.00	n/a	120.00	Outside Scope - 0	0.0%
<b>Private Water Sampling</b>					
Risk Assessment - Commercial Premises	Commercial Premises £105.00 plus hourly rate £25.00 after 4 hours (max £500 in regulations). Domestic Premises £100.00	Commercial Premises £107.50 plus hourly rate £25.00 after 4 hours (max £500 in regulations). Domestic Premises £100.00	Commercial Premises £107.50 plus hourly rate £25.00 after 4 hours (max £500 in regulations). Domestic Premises £100.00	Outside Scope - 0	2.4%
Risk Assessment - Domestic Premises	£100.00 plus hourly rate £25.00 after 4 hours (max £500 in regulations).	£102.00 plus hourly rate £25.00 after 4 hours (max £500 in regulations).	£102.00 plus hourly rate £25.00 after 4 hours (max £500 in regulations).	Outside Scope - 0	2.0%
Sampling Visit	63.00	64.50	64.50	Outside Scope - 0	2.4%
Investigation	£25 per hour to a maximum £100	£25 per hour to a maximum £100	£25 per hour to a maximum £100	Outside Scope - 0	0%
Authorisations	100.00	100.00	100.00	Outside Scope - 0	0%
Bathing Water/Health & Safety Sampling	£95 (for 3 hours, then £30/hour	£95 (for 3 hours, then £30/hour	£95 (for 3 hours, then £30/hour thereafter)	Outside Scope - 0	0%

**ENVIRONMENTAL HEALTH**

DISCRETIONARY CHARGES WITH THE EXCEPTION OF • WATER SAMPLING DISCRETIONARY POWER TO CHARGE TO MAXIMUM LIMITS SET IN PRIVATE WATER SUPPLY REGULATIONS • ENVIRONMENTAL PROTECTION LAPPC AND LA IPPC CHARGES ARE STATUTORY CHARGE SET BY DEFRA IN ACCORDANCE WITH THE LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL (LAPPC - PART B) and LOCAL AUTHORITY INTEGRATED POLLUTION PREVENTION AND CONTROL (LA-IPPC - A(2)) REGIMES.

	Charge 2014/15 £ (inc. v.a.t where applicable)	CHARGE 2015/16 £ (ex. v.a.t)	CHARGE 2015/16 £ (inc. v.a.t where applicable)	V.A.T Status	% Increase
<b>Analysis</b>					
Small Supplies	100% of actual laboratory costs up to £25.00	100% of actual laboratory costs up to £25.00 maximum	100% of actual laboratory costs up to £25.00 maximum	Outside Scope - 0	0%
Check Monitoring	100% of laboratory costs up to £100.00	100% of laboratory costs up to £100.00 maximum	100% of laboratory costs up to £100.00 maximum	Outside Scope - 0	0%
Audit Monitoring	100% of laboratory costs up to £500.00	100% of laboratory costs up to £500.00 maximum	100% of laboratory costs up to £500.00 maximum	Outside Scope - 0	0%
Bathing Water/Health & Safety analysis	33.00	33.00	33.00	Outside Scope - 0	0%

<b>FINANCIAL SERVICES</b>					
<b>DISCRETIONARY CHARGES - THE FOLLOWING APPLY IN RELATION TO RECOVERY OF SUNDRY DEBTORS PUT THROUGH COURT. NOTE ADDITIONAL COURT COSTS WILL ALSO BE APPLIED</b>					
	<b>CHARGE 2014/15 £ (inc v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (exc v.a.t)</b>	<b>CHARGE 2015/16 £ (inc v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% increase</b>
Sundry Debtor Admin Penalty (applied at legal debt recovery stage)	new for 2015/2016	50.00	60.00	Standard - S1	n/a
Summons Costs in respect of Sundry Debtors	Cost to Council recharged to customer	Cost to Council recharged to customer	Cost to Council recharged to customer	Exempt-0	n/a

**STRATEGIC HOUSING - AIREVIEW HOUSE RENTS**

**DISCRETIONARY CHARGES**

Final discussion needs to be undertaken with Housing Benefits to confirm charge to Housing Benefits. Cost have increased for 2014/15 due to inclusion of service charges not previously charged for , following advise from Housing Benefits. It is possible that if Housing Benefits may need to refer the increases to the Rent Officer for final approval. LHA rate charged may increase if allowable Local Housing Association Rent Rate increases - these are set by the Valuation Office Agency

	<b>CHARGE 2014/15 £ (inc v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>Unit 1, Unit 1a, Unit 2 ,Unit 3,Unit 4,Unit 5a,Unit 6 - per week</b>				
Concierge	4.55	4.55	Exempt-0	0%
Service Charges	26.68	26.68	Exempt-0	0%
LHA Rate recharged to HB (Used 14/15 rates to be prudent at this stage pending notification on 15/16 rates)	80.77	80.77	Exempt-0	0%
<b>Total Charge to Housing Benefits</b>	<b>112.00</b>	<b>112.00</b>	<b>Exempt-0</b>	<b>0%</b>
Client Service Charge	24.50	24.50	Exempt-0	0%
<b>Total Charge</b>	<b>136.50</b>	<b>136.50</b>	<b>Exempt-0</b>	<b>0%</b>
<b>Unit 5 (2 bed unit) - per week</b>				
Concierge	4.55	4.55	Exempt-0	0%
Service Charges	33.87	33.87	Exempt-0	0%
LHA Rate recharged to HB (Used 14/15 rates to be prudent at this stage pending notification on 15/16 rates)	98.08	98.08	Exempt-0	0%
<b>Total Charge to Housing Benefits</b>	<b>136.50</b>	<b>136.50</b>	<b>Exempt-0</b>	<b>0%</b>
Client Service Charge	24.50	24.50	Exempt-0	0%
<b>Total Charge</b>	<b>161.00</b>	<b>161.00</b>	<b>Exempt-0</b>	<b>0%</b>
<b>Unit 7 - per week</b>				
Concierge	4.55	4.55	Exempt-0	0%
Service Charges	26.68	26.68	Exempt-0	0%
LHA Rate recharged to HB (Used 14/15 rates to be prudent at this stage pending notification on 15/16 rates)	80.77	80.77	Exempt-0	0%
<b>Total Charge to Housing Benefits</b>	<b>112.00</b>	<b>112.00</b>	<b>Exempt-0</b>	<b>0%</b>
Client Service Charge	24.50	24.50	Exempt-0	0%
<b>Total Charge</b>	<b>136.50</b>	<b>136.50</b>	<b>Exempt-0</b>	<b>0%</b>
<b>Unit 8 - per week</b>				
Concierge	4.55	4.55	Exempt-0	0%
Service Charges	26.68	26.68	Exempt-0	0%
LHA Rate recharged to HB (Used 14/15 rates to be prudent at this stage pending notification on 15/16 rates)	80.77	80.77	Exempt-0	0%
<b>Total Charge to Housing Benefits</b>	<b>112.00</b>	<b>112.00</b>	<b>Exempt-0</b>	<b>0%</b>
Client Service Charge	24.50	24.50	Exempt-0	0%
<b>Total Charge</b>	<b>136.50</b>	<b>136.50</b>	<b>Exempt-0</b>	<b>0%</b>
<b>Unit 9 - per week</b>				
Concierge	4.55	4.55	Exempt-0	0%
Service Charges	26.68	26.68	Exempt-0	0%
LHA Rate recharged to HB (Used 14/15 rates to be prudent at this stage pending notification on 15/16 rates)	80.77	80.77	Exempt-0	0%
<b>Total Charge to Housing Benefits</b>	<b>112.00</b>	<b>112.00</b>	<b>Exempt-0</b>	<b>0%</b>
Client Service Charge	24.50	24.50	Exempt-0	0%
<b>Total Charge</b>	<b>136.50</b>	<b>136.50</b>	<b>Exempt-0</b>	<b>0%</b>

**INFORMATION SERVICES****STATUTORY CHARGE**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (exc. v.a.t)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% increase</b>
Data Protection Act - Subject Access Request (statutory)	10.00	10.00	10.00	Exempt-0	0%

**LAND CHARGES**

**ALL DISCRETIONARY CHARGES**

Search Fees	CHARGE 2014/15 £ (inc. v.a.t where applicable)			CHARGE 2015/16 £ (inc. v.a.t where applicable)			V.A.T Status	% Increase
	Postal	Electronic (In House)	Electronic (via a third party)	Postal	Electronic (In House)	Electronic (via a third party)		
Form LLC1 Only (Residential and Non Residential)	29.00	29.00	23.50	29.00	29.00	23.50	Outside Scope -0	0%
Full Search LLC1 and Con 29R (Residential)	127.00	127.00	104.00	127.00	127.00	104.00	Outside Scope -0	0%
Form CON29R Only (Residential)	98.00	98.00	98.00	98.00	98.00	98.00	Outside Scope -0	0%
Con 290 (optional enquiries) Questions 1 - 22 (each)	21.00	21.00	21.00	21.00	21.00	21.00	Outside Scope -0	0%
Additional Enquiries(Each)	21.00	21.00	21.00	21.00	21.00	21.00	Outside Scope -0	0%
Each extra parcel of land (CON29)	15.00	15.00	15.00	15.00	15.00	15.00	Outside Scope -0	0%
Extra parcel of land (LLC1) (each)	7.50	7.50	7.50	7.50	7.50	7.50	Outside Scope -0	0%
Search in any part of the register	5.50	5.50	5.50	5.50	5.50	5.50	Outside Scope -0	0%
'REFRESH' service. This will apply to a resubmission of a previous full Local Authority search (i.e. LLC1 and Con29R) providing any subsequent search meets the relevant criteria	95.00	95.00	n/a	95.00	95.00	n/a	Outside Scope -0	0%
Con290 enquiries on refresh searches are charged at the full price	21.00	21.00	n/a	21.00	21.00	n/a	Outside Scope -0	0%
1.1 Decisions and Pending Applications Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications – (a) a planning permission (b) a listed building consent (c) a conservation area consent (d) a certificate of lawfulness of existing use or development (e) a certificate of lawfulness of proposed use or development (f) building regulation approval (g) building regulation completion certificate (h) any building regulations certificate or notice issued in respect of work carried out under a competent person self –certification scheme?			3.50			3.50	Outside Scope -0	-2%
			4.00			4.00	Outside Scope -0	-2%
1.2 Planning Designations and Proposals What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan?			2.00			2.00	Outside Scope -0	-2%
3.5. Nearby Railway Schemes Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?			2.00			2.00	Outside Scope -0	-2%

LAND CHARGES						
ALL DISCRETIONARY CHARGES						
Search Fees	CHARGE 2014/15 £ (inc. v.a.t where applicable)		CHARGE 2015/16 £ (inc. v.a.t where applicable)		V.A.T Status	% Increase
3.7. Outstanding Notices Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this schedule:- (a) building works (b) environment (c) health and safety (d) housing (e) highways (f) public health	0.80		0.80		Outside Scope -0	-2%
3.8. Contraventions of Building Regulations Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?	0.80		0.80		Outside Scope -0	-2%
3.9. Notices, Orders, Directions and Proceedings under Planning Acts Do any of the following subsist in relation to the property, or has any local authority decided to issue, serve, make or commence any of the following:- (a) enforcement notice (b) stop notice (c) listed building enforcement notice (d) breach of condition notice (e) planning contravention notice (f) other notice relating to breach of planning control (g) listed building repairs notice (h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation (i) building preservation notice (j) direction restricting permitted development (k) order revoking or modifying a planning permission (l) order requiring discontinuance of use or removal of building works (m) tree preservation order	1.00		1.00		Outside Scope -0	-2%
		1.50		1.50	Outside Scope -0	-2%
3.10. Conservation Areas Do the following apply in relation to the property:- (a) the making of the area a Conservation Area before 31 August 1974; or (b) an unimplemented resolution to designate the area a Conservation Area?	1.60		1.60		Outside Scope -0	-2%
3.11. Compulsory Purchase Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	1.60		1.60		Outside Scope -0	-2%

LAND CHARGES					
ALL DISCRETIONARY CHARGES					
Search Fees	CHARGE 2014/15 £ (inc. v.a.t where applicable)	CHARGE 2015/16 £ (inc. v.a.t where applicable)		V.A.T Status	% Increase
3.12. Contaminated Land Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm of pollution of controlled waters might be caused on the property:- (a) a contaminated land notice (b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990:-	1.60		1.60	Outside Scope -0	-2%



**LEGAL SERVICES**

**All DISCRETIONARY CHARGES**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
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Charges are indicative charges for each type of work undertaken. All work will be charged on an hourly rate basis at £70 or £80 per hour depending on the fee earner undertaking the work.

\*V.A.T. exempt status applies if part of service delivery, otherwise Standard rate applies

**Conveyancing – Freehold Land/Property Transactions (including Easements)**

up to £5,000	400.00	400.00	Exempt - 0	0.0%
£5,001 - £10,000	425.00	425.00	Exempt - 0	0.0%
£10,001 - £25,000	525.00	525.00	Exempt - 0	0.0%
£25,001 - £40,000	630.00	630.00	Exempt - 0	0.0%
Over £40,000	630.00	630.00	Exempt - 0	0.0%
Auction Sales: Informal/Formal Tender	No charge	No charge	Exempt - 0	N/A
Non Commercial Licence Agreements	290.00	290.00	Exempt - 0	0.0%

**Commercial Leases/Tenancy Agreements/Licences**

Rent up to £1,000	400.00	400.00	Exempt - 0	0.0%
Rent up to £5,000	685.00	685.00	Exempt - 0	0.0%
Rent over £5,000	685.00 + 2.5% on excess over £5,000 without limit	685.00 + 2.5% on excess over £5,000 without limit	Exempt - 0	0.0%
Commercial Supplemental Lease/Renewals	345.00	345.00	Exempt - 0	0.0%
Licence to Assign/Underlet/Surrender of	345.00	345.00	Exempt - 0	0.0%
Registration of Assignment (Commercial) (unless fee otherwise stated in Lease)	60.00	60.00	Exempt - 0	0.0%
Rent Review (subject to terms of Lease)	140.00	140.00	Exempt - 0	0.0%

**Section 106 Agreements**

Basic	575.00	575.00	Exempt - 0	0.0%
Complex	850.00	850.00	Exempt - 0	0.0%
Release / Variations	575.00	575.00	Exempt - 0	0.0%

Minimum\* = Costs over the minimum rate to be charged at an hourly rate plus expenses and disbursements.

**Road Closures**

Legal costs	81.00	81.00	Exempt - 0	0%
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Plus disbursements including actual charge if any of advertising;

Discretion to waive charge in relation to charitable events (proof of registration required)

<b>HACKNEY CARRIAGES &amp; LICENSING</b>				
<b>FEES AND CHARGES ARE STATUTORY IN ACCORDANCE WITH THE LICENSING ACT 2003 FEES REGULATIONS 2005 AND THE GAMBLING (PREMISES LICENCE) FEES REGULATIONS 2007. HACKNEY CARRIAGE/TAXI FEES ARE DISCRETIONARY.</b>				
	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>HACKNEY CARRIAGES AND PRIVATE HIRE</b>				
<b>Hackney</b>				
Hackney Carriage Drivers Licence (Inc. Badge / ID Card)	109.58	109.58	Outside Scope - 0	0%
Hackney Carriage Vehicle Licence (Inc. Plate)	303.21	303.21	Outside Scope - 0	0%
Hackney Carriage Vehicle 6 Month Licence (Inc. Plate)	180.00	180.00	Outside Scope - 0	0%
<b>Private Hire</b>				
Private Hire Drivers Licence (Inc. Badge / ID Card)	88.06	88.06	Outside Scope - 0	0%
Private Hire Vehicle Licence (Inc. Plate)	270.94	270.94	Outside Scope - 0	0%
Private Hire Vehicle 6 Month Licence (Inc. Plate)	163.00	163.00	Outside Scope - 0	0%
Private Hire Operator's Licence	193.63	193.63	Outside Scope - 0	0%
<b>Combined HCD &amp; PHD (Combined Drivers Licence)</b>				
(Inc. Badge & ID Card) (Initial & Renewal)	149.58	149.58	Outside Scope - 0	0%
<b>New Driver</b>				
Criminal Records Bureau Disclosure	44.00	44.00	Outside Scope - 0	0%
Knowledge Test	14.07	14.07	Outside Scope - 0	0%
Hackney Carriage Drivers Licence (Inc. Badge/ID Card)	109.58	109.58	Outside Scope - 0	0%
<b>Change Of Vehicle</b>				
Retaining same plate to a new vehicle (Inc. Plate)	120.35	120.35	Outside Scope - 0	0%
<b>Transfer of Vehicle &amp; Licence to New Operator/Driver</b>				
Fee payable by the new driver/operator	20.00	20.00	Outside Scope - 0	0%
<b>Other Fees</b>				
Criminal Records Bureau Disclosure	44.00	44.00	Outside Scope - 0	0%
Knowledge Test	14.07	14.07	Outside Scope - 0	0%
Badge & ID Card	2.00	2.00	Outside Scope - 0	0%
Pouch Only	1.50	1.50	Outside Scope - 0	0%
Plate	7.00	7.00	Outside Scope - 0	0%
Brackets	8.80	8.80	Outside Scope - 0	0%
Door Stickers – each	7.00	7.00	Outside Scope - 0	0%
Admin Fee for change of registration number etc	20.00	20.00	Outside Scope - 0	0%
Admin Fee for removal of suspension	10.00	10.00	Outside Scope - 0	0%
Vehicle Test (included in vehicle licence fees)	48.00	48.00	Outside Scope - 0	0%
Hackney and Private Hire Vehicle retest fee	20.00	20.00	Outside Scope - 0	0%

**HACKNEY CARRIAGES & LICENSING**

**FEES AND CHARGES ARE STATUTORY IN ACCORDANCE WITH THE LICENSING ACT 2003 FEES REGULATIONS 2005 AND THE GAMBLING (PREMISES LICENCE) FEES REGULATIONS 2007. HACKNEY CARRIAGE/TAXI FEES ARE DISCRETIONARY.**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>PREMISES LICENCE FEES</b>				
<b>Charges in accordance with Gambling Act 2005 (Fees Regulation SI 2007 /479) These fees are maximums and the local authority has set its fees on the basis of cost-recovery.</b>				
<b>Traditional Fast Track Application</b>				
Existing Casino	300.00	300.00	Outside Scope - 0	0%
New Small Casino	N/A	N/A	Outside Scope - 0	N/A
New Large Casino	N/A	N/A	Outside Scope - 0	N/A
Regional Casino	N/A	N/A	Outside Scope - 0	N/A
Bingo Club	300.00	300.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	300.00	300.00	Outside Scope - 0	0%
Tracks	300.00	300.00	Outside Scope - 0	0%
Family Entertainment Centres	300.00	300.00	Outside Scope - 0	N/A
Adult Gaming Centre	300.00	300.00	Outside Scope - 0	N/A
<b>Traditional Non-Fast Track Application</b>				
Existing Casino	2,000.00	2,000.00	Outside Scope - 0	0%
New Small Casino	N/A	N/A	Outside Scope - 0	N/A
New Large Casino	N/A	N/A	Outside Scope - 0	N/A
Regional Casino	N/A	N/A	Outside Scope - 0	N/A
Bingo Club	1,750.00	1,750.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	1,500.00	1,500.00	Outside Scope - 0	0%
Tracks	1,250.00	1,250.00	Outside Scope - 0	0%
Family Entertainment Centres	1,000.00	1,000.00	Outside Scope - 0	0%
Adult Gaming Centre	1,000.00	1,000.00	Outside Scope - 0	0%
<b>New Application</b>				
Existing Casino	N/A	N/A	Outside Scope - 0	N/A
New Small Casino	8,000.00	8,000.00	Outside Scope - 0	0%
New Large Casino	10,000.00	10,000.00	Outside Scope - 0	0%
Regional Casino	15,000.00	15,000.00	Outside Scope - 0	0%
Bingo Club	3,500.00	3,500.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	3,000.00	3,000.00	Outside Scope - 0	0%
Tracks	2,500.00	2,500.00	Outside Scope - 0	0%
Family Entertainment Centres	2,000.00	2,000.00	Outside Scope - 0	0%
Adult Gaming Centre	2,000.00	2,000.00	Outside Scope - 0	0%
<b>Annual Fee</b>				
Existing Casino	3,000.00	3,000.00	Outside Scope - 0	N/A
New Small Casino	5,000.00	5,000.00	Outside Scope - 0	N/A
New Large Casino	10,000.00	10,000.00	Outside Scope - 0	0%
Regional Casino	15,000.00	15,000.00	Outside Scope - 0	0%
Bingo Club	1,000.00	1,000.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	600.00	600.00	Outside Scope - 0	0%
Tracks	1,000.00	1,000.00	Outside Scope - 0	0%
Family Entertainment Centres	750.00	750.00	Outside Scope - 0	0%
Adult Gaming Centre	1,000.00	1,000.00	Outside Scope - 0	0%
<b>Application to Vary</b>				
Existing Casino	2,000.00	2,000.00	Outside Scope - 0	0%
New Small Casino	4,000.00	4,000.00	Outside Scope - 0	0%
New Large Casino	5,000.00	5,000.00	Outside Scope - 0	0%
Regional Casino	7,500.00	7,500.00	Outside Scope - 0	0%
Bingo Club	1,750.00	1,750.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	1,500.00	1,500.00	Outside Scope - 0	0%
Tracks	1,250.00	1,250.00	Outside Scope - 0	0%
Family Entertainment Centres	1,000.00	1,000.00	Outside Scope - 0	0%
Adult Gaming Centre	1,000.00	1,000.00	Outside Scope - 0	0%

**HACKNEY CARRIAGES & LICENSING**

**FEES AND CHARGES ARE STATUTORY IN ACCORDANCE WITH THE LICENSING ACT 2003 FEES REGULATIONS 2005 AND THE GAMBLING (PREMISES LICENCE) FEES REGULATIONS 2007. HACKNEY CARRIAGE/TAXI FEES ARE DISCRETIONARY.**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>Application to Transfer</b>				
Existing Casino	1,350.00	1,350.00	Outside Scope - 0	0%
New Small Casino	1,800.00	1,800.00	Outside Scope - 0	0%
New Large Casino	2,150.00	2,150.00	Outside Scope - 0	0%
Regional Casino	6,500.00	6,500.00	Outside Scope - 0	0%
Bingo Club	1,200.00	1,200.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	1,200.00	1,200.00	Outside Scope - 0	0%
Tracks	950.00	950.00	Outside Scope - 0	0%
Family Entertainment Centres	950.00	950.00	Outside Scope - 0	0%
Adult Gaming Centre	1,200.00	1,200.00	Outside Scope - 0	0%
<b>Application for Re-Instatement</b>				
Existing Casino	N/A	N/A	Outside Scope - 0	N/A
New Small Casino	8,000.00	8,000.00	Outside Scope - 0	0%
New Large Casino	10,000.00	10,000.00	Outside Scope - 0	0%
Regional Casino	15,000.00	15,000.00	Outside Scope - 0	0%
Bingo Club	3,500.00	3,500.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	3,000.00	3,000.00	Outside Scope - 0	0%
Tracks	2,500.00	2,500.00	Outside Scope - 0	0%
Family Entertainment Centres	2,000.00	2,000.00	Outside Scope - 0	0%
Adult Gaming Centre	2,000.00	2,000.00	Outside Scope - 0	0%
<b>Licence Application (provisional Statement holders)</b>				
Existing Casino	N/A	N/A	Outside Scope - 0	N/A
New Small Casino	3,000.00	3,000.00	Outside Scope - 0	0%
New Large Casino	5,000.00	5,000.00	Outside Scope - 0	0%
Regional Casino	8,000.00	8,000.00	Outside Scope - 0	0%
Bingo Club	1,200.00	1,200.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	1,200.00	1,200.00	Outside Scope - 0	0%
Tracks	950.00	950.00	Outside Scope - 0	0%
Family Entertainment Centres	950.00	950.00	Outside Scope - 0	0%
Adult Gaming Centre	1,200.00	1,200.00	Outside Scope - 0	0%
<b>Copy Licence</b>				
Existing Casino	25.00	25.00	Outside Scope - 0	0%
New Small Casino	25.00	25.00	Outside Scope - 0	0%
New Large Casino	25.00	25.00	Outside Scope - 0	0%
Regional Casino	25.00	25.00	Outside Scope - 0	0%
Bingo Club	25.00	25.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	25.00	25.00	Outside Scope - 0	0%
Tracks	25.00	25.00	Outside Scope - 0	0%
Family Entertainment Centres	25.00	25.00	Outside Scope - 0	0%
Adult Gaming Centre	25.00	25.00	Outside Scope - 0	0%
<b>Notification of Change</b>				
Existing Casino	50.00	50.00	Outside Scope - 0	0%
New Small Casino	50.00	50.00	Outside Scope - 0	0%
New Large Casino	50.00	50.00	Outside Scope - 0	0%
Regional Casino	50.00	50.00	Outside Scope - 0	0%
Bingo Club	50.00	50.00	Outside Scope - 0	0%
Betting Premises (excluding tracks)	50.00	50.00	Outside Scope - 0	0%
Tracks	50.00	50.00	Outside Scope - 0	0%
Family Entertainment Centres	50.00	50.00	Outside Scope - 0	0%
Adult Gaming Centre	50.00	50.00	Outside Scope - 0	0%

**HACKNEY CARRIAGES & LICENSING**

**FEES AND CHARGES ARE STATUTORY IN ACCORDANCE WITH THE LICENSING ACT 2003 FEES REGULATIONS 2005 AND THE GAMBLING (PREMISES LICENCE) FEES REGULATIONS 2007. HACKNEY CARRIAGE/TAXI FEES ARE DISCRETIONARY.**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>PERMITS</b>				
<b>Application Fee</b>				
FEC Gaming Machine	300.00	300.00	Outside Scope - 0	0%
Prize Gaming	300.00	300.00	Outside Scope - 0	0%
Alcohol Licences Premises - Notification of 2 or less machines	50.00	50.00	Outside Scope - 0	0%
Alcohol Licences Premises - More than 2 machines	150.00	150.00	Outside Scope - 0	0%
Club Gaming Permits	200.00	200.00	Outside Scope - 0	0%
Club Gaming Machine Permit	200.00	200.00	Outside Scope - 0	0%
Club Fast-track for Gaming Permit or Gaming Machine Permit	100.00	100.00	Outside Scope - 0	0%
Small Society Lottery Registration	40.00	40.00	Outside Scope - 0	0%
<b>Annual Fee</b>				
Alcohol Licences Premises - More than 2 machines	50.00	50.00	Outside Scope - 0	0%
Club Gaming Permits	50.00	50.00	Outside Scope - 0	0%
Club Gaming Machine Permit	50.00	50.00	Outside Scope - 0	0%
Club Fast-track for Gaming Permit or Gaming Machine Permit	50.00	50.00	Outside Scope - 0	0%
Small Society Lottery Registration	20.00	20.00	Outside Scope - 0	0%
<b>Renewal Fee</b>				
FEC Gaming Machine	300.00	300.00	Outside Scope - 0	0%
Prize Gaming	300.00	300.00	Outside Scope - 0	0%
Club Gaming Permits	200.00	200.00	Outside Scope - 0	0%
Club Gaming Machine Permit	200.00	200.00	Outside Scope - 0	0%
Club Fast-track for Gaming Permit or Gaming Machine Permit	200.00	200.00	Outside Scope - 0	0%
<b>Transational Application Fee</b>				
FEC Gaming Machine	100.00	100.00	Outside Scope - 0	0%
Prize Gaming	100.00	100.00	Outside Scope - 0	0%
Alcohol Licences Premises - More than 2 machines	100.00	100.00	Outside Scope - 0	0%
Club Gaming Permits	100.00	100.00	Outside Scope - 0	0%
Club Gaming Machine Permit	100.00	100.00	Outside Scope - 0	0%
<b>Change of Name</b>				
FEC Gaming Machine	25.00	25.00	Outside Scope - 0	0%
Prize Gaming	25.00	25.00	Outside Scope - 0	0%
Alcohol Licences Premises - More than 2 machines	25.00	25.00	Outside Scope - 0	0%
<b>Copy of Permit</b>				
FEC Gaming Machine	15.00	15.00	Outside Scope - 0	0%
Prize Gaming	15.00	15.00	Outside Scope - 0	0%
Alcohol Licences Premises - More than 2 machines	15.00	15.00	Outside Scope - 0	0%
Club Gaming Permits	15.00	15.00	Outside Scope - 0	0%
Club Gaming Machine Permit	15.00	15.00	Outside Scope - 0	0%
<b>Transfer</b>				
Alcohol Licences Premises - More than 2 machines	25.00	25.00	Outside Scope - 0	0%

**HACKNEY CARRIAGES & LICENSING**

**FEES AND CHARGES ARE STATUTORY IN ACCORDANCE WITH THE LICENSING ACT 2003 FEES REGULATIONS 2005 AND THE GAMBLING (PREMISES LICENCE) FEES REGULATIONS 2007. HACKNEY CARRIAGE/TAXI FEES ARE DISCRETIONARY.**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>CHARGES IN ACCORDANCE WITH LICENSING ACT LEGISLATION</b>				
<b>ALCOHOL LICENCE PREMISES* - Main Fee Levels</b>				
<b>Premises Licences - New Application and Variation</b>				
Band A - Rateable Value £0 to 4300	100.00	100.00	Outside Scope - 0	0%
Band B - Rateable Value £4,301 to £33,000	190.00	190.00	Outside Scope - 0	0%
Band C- Rateable Value £33,001 to £87,000	315.00	315.00	Outside Scope - 0	0%
Band D - Rateable Value £87,001 to £125,000	450.00	450.00	Outside Scope - 0	0%
Band E - Rateable Value £125,001 plus	635.00	635.00	Outside Scope - 0	0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises - Band D x2	900.00	900.00	Outside Scope - 0	0%
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises - Band E x2	1,305.00	1,305.00	Outside Scope - 0	0%
<b>Premises Licences - Annual Charge*</b>				
Band A - Rateable Value £0 to 4300	70.00	70.00	Outside Scope - 0	0%
Band B - Rateable Value £4,301 to £33,000	180.00	180.00	Outside Scope - 0	0%
Band C- Rateable Value £33,001 to £87,000	295.00	295.00	Outside Scope - 0	0%
Band D - Rateable Value £87,001 to £125,000	320.00	320.00	Outside Scope - 0	0%
Band E - Rateable Value £125,001 plus	350.00	350.00	Outside Scope - 0	0%
Annual Charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises - Band D x2	640.00	640.00	Outside Scope - 0	0%
Annual Charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises - Band E x2	1,050.00	1,050.00	Outside Scope - 0	0%
<b>Club Premises Certificate - New Application and Variation</b>				
Band A - Rateable Value £0 to 4300	100.00	100.00	Outside Scope - 0	0%
Band B - Rateable Value £4,301 to £33,000	190.00	190.00	Outside Scope - 0	0%
Band C- Rateable Value £33,001 to £87,000	315.00	315.00	Outside Scope - 0	0%
Band D - Rateable Value £87,001 to £125,000	450.00	450.00	Outside Scope - 0	0%
Band E - Rateable Value £125,001 plus	635.00	635.00	Outside Scope - 0	0%
<b>Club Premises Certificates - Annual Charge</b>				
Band A - Rateable Value £0 to 4300	70.00	70.00	Outside Scope - 0	0%
Band B - Rateable Value £4,301 to £33,000	180.00	180.00	Outside Scope - 0	0%
Band C- Rateable Value £33,001 to £87,000	295.00	295.00	Outside Scope - 0	0%
Band D - Rateable Value £87,001 to £125,000	320.00	320.00	Outside Scope - 0	0%
Band E - Rateable Value £125,001 plus	350.00	350.00	Outside Scope - 0	0%
*There are additional fees for premises licence applications and the annual fee for exceptionally large events (5000+) unless certain conditions apply as set out in Regulation 4(4) and 4 (5) of the Licensing Act 2003 (Fees) Regulations 2005.				
<b>Additional Fees</b>				
<b>Additional Premises licence fee</b>				
Number in attendance at one time 5000 to 9999	1,000	1,000	Outside Scope - 0	0%
Number in attendance at one time 10000 to 14999	2,000	2,000	Outside Scope - 0	0%
Number in attendance at one time 15000 to 19999	4,000	4,000	Outside Scope - 0	0%
Number in attendance at one time 20000 to 29999	8,000	8,000	Outside Scope - 0	0%
Number in attendance at one time 30000 to 39999	16,000	16,000	Outside Scope - 0	0%
Number in attendance at one time 40000 to 49999	24,000	24,000	Outside Scope - 0	0%
Number in attendance at one time 50000 to 59999	32,000	32,000	Outside Scope - 0	0%
Number in attendance at one time 60000 to 69999	40,000	40,000	Outside Scope - 0	0%
Number in attendance at one time 70000 to 79999	48,000	48,000	Outside Scope - 0	0%
Number in attendance at one time 80000 to 89999	56,000	56,000	Outside Scope - 0	0%
Number in attendance at one time 90000 and over	64,000	64,000	Outside Scope - 0	0%

**HACKNEY CARRIAGES & LICENSING****FEEES AND CHARGES ARE STATUTORY IN ACCORDANCE WITH THE LICENSING ACT 2003 FEES REGULATIONS 2005 AND THE GAMBLING (PREMISES LICENCE) FEES REGULATIONS 2007. HACKNEY CARRIAGE/TAXI FEES ARE DISCRETIONARY.**

	<b>CHARGE 2014/15 £ (inc. v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc. v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% Increase</b>
<b>Additional annual fee payable if applicable</b>				
Number in attendance at one time 5000 to 9999	500	500	Outside Scope - 0	0%
Number in attendance at one time 10000 to 14999	1,000	1,000	Outside Scope - 0	0%
Number in attendance at one time 15000 to 19999	2,000	2,000	Outside Scope - 0	0%
Number in attendance at one time 20000 to 29999	4,000	4,000	Outside Scope - 0	0%
Number in attendance at one time 30000 to 39999	8,000	8,000	Outside Scope - 0	0%
Number in attendance at one time 40000 to 49999	12,000	12,000	Outside Scope - 0	0%
Number in attendance at one time 50000 to 59999	16,000	16,000	Outside Scope - 0	0%
Number in attendance at one time 60000 to 69999	20,000	20,000	Outside Scope - 0	0%
Number in attendance at one time 70000 to 79999	24,000	24,000	Outside Scope - 0	0%
Number in attendance at one time 80000 to 89999	28,000	28,000	Outside Scope - 0	0%
Number in attendance at one time 90000 and over	32,000	32,000	Outside Scope - 0	0%
<b>Other Fees</b>				
Application for a grant or renewal of personal licence	37.00	37.00	Outside Scope - 0	0%
Temporary event notice	21.00	21.00	Outside Scope - 0	0%
Theft, loss, etc. of premises licence or summary	10.50	10.50	Outside Scope - 0	0%
Application for a provisional statement where premises being	315.00	315.00	Outside Scope - 0	0%
Notification of change of name or address	10.50	10.50	Outside Scope - 0	0%
Application to vary licence to specify individual as premises	23.00	23.00	Outside Scope - 0	0%
Application for transfer of premises licence	23.00	23.00	Outside Scope - 0	0%
Interim authority notice following death etc. of licence holder	23.00	23.00	Outside Scope - 0	0%
Theft, loss etc. of certificate or summary	10.50	10.50	Outside Scope - 0	0%
Notification of change of name or alteration of rules of club	10.50	10.50	Outside Scope - 0	0%
Change of relevant registered address of club	10.50	10.50	Outside Scope - 0	0%
Theft, loss etc. of temporary event notice	10.50	10.50	Outside Scope - 0	0%
Theft, loss etc. of personal licence	10.50	10.50	Outside Scope - 0	0%
Duty to notify change of name or address	10.50	10.50	Outside Scope - 0	0%
Right of freeholder etc. to be notified of licensing matters	21.00	21.00	Outside Scope - 0	0%



**PARTNERSHIPS AND COMMUNICATIONS****DISCRETIONARY CHARGE**

	<b>CHARGE 2014/15 £ (inc v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (exc v.a.t)</b>	<b>CHARGE 2015/16 £ (inc v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% increase</b>
Bikeability Sessions - Level 1 course - charge per head	new for 2015/2016	20.00 /25.00	20.00 /25.00	Exempt-0	n/a
Bikeability Sessions - Level 2 course - charge per head	new for 2015/2017	35.00 /40.00	35.00 /40.00	Exempt-0	n/a
Bikeability Sessions - Level 3 course - charge per head	new for 2015/2018	40.00	40.00	Exempt-0	n/a



<b>REVENUES AND BENEFITS</b>					
<b>HOUSING BENEFIT OVERPAYMENT ADMIN CHARGE IS STATUTORY, NOTE THERE IS SOME DISCRETION AS WHEN TO APPLY IT, AS REFERRED TO IN THE COUNCIL'S FRAUD PROSECUTION POLICY.</b>					
	<b>CHARGE 2014/15 £ (inc v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (exc v.a.t)</b>	<b>CHARGE 2015/16 £ (inc v.a.t where applicable)</b>	<b>V.A.T Status</b>	<b>% increase</b>
Housing Benefit Overpayments - Admin Penalty	10.00	10.00	10.00	Outside Scope-0	0%
Summons Costs	65.00	65.00	65.00	Exempt-0	0%
Council Tax/ Business Rates - Enforcement Collection Fee (letter/phone)	75.00	75.00	75.00	Exempt-0	100%
Council Tax/ Business Rates - Enforcement Collection Fee (visit in person)	235.00 +7.5% of debt over £1500	235.00 +7.5% of debt over £1500	235.00 +7.5% of debt over £1500	Exempt-0	200%

**SKIPTON TOWN HALL**

**All DISCRETIONARY CHARGES**

**V.AT STATUS NORMALLY**

	CHARGE 2014/15 (inc v.a.t where applicable )	CHARGE 2014/15 £ (inc v.a.t where applicable )	CHARGE 2014/15 £ (inc v.a.t where applicable)	CHARGE 2015/16 £ (inc v.a.t where applicable )	CHARGE 2015/16 £ (inc v.a.t where applicable )	CHARGE 2015/16 £ (inc v.a.t where applicable)	V.A.T Status	% Increase
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**Commercial Rental (5 hour session)**

	Mon - Fri	Sat	Sun/ Bank Hol	Mon - Fri	Sat	Sun/ Bank Hol		Average 2%
Main Hall	106.00	150.00	215.00	108.00	153.00	219.00	Exempt - 0	
Main Hall and Backstage Rooms	116.00	163.00	228.00	118.00	166.00	233.00	Exempt - 0	
Annex or Back Stage Room	69.00	93.00	175.00	70.00	95.00	180.00	Exempt - 0	
Main Hall & Annex	133.00	183.00	247.00	136.00	187.00	252.00	Exempt - 0	
Kitchen	78.00	78.00	78.00	80.00	80.00	80.00	Exempt - 0	
Council Chamber	62.00	74.00	158.00	63.00	75.00	161.00	Exempt - 0	

**Note single session charge or kitchen use regardless of number of concurrent sessions booked**

**Commercial Rental**

	Mon - Sat		Mon - Sun	Mon - Sat		Mon - Sun		Average 2%
Main Hall	770.00		1,186.00	785.00		1,209.00	Exempt - 0	
Main Hall and Backstage Rooms	865.00		1,283.00	882.00		1,309.00	Exempt - 0	
Annex or Back Stage Room	515.00		931.00	525.00		950.00	Exempt - 0	
Main Hall & Annex	962.00		1,378.00	981.00		1,406.00	Exempt - 0	
Kitchen				n/a		n/a	n/a	
Council Chamber				n/a		n/a	n/a	

**Rehearsals & Preparation of Main Hall, Annex or Backstage Room (price per room - per hour)**

Caretaker NOT especially on duty	28.00			29.00			Exempt - 0	3.6%
Caretaker ESPECIALLY on duty outside normal working hours	38.00			39.00			Exempt - 0	2.6%
Caretaker ESPECIALLY on duty outside normal working hours (Fri or Sat)	45.00			46.00			Exempt - 0	2.2%
Caretaker ESPECIALLY on duty outside normal working hours (Sun/Bank Hol)	62.00			63.00			Exempt - 0	1.6%

**Additional Charges**

Bookings beyond 11.00 pm - Additional charge per hour per room or part of each room	36.00			37.00			Exempt - 0	2.8%
Installation or removal of seating on Saturday, Sunday or Bank Hol	76.00			78.00			Exempt - 0	2.6%

**Concessionary Rate - Not for Profit, Voluntary or Charitable Organisation - 30% concession on main prices (5 hour session)**

	Mon - Fri	Sat	Sun/ Bank Hol	Mon - Fri	Sat	Sun/ Bank Hol		Average 2%
Main Hall	73.00	105.00	150.00	76.00	107.00	153.00	Exempt - 0	
Main Hall and Backstage Rooms	81.00	114.00	159.00	83.00	116.00	163.00	Exempt - 0	
Annex or Back Stage Room	48.00	65.00	122.00	49.00	66.00	126.00	Exempt - 0	
Main Hall & Annex	93.00	128.00	173.00	95.00	130.00	176.00	Exempt - 0	
Kitchen	54.00	54.00	54.00	56.00	56.00	56.00	Exempt - 0	
Council Chamber	43.00	51.00	110.00	44.00	52.00	112.00	Exempt - 0	

**Note single session charge or kitchen use regardless of number of concurrent sessions booked**

**Concessionary Rate - Not for Profit, Voluntary or Charitable Organisation - 30% concession on main prices**

	Mon - Sat		Mon - Sun	Mon - Sat		Mon - Sun		Average 2%
Main Hall	539.00		830.00	549.00		846.00	Exempt - 0	
Main Hall and Backstage Rooms	605.00		898.00	617.00		916.00	Exempt - 0	
Annex or Back Stage Room	360.00		651.00	367.00		664.00	Exempt - 0	
Main Hall & Annex	673.00		964.00	686.00		983.00	Exempt - 0	
Kitchen	n/a		n/a	n/a		n/a	n/a	
Council Chamber	n/a		n/a	n/a		n/a	n/a	

**SKIPTON TOWN HALL**

**All DISCRETIONARY CHARGES**

**V.AT STATUS NORMALLY**

	CHARGE 2014/15 (inc v.a.t where applicable )	CHARGE 2014/15 £ (inc v.a.t where applicable )	CHARGE 2014/15 £ (inc v.a.t where applicable)	CHARGE 2015/16 £ (inc v.a.t where applicable )	CHARGE 2015/16 £ (inc v.a.t where applicable )	CHARGE 2015/16 £ (inc v.a.t where applicable)	V.A.T Status	% Increase
<b>Concessionary Rate - Not for Profit, Voluntary or Charitable Organisation - 60% concession on main prices (5 hour session)</b>								
	Mon - Fri	Sat	Sun/ Bank Hol	Mon - Fri	Sat	Sun/ Bank Hol		Average 2%
Main Hall	42.00	60.00	86.00	43.00	61.00	87.00	Exempt - 0	
Main Hall and Backstage Rooms	46.00	65.00	91.00	47.00	66.00	93.00	Exempt - 0	
Annex or Back Stage Room	27.00	37.00	70.00	28.00	38.00	72.00	Exempt - 0	
Main Hall & Annex	53.00	73.00	98.00	54.00	74.00	100.00	Exempt - 0	
Kitchen	31.00	31.00	31.00	32.00	32.00	32.00	Exempt - 0	
Council Chamber	25.00	30.00	63.00	25.00	30.00	64.00	Exempt - 0	

**Note single session charge or kitchen use regardless of number of concurrent sessions booked**

**Concessionary Rate - Not for Profit, Voluntary or Charitable Organisation - 60% concession on main prices**

	Mon - Sat	Mon - Sun	Mon - Sat	Mon - Sun		Average 2%
Main Hall	308.00	474.00	314.00	483.00	Exempt - 0	
Main Hall and Backstage Rooms	346.00	513.00	352.00	523.00	Exempt - 0	
Annex or Back Stage Room	206.00	372.00	210.00	379.00	Exempt - 0	
Main Hall & Annex	384.00	551.00	392.00	562.00	Exempt - 0	
Kitchen	n/a	n/a	n/a	n/a	n/a	
Council Chamber	n/a	n/a	n/a	n/a	n/a	

Concession Free Use - Limited (a maximum of two occasions a year) free use may be permitted in exceptional circumstances for any not for profit voluntary or charitable, subject to the approval of the Corporate Head (Business Support)

NB: Any additional costs over and above room hire rates will be charged in full on free bookings.

<b>WASTE MANAGEMENT</b>					
<b>ALL DISCRETIONARY CHARGES. NOTE LIST DOES NOT INCLUDE ANY FEES REGARDING SALE OF RECYCLABLE MATERIALS . TRADE WASTE COLLECTION FEES ALSO INCREASES BASED ON INCREASED NYCC DISPOSAL AND LANDFILL TAX INCREASES - SUBJECT TO CHANGE DUE TO NYCC INCREASES/CONFIRMATION OF LANDFILL TAX RATE</b>					
<b>SERVICE</b>	<b>CHARGE 2014/15 £ (inc v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (exc v.a.t where applicable)</b>	<b>CHARGE 2015/16 £ (inc v.a.t where applicable)</b>	<b>% increase</b>	<b>VAT Status</b>
<b>Refuse Collection Domestic</b>					
Initial Issue/ Replacement Green 140L Wheeled Bin	58.80	50.18	60.21	2.40%	S1 - Standard Rated
Initial Issue/ Replacement Green 240L Wheeled Bin	45.00	38.40	46.08	2.40%	S1 - Standard Rated
Initial Issue/ Replacement Green 360L Wheeled Bin	52.20	44.54	53.45	2.40%	S1 - Standard Rated
<i>Note:replacement subject to application of V.A.T at current rate</i>					
Initial Issue/Replacement for Blue/Brown (recycling ) 140L Wheeled Bin	Free	Free	Free	n/a	N/A
Initial Issue/Replacement for Blue/Brown (recycling) 240L Wheeled Bin	Free	Free	Free	n/a	N/A
Initial Issue/Replacement for Blue/Brown (recycling) 340L Wheeled Bin	Free	Free	Free	n/a	N/A
Litter Picking Equipment	22.08	18.84	22.61	2.40%	S1 - Standard Rated
Bulky Waste Collection: up to and including 3 items	22.00	23.00	23.00	4.55%	0 - Exempt
Bulky Waste Collection: additional items (charge per item)	6.00	6.00	6.00	0.00%	0 - Exempt
Garden Waste Collection	24.00 for 15 month period to 31 March 2016	24.00 for 12 month period to 31 March 2015	24.00 for 12 month period to 31 March 2016	0.00%	0 - Exempt
<b>Refuse Collection Private Work - Charges per hour</b>					
Vehicle & Driver	106.80	91.14	109.36	2.4%	S1 - Standard Rated
Vehicle & Driver + 1 operative	147.60	125.95	151.14	2.4%	S1 - Standard Rated
Vehicle & Driver + 2 operatives	183.60	156.67	188.01	2.4%	S1 - Standard Rated
Disposal Charges per disposal	Determined by NYCC	Determined by NYCC	Determined by NYCC	n/a	n/a
<b>Trade Waste(Residual) Collection - still under discussion</b>					
<b>140L Container</b>					
Residual without domestic allowance	134.97	139.02	139.02	3.0%	Outside Scope - 0
Residual with domestic allowance	52.84	54.43	54.43	3.0%	Outside Scope - 0
Recycling without domestic allowance	42.70	43.98	43.98	3.0%	Outside Scope - 0
Recycling with domestic allowance	22.04	22.70	22.70	3.0%	Outside Scope - 0
<b>240L Container</b>					
Residual without domestic allowance	208.09	214.34	214.34	3.0%	Outside Scope - 0
Residual with domestic allowance	44.37	45.71	45.71	3.0%	Outside Scope - 0
Recycling without domestic allowance	56.24	57.92	57.92	3.0%	Outside Scope - 0
Recycling with domestic allowance	35.57	36.64	36.64	3.0%	Outside Scope - 0
<b>360L Container</b>					
Residual without domestic allowance	312.74	322.12	322.12	3.0%	Outside Scope - 0
Residual with domestic allowance	136.60	140.70	140.70	3.0%	Outside Scope - 0
Recycling without domestic allowance	84.17	86.70	86.70	3.0%	Outside Scope - 0
Recycling with domestic allowance	47.80	49.24	49.24	3.0%	Outside Scope - 0
<b>660L Container</b>					
Residual without domestic allowance	545.12	561.48	561.48	3.0%	Outside Scope - 0
Residual with domestic allowance	380.21	391.62	391.62	3.0%	Outside Scope - 0
Recycling without domestic allowance	146.35	150.74	150.74	3.0%	Outside Scope - 0
Recycling with domestic allowance	119.17	122.74	122.74	3.0%	Outside Scope - 0
<b>1000L Container</b>					
Residual without domestic allowance	800.12	824.12	824.12	3.0%	Outside Scope - 0
Residual with domestic allowance	631.15	650.08	650.08	3.0%	Outside Scope - 0
Recycling without domestic allowance	198.16	204.11	204.11	3.0%	Outside Scope - 0
Recycling with domestic allowance	168.94	174.01	174.01	3.0%	Outside Scope - 0
<b>1100L Container</b>					
Residual without domestic allowance	851.35	876.89	876.89	3.0%	Outside Scope - 0
Residual with domestic allowance	687.61	708.24	708.24	3.0%	Outside Scope - 0
Recycling without domestic allowance	201.43	207.48	207.48	3.0%	Outside Scope - 0
Recycling with domestic allowance	174.84	180.09	180.09	3.0%	Outside Scope - 0
<b>1280L Container</b>					
Residual without domestic allowance	997.30	1027.22	1027.22	3.0%	Outside Scope - 0
Residual with domestic allowance	828.33	853.18	853.18	3.0%	Outside Scope - 0
Recycling without domestic allowance	240.22	247.42	247.42	3.0%	Outside Scope - 0
Recycling with domestic allowance	211.01	217.34	217.34	3.0%	Outside Scope - 0
<b>Green Trade Bags per roll of 50 - Commercial</b>	85.76	88.33	87.82	3.0%	Outside Scope - 0
<b>Green Trade Bags per roll of 50 - Charity shops</b>	45.86	47.24	47.24	3.0%	Outside Scope - 0
<b>Litter Bins</b>					
Supply and Installation of Litter Bin	760.00	778.00	778.00	2.4%	Outside Scope - 0
Supply and Installation of Small Litter/ Dog Bin	500.00	512.00	512.00	2.4%	Outside Scope - 0
<b>MOT Testing</b>					
MOT Private Test	40.00	40.00	40.00	0%	Outside Scope - 0

**SCHEDULE OF FEES - TOWN AND COUNTRY PLANNING (FEES FOR APPLICATIONS, DEEMED APPLICATIONS, REQUESTS AND SITE VISITS) (ENGLAND) REGULATIONS 2012 (AS AMENDED)**

Category of Development	Fee Payable
Outline including residential, erection of buildings (including Category 1, 2 & 3) and buildings used for agricultural purposes.	<b>Enter site area in hectares:-</b>
	a) where the site area does not exceed 2.5 hectares, £385 per 0.1 hectare of the site area; b) where the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to maximum fee of £125,000.
1. New dwellings	<b>Enter number of new dwellings: -</b>
	a) where the number of dwelling houses to be created is 50 or fewer, £385 for each dwelling house. b) where the number of dwelling houses to be created by the development exceeds 50, £19,049 + £115 for each dwelling house in excess of 50 dwelling houses, subject to a maximum in total of £250,000.
2. Erection of buildings other than in 1, 3, 4, 5, & 7	<b>Enter floor space created in m<sup>2</sup>: -</b>
	a) where no floor space is to be created by the development, £195.
	b) where the area of gross floor space to be created by the development does not exceed 40m <sup>2</sup> , £195.
	c) where the area of the gross floor space to be created by the development exceeds 40m <sup>2</sup> but does not exceed 75m <sup>2</sup> , £385.
	d) where the area of the gross floor space created by the development exceeds 75m <sup>2</sup> but does not exceed 3750m <sup>2</sup> , £385 for each 75m <sup>2</sup> . e) where the area of gross floor space created exceeds 3750m <sup>2</sup> , £19,049 and an additional £115 for each 75m <sup>2</sup> in excess of 3750m <sup>2</sup> , subject to a maximum in total of £250,000.
3. The erection, on land used for the purposes of Agriculture, of buildings to be used for agricultural purposes (other than buildings in Category 4).	<b>Enter floor space created in m<sup>2</sup>: -</b>
	a) where the area of gross floor space to be created by the development does not exceed 465m <sup>2</sup> £80.
	b) where the area of the gross floor space to be created by the development exceeds 465m <sup>2</sup> but not 540m <sup>2</sup> £385.
	c) where the area of the gross floor space to be created by the development exceeds 540m <sup>2</sup> but not 4215m <sup>2</sup> £385 for first 540m <sup>2</sup> and an additional £385 for each 75m <sup>2</sup> in excess of 540m <sup>2</sup> .
	d) where the area of gross floor space to be created by the development exceeds 4215m <sup>2</sup> , £19,049 and an additional £115 for each 75m <sup>2</sup> in excess of 4215m <sup>2</sup> , subject to a maximum in total of £250,000.
4. Glasshouses to be used for the purposes of agriculture	<b>Enter gross floor space in m<sup>2</sup>: -</b>
	a) where the area of gross floor space to be created by the development does not exceed 465m <sup>2</sup> £80. b) where the area of gross floor space to be created by the development exceeds 465m <sup>2</sup> £2,150.
5. The erection, alteration or replacement of plant or machinery	<b>Enter the site area in hectares: -</b>
	a) where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area. b) where the site area exceeds 5 hectares, £19,049; and an additional £115 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £250,000.
6. Householder Applications (the enlargement, improvement or other alteration of an existing dwelling house)	<b>Enter the number of dwellings to be altered: -</b>
	a) where application relates to <u>one</u> dwelling house, £172. b) where application relates to <u>two or more</u> dwelling houses, £339.
7. Operations (including the erection of a building) within the curtilage of an	Including construction of gates, fences, walls or other means of enclosure along or the construction of a car park, road and access to serve single undertaking, £172.

existing dwelling house for domestic purposes.	
<b>8. The construction of car parks, service roads and other means of access.</b>	On land used for the purposes of a single undertaking, where the development is required for the purpose incidental to the existing use of land, £195.
<b>9. The carrying out of any operations connected with exploratory drilling for oil or natural gas</b>	<b>Enter the site area in hectares: -</b>
	a) where site area does not exceed 7.5 hectares, £385 for each 0.1 hectare of the site area. b) where site area exceeds 7.5 hectares, £28,750; and an additional £115 for each 0.1 hectares, subject to a maximum in total of £250,000.
<b>10. The carrying out of any operations not coming within any of the above categories</b>	<b>Enter the site area in hectares: -</b>
	1) In the case of operations for the winning and working of minerals a) where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area; b) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000, 2) In any other cases, £195 for each 0.1 hectare of the site area, subject to a maximum in total of £1,690.
<b>11. Change of use of a building to use as one or more separate dwelling houses:</b>	<b>Enter the number of dwellings: -</b>
	1) where the change of use is from a previous use as single dwelling house to use as two or more single dwelling houses: a) to use as 50 or fewer dwelling houses, £385 for each additional dwelling house; b) to use as more than 50 dwelling houses, £19,049; and an additional £115 for each dwelling house in excess of 50 dwelling houses, subject to a maximum in total of £250,000. 2) in all other cases: a) where the change of use is to use as 50 or fewer dwelling houses, £385 for each dwelling house; b) where the change of use is to use as more than 50 dwelling houses, £19,049; and an additional £115 for each dwelling house in excess of 50 dwelling houses, subject to a maximum in total of £250,000.
<b>12. Use of land for – a) disposal of refuse or waste materials; b) deposit of material remaining after minerals have been extracted for land, or c) the storage of minerals in the open.</b>	<b>Enter the site area in hectares: -</b>
	a) where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area; b) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000.
<b>13. The making of a material change in the use of a building or land.</b>	(other than a material change of use in category 11 or 12 above) , £385.
<b>Advertisement</b>	14. Relating to business on the premises and displayed within the curtilage of the premises, £110.
	15. Advance directional signs, £110.
	16. All other advertisements, £385.
<b>17. Whether the prior approval of the Council is required for</b>	a) Agricultural/forestry buildings or private ways, £80
	b) Demolition of building only (where no other development is taking place), £80
	c) Installation of a radio mast, antennae over 4m above roof of building, radio equipment housing over 2.5 cubic metres, development ancillary to equipment housing or public callbox, £385
	d) The making of any material change in the use of any buildings or other land, £80
<b>18. Variation of condition</b>	a) Variation of any condition on an unexpired planning permission, £195
<b>19. Extension of time</b>	a) Extension of an unexpired householder planning permission, £57
	b) Extension of an unexpired major planning permission, £575
	c) Extension of an unexpired permission in any other case, £195

<b>20. Certificates of Lawful Use or Development</b>	<p>a) Application for an existing use of land or operational development. Fee is same as planning application</p> <p>b) Any other matter constituting a failure to comply with any condition or limitation, £195</p> <p>c) Application for proposed use of building(s) or operations over or under land, Fee is half fee of equivalent application</p>
<b>21. Discharge of Conditions And Confirmation of Compliance with Conditions</b>	<p>a) Enlargement, improvement or alteration to existing dwelling house, £28.</p> <p>b) Other operation of development within curtilage of dwelling house, £28.</p> <p>c) All other development, £97.</p>
<b>22. Non material amendment</b>	<p>a) Householder application, £28.</p> <p>b) All other development, £195</p>