

STAINFORTH PARISH COUNCIL



Parish Clerk: Peter F. Leng

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The Annual Meeting of the Stainforth Parish Council will be held in Stainforth Village Hall on Wednesday, 16 May 2018 at 7.00pm. The public and press are invited and parishioner participation will be at 7.00pm. (Unfortunately, there was not a quorum at the meeting held on 8 May 2018, hence it is being held again).

P F Leng
Parish Clerk

10 May 2018

AGENDA

1 To elect a Chairman

2 To receive the Chairman's Declaration of Acceptance of Office

3 To receive apologies

4 To elect a Deputy Chairman

5 Casual Vacancies – to consider co-option

6 Code of Conduct - Localism Act 2011

- i) Register of Financial and Other Interests; Gifts and Hospitality – to consider any changes in members' Register of Interests
- ii) To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda
- iii) To consider any dispensations

7 Councillors and representatives/trustees to outside bodies

- i) Settle & District Aid in Sickness Fund - to appoint a representative
- ii) Yorkshire Local Councils Associations - branch meetings; to appoint two Councillors to attend and to represent the Council as voting representatives at those meetings

8 To consider payment of subscriptions to be paid annually

9 To receive a list of assets held by the Council (Asset Register)

10 Policing

- i) To receive the monthly report
- ii) Police & Crime Commissioner for North Yorkshire - to receive the monthly Newsletter

11 To approve the Minutes of the Meeting held on Tuesday, 10 April 2018

12 Matters Arising (information only)

- i) Stainforth car park

13 To receive the Minutes of the Annual Parish Meeting held on Tuesday, 10 April 2018

Continued/

Agenda for the Annual Meeting of Stainforth Parish Council to be held on Wednesday, 16 May 2018

14 Planning

- a) **To consider applications received**
C/64/114B Nook House Farm, Main Street, Stainforth. To vary condition 2 of C/64/114A in respect of siting and size of garage and landscaping
- b) **To note any decisions received**
- c) **To receive any planning correspondence**

15 Finance

- a) *Payment of accounts* - To authorise payment as per schedule, including Clerk's remuneration for May, 2018
- b) 2018/19 *National Salary Award* – to receive details and to consider implementation
- c) *Internal Audit*
 - i) To receive the report of the Internal Auditor for the year ended 31 March 2018
 - ii) To appoint an Internal Auditor
 - iii) To approve the Internal Audit fee for 2018/19
- d) *Annual Governance & Accountability Return 2017/18*
 - i) To complete the Return as at 31 March 2018
 - ii) To approve the Annual Governance Statement
 - iii) To approve the Accounting Statements
 - iv) To complete the Certificate of Exemption
- e) Council's insurance – to receive information from the Council's broker and to consider renewal
- f) Council's banking arrangements - to consider use of HSBC Bank's Business Internet Banking service
- g) To approve UK2 domain renewal

16 General Data Protect Regulation – appointment of Data Protection Officer

- i) To discuss outcome of Government amendment to GDPR

17 Street Lights

- i) To receive reports of any defects for action
- ii) To discuss future operation of street lights

18 Highways

- i) To receive any reports for action
- ii) Dog Hill - to receive an update on traffic regulatory measures - (Cllr Blackburn)

19 Repairs and Maintenance

- a) To receive any reports for action

20 To respond to correspondence received

- i) NYCC Archives Service – to consider response to consultation on future of the service

21 To receive items of information

- i) Dementia Awareness Events
- ii) Yorkshire Dales Review
- iii) Craven DC - Le petit Depart Cycle Event 2018 – Sunday, 3 June

22 To arrange the next meeting of the Parish Council



**P F Leng
Parish Clerk**

10 May 2018