

Craven Spatial Planning Sub-Committee

at 6.30pm on Monday, 28th January 2019
Belle Vue Suite, Belle Vue Square Offices, Skipton

Sub-Committee Members : The Chairman (Councillor Dawson) and Councillors Barrett, Brockbank, Rose, Shuttleworth, Staveley and Sutcliffe. Substitute Members : Councillors Madeley, Mulligan and Solloway.

AGENDA

1. **Apologies for absence**
2. **Confirmation of Minutes** of meeting held on 28th August, 2018.
3. **Public Participation** – In the event that any questions/statements are received or members of the public attend, the public participation session will proceed for a period of up to fifteen minutes.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have in items appearing on this agenda, including the nature of those interests.

(Note: Declarations should be in the form of:

a “***disclosable pecuniary interest***” under Appendix A to the Council’s Code of Conduct, or “***other interests***” under Appendix B or under Paragraph 15 where a matter arises at the meeting which relates to a financial interest of a friend, relative or close associate.

A Member of Council who has a disclosable pecuniary interest must leave the room and not take part in the discussion or vote. When declaring interests under Appendix B or Paragraph 15 of the Code, Members must move to the public seating area, not vote, and speak only if members of the public are also allowed to speak at the meeting.)

5. **Draft Local Plan Examination : Proposed Modifications, Consultation and Plan Adoption** – Report of the Strategic Manager for Planning and Regeneration. Attached.

Purpose of Report – To apprise Members of the progress made towards adoption of the Craven Local Plan following the Examination Hearings in October 2018.

6. **Date of Next Meeting** (if required)
7. **Any other items** which the Chairman decides are urgent in accordance with Section 100B(4) of the Local Government Act, 1972.

Agenda Contact : Chris Waterhouse – Committee Officer
Tel. 01756 706235 or e-mail cwaterhouse@cravenc.gov.uk
18th January 2018

Emergency Evacuation Procedure

In case of an emergency or if the alarm sounds, leave the committee room and leave the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point. Please do not leave without telling the Chairman or the Democratic Services Section's representative.

Recording at Council Meetings

Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to

(i) the recording being conducted with the full knowledge of the Chairman of the meeting; and

(ii) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

CRAVEN SPATIAL PLANNING SUB-COMMITTEE

28th August 2018

Present – Councillors Barrett, Brockbank, Dawson, Madeley (substitute for Rose), Shuttleworth and Staveley.

Officers – Strategic Manager for Planning and Regeneration, Legal Services Manager, Spatial Planning Manager, Planning Consultant, and Committee Officer.

Apologies for absence were received from Councillor Rose and Sutcliffe.

Start: 6.30pm

Finish: 7.25pm

Minutes for Report

CSP.158

APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

Resolved – (1) That Councillor Dawson is appointed Chairman for the current municipal year.

(2) That Councillor Staveley is appointed Vice-Chairman for the current municipal year.

CSP.159

CONFIRMATION OF MINUTES

Resolved – That the minutes of the Sub-Committee's meeting held on 27th November 2017 are confirmed and signed as a correct record.

CSP.160

GARGRAVE NEIGHBOURHOOD PLAN - EXAMINATION

Further to Minute CSP.114(a)/16-17, the Strategic Manager for Planning and Regeneration submitted a report explaining the process for examination of a neighbourhood plan and the appointment of independent examiners to examine submitted plans.

In May 2018, Gargrave Parish Council had formally submitted its neighbourhood plan to this Council, under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012. As required, a six week period of public consultation on the draft plan had then been carried out over the period 25th June to 6th August 2018. In addition to conducting the consultation exercise it was also the role of this Council as the Local Planning Authority to appoint an appropriately qualified and experienced person to carry out an independent examination of the proposed neighbourhood plan; to this end the Neighbourhood Planning Independent Examiner Referral Service, a body established in 2013 to enable local planning authorities and qualifying bodies to source independent examiners for neighbourhood plans, had been contacted and it had referred two potential examiners, Mr Terry Heselton and Mr Robert Bryan, who both had a wealth of experience in examining neighbourhood plans.

Having considered both referrals and consulted Gargrave Parish Council it was now recommended and

Resolved – (1) That the process of examining a neighbourhood plan and appointing an independent examiner is noted.

(2) That the appointment of Mr Terry Heselton, as the examiner to undertake the examination of the Gargrave Neighbourhood Plan is agreed.

(3) That delegated authority is granted to the Strategic Manager for Planning and Regeneration, in consultation with the Chairman of the Craven Spatial Planning Sub-Committee and the relevant Ward Member(s), to appoint an independent examiner to examine neighbourhood plans submitted to Craven District Council in the future, in agreement with the qualifying body.

Note : In terms of timings for the proposed examination, Mr Heselton had indicated that he was available to run the examination in November 2018; examination of the Gargrave Neighbourhood Plan had therefore been timetabled to take place following examination of the Craven Local Plan in October 2018.

CSP.161

CLAPHAM-CUM-NEWBY NEIGHBOURHOOD PLAN – NEIGHBOURHOOD AREA

The Strategic Manager for Planning and Regeneration submitted a report informing the Sub-Committee of an application made by Clapham cum Newby Parish Council in May 2018 to designate a neighbourhood area covering the Parish of Clapham-cum-Newby.

With the Parish split by the National Park Boundary, both the Yorkshire Dales National Park Authority and this Council as the two relevant local planning authorities had been required to carry out a six week consultation on the proposed neighbourhood area. That consultation exercise had concluded on Monday 30th July 2018; only one comment had been received, neither objecting or supporting the application. The Yorkshire Dales National Park Authority had agreed to act as lead authority and would make the formal decision to designate, or not, the neighbourhood area at a meeting on 25th September 2018. In the meantime because a comment had been received during the six week period the Strategic Manager for Planning and Regeneration had consulted the Chairman of this Sub-Committee and ward members, and would report the outcome of that exercise to the National Park Authority ahead of its meeting on 25th September 2018.

Once the neighbourhood area was approved, both the Park Authority and this Council as the local planning authorities, had a legal requirement to assist or advise, however as lead authority the National Park Authority would lead in liaising with the Parish Council, with this Council assisting as required

Following the designation of the neighbourhood area Clapham cum Newby Parish Council would be able to start the process of preparing a Neighbourhood Plan for the Parish. A copy of the neighbourhood area application had been circulated with the Strategic Manager's report.

Resolved – That the stage reached in designating a neighbourhood area for Clapham cum Newby Parish is noted.

Note : In responding to a Member's questions the Spatial Planning Manager undertook to inform all Members of the outcome of the National Park Authority meeting on 25th September 2018, and also clarify for members of this Sub-Committee the position in respect of financial support where two local planning authorities were involved.

CSP.162

Craven Local Plan – Examination Process

Further to Minute CL.1002/17-18, the Strategic Manager for Planning and Regeneration submitted a report informing the Sub-Committee of the dates, arrangements and procedures for the Examination Hearings on the Submission Draft Craven Local Plan.

Hearing sessions for the examination would be taking place over a three week period commencing Tuesday 9th October 2018 and finishing on Friday 26th October 2018, with a reserve hearing day, if required, fixed for Wednesday, 31st October. The hearings would be held in the Belle Vue Suite at the Belle Vue Square Offices, Skipton. Members were reminded that the Inspector's role was to examine whether or not the Local Plan had been prepared in accordance with the requirements of the Planning and Compulsory Purchase Act 2004 (as amended) and associated Regulations, and whether or not it met the tests of 'soundness' set out in the National Planning Policy Framework (NPPF). Although a revised Framework had been published on 24th July 2018 policies in the previous NPPF still applied for the purpose of examining plans submitted on or before 24th January 2019.

On 14th August 2018, the Inspector released details of the following documents, all of which had been circulated with the Strategic Manager's report.

- Inspector's Matters, Issues and Questions (MIQs).
- Examination Hearing Programme.
- Examination Guidance Note.

The Council was required to produce a hearing statement which responded directly to the points raised in the Inspector's MIQs. The Inspector had raised in excess of 500 questions relating to 22 matters with a submission deadline of 25th September 2018, and whilst challenging the Spatial Planning Manager expressed confidence that responses to the Inspector's questions would be prepared and submitted by the stated deadline.

The appointed Inspector for the examination was Matthew Birkinshaw BA (Hons) Msc MRTPI, and an independent Programme Officer, Tony Blackburn had also been appointed to administer the examination process.

Resolved – That, the dates, arrangements and procedures for the examination hearings on the Submission Draft Craven Local Plan are noted.

CSP.163

MEETINGS START TIME

Further to Minute CL.1031/17-18, the Sub-Committee was asked to agree the normal start time for its meetings for the remainder of the current municipal year.

Resolved – That 6.30pm is retained as the normal start time for meetings of this Sub-Committee in 2018/19.

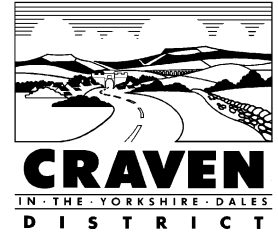
CSP.164

DATE OF NEXT MEETING

To be arranged, if required, in consultation with the Chairman and Sub-Committee Membership.

Chairman.

Craven Spatial Planning Sub Committee 28th January 2019



Examination of the draft Craven Local Plan, proposed modifications consultation and towards plan adoption.

Report of the Strategic Manager for Planning and Regeneration

Ward(s) affected: All wards wholly or partly outside the Yorkshire Dales National Park

1. **Purpose of Report** – To apprise Members of the progress made towards the adoption of the Craven Local Plan following the Examination Hearings during October 2018.
2. **Recommendations** – Members are recommended to:
 - 2.1 Note the report and the dates, arrangements and procedures for the publication of the proposed modifications to the Submission Draft Craven Local Plan and beyond towards plan adoption.
- 3 **Report**
 - 3.1 As Members will recall, the Submission Draft Craven Local Plan was submitted to the Secretary of State for independent examination on 27th March 2018. This took place in line with the resolution of Full Council on 19th December 2017, granting delegated authority to the Strategic Manager for Planning and Regeneration to prepare and submit any necessary supporting documents for the Submission Local Plan. The appointed Inspector for the examination is Matthew Birkinshaw BA (Hons) Msc MRTPI and he has overseen the examination hearings which took place throughout October 2018.
 - 3.2 The details of the examination hearings and the role of the Inspector in examining the draft plan was set out in a report considered by Craven Spatial Planning Sub Committee on 28 August 2018. As referenced in the August 2018 report, following the discussions at the examination hearings, the Inspector can recommend 'Main Modifications' to the submission draft plan if they are necessary to resolve problems that would otherwise make the draft plan unsound or not legally compliant. Main Modifications (MM's) are changes to the draft plan which either alone or in combination with others, would materially alter the plan or its policies.

- 3.3 It is clear from the examination hearings that the Inspector will be recommending a number of Main Modifications to make the draft plan sound, and following dialogue with the Inspector, officers have agreed the proposed content of these, following the resolution of Full Council on 7th August 2018 (see below). The next stage in the plan preparation process is to publish the Main Modifications for public consultation. This consultation is planned to start on the 29th January 2019 and will extend for 6 weeks up to 12 March 2019. At Full Council on 7 August 2018, Members resolved to provide delegated authority to the Strategic Manager for Planning and Regeneration 'to agree main modifications for publication and further consultation as may be necessary through the Independent Examination process'. Paragraph 3.8 below provides a summary of the proposed changes to the draft plan which are to be the subject of public consultation. A review of the plan's Sustainability Appraisal and Habitats Regulations Assessment to reflect these proposed changes will also be the subject of public consultation.
- 3.4 Additional Modifications (AM's) may also be necessary to include in the final adopted plan. These are often referred to as 'minor modifications' and they do not materially affect the operation and meaning of policies in the plan. They are such things as correcting typographic errors, updating supporting text to reflect factual changes, and ensuring there is consistency in plan and policy referencing. Some are required to reflect the changes made to the plan in the Main Modifications. These Additional Modifications are usually for clarification and can be made by the Council as they do not fall within the scope of the examination. Furthermore, if the proposed Main Modifications are accepted in the Inspector's final report as appropriate to make the plan sound, changes to the Policies Map will be required. The Policies Map is not a development plan document, but a geographical illustration of the policies contained within the local plan and therefore again these changes can be made by the Council and do not require the Inspector to recommend them. Nevertheless, informal dialogue by officers with the Inspector has taken place on Additional Modifications and the proposed Policies Map changes to ensure they appropriately reflect and are consistent with the Main Modifications. To allow interested parties to see how the Main Modifications are likely to affect the Policies Map and to give the full picture of all the likely proposed changes to the plan, both the proposed Additional Modifications and the proposed changes to the Policies Map will be published for information and completeness at the same time as the formal public consultation on the proposed Main Modifications. However, it is only the Main Modifications, Sustainability Appraisal and Habitats Regulations Assessment that are the subject of the formal consultation exercise.
- 3.5 If there are significant issues raised in the representations on the proposed Main Modifications, a further hearing session(s) may be necessary. The Examination remains open until the Inspector has submitted his final report to the Council which will set out his conclusions and where necessary, any Main Modifications to make the Plan sound and/or legally compliant. In terms of 'soundness' the Inspector will need to determine whether the plan meets the requirements of the NPPF (2012), that Local Plans should be :

- **Positively prepared:** based on a strategy which seeks to meet objectively assessed development and infrastructure requirements;
- **Justified:** the most appropriate strategy when considered against the reasonable alternatives and based on proportionate evidence;
- **Effective:** deliverable over the plan period based on effective joint working on cross boundary strategic policies; and
- **Consistent with national policy:** enables the delivery of sustainable development in accordance with the NPPF

3.6 There are over 100 Main Modifications proposed to make the plan sound. The content of the majority of these are changes to policy wording, including site allocation development principles to make them as effective and clear as possible. The better clarity in the plan will assist in the effective operation of these policies. For example, many of these changes will result in tailored site specific guidance compared to the more generic guidance contained in the submission draft e.g flood risk assessment; the purpose and functional use of green infrastructure, mitigation of recreational impact on Special Protection Areas and Special Areas of Conservation, and the mitigation of highway improvements on large sites in Skipton.

3.7 Importantly, the plan's spatial strategy, housing, employment and retail growth levels and proposed sites and the purpose/objectives of all the development management policies are not proposed to be changed.

3.8 The most significant proposed changes are listed below.

- **Policy SP4: Spatial Strategy and Housing Growth**

- Clearer information on the level of planned growth for each Tier 1 to 4 settlement and when non-allocated sites for housing adjoining settlements can, in principle, be released.
- Tier 5 settlements to be listed in the policy
- Stricter control over housing growth in Tier 5 settlements compared to higher order settlements.
- Clearer wording on the definition and control of housing in the countryside.

(The Submission Draft Plan lists all Tier 1 to 4 settlements, but not Tier 5 settlements. Officers have followed the Inspector's suggestion that the plan would be clearer and more effective if Tier 5 settlements were listed. The Inspector felt that one way of defining Tier 5 settlements would be based on their number of dwellings. Officers have concluded that a village or hamlet should be classified as a Tier 5 settlement if it contains 15 or more closely grouped dwellings. The resultant settlements that are proposed to be Tier 5

settlements are Broughton, Coniston Cold, Draughton, Eastby, East Marton, Halton East, Kildwick Grange, Lothersdale, Lower Westhouse, Newby, Rathmell, Stirton, Thornton-in-Craven, Tosside, West Marton and Wigglesworth. To establish an appropriately stricter policy for the release of housing in Tier 5 settlements compared to higher order and more sustainable settlements, the Inspector considered it necessary, apart from rural exception affordable housing, to only allow very small scale general market housing within the main built up areas of these settlements.)

- **Policy SP7: Strategy for Bentham – Tier 2**

- Deletion of housing allocation HB036.

(The landowner withdrew the site immediately prior to the examination hearings- Loss of 16 new dwellings)

- **Policy SP12: Infrastructure, Strategy and Development Delivery:**

- The removal from the plan of Appendix C, The Infrastructure Delivery Plan (IDP).

(Instead, the IDP will be an evidence based document which accompanies and supports the plan. The IDP will still be highly relevant to the implementation of the Local Plan, but its removal from the Local Plan document itself will allow it to be kept up to date to assist the Council in the monitoring of the Local Plan. If it remained as an Appendix in the Local Plan, it could only be updated at the time of a local plan review)

- **Policy ENV2: Heritage**

- The addition of references to Skipton Castle, the castle's grounds and the castle's extensive landscape setting in recognition of their contribution to the District's distinctive character and sense of place.

- **Policy ENV5: Green Infrastructure (GI)**

- Albeit not a Main Modification, discussion during the hearings has resulted in the need to change to the Policies Map notation for GI.

(The Inspector felt that the notation on the Policies Map showing a defined area for GI on site allocations was too prescriptive. His view was that the exact extent of GI on a site could only be determined when more detailed site design and layout assessment at planning application stage had been undertaken following for example a site specific flood risk assessment. Hence the GI notation on the Policies Map is proposed to be a symbol rather than a designated area for GI. Officers have accepted that this is a reasonable approach and that Policy ENV4, ENV5 and the site allocation development principles contained in Policies SP5 to SP11 still provide sufficiently clear

guidance on the approximate area and location for GI for development proposals on each site).

- **Policy ENV10: Local Green Space**

- The deletion of the proposed Local Green Space designations at:-
 - HE-LGS1 Land to the west of Hellifield (Hellifield Flashes) and
 - SK-LGS64 Land to north of Skipton, bounded to the north by Skipton Bypass, to the east by Embsay Road and The Bailey; and to the west by Grassington Road, Skipton.

(Following site visits, the Inspector has reached an initial conclusion that he cannot accept these areas as Local Green Space in the plan. A letter from the Inspector informing the Council of his position has been published on the examination website (EL5.003). In short, he is of the view that both these areas are 'extensive tracts of land'. His conclusion means that they fail one of the tests set out in the NPPF for land to be designated as Local Green Space).

- The addition of Local Green Space designations at:
 - HE-LGS7 Gallaber Pond, Hellifield
 - HE-LGS8 Dunbars Flash, Hellifield
 - HE-LGS9 Little Dunbars Flash, Hellifield
 - SK- LGS50 Land to south-east of Grassington Road roundabout, Skipton,
 - SK-LGS53 Land west of Embsay Road, Skipton.

(Officers were disappointed at the Inspector's initial conclusion in respect of the proposed LGS's at Hellified and Skipton Castle. However, the acknowledged local significance of these areas and the distinctive nature of parts of them have resulted in the Council proposing alternative and smaller parts of these areas for LGS designation. These revised proposed LGS designations have been the subject of consultation with representors and hearing participants (Examination Document Ref EL5.008a-b) until 11 January 2019. Representations received have been passed onto the Inspector, but at the time of writing this report, we are still awaiting his response and Memembers will be provided with a verbal update at the meeting.)

- **Policy H2: Affordable Housing**

- The following minimum requirements for the level of affordable housing is proposed:
 - 30% on a greenfield site proposed for general market housing (*already contained in the submitted draft plan*)
 - 25% on previously developed land proposed for general market housing (*see below for explanation*)
 - 30% on a greenfield site proposed for age restricted/sheltered housing
 - 25% on previously developed land proposed for age restricted/sheltered housing
 - 12% on a greenfield site proposed for assisted living/extra care housing
 - 7% on previously developed land proposed for assisted living/extra care housing

(The submission draft plan proposed a case by case negotiation of the appropriate level of affordable housing for brownfield sites and in respect of specialist housing proposals for older people. The Inspector requested that the Council provide more evidence to allow a policy requirement to be identified on these examples of housing sites/types. The Council provided this evidence during the examination, consulted on it and the proposed revised approach, and this has resulted in these proposed changes to the submission draft Policy H2)

- Additional information in the supporting text of the exceptional circumstances that might warrant lower levels of affordable housing.

- **Policy EC4: Tourism and New Policy EC4B Tourism Development Commitment at Hellifield**

- Tourism Development Commitment at Hellifield: Clearer policy guidelines within a separate Policy EC4B on the appropriate scale and location of tourism development that could be acceptable beyond the boundaries of the approved operational development area of the extant planning permission on the site, and
- An additional criterion for proposals to preserve and enhance the character and appearance of the local area.

- **Policy EC5: Town, District and Local Centres**

- The identification of town centres for Bentham, Ingleton and Crosshills on the Policies Map and the addition of policy wording which supports

appropriate main town centre uses in these area. (The centres identified are the same as those currently used for development management and contained in the Craven Local Plan 1999).

- More detail on how the policy will apply to changes of use from A1 retail uses to non retail uses in Skipton's primary shopping centre
- Clearer policy criterion to ensure that proposals for town centre uses on the mixed use regeneration allocated sites will meet appropriate sequential and impact tests.
- Clearer policy wording on when support for proposed main town centre uses outside of defined town centres will be given.

- **Policy INF4: Parking Provision**

- The deletion from the policy of the use of the minimum parking standards set out by the local highway authority, North Yorkshire County Council (LHA).
- Replacement wording to refer to the provision of an appropriate level of parking and operational service requirements, having regard to the nature and circumstances of the proposed development.

(The Inspector was unable to accept the inclusion of the use of the LHA 's parking standards because there was no evidence before him which justified the standards proposed)

- **Policy INF6: Education Provision**

- Revision of policy and supporting text wording to be effective and better comply with the requirements of the NPPF and the PPG on planning obligations. In particular making it clear that developer contributions will only be required when a deficiency of school places has been identified in the local area.
- In combination with Policy SP5: Strategy for Skipton, making it clear that the safeguarded land for education purposes (new primary schools) within two of the housing allocations in Skipton, could be released for residential use if the identified educational need is met elsewhere.

- **New policy: Policy INF7: Sustainable Transport and Highways** (New policy and supporting text introduced by the Council at the same time the draft local plan was submitted to the Secretary of State in March 2018).

- This policy clarifies the Council's position on how the local plan will deliver locally, NPPF policy on 'Promoting Sustainable Transport' and

allows the policy principles of sustainable transport and highway mitigation, already established in different parts of the draft plan (including policy SP2, SP12, and INF1) to be clearly articulated in one 'topic' based policy.

- This policy also makes it clear that five large greenfield housing site allocations in Skipton will need to make an appropriate financial contribution to secure the funding of highway junction improvements at
 - The A65/Gargrave Road/A629/A59 junction
 - The A6131/A65 junction.

(The Inspector accepted at the examination hearings that the Council had provided proportionate evidence to justify that these developments should, through Section 106 legal agreements, each make contributions which cumulatively would fund both sets of junctions improvements.)

- **Section 9: Monitoring**

- Additional wording to this section of the draft plan on the monitoring of housing delivery and supply across the whole Craven Housing Market Area which commits:
 - this District Council and the Yorkshire Dales National Park Authority to work closely together on housing monitoring,
 - the two local planning authorities to act together on any measures necessary to ensure the objectively assessed need for housing across the Craven Housing Market Area will be met during the plan period.

- **Appendix B: To Draft Policy INF6: Education Provision**

- Revision of Appendix to make clearer the process that this Council and the Local Education Authority (North Yorkshire County Council) will follow to inform housing developers whether developer contributions for education provision will be necessary and if so, what the cost will be.

- **Appendix C: To Draft Policy SP12: Infrastructure, Strategy and Development Delivery (Infrastructure Delivery Plan (IDP))**

- Remove the Appendix from the plan.

((Instead, the IDP will be an evidence based document which accompanies and supports the plan. The IDP will still be highly relevant to the implementation of the Local Plan, but its removal from the Local Plan document itself will allow it to

be kept up to date to assist the Council in the monitoring of the Local Plan. If it remained as an Appendix in the Local Plan, it could only be updated at the time of a local plan review)

Towards Plan Adoption

- 3.9 The public consultation on the proposed modifications is timetabled to end on 12 March 2019. The representations received will be passed onto the Inspector. He will consider these and decide whether he can conclude that the Craven Local Plan is sound, subject to the modifications consulted upon, or whether any more hearing sessions are necessary. If the Inspector decides that the plan is sound subject to modifications, he will send a draft final report to the Council for fact checking. The Council will then have two weeks to complete the fact check of the draft report and at this stage the report is not published.
- 3.10 Once the fact check has been completed and the Inspector has responded to any points raised, the final report (containing recommendations and reasons) will be submitted to the Council in electronic format. The Planning Inspectorate do not publish the report, this is the responsibility of the Council. Under the Town and Country Planning (Local Planning) (England Regulations 2012, (Regs 25 and 35) the Council must, as soon as reasonably practicable after receipt of the Inspector's final report, by taking the following steps:-
- publish the report on the Council's website
 - make it available at the Council offices and the District's libraries during normal opening hours for a period of 6 weeks.
 - give notice to those persons who requested to be notified of the publication of the Inspector's report, that the report is available.
- 3.11 Following the publication of the Inspector's final report (containing recommendations and reasons) for a period of 6 weeks, the Council may then adopt the plan. Adoption is the final stage of putting the plan in place. This requires confirmation by a meeting of the full Council and upon adoption, it requires publication and provision of local plan documents in compliance with the Town and Country Planning (Local Planning)(England) Regulations 2012 (regs 26 and 35).
- 3.12 Therefore, in the event that no further hearings are necessary and the Inspector is able to conclude that the plan is sound subject to the modifications consulted upon, adoption by full Council could happen in May/June 2019.

4 Implications

- 4.1 **Financial and Value for Money (vfm) Implications** – Budgetary provision of £232,000 has been made to cover the costs of the Examination of the Local Plan, including the Inspector's fees and the appointed Programme Officer. The daily fee for the Inspector is £993 per day plus any associated travel and subsistence costs. This will include preparatory work by the Inspector leading up to the examination hearings, the hearing sessions themselves (12 days), site visits and the preparation of the Inspector's final report. It is not possible at this stage to

provide a precise total cost for the Inspector, as much will depend on responses to any modifications consulted on after the hearing sessions have finished and whether any further hearings would be required, as this will impact on the time it will take the Inspector to prepare his final report. However, it is envisaged that the budgetary provision already made will be sufficient to cover the Inspector's fees and the costs of the Programme Officer.

- 4.2 **Legal Implications** – The requirements of the Independent Examination are set out in statute and regulation. The purpose of the report is to update Members of the progress of the examination process.
- 4.3 **Contribution to Council Priorities** – The adoption of the Craven Local Plan is of considerable importance to the Council as it shall ensure a modern and up to date local planning policy framework, within which individual planning decisions can be taken.
- 4.4 **Risk Management** – None
- 4.5 **Equality Analysis** – Not applicable
5. **Consultations with Others** – Financial and Legal Services
6. **Access to Information : Background Documents** – None
7. **Author of the Report** – Mrs Sian Watson, Spatial Planning Manager telephone 01756 706462; e-mail: swatson@cravenc.gov.uk
- Note : Members are invited to contact the author in advance of the meeting with any detailed queries or questions.
8. **Appendices** – None