

## **COUNCIL MEETING**

**26 February 2019**

**Present** – The Chair (Councillor Hull) and Councillors Barrett, Baxandall, Brockbank, Brown, Dawson, Foster, Heseltine, Ireton, Jaquin, Lis, Madeley, Mason, Mercer, Moorby, Morell, Mulligan, Place, Shuttleworth, Solloway, Staveley, Sutcliffe, Thompson, Welch and Whitaker.

**Officers** – Chief Executive, Director of Services, Chief Finance Officer (s151 Officer), Solicitor to the Council and Monitoring Officer and Democratic Services Manager.

**Apologies** – Councillors Harbron, Myers, Pighills and Rose.

Start: 7.00pm

Finish: 8.50pm

CL.1089

### **JANET OXLEY**

The Chair opened the meeting by asking Members to join her in observing a minute's silence in memory of former Councillor Janet Oxley, who recently passed away. Councillor Janet Oxley had served as Ward Member for Skipton East Ward. Members paid tribute to Janet Oxley.

CL.1090

### **MINUTES**

**Resolved** – That the minutes of the Council Meeting held on 18 December 2018 are confirmed as a correct record and signed by the Chair.

CL.1091

### **PUBLIC PARTICIPATION**

There were no questions received from members of the public.

CL.1092

### **DECLARATIONS OF INTEREST**

Councillor Solloway declared an interest (under Appendix B of the Council's Code of Conduct) in relation to agenda item 8b, Other Recommendations for Confirmation, (POL 974. 'Preparation of Growth Strategy for Skipton Railway Station and Adjacent Areas') as he was a Trustee of Craven Coulthurst Sports Trust, which covered the area around the railway station.

CL.1093

### **CHAIR'S ANNOUNCEMENTS**

A list of engagements attended by the Chair was included within the agenda pack. The Chair also highlighted her attendance at the Craven Community Champion awards at Coniston Hotel.

CL.1094

### **BUDGET RELATED RECOMMENDATIONS FOR CONFIRMATION**

The following recommendations were submitted by Policy Committee at its meeting held on 5 February 2019:

**Note:** For each minute the motion was proposed and seconded “That the recommendations in the minutes are confirmed.”

- POL.975 – Pay Policy Statement 2019-20

**Resolved** –That the recommendations at Minute POL.975 are confirmed.

- POL.976 – Council Plan 2019-20

**Resolved** –That the recommendations at Minute POL. 976 are confirmed.

- POL.977 – Capital Programme 2019-20

**Resolved** –That the recommendations at Minute POL. 977 are confirmed.

- POL.978 – Revenue Budget 2019-20 and Medium Term Financial Plan 2019-20 to 2021-22

The recommendations at Minute POL.978 (Revenue Budget 2019-20 and Medium Term Financial Plan 2019-20 to 2021-22) were considered alongside Minute CL. 1095, Council Tax Levels 2019-20.

- POL.979 – Treasury Management Strategy Statement, Minimum Revenue Provision Statement and Annual Investment Strategy

**Resolved** –That the recommendations at Minute POL. 979 are confirmed.

- POL.980 – Craven District Council Capital Strategy 2019-23

**Resolved** –That the recommendations at Minute POL. 980 are confirmed.

CL.1095

### **COUNCIL TAX LEVELS 2019-20**

The Chief Finance Officer (s151 Officer) submitted a report, which enabled the Council to calculate and approve the Council Tax requirement for 2019-20.

Members made the following key points:

- The need to develop income generation schemes to ensure a sustainable budget.
- The significant financial challenges faced by local authorities.
- The impact of austerity on rural communities and key local services.
- Thanks to staff in finance for ensuring a balanced budget. Members wished to place on record their thanks to the Chief Finance Officer (s151 Officer), Nicola Chick, who was retiring from her role in July. Members thanked Nicola for her invaluable contribution to the Council, particularly in terms of her hard work and expertise.

The following motions were voted on:

**1) That the recommendations contained in Minute POL.978 (Revenue Budget 2019-20 and Medium Term Financial Plan 2019-20 to 2021-22) as set out below are confirmed:**

- a) That the revenue budget assumptions, as detailed within the Chief Finance Officer's report are noted.
- b) That the revenue budget for 2019/20 of £6,735,044 set out in Appendix A to the report now submitted is approved.
- c) That the schedule of growth bids of £67,250 as identified in Appendix C to the report now submitted are approved.
- d) That the savings of £21,780 as identified in Appendix D to the report now submitted are approved.
- e) That a contribution from the New Homes Bonus Reserve of £50,000 is made to support the 2019/20 budget, in addition to £198,400 for approved projects, giving a total of £248,400.
- f) That the assessment of the robustness of the budget and adequacy of reserves in Paragraph 10 and Appendix F of the report now submitted, is approved.
- g) That the estimated sum of £995,000 as identified as the General Fund Balance as at 31<sup>st</sup> March 2018 in Paragraph 10 and Appendix F of the report now submitted, is approved.
- h) That the Council Tax is increased at Band D by £5 to £172.21.
- i) That the revenue budget incorporates the net contributions to/ (from) earmarked reserves as detailed in tables 1 and 2, Paragraph 4.8, Appendix A and Appendix F (annex 1).
- j) (a) That as part of the budget setting report to Council, an update is provided on the estimated Craven District Council allocation of retained business rates North and West Yorkshire pilot; and  
(b) That any significant variance to the figures included within the budget report proposals are adjusted through contributions (to)/from the business rates equalisation reserve.
- k) That should additional resources be available through the retained business rates scheme, a matching contribution to the business rates contingency reserve is made to mitigate against future uncertainties.
- l) That the Section 25 report on the robustness of the budget contained within Section 10 of the report and Appendix F to the report now submitted, is noted.
- m) That the funding sources identified in the report and Appendix A now submitted are approved:

		£'000
a)	Revenue Support Grant	0
b)	Rural Services Grant	280
c)	Housing Grant	46
d)	New Homes Bonus	516
e)	Retained Business Rates	1,893
f)	Business Rates Collection Fund (Deficit)	(103)
g)	Council Tax Collection Fund Surplus	96
h)	Council Tax	3,879
i)	Contribution from General Fund Balance	0
j)	Contributions (to)/from Earmarked Reserves	128
	<b>Total Funding</b>	<b>6,735</b>

**2) That the recommendations contained in the report of the Chief Finance Officer (s151 Officer) in relation to Council Tax Levels 2019-20, as set out below are confirmed:**

- 2.1 It be noted that on 23 October 2018 the Council calculated the Council Tax Base 2018/19
- (a) for the whole Council area as 22,525.86 [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
  - (b) for dwellings in those parts of its area to which a Parish precept relates as in the attached Appendix A.
- 2.2 Calculate that the Council Tax requirement for the Council's own purposes for 2019/20 (excluding Parish precepts) is £3,879,178.
- 2.3 That the following amounts be calculated for the year 2019/20 in accordance with Sections 31 to 36 of the Act:
- (a) **£24,992,583** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
  - (b) **£19,708,188** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
  - (c) **£5,284,393** being the amount by which the aggregate at 3(a) above exceeds the aggregate at (b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
  - (d) **£234.59** being the amount at (c) above (Item R), all divided by Item T (2.1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
  - (e) **£1,405,215** being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix B).
  - (f) **£172.21** being the amount at (d) above less the result given by dividing the amount at (e) above by Item T (2.1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- 2.4 To note that the County Council, the Police and Crime Commissioner and the Fire and Rescue Service have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below.

That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2019/20 for each part of its area and for each of the

categories of dwellings.

### Valuation bands

#### **Craven District Council**

<u>BAND A</u>	<u>BAND B</u>	<u>BAND C</u>	<u>BAND D</u>	<u>BAND E</u>	<u>BAND F</u>	<u>BAND G</u>	<u>BAND H</u>
£	£	£	£	£	£	£	£
114.81	133.94	153.08	172.21	210.48	248.75	287.02	344.42

#### **North Yorkshire County Council**

<u>BAND A</u>	<u>BAND B</u>	<u>BAND C</u>	<u>BAND D</u>	<u>BAND E</u>	<u>BAND F</u>	<u>BAND G</u>	<u>BAND H</u>
£	£	£	£	£	£	£	£
874.11	1,019.79	1,165.48	1,311.16	1,602.53	1,893.90	2,185.27	2,622.32

#### **Police and Crime Commissioner North Yorkshire**

<u>BAND A</u>	<u>BAND B</u>	<u>BAND C</u>	<u>BAND D</u>	<u>BAND E</u>	<u>BAND F</u>	<u>BAND G</u>	<u>BAND H</u>
£	£	£	£	£	£	£	£
170.51	198.93	227.35	255.77	312.61	369.45	426.28	511.54

#### **North Yorkshire Fire and Rescue Service**

<u>BAND A</u>	<u>BAND B</u>	<u>BAND C</u>	<u>BAND D</u>	<u>BAND E</u>	<u>BAND F</u>	<u>BAND G</u>	<u>BAND H</u>
£	£	£	£	£	£	£	£
47.51	55.43	63.35	71.27	87.11	102.95	118.78	142.54

#### **Aggregate of the Council tax Requirements**

<u>BAND A</u>	<u>BAND B</u>	<u>BAND C</u>	<u>BAND D</u>	<u>BAND E</u>	<u>BAND F</u>	<u>BAND G</u>	<u>BAND H</u>
£	£	£	£	£	£	£	£
1,248.53	1,456.61	1,664.71	1,872.79	2,288.98	2,705.16	3,121.32	3,745.58

- 2.5 The Council 's basic amount of Council Tax for 2019/20 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.
- 2.6 If the formal Council Tax Resolution is approved, the total Band D Council Tax will be as follows:

	<b>2019/20 £</b>
Craven DC	172.21
North Yorkshire County Council	1,311.16
Police and Crime Commissioner North Yorkshire	255.77
North Yorkshire Fire and Rescue Service	71.27
Sub-Total	1,810.41
Town & Parish Council (average)	62.38
<b>Total</b>	<b>1,872.79</b>

**Resolved –**

1. That in respect to Motion 1, Minute POL.978 (Revenue Budget 2019-20 and Medium Term Financial Plan 2019-20 to 2021-22) as set out above is confirmed and adopted.

**For the Motion:** Councillors Barrett, Baxandall, Brockbank, Dawson, Foster, Heseltine, Hull, Ireton, Jaquin, Lis, Madeley, Mason, Mercer, Moorby, Morrell, Mulligan, Place, Shuttleworth, Solloway, Staveley, Sutcliffe, Thompson, Welch and Whitaker (24)

**Against the Motion:** None (0)

**Abstain:** Councillor Brown (1)

2. That in respect to Motion 2, the recommendations contained in the report of the Chief Finance Officer (s151 Officer) in relation to Council Tax Levels 2019-20, as set out above, are adopted.

**For the Motion:** Councillors Barrett, Baxandall, Brockbank, Brown, Dawson, Foster, Heseltine, Hull, Ireton, Jaquin, Lis, Madeley, Mason, Mercer, Moorby, Morrell, Mulligan, Place, Shuttleworth, Solloway, Staveley, Sutcliffe, Thompson, Welch and Whitaker (25)

**Against the Motion:** None (0)

**Abstain:** None (0)

CL.1096 **RECOMMENDATION FOR CONFIRMATION – STATUTORY AND SENIOR OFFICERS’ EMPLOYMENT COMMITTEE**

The Chief Executive submitted a report which presented a recommendation for confirmation arising from a meeting of the Statutory and Senior Officers’ Employment Committee held on 15 February 2019.

**Note:** The motion was proposed and seconded “That the recommendation in the Minute is confirmed.”

- SEC.23 – Role of the Chief Finance Officer (s151 Officer)

**Resolved** –That the recommendation at Minute SEC. 23 is confirmed.

CL.1097 **OTHER RECOMMENDATIONS FOR CONFIRMATION**

Recommendations of Policy Committee (15 January and 5 February 2019) and Audit and Governance (29 January 2019) were submitted.

**Note:** For each minute, the motion was proposed and seconded “That the recommendations in the Minute are confirmed”.

- POL.970 – Longer Term Financial Strategy (LTFS) 2019-20 to 2025-26

**Resolved** –That the recommendations at Minute POL.970 are confirmed.

- POL.971 – Collection Fund Council Tax Surplus / Deficit 2018-19

**Resolved** –That the recommendations at Minute POL.971 are confirmed.

- POL.972 – Collection Fund National Non-Domestic Rates Surplus / Deficit 2018-19

**Resolved** –That the recommendations at Minute POL.972 are confirmed.

- POL.973 – Boundary Signs

Members emphasised the importance of boundary signs as Craven was a key tourist area. It was noted that neighbouring authorities already had boundary signs. Members requested that the signs avoided the use of any unnecessary slogans.

**Resolved** –That the recommendations at Minute POL.973 are confirmed.

- POL.974 – Preparation of Growth Strategy for Skipton Railway Station and Adjacent Areas

**Resolved** –That the recommendations at Minute POL.974 are confirmed.

- AC.341 – Review of Polling Districts and Polling Places

**Resolved** –That the recommendations at Minute AC.341 are confirmed.

CL.1098

### **CALENDAR OF MEETINGS 2019/20**

The Democratic Services Manager submitted a report which presented a revised draft Calendar of Meetings for 2019-20 for Members' approval.

**Resolved** –

- (a) That the proposed Calendar of Meetings (as appended to the report) for 2019-20 is approved.
- (b) That at their first meetings in the new municipal year, Committees and Sub-Committees agree a start time for their meetings for the remainder of the year.

CL.1099

### **STATEMENT FROM THE LEADER OF THE COUNCIL**

The Leader of the Council made the following key points:

- It was reported that plans for a One Yorkshire deal had been rejected by the Government on the basis that the proposals did not meet its devolution criteria. Further information was anticipated later in the week from the Communities Secretary, James Brokenshire.
- An update on York and North Yorkshire combining with West Yorkshire to form a single local enterprise partnership (LEP).
- An update on the voter ID trial at the 2019 local elections. It was advised that a judicial review, which challenged the Government's plans to require ID in local elections, was to be heard in the High Court on 7 and 8 March 2019.

CL.1100

**STATEMENTS FROM LEAD MEMBERS, CHAIRMEN OF COMMITTEES AND COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

Councillor Brockbank reported that Northern Railway had named one of its trains in honour of the Bentham Line to create a dementia-friendly railway. The train was named 'The Bentham Line - A Dementia-Friendly Railway' and unveiled at a special event at Leeds station in January. The project aimed to raise awareness of dementia and support initiatives to develop an inclusive railway.

Councillor Dawson reported that Craven Spatial Planning Sub-Committee met on 25 February 2019 to consider the Examiner's Report on the proposed Gargrave Neighbourhood Plan. The Committee agreed that the Neighbourhood Plan met the 'basic conditions' and that the next step was to proceed to a referendum.

Councillor Dawson provided a comprehensive update on the draft Local Plan. It was reported that since October 2018, officers had been in discussion with the Inspector to finalise changes that were necessary to make the Plan sound. These discussions had been completed and the process now required a six week public consultation on the changes. The changes to the Plan were called 'Main Modifications' and the period of public consultation started on Tuesday, 19 February and was due to end on Monday, 1 April 2019.

Councillor Ireton reported that a copy of the Standards Bulletin was being circulated to Members later in the week. He particularly thanked the Council's Monitoring Officer for all her hard work in managing standards complaints.

**Resolved** – That a copy of the statement from the Chairman of Craven Spatial Planning Sub-Committee in relation to the draft Local Plan is forwarded to all Members of the Council.

CL.1101

**GENERAL QUESTION / STATEMENT TIME**

Councillor Brown submitted the following question:

**"Can the Leader of the Council tell us how many tons of Craven origin rubbish were burned in the last full year and how that compared to previous data?"**

The following response was provided:

"As the Member will be aware Craven is the 'Waste Collection Authority' and North Yorkshire County Council is the 'Waste Disposal Authority'.

The County Council's Allerton Park Energy from Waste Facility was fully commissioned on the 1 April 2018. From this date to 31 December 2018 a total of 8835.307 tonnes of residual waste (domestic and commercial) have been incinerated at this plant.

In the previous financial year 2017-18 the County Council delivered Craven's 15,522.45 tonnes of residual waste for disposal to Associated Waste Management in Leeds. We are led to believe that after some initial processing a significant portion of the waste was then

transported to the energy company SSE at its facility at Ferrybridge as part of its energy from waste scheme.

Previous to this our residual collected waste was disposed at a landfill facility.”

**Resolved** – That a copy of the response is forwarded to all Members of the Council.

Chairman