

POLICY COMMITTEE

5th December 2017

Present – The Chairman (Foster) and Councillors Barrett, Dawson, Heseltine, Ireton, Jaquin, Lis, Madeley, Morrell, Mulligan, Rose, Thompson (substitute for Hull) and Welch.

Officers – Chief Executive, Solicitor to the Council (Monitoring Officer), Strategic Manager – Financial Services (S.151 Officer), Assets and Commercial Services Manager, Environmental Services and Housing Manager, Senior Accountant and Committee Administrator.

Apologies for absence were received from Councillors Brockbank, Hull and Myers.

Also in attendance – Councillor Solloway, Chairman of the Select Waste Management Working Group.

Start: 6.30pm

Finish: 7:55pm

Councillor Heseltine left the meeting at 7.20pm.

The minutes of the Committee's meeting held on 31st October 2017 were confirmed and signed by the Chairman.

Minutes for Report

POL.880 SELECT COMMITTEE'S WORKING GROUP'S REVIEW OF COMMERCIAL WASTE

Councillor Andy Solloway, Chairman of the Select Committee's Working Group on Commercial Waste presented the findings and recommendations on its review. The Working Group had considered the proposed changes in the Waste Management Services' business model for the collection of commercial waste. On behalf of the Working Group he thanked officers for their input and the useful date they had provided which assisted Members with their task.

The Working Group had assessed the potential financial benefits of moving to a new weight based collection business model, rather than volume and looked at the Council's current approach to collection with the operational/business practices employed by the commercial sector. The Council's market share of the commercial waste business within Craven was about 35% but because that was under threat from the commercial sector it was necessary to review the future delivery in order to develop a competitive service.

The Working Group was supportive of the proposed move to a new business model, and it was

Resolved – That, the recommendations are accepted.

POL.881 REVENUE BUDGET MONITORING REPORT QUARTER 2 2017-18

The Chief Finance Officer submitted a report advising Members of the revenue budget position of the Council, based on the quarter two review of income and expenditure to the end of 30th September 2017.

Quarter two monitoring of the 2017/18 net revenue revised budget of £7685,052k showed the Council's performance against budget was a projected underspend of £161k for the full financial year.

The Council had a general fund unallocated balance of £995k at 1st April 2017 and it was expected that this would remain in order to mitigate against risk of any unplanned movements from budgeted net expenditure levels and to cover day to day cash flow variances.

Resolved – (1) That, the revenue budget position as at 30th September 2017 is noted.

(2) That, the £15,700 of the savings achieved this quarter and identified as green in Appendix B to the report now submitted is noted and that these savings are transferred to an earmarked reserve for support to the 2018/19 budget and beyond.

(3) That, the Council's Long Term Financial Strategy be amended to take account of the 'green' savings in 2018/19 and beyond where these are not currently allowed for in the budget.

POL.882 **CAPITAL PROGRAMME MONITORING REPORT QUARTER 2 2017-18**

The Chief Finance Officer submitted a report advising Members of the Council's capital programme, based on the quarter two review of income and expenditure to the end of September 2017.

The Council approved the 2017/18 capital programme of £2,469k in February 2017. Subsequently £2,008k of slippage from the 2016/17 programme was added together with a balance from the Shared Ownership Scheme, a supplementary award of a disabled facilities grant and a loan to Craven College. This gave a revised total capital programme of £5,121k.

Capital projects included the remodelling of Aireview House, statutory disabled facilities grants, replacement of waste management vehicles and the shared ownership scheme including Burnroyd House.

Resolved – (1) That, the capital budget position of the 2017/18 capital programme as at 30th September 2017 is noted.

(2) That, the 2017/18 capital programme and the proposed funding – including the supplementary estimates/sources of funding for overspent projects is noted.

POL.883 **PERFORMANCE MONITORING REPORT QUARTER 2 2017-18**

The Chief Finance Officer submitted a report presenting the Council's performance and progress made in quarter two, in accordance with arrangements set out in the Council's performance management framework.

Monitoring against the Council Plan showed good progress had been made on implementing the Council Plan actions. Twelve had been assessed as on target and three were on amber as some elements of the projects were behind schedule. Data was available for the nine quarterly indicators attached to the Council Plan and five were shown as below target.

Resolved – That the progress and outcomes achieved are noted.

POL.884 **TREASURY MANAGEMENT MID-YEAR REPORT 2017-18**

The Chief Finance Officer submitted a report updating Members on the treasury activity undertaken in the first six months of the year in the context of current and forecast economic climates. The Council managed its cash flows, banking and capital market transactions in accordance with the CIPFA Code of Practice on Treasury Management which had been adopted by the Council in March 2012.

The report provided an economic update for the first part of 2017/18 and gave a forecast of future interest rates. The Chief Finance Officer advised that the Council held £18.5m of investments as at 30th September 2017 and a current account balance of £0.591m. Returns on investments had been greater than anticipated due to higher available principal and securing higher rates of interest and income investment had been boosted by a discount of £19,030 on the annual pensions' contribution as a result of making an advance payment. The total of investment income received from all sources was £56,700 at 30th September 2017 with a revised forecast outturn for the year in the region of £95,000 some 67% over budget.

Resolved – That, the treasury management report is noted.

POL.885

REVIEW OF RETAINED RECYCLING BRING SITES

The Director of Services submitted a report seeking approval for the removal of all retained 'bring sites' across the District following a review which concluded that the sites were being abused by commercial enterprises. With the exception of one of the retained sites at Embsay there continued to be an issue with collection frequencies having to be increased because of increased waste due to abuse.

It was proposed that all the bring sites were closed from 20th January 2018 with the exception of Embsay where it was suggested that the Parish Council should be asked if they wished to keep the recycling bins subject to them paying for the hire and collection of the containers.

The report made clear that leading up to the closure of the 'bring sites' notices would be erected notifying residents of the removal date and the recycling alternatives available.

Resolved – (1) That, the removal of the retained recycling 'bring sites' identified at paragraph 3.3 in the report now submitted, are removed from the 20th January 2018, other than the bring site at Embsay, subject to (2) below.

(2) That, if a request is made by Embsay with Eastby Parish Council for the retention of the existing bring site then the request be granted, subject to this Council reclaiming the cost of the container hire and collection from Embsay with Eastby Parish Council.

(3) That, implementation of the communications plan set out in section 5 of the report now submitted, is approved.

POL.886

INTRODUCING OVERNIGHT PARKING CHARGES FOR MOTORHOMES AT THE COMMUNITY CENTRE, INGLETON

The Director of Services submitted a report seeking approval for two of the larger parking spaces at the Community Centre Car Park in Ingleton to be designated for overnight motorhome parking with charges, whilst retaining these spaces as standard parking spaces in accordance with the Parking Places Order during the day.

Designated overnight parking spaces for motorhomes were already in place in two of the Council's car parks and a review had recently concluded that suitable motorhome parking spaces were available at the Community Centre Car Park in Ingleton and it was proposed that a charge of £5 per night be levied with a limit of three consecutive night's stay.

During the ensuing debate it was suggested that a limit of seven consecutive night's stay was more appropriate due to the area being a holiday destination, and it was

Resolved – (1) That, the re-designation of two of the larger parking spaces at the Community Centre car park in Ingleton as dual use bays, reserved for motorhome overnight stays and standard vehicle bays during the day is approved.

(2) That, the introduction of a £5.00 overnight parking tariff for the designated motorhome parking space at the Community Centre car park in Ingleton for a maximum of seven consecutive nights is approved.

(3) That, delegated authority is given to the Director of Services to give formal notice under Section 35c of the Road Traffic Regulation Act 1984 to vary the Craven District Council (Off Street Parking Places) and (Consolidation) Order 2017.

(4) That, delegated authority is given to the Director of Services, in consultation with the Leader, Deputy Leader, Lead Member for Financial Sustainability and Ward members representing the Wards where the Council has pay and display car parks to make any variations to the Craven District Council (Off Street Parking Places) and (Consolidation) Order 2017 that may arise.

POL.887

**TRANSFER OF LAND AT MAIN STREET/WILSON STREET,
SUTTON-IN-CRAVEN**

The Director of Services submitted a report asking Members to approve the transfer of an area of land at Main Street/Wilson Street, Sutton-in-Craven as amenity land under a 50 year lease with a break clause.

The land was known by local people as the 'Village Green' and was a pleasant and well used area of amenity land that was important to that part of the Village. In its current state the land was a drain on the Council's limited resources due to the £565.00 annual maintenance and operational running costs.

Four options for disposal of the land were considered and after consultation with Ward Members, the view was that transferring the land to the Parish Council with a proposed rent of £1.00 per annum would provide a financial saving to the Council whilst keeping much valued amenity land for the local residents.

Resolved – That, the Director of Services is authorised to transfer the land at Main Street/Wilson Street, Sutton-in-Craven as amenity land under a 50 year lease to Sutton-in-Craven Parish Council.

POL.888

FEES AND CHARGES 2018-2019

The Chief Finance Officer submitted a report presenting the fees and charges for the 2018/19 financial year in line with the Council's Fees and Charges Policy.

The Policy stated that discretionary fees and charges for a number of core areas required Policy Committee approval, with the remainder being approved under delegated authority by the Council's Corporate Leadership Team in consultation with the relevant Lead Member. The Licensing Committee continued to be responsible for approving fees and charges in relation to the Council's licensing obligations which included hackney carriages. Certain fees had to be set in accordance with statute, whilst other services such as car parking and leisure facilities were at the discretion of the Council.

Resolved – (1) That, the discretionary fees and charges as now submitted, are approved.

(2) That, the discretionary fees and charges that are subject to delegated authority are noted.

Chairman