

**POLICY COMMITTEE**

19 June 2018

**Present** – The Chairman (Foster) and Councillors Brockbank, Heseltine, Ireton, Jaquin, Madeley, Morrell, Place, Rose, Thompson, Welch and Whitaker.

**In attendance** – Councillor Hull.

**Officers** – Chief Executive, Director of Services, Chief Finance Officer, Director of Services, Strategic Manager for Planning and Regeneration, Solicitor to the Council, Communications, Customer Services and Partnerships Manager, Environmental Services and Housing Manager, Affordable Housing Development Officer and Democratic Services Manager.

Start: 6.30pm

Finish: 8.25pm

**Apologies for Absence and Notification of Substitutes –**

Apologies for absence were received from Councillors Dawson, Lis and Myers. Notification had been received that Councillor Whitaker was to substitute for Councillor Dawson and Councillor Thompson for Councillor Myers.

**Minutes –**

**Resolved** – That the minutes of the meeting held on 20 March 2018 were confirmed as a correct record and signed by the Chairman.

**Exclusion of the Public –**

**Resolved** – That in accordance with the Council's Access to Information Procedure Rules, the press and public is excluded from the meeting during the consideration of \$POL.931 on the grounds that it is not in the public interest to disclose Category 3 (financial or business affairs of any particular person (including the Council)) exempt information.

**Minutes for Report**

POL.923 **Performance Monitoring Report – Quarter 4 2017/18**

The Chief Finance Officer submitted a report which presented the Council's Performance Monitoring Report for Quarter 4 2017/18.

**Resolved –**

- (1) That the progress and outcomes achieved be noted.
- (2) That further details about future development of the House of Fraser store in Skipton following its potential closure announcement be forwarded to all Members.

POL.924 **Attracting and Retaining Families and Younger People to Craven and the Yorkshire Dales**

The Strategic Manager for Planning and Regeneration submitted a report which updated Members on progress of the initiative to attract and retain more families and younger people living in Craven and the Yorkshire Dales National Park.

**Resolved –**

- (1) That the approach currently proposed to develop an action plan to attract and retain more families and younger people in Craven and the wider Yorkshire Dales be noted.
- (2) That the Council works with partners across the Yorkshire Dales to develop and implement approaches to attracting and retaining more families and younger people to Craven and the wider Yorkshire Dales.
- (3) That an Action Plan setting out the projects that Craven District Council and partners will develop and deliver to attract and retain more families and younger people is produced and brought to a future Policy Committee.

POL.925

**Littering Penalties**

The Director of Services submitted a report which sought to consider:

- a) Increasing the level of fixed penalty notice issued under section 88 of the Environmental Protection Act 1990 – ‘littering offences’ in accordance with ‘The Environmental Offences (Fixed Penalties) (England) Regulations 2017’.
- b) Introducing the use of civil penalty notices issued under the ‘Littering from Vehicles outside London (Keepers: Civil Penalties) Regulations 2018’.

**Resolved –**

- 1) Increases the fee level for fixed penalty notices for littering offences to £150, reduced to £100 if paid within 14 days.
- 2) Adopts the provisions of the ‘Littering from Vehicles outside London (Keepers: Civil Penalties) Regulations 2018’.
- 3) Grants delegated authority to the Director of Services in consultation with the Lead Member for Greener Craven to review the fees annually.
- 4) Grants delegated authority to the Director of Services to authorise suitably qualified officers for the purpose of enforcing the provisions of the ‘Littering from Vehicles outside London (Keepers: Civil Penalties) Regulations 2018’

POL.926

**Review of operation of Ward Member Grants Scheme during 2017-18**

The Chief Executive submitted a report which sought to review the Ward Member Grant scheme piloted in 2016/17 and revised in 2017/18.

In reviewing the scheme, Members were asked to ensure that Ward Member Grant applications were submitted by no later than 1 March.

**Resolved –**

- 1) That the contents of the report be noted.
- 2) That the changes to the operation of the scheme arising from recommendations of the Audit Services Report detailed at Appendix A, be approved.
- 3) That the continuation of the scheme for the next three financial years (2018-19, 2019-20 and 2020-21), be approved.
- 4) That an annual budget of £30,000 for the scheme (£1,000 per Councillor), funded by £15,000 from the Revenue Budget and £15,000 to be funded from New Homes Bonus, subject to the Council continuing to receive this grant, be approved.

## Minutes for Decision

POL.927

### Capital Programme Outturn 2017/18

The Chief Finance Officer submitted a report which informed Members of the outturn position of the Council's capital programme for 2017/18 and the sources of financing.

#### **Recommended –**

- 1) That the Committee notes the outturn position of the 2017/18 capital programme.
- 2) That the Committee notes how the 2017/18 capital programme has been financed.
- 3) That the Committee confirms the carry forward of £4,704,299 for the continuation of 2017/18 projects in 2018/19.

POL.928

### Digitisation and Archiving Project

The Chief Finance Officer submitted a report which sought approval for funding the supplementary capital estimate for digitisation of the Council's Archives.

**Recommended** – That the supplementary capital estimate of £96,000 to progress the digitisation of the Council's archive records to be funded from the IT reserve, be approved.

POL.929

### Ings Beck and Gallow Syke (Skipton) Water Management Project

The Strategic Manager for Planning and Regeneration submitted a report which sought Member approval for the delivery of a scheme of works to reduce the potential occurrence of flooding to the west of Skipton and enable the development of land for employment by managing the conveyance of the watercourses known as Gallow Syke and Ings Beck in Skipton.

Members particularly thanked officers for their hard work, which it was noted had resulted in an increase in the allocation from the York, North Yorkshire and East Riding Local Enterprise Partnership (YNYER ELP) by £320,000 to £5million. This was in relation to the remediation of the Council's Waste Depot on Engine Shed Lane in readiness for the development of business space.

#### **Recommended –**

- (1) That the proposed scheme of works to improve and manage the conveyance of the watercourses known as Gallow Syke and Ings Beck in Skipton, as outlined in Section 4 of the report, be endorsed.
- (2) That subject to approval of recommendation (1) above, agrees to set aside an area of Council land, within the boundary of Aireville Park and to the north of Gargrave Road for flood management and habitat creation.
- (3) That subject to approval of recommendation (1) above, that the Director of Services is given delegated authority to seek the required consents from relevant statutory organisations to enable the Council to undertake the proposed scheme of works.
- (4) That subject to approval to recommendation (1) above, that the Director of Services in consultation with the Solicitor to the Council, is given delegated authority to enter into agreements, as required, with the relevant landowners and partner organisations for the delivery of the proposed scheme of works.
- (5) That a supplementary estimate of £400,000 be included in the Council's capital programme for the current financial year (2018/19) to be funded from the Local Growth Deal (Round 3) monies awarded by the York, North Yorkshire and East Riding Local Enterprise Partnership, be approved.

**The Council's Participation in the North Yorkshire Asylum  
Dispersal Scheme Proposal**

The Director of Services submitted a report to inform members of the request from the Home Office to extend dispersal arrangements for asylum seekers into North Yorkshire, and the "in principle" decision of the North Yorkshire Housing Board.

Members were advised that the dispersal scheme included the following key elements:

- The total number of asylum seekers accepted in North Yorkshire will not exceed 50 within an initial 2 year period;
- Of the 50 individuals accepted within this period, no more than 20 asylum seekers will be placed in any single district / borough; and
- G4S will only use properties that have been specifically agreed in advance as suitable in writing by both the relevant district council and the county council.

**Recommended** – That the decision to participate in a North Yorkshire wide scheme on the negotiated terms highlighted in the report, be approved.

Chairman