



Audit and Governance Committee

6.30pm on Monday, 30th March 2015
Belle Vue Suite, Belle Vue Offices, Skipton

Committee Membership : The Chairman (Councillor Place) and Councillors Barrett, Beck, Jaquin, Moorby, Mulligan, Staveley and Turner. Independent Person Mr G Robinson.

AGENDA

1. Apologies for absence
2. Confirmation of Minutes of meeting held on 12th January 2015.

Note : A copy of the action check sheet for the above meeting is also attached.
3. Public Participation – In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. Declarations of Interest – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

(Note: Declarations should be in the form of:
a “disclosable pecuniary interest” under Appendix A to the (new) Code of Conduct, and
“other interests” under Appendix B or under Paragraph 14 where a matter arises at the meeting which relates to a financial interest of a friend, relative or close associate, in which case the Member must leave the meeting room.

[Exception: Where a member of the public has a right to speak at a meeting, a Member of Council who has a disclosable pecuniary interest has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.)

<i>Note of Agenda Item No. and type of Interest to be Declared at this Meeting:</i>
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5. External Audit (a) Audit Strategy Memorandum 2014/15 – To follow.

Purpose of Item – To enable the External Auditor to present the Audit Strategy Memorandum for 2014-15.

(b) Changes in Accounting Practice and Policies – For information, report of the External Auditor. To follow.

Purpose of Item – To draw the Committee’s attention to changes in accountancy policies and practice.

6. **Risk Management : Risk Register Review** – Report of the Strategic Manager Financial Services and Section 151 Officer.

Purpose of Item – To update Members on Risk Management changes and developments.

7. **Internal Audit** – Reports attached as follows

(a) **Implementation of Priority One Internal Audit Recommendations** – Report of the Strategic Manager Financial Services and Section 151 Officer.

Purpose of Report – To update the Committee on Priority One internal audit recommendations outstanding and report on those that have been completed.

(b) **Draft Internal Audit Plan 2015/16** – Report of the Internal Auditor.

Purpose of Report – To present the draft plan for internal audit work for 2015/16.

(c) **Internal Audit Reports** – Reports of the Internal Auditor attached as follows:-

i. Creditors (report on the implementation of the recommendations from previous audit report presented to Committee in September 2014)

ii. Treasury Management (report on the implementation of the recommendations from previous report presented to Committee in June 2014)

iii. Sundry Debtors.

Purpose of Item – To enable the Internal Auditor to present internal audit service reports on the audit areas indicated.

8. **Council Budget Meetings : Recorded Votes** – Report of the Solicitor to the Council and Monitoring Officer.

Purpose of Item – To seek Members approval to amend the Council Procedure Rules as required by the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014.

9. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.

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20th March 2015.

Emergency Evacuation Procedure : In case of an emergency or if the alarm sounds, leave the meeting room and leave the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Members of the Council : Please do not leave without telling the Chairman or the Democratic Services Section’s representative.