

**POLICY COMMITTEE**

4 December 2018

**Present** – The Chairman (Foster) and Councillors Brockbank, Dawson, Ireton, Jaquin, Lis, Mulligan, Myers, Place, Rose, Shuttleworth and Welch.

**Also in attendance** – Councillor Hull

**Officers** – Chief Executive, Director of Services, Chief Finance Officer (S151 Officer), Strategic Manager for Planning and Regeneration, Interim Environmental Health and Clean Neighbourhoods Team Leader, Solicitor to the Council and Monitoring Officer, Democratic Services Manager and Senior Committee Administrator.

Apologies for absence were received from Councillors Barrett, Heseltine and Madeley. Notification had been received that Councillor Shuttleworth was to substitute for Councillor Barrett.

**Start:** 6.30pm

**Finish:** 8.30pm

The minutes of the Policy Committee meeting held on 23 October 2018 were confirmed as a correct record and signed by the Chairman.

**Exclusion of the Public –**

**Resolved** – That in accordance with the Council's Access to Information Procedure Rules, the press and public is excluded from the meeting during the consideration of \$POL.954, \$POL.955, \$POL.956 and \$POL.957 (Appendix B only) on the grounds that it is not in the public interest to disclose Category 3 (financial or business affairs of any particular person (including the Council)) exempt information.

**Declarations of Interest –**

Councillor Foster declared an interest (under Paragraph 15 of the Council's Code of Conduct) in agenda item 16, Grassington Village Action Plan, on the basis that he was a Member of Grassington Forum. Councillor Foster withdrew from the meeting during the consideration of this item and did not vote.

**Minutes for Report**

\$POL.954      **SELECT COMMITTEE – COMMERCIAL WASTE SERVICE:  
PROPOSED CHARGING MODEL**

The Senior Committee Administrator submitted a report which presented the findings of the Select Waste Management Working Group following its review of the Commercial Waste Service: Proposed Charging Model.

(A separate excluded full minute has been prepared for this item. It is published (on pink paper) in an Appendix to Members, relevant officers and others who are entitled to all details.)

\$POL.955      **COMMERCIAL WASTE COLLECTION CHARGING MODEL**

The Director of Services submitted a report which outlined the proposed charging model for the collection of commercial waste from 1 April 2019.

(A separate excluded full minute has been prepared for this item. It is published (on pink paper) in an Appendix to Members, relevant officers and others who are entitled to all details.)

\$POL.956      **SELECT COMMITTEE – DISABLED FACILITIES GRANTS  
SERVICE REVIEW**

The Senior Committee Administrator submitted a report which presented the findings of the Select Disabled Facilities Working Group following its review of the Disabled Facilities Grants Service.

(A separate excluded full minute has been prepared for this item. It is published (on pink paper) in an Appendix to Members, relevant officers and others who are entitled to all details.)

\$POL.957

**FEES AND CHARGES 2019/20**

The Chief Finance Officer (S151 Officer) submitted a report which presented the Council's fees and charges for the 2019/20 financial year.

**Resolved –**

- a) That the discretionary fees and charges that are subject to Policy Committee approval are approved.
- b) That the discretionary fees and charges that are subject to Delegated Authority approval are noted.

POL.958

**PERFORMANCE MONITORING REPORT – QUARTER 2  
2018/19**

The Chief Finance Officer (S151 Officer) submitted a report which presented the Council's Performance Monitoring Report for Quarter 2 2018/19 in accordance with arrangements set out in the Council's Performance Management Framework.

**Resolved –** That the contents of the report and appendices are noted.

POL.959

**TREASURY MANAGEMENT MID-YEAR REVIEW REPORT  
2018/19**

The Chief Finance Officer (S151 Officer) submitted a report which updated the Committee on treasury activity undertaken in the first six months of the year in the context of current and forecast economic climates.

**Resolved –** That the Treasury Management Mid-Year Review for 2018/19 is noted.

POL.960

**DOG FOULING AND INTRODUCTION OF A PUBLIC SPACE  
PROTECTION ORDER (PSPO)**

The Director of Services submitted a report which asked the Committee to consider the option of retaining existing Dog Fouling controls or introducing changes that included the introduction of a Public Spaces Protection Order (PSPO).

An additional recommendation b) was proposed at the meeting as follows:

"That where there is evidence of a recurring dog fouling problem that CCTV cameras are deployed to target the hotspot location, provided that a suitable position for the camera can be established."

**Resolved –**

- a) That the existing controls are making an impact and that an order making it an offence not to have the means to pick up dog waste is not introduced at this time.
- b) That where there is evidence of a recurring dog fouling problem that CCTV cameras are deployed to target the hotspot location, provided that a suitable position for the camera can be established.
- c) That the matter is kept under review.

POL.961

**SKIPTON BUSINESS IMPROVEMENT DISTRICT**

The Strategic Manager for Planning and Regeneration submitted a report which presented the business plan for the Skipton Business Improvement District. The report also sought agreement on the Craven District Council (CDC) position in the vote on the third term of the Business Improvement District.

**Resolved –**

- a) That the Business Plan for the Skipton Business Improvement District is noted.
- b) That Craven District Council votes in favour of the renewal of the Skipton Business Improvement District.
- c) That delegated authority is given to the Director of Services to vote in the Business Improvement District ballot in accordance with the decision made in resolution b) above.

POL.962

**MINUTES FRM SUB-COMMITTEES**

**Resolved –** That the minutes of the Craven Spatial Planning Sub-Committee meeting held on 28 August 2018 are noted.

(Councillor Rose left the meeting at 8.25pm during the consideration of this item.)

**Minutes for Decision**

POL.963

**REVENUE BUDGET MONITORING REPORT QUARTER 2 –  
2018/19**

The Chief Finance Officer (S151 Officer) submitted a report which sought to inform the Committee on the revenue budget position of the Council based on the Quarter 2 review of income and expenditure to the end of September 2018.

**Recommended –**

- a) That the Revenue Budget position as at 30 September 2018 is noted.
- b) That the £9k of savings achieved this quarter (identified as green in Appendix B to the report) is noted and that these savings will be transferred to an earmarked reserve for support to the 2019/20 budget and beyond.
- c) That the Council's Long Term Financial Strategy be amended to take account of the 'Green' savings in 2019/20 and beyond where these are not currently allowed for in the Budget.
- d) That the supplementary estimate of £85k from the Planning Reserve, to fund the External Service costs associated with the Local Plan is approved.
- e) That the transfer of a proportion of the current balance of the revenue budget surplus to earmarked reserves is approved. The allocations to be delegated to the Chief Finance Officer (S151 Officer).

POL.964

**CAPITAL BUDGET MONITORING REPORT QUARTER 2 –  
2018/19**

The Chief Finance Officer (S151 Officer) submitted a report which sought to inform the Committee on the capital budget position of the Council based on the Quarter 2 review of income and expenditure to the end of September 2018.

**Recommended –**

- a) That the Capital Budget position as at 30 September 2018 is noted.
- b) That the virement of funds equalling £7k to the Car Parking Machine Project, to fund the replacement card hardware so they comply with the latest unforeseen changes to Banking regulations is approved. It is to be funded from the Car Park Maintenance Project.
- c) That the 2018/19 Capital Programme and the proposed funding – including the Supplementary Estimates for new projects agreed in Quarter 2 is noted.

POL.965

**ICT STRATEGY**

The Chief Information Officer submitted a report which sought approval of the Council's ICT Strategy.

The Committee asked to place on record its thanks to the ICT service for the ongoing help and support that it provided to Elected Members.

**Recommended** – That the ICT Strategy along with the approach and standards defined in Appendix A to the report is noted.

POL.966

**DIGITAL STRATEGY**

The Chief Information Officer submitted a report which sought approval of the Council's Digital Strategy.

An amendment to the mission statement was proposed to read as follows:

“To create a digitally enabling culture in order to provide an excellent customer experience.”

**Recommended** – That subject to the above amendment to the mission statement the Digital Strategy along with the approach and standards defined in Appendix A to the report is noted.

POL.967

**GRASSINGTON VILLAGE ACTION PLAN**

(Councillor Dawson took the role of Chairman for this item as Councillor Foster had declared an interest and left the meeting.)

The Strategic Manager for Planning and Regeneration submitted a report which highlighted the work of Grassington Forum to improve the long term economic success of Grassington and the Council's role in supporting key projects. In addition, to reallocate funding from the Threshfield Quarry Public Art Project to help deliver the Grassington Village Action Plan.

**Recommended** –

- a) That the projects identified to improve the economic performance of Grassington village are noted.
- b) That £22,000 is re-allocated from the Threshfield Quarry Public Art project towards the delivery of the Grassington Village Action Plan.
- c) That the Director of Services is given delegated authority in consultation with the Lead Members for Enterprising Craven and the Ward Members for Grassington and Upper Wharfedale and Barden Fell to agree how the monies are assigned.

Chairman