



Audit and Governance Committee

1.30pm on Tuesday, 29th October 2013
Belle Vue Suite, Belle Vue Offices, Skipton

The Chairman (Councillor Place) and Councillors Barrett, Beck, Harbron, Jaquin, Moorby, Staveley, Turner and Whaites.

AGENDA

1. **Apologies for absence**
2. **Confirmation of Minutes** of meeting held on 24th September, 2013.
3. **Public Participation** – In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

(Note: Declarations should be in the form of:
a “disclosable pecuniary interest” under Appendix A to the (new) Code of Conduct, and
“other interests” under Appendix B or under Paragraph 14 where a matter arises at the meeting which relates to a financial interest of a friend, relative or close associate, in which case the Member must leave the meeting room.

[Exception: Where a member of the public has a right to speak at a meeting, a Member of Council who has a disclosable pecuniary interest has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.)

Note of Agenda Item No. and type of Interest to be Declared at this Meeting:

Note : Cameron Waddell, Director with Mazars, the Council’s external auditors, will be attending the meeting for Item 5 below.

5. **External Audit (a) Audit Completion Report** – Attached.

Purpose of Item – To enable the external auditor, to present the Audit Completion Report (formally known as the Annual Governance Report) for 2012/13.

Also attached for Members' information are copies of signed assurance statements from the Council's management and Chairman of this Committee, relating to the audit of the accounts.

(b) Annual Audit Letter – Attached.

Purpose of Item – To enable the external auditor, to present the Annual Audit Letter 2012/13.

6. Statement of Accounts 2012/13 – Report of the Corporate Head of Financial Management. Attached.

Purpose of Report – To present the 2012/13 Statement of Accounts.

7. Any other items which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.

Agenda Contact Officer: Chris Waterhouse,
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21st October 2013.

If you would like this agenda or any of the reports listed in a way which is better for you, please telephone 01756 706494.

Emergency Evacuation Procedure

In case of an emergency or if the alarm sounds, leave the meeting room and leave the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point.

Members of the Council : Please do not leave without telling the Chairman or the Democratic Services Section's representative.