



Recruitment and Appeals Panel

Wednesday, 3 April 2019 at 2.00pm
in the Staincliffe Room at Belle Vue Square Offices, Skipton

Panel Members: Councillors Heseltine, Myers and Staveley

AGENDA

1. **Appointment of Chairperson** – To appoint a Chairperson for the meeting
2. **Apologies for Absence** – To receive any apologies for absence
3. **Declarations of Interest** – Members are invited to declare at this point any interests they have in matters appearing on this agenda, including the nature of those interests.

(Note: Declarations should be in the form of:

- a “**disclosable pecuniary interest**” under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or
 - an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.
4. **Exclusion of the Public** – In accordance with the Council’s Access to Information Procedure Rules, the Panel is asked to exclude the public from the meeting during consideration of item 5 below on the grounds that it is not in the public interest to disclose category 1 exempt information (Information relating to an individual).
 5. **Chief Finance Officer (s151 Officer)** – The Panel is asked to undertake short listing for the post of Chief Finance Officer (s151 Officer).

(Please note that copies of the papers in relation to agenda item 5 will be submitted to Members and Officers in advance of the meeting.)

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Emergency Evacuation Procedure – In case of an emergency or if the alarm sounds, leave the meeting room and exit the building using the nearest available door. The assembly point is in the main square at the front entrance. An officer will take a roll call at that point.