

From: [REDACTED]
To: [Local Dev. Framework](#)
Subject: Re: Publication Draft Craven Local Plan: Regulation 19 Draft Document for Consultation - 2nd January 2018 - 13th February 2018
Date: 09 January 2018 10:48:19
Attachments: [local plan comments.docx](#)

Dear Sirs

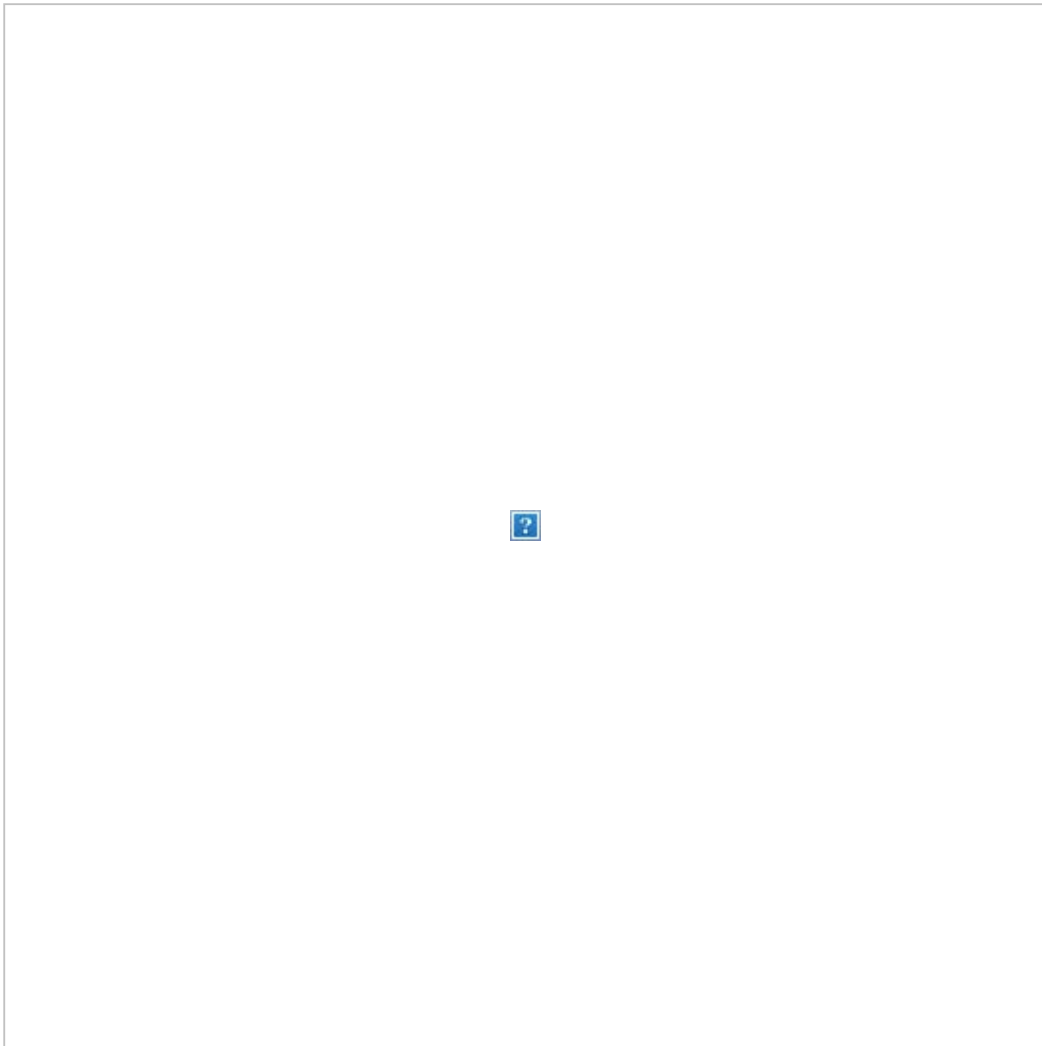
please see attached a comment about the Local Plan - I found quite an important typographical error which changes the context. Definitely needs to be addressed.

Thankyou and Regards

[REDACTED]

On Thursday, 21 December 2017 12:02:26, Craven District Council, Planning Policy <localplan@cravenc.gov.uk> wrote:

[View this email in your browser](#)



Dear Sir/Madam,

Craven Publication Draft Local Plan Representation Procedure

I am writing to inform you that Craven District Council is about to Publish its Publication Local Plan and invite formal representations on it. The representations period will begin on Tuesday 2nd January 2018 and finish at 5pm on Tuesday 13th February 2018.

The Local Plan sets out the broad spatial planning policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as identifying the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications and, once adopted, will replace the Council's existing Local Plan, which includes a number of 'saved' Local Plan Policies, originally adopted in 1999.

The Publication Local Plan is the version of the Plan which the Council wishes to adopt. The Council has previously consulted on the following versions of the Draft Local Plan:

- first draft of Craven Local Plan (22nd September to 3rd November 2014)
- second draft Craven Local Plan (5th April – 31 May 2016)
- third draft pre-publication Craven Local Plan (19th June – 31st July 2017)

Representations received during each of these consultations have been taken into account, alongside other considerations, during the preparation of the Publication Local Plan.

Following this representations period (from 2nd Jan – 13 Feb 2018), the Publication Version Local Plan will be submitted, together with the individual representations received during this representations period, to the Secretary of State for Communities and Local Government, who will appoint an independent Inspector to conduct an Examination in Public. A summary of the main issues raised during the representations period will also be submitted to the Secretary of State.

Alongside the Publication Local Plan, the Council is also publishing the proposed Submission Policies Map showing how the adopted Policies Map is intended to be changed to reflect the proposals in the Publication Local Plan. This sets out, on an Ordnance Survey base map, allocations and designations arising from policies in the local plan.

Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate. Please refer to the Council's representation guidance notes when preparing representations.

For details of how to submit representations on the Publication Local Plan, please see the Statement of Representation Procedure and the council's representation guidance notes, which accompanies this letter and can be

downloaded at <http://www.cravenc.gov.uk/newlocalplan> Copies of the Publication Stage Representation Form are also available via this link.

You are receiving this letter because you have submitted representations on previous drafts of the Craven Local Plan and your contact details are held on the council's Local Plan consultation database. If you no longer wish to be contacted with regard to the Craven Local Plan and/or the contact details are incorrect, please let us know either by phone 01756 706472 or email localplan@cravenc.gov.uk

If you require any further information regarding this invitation to make representations, please do not hesitate to contact the Planning Policy Team using the details at the top of this letter.

Yours faithfully
Planning Policy Team

Statement of Representation Procedure
Statement of Representations Procedure and Availability of Documents
Town and Country Planning (Local Planning) (England) Regulations 2012 –
Regulation 19
Craven Local Plan – Publication

Title of Document

Publication Draft Craven Local Plan – Regulation 19 Draft Document for Publication, January 2018.

Subject Matter and Area Covered

Craven District Council has prepared the Publication version of the Local Plan for submission to the Secretary of State for Communities and Local Government. The Local Plan sets out the broad spatial planning, policy framework and vision for Craven District (outside the Yorkshire Dales National Park) i.e. the plan area, up to 2032, as well as the necessary development sites and infrastructure to support this growth. The Local Plan will also be used to make decisions on future planning applications.

Period of Publication for Representations

Representations are invited on the Publication Draft Craven Local Plan for a period of 6 weeks, from Tuesday 2nd January 2018 and ending at 5pm on Tuesday 13 February 2018. This statement provides details on how to make representations.

Statement of fact – How to view the documents

During this public representations period, copies of the Publication Draft Craven

Local Plan and other proposed submission documents listed below will be available to view on the Council's website at <http://www.cravencd.gov.uk/newlocalplan> and will also be available for inspection at the Council's offices at Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ. Opening Hours: 9.00am to 5.00pm Monday to Thursday, 9.00am to 4.30pm Friday. The Publication Craven Local Plan and accompanying documents will also be available to view at local libraries located within the plan area at Skipton, Settle, Bentham, Ingleton, Crosshills, Gargarve and Embsay with Eastby, and on the Supermobile library. Opening times for these libraries can be viewed at <https://www.northyorks.gov.uk/local-libraries>

Documents which are available to view are:

- Publication Draft Craven Local Plan (January 2018)
- Publication Draft Craven Local Plan Appendices A-D (January 2018)
- Submission Policies Map (January 2018)
- Sustainability Appraisal Report (January 2018)
- Statement of Consultation (Regulation 22 Statement) (January 2018)

There are also a considerable number of other supporting documents and evidence base reports which underpin the Publication Draft Craven Local Plan and these can be viewed online at <http://www.cravencd.gov.uk/newlocalplan>. Alternatively paper copies of these documents are available to inspect by prior arrangement with the Planning Policy Team who can be contacted on localplan@cravencd.gov.uk or by phoning 01756 706472.

Paper copies of documents can be provided directly to interested parties if requested, however please note that printing charges will apply.

PRINTING CHARGES: We can print paper copies of documents, or specific extracts, on request and will make a charge to recover printing costs. Charges will include the cost of paper, but not staff time, and will be 4.3p per page. Printed documents, or extracts, can be collected in person or they can be posted. An additional charge will be made to cover the cost of any postage. Documents will be provided on receipt of a cheque for the right amount, which should be made out to Craven District Council with "Local plan printing charge" written on the back.

Representations

Representations on the plan can be made throughout the representations period.

Representations must be made in writing before 5pm on Tuesday 13th February 2018. Please note that late representations cannot be accepted. It is recommended that representations are made by completing the Council's Publication Stage Representation Form with the aid of the representation guidance notes.

Representation forms and guidance notes are available to download from the Council's website at <http://www.cravencd.gov.uk/newlocalplan>, and from the Craven District Council offices at Belle Vue Square in Skipton by contacting The Planning Policy Team on 01756 706472 or via the details below. Paper copies are available from libraries within the plan area and from the Craven District Council office

reception desk.

Completed representation forms should be returned to:

Planning Policy Team, Craven District Council, Council Offices, Belle Vue Square, Broughton Road, Skipton, North Yorkshire, BD23 1FJ.

Or by email to: localplan@cravenc.gov.uk

All individual representations received will be submitted to the Secretary of State, together with a summary of the main issues raised during the representations period and considered as part of a public examination by an independent Planning Inspector. Representations at this stage should only be made on the legal and procedural compliance of the Craven Local Plan, the soundness of the Craven Local Plan and whether the Craven Local Plan is in conformity with the Duty to Cooperate. Please refer to the Council's representation guidance notes when preparing representations.

Receiving notification of the progress of the Local Plan

By using the representation form you can request to be notified of the following steps:

- The submission of the Publication Draft Craven Local Plan to the Secretary of State for Communities and Local Government for independent examination.
- Publication of the Planning Inspector's Report on the Craven Local Plan
- Adoption of the Craven Local Plan

For further details, please contact the Planning Policy Team on 01756 706472 or email localplan@cravenc.gov.uk

**Craven Local Plan Publication 2018
Representation Guidance Notes
Further copies can be downloaded at
<http://www.cravenc.gov.uk/newlocalplan>**

1. Introduction

1.1. The Local Plan is published in order for representations to be made prior to submission. The representations will be submitted to the Secretary of State for Communities and Local Government, who will appoint an independent Inspector to conduct an Examination in Public. The Planning and Compulsory Purchase Act 2004 (as amended) (The Act) states that the purpose of the examination is to consider whether the plan complies with the legal requirements, the duty to co-operate and is sound.

2. Legal Compliance and Duty to Co-operate

2.1. The Inspector will first check that the plan meets the legal requirements under section 20(5)(a) of The Act and the duty to co-operate under section 20(5)(c) of The Act before moving on to test for soundness.

2.2. The following should be considered before making a representation on legal compliance:

- The Local Plan should be included in the current Local Development Scheme (LDS) and the key stages should have been followed. The LDS is effectively a programme of work prepared by the LPA, setting out the Local Development Documents (LDDs) it proposes to produce. It will set out the key stages in the production of any plans which the LPA proposes to bring forward for independent examination. If the plan is not in the current LDS it should not have been published for representations. The LDS should be on the LPA's website and available at its main offices.
- The process of community involvement for the Local Plan should be in general accordance with the LPA's Statement of Community Involvement (SCI) (where one exists). The SCI sets out the LPA's strategy for involving the community in the preparation and revision of LDDs (including plans) and the consideration of planning applications.
- The Local Plan is required to comply with the Town and Country Planning (Local Planning) (England) Regulations 2012 (the Regulations). On publication, the LPA must publish the documents prescribed in the Regulations, and make them available at its principal offices and in other appropriate locations, for example libraries within the plan area, and on its website. The LPA must also notify the various persons and organisations set out in the Regulations and any persons who have requested to be notified.
- The LPA is required to provide a Sustainability Appraisal Report when it publishes a plan. This should identify the process by which the Sustainability Appraisal has been carried out, and the baseline information used to inform the process and the outcomes of that process. Sustainability Appraisal is a tool for appraising policies to ensure they reflect social, environmental and economic factors.

2.3. The following should be considered before making a representation on compliance with the duty to co-operate:

- The duty to co-operate came into force on 15 November 2011 and any plan submitted for examination on or after this date will be examined for compliance. LPAs are expected to provide evidence of how they have complied with any requirements arising from the duty.
- The Act establishes that non-compliance with the duty to co-operate cannot be rectified after the submission of the plan. Therefore the Inspector has no power to recommend modifications in this regard. Where the duty has not been complied with, the Inspector has no choice but to recommend non-adoption of the plan.

3. Soundness

3.1. Soundness is explained in paragraph 182 of the National Planning Policy Framework (NPPF). The Inspector has to be satisfied that the plan is positively prepared, justified, effective and consistent with national policy:

- **Positively Prepared:** This means that the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
- **Justified:** The plan should be the most appropriate strategy when considered against reasonable alternatives, based on proportionate evidence.
- **Effective:** the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
- **Consistent with national policy:** the plan should enable the delivery of sustainable development in accordance with the policies of the NPPF.

3.2. If you think the content of the Local Plan is not sound because it does not include a policy where it should do, you should go through the following steps before making representations:

- Is the issue with which you are concerned already covered specifically by national planning policy? If so it does not need to be included.
- Is what you are concerned with covered by any other policies in the plan on which you are seeking to make representations or in any other plan?
- If the policy is not covered elsewhere, in what way is the plan unsound without the policy?
- If the plan is unsound without the policy, what should the policy say?

4. General Advice

4.1. If you wish to make a representation seeking a modification to a plan or part of a plan you should make clear in what way the plan or part of the plan is inadequate having regard to legal compliance, the duty to co-operate and the four requirements of soundness set out above. You should try to support your representation by evidence showing why the plan should be modified. It will be helpful if you also say precisely how you think the plan should be modified. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not be a subsequent opportunity to make further submissions based on the original representation made at publication. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.

4.2. Where there are groups who share a common view on how they wish to see a plan modified, it would be helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases, the group should indicate how many people it is representing and how the representation has been authorised

Craven District Council
Craven District Council
1 Belle Vue Square, Broughton Road
Skipton, North Yorkshire BD23 1FJ
United Kingdom

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Craven Local Plan 2012-2032 (outside the Yorkshire Dales National Park)

Publication Stage Representation Form

Publication draft Craven Local Plan public representations period runs from Tuesday 2nd January 2018 – Tuesday 13th February 2018.

Regulation 19-Town and Country Planning (Local Planning) (England) Regulations 2012

Representations must be received no later than 5pm on Tuesday 13th February 2018

Please return completed forms to:

Planning Policy, Craven District Council, 1 Belle Vue Mills, Broughton Road, Skipton, North Yorkshire, BD23 1FJ

Or by email to: localplans@cravencd.gov.uk

For further information please contact the Council's Planning Policy Team via email at the address set out above or telephone 01756 706472

This form has 2 parts: Part A for personal details and Part B for your representation(s). **Please fill in a separate form for each representation you wish to make.**

Please note each representation must be signed and dated

Part A

Section 1: Personal Details

Title :	██████████
First Name:	██████████
Last Name:	██████████
Job Title (where relevant):	
Organisation (where relevant):	
Address 1:	████████████████████
Address 2:	██████████████████
Address 3:	

Address 4:	
Postcode:	██████
Telephone:	██████████
Email:	██████████████████████████████

Section 2: Agent Details

Please supply the name, address, telephone number and e-mail of any planning agent you have working on your behalf.

Agent name:	
Address:	
Telephone number:	
Email:	

Part B

Please fill in a separate form for each representation

The Local Plan will be examined by an independent inspector whose role is to assess whether the plan has been prepared in accordance with the legal and procedural requirements, and whether it is sound.

Section 3

Name or Organisation:	████████████████████
To which part of the Local Plan does this representation relate?	
Section and Paragraph	Local Plan – Section 2 – Context – paragraph 2.11 – Page 14
Policy	
Policies Map	

Section 4: Legal Compliance & Duty to Cooperate

Do you consider the Local Plan is: (tick as appropriate)		
	Yes	No
1. Legally Compliant		
2. Sound		√
3. In Compliance with the Duty to Cooperate		

Please refer to the Council's representation guidance notes at <http://www.cravenc.gov.uk/newlocalplan>

Section 5: Details of Representation

Please give details of why you consider the Local Plan is not legally compliant or is unsound or fails to comply with the Duty to Cooperate. Please be as precise as possible.

If you wish to support the legal compliance or soundness of the Local Plan or its compliance with the Duty to Cooperate, please also use this box to set out your comments.

A typographical error:

Section 2.11 (Page 14) reads "There is a diverse mix of business sectors within Craven, with concentrations scattered around the authority area. However, the principal employment area within Craven is the area in and around the south of the plan area (encompassing Skipton but also Cross Hills and Sutton-in-Craven, in addition to Gargrave)

I think this reference to Sutton-in-Craven should actually read "Glusburn" as Glusburn and Cross Hills are the associated settlements and have been classed as Tier 3 Local Service Centres.

Sutton-in-Craven is categorised, correctly as a Tier 4A village with basic services, and is considered separately from Glusburn/Cross Hills.

(Continue on a separate sheet if necessary. Please remember to include on any separate sheets the name/organisation and details of which section, paragraph, policy or element of the policies map

your representation relates)

Section 6: Proposed Modifications to the local plan

Please set out what modification(s) you consider necessary to make the Local Plan legally compliant or sound, having regard to the test you have identified above where this relates to soundness. (NB Please note that any non-compliance with the Duty to Cooperate is incapable of modification at examination) You will need to say why this modification will make the Local Plan legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

Section 2.11 (Page 14) should read "There is a diverse mix of business sectors within Craven, with concentrations scattered around the authority area. However, the principal employment area within Craven is the area in and around the south of the plan area (encompassing Skipton but also Cross Hills and Glusburn, in addition to Gargrave)

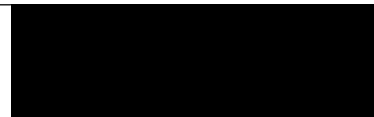
Please note the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.

Section 8: Being Kept Informed

Would you like to be kept informed of the progress of the Craven Local Plan through to adoption? (please select one answer with a tick)	
Yes, I want to be informed	✓
No, I don't want to be informed	

Please note that if you do not wish to be kept informed of the progress of the Craven Local Plan through to adoption, you will not receive any subsequent updates relating to the Local Plan examination etc.

Section 9: Signature & Date of Representation

Please sign and date below:	
Signature	
Date	9 th January 2018

After the end of the representation period the Council will submit all individual representations received to the Secretary of State, together with a summary of the main issues raised during the representations period.

Information that you provide in your representation, including personal information, may be published or disclosed in accordance with the Environmental Information Regulations 2004 (EIR), or the Freedom of Information Act (FoIA). If you want the information that you provide to be treated as confidential, please tell us, but be aware that under the EIR and FoIA, we cannot guarantee confidentiality.

However, if you are submitting representations as an individual, the Council will process your personal data in accordance with the Data Protection Act 1998, and this means that if you request confidentiality, your personal information will not be disclosed to third parties.

If you wish your personal details to be treated in confidence and not published please tick the box below:	
I wish to request that the personal details submitted with this representation are treated in confidence and not published.	<input type="checkbox"/>
Please explain below, why you have made this request:	

Craven District Council | 1 Belle Vue Square | Skipton | BD23 1FJ
| www.cravenc.gov.uk

Planning Policy Team | 01756 706472 | localplan@cravenc.gov.uk



INVESTOR IN PEOPLE



**If you would like to have this information in a way that's better for you, please
telephone 01756 700600.**