

**CRAVEN SPATIAL PLANNING SUB-COMMITTEE**

28<sup>th</sup> August 2018

**Present** – Councillors Barrett, Brockbank, Dawson, Madeley (substitute for Rose), Shuttleworth and Staveley.

**Officers** – Strategic Manager for Planning and Regeneration, Legal Services Manager, Spatial Planning Manager, Planning Consultant, and Committee Officer.

Apologies for absence were received from Councillor Rose and Sutcliffe.

Start: 6.30pm

Finish: 7.25pm

**Minutes for Report**

CSP.158

**APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

**Resolved** – (1) That Councillor Dawson is appointed Chairman for the current municipal year.

(2) That Councillor Staveley is appointed Vice-Chairman for the current municipal year.

CSP.159

**CONFIRMATION OF MINUTES**

**Resolved** – That the minutes of the Sub-Committee's meeting held on 27<sup>th</sup> November 2017 are confirmed and signed as a correct record.

CSP.160

**GARGRAVE NEIGHBOURHOOD PLAN - EXAMINATION**

Further to Minute CSP.114(a)/16-17, the Strategic Manager for Planning and Regeneration submitted a report explaining the process for examination of a neighbourhood plan and the appointment of independent examiners to examine submitted plans.

In May 2018, Gargrave Parish Council had formally submitted its neighbourhood plan to this Council, under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012. As required, a six week period of public consultation on the draft plan had then been carried out over the period 25<sup>th</sup> June to 6<sup>th</sup> August 2018. In addition to conducting the consultation exercise it was also the role of this Council as the Local Planning Authority to appoint an appropriately qualified and experienced person to carry out an independent examination of the proposed neighbourhood plan; to this end the Neighbourhood Planning Independent Examiner Referral Service, a body established in 2013 to enable local planning authorities and qualifying bodies to source independent examiners for neighbourhood plans, had been contacted and it had referred two potential examiners, Mr Terry Heselton and Mr Robert Bryan, who both had a wealth of experience in examining neighbourhood plans.

Having considered both referrals and consulted Gargrave Parish Council it was now recommended and

**Resolved** – (1) That the process of examining a neighbourhood plan and appointing an independent examiner is noted.

(2) That the appointment of Mr Terry Heselton, as the examiner to undertake the examination of the Gargrave Neighbourhood Plan is agreed.

(3) That delegated authority is granted to the Strategic Manager for Planning and Regeneration, in consultation with the Chairman of the Craven Spatial Planning Sub-Committee and the relevant Ward Member(s), to appoint an independent examiner to examine neighbourhood plans submitted to Craven District Council in the future, in agreement with the qualifying body.

Note : In terms of timings for the proposed examination, Mr Heselton had indicated that he was available to run the examination in November 2018; examination of the Gargrave Neighbourhood Plan had therefore been timetabled to take place following examination of the Craven Local Plan in October 2018.

CSP.161

### **CLAPHAM-CUM-NEWBY NEIGHBOURHOOD PLAN – NEIGHBOURHOOD AREA**

The Strategic Manager for Planning and Regeneration submitted a report informing the Sub-Committee of an application made by Clapham cum Newby Parish Council in May 2018 to designate a neighbourhood area covering the Parish of Clapham-cum-Newby.

With the Parish split by the National Park Boundary, both the Yorkshire Dales National Park Authority and this Council as the two relevant local planning authorities had been required to carry out a six week consultation on the proposed neighbourhood area. That consultation exercise had concluded on Monday 30<sup>th</sup> July 2018; only one comment had been received, neither objecting or supporting the application. The Yorkshire Dales National Park Authority had agreed to act as lead authority and would make the formal decision to designate, or not, the neighbourhood area at a meeting on 25<sup>th</sup> September 2018. In the meantime because a comment had been received during the six week period the Strategic Manager for Planning and Regeneration had consulted the Chairman of this Sub-Committee and ward members, and would report the outcome of that exercise to the National Park Authority ahead of its meeting on 25<sup>th</sup> September 2018.

Once the neighbourhood area was approved, both the Park Authority and this Council as the local planning authorities, had a legal requirement to assist or advise, however as lead authority the National Park Authority would lead in liaising with the Parish Council, with this Council assisting as required

Following the designation of the neighbourhood area Clapham cum Newby Parish Council would be able to start the process of preparing a Neighbourhood Plan for the Parish. A copy of the neighbourhood area application had been circulated with the Strategic Manager's report.

**Resolved** – That the stage reached in designating a neighbourhood area for Clapham cum Newby Parish is noted.

Note : In responding to a Member's questions the Spatial Planning Manager undertook to inform all Members of the outcome of the National Park Authority meeting on 25<sup>th</sup> September 2018, and also clarify for members of this Sub-Committee the position in respect of financial support where two local planning authorities were involved.

CSP.162

### **Craven Local Plan – Examination Process**

Further to Minute CL.1002/17-18, the Strategic Manager for Planning and Regeneration submitted a report informing the Sub-Committee of the dates, arrangements and procedures for the Examination Hearings on the Submission Draft Craven Local Plan.

Hearing sessions for the examination would be taking place over a three week period commencing Tuesday 9<sup>th</sup> October 2018 and finishing on Friday 26<sup>th</sup> October 2018, with a reserve hearing day, if required, fixed for Wednesday, 31<sup>st</sup> October. The hearings would be held in the Belle Vue Suite at the Belle Vue Square Offices, Skipton. Members were reminded that the Inspector's role was to examine whether or not the Local Plan had been prepared in accordance with the requirements of the Planning and Compulsory Purchase Act 2004 (as amended) and associated Regulations, and whether or not it met the tests of 'soundness' set out in the National Planning Policy Framework (NPPF). Although a revised Framework had been published on 24<sup>th</sup> July 2018 policies in the previous NPPF still applied for the purpose of examining plans submitted on or before 24<sup>th</sup> January 2019.

On 14<sup>th</sup> August 2018, the Inspector released details of the following documents, all of which had been circulated with the Strategic Manager's report.

- Inspector's Matters, Issues and Questions (MIQs).
- Examination Hearing Programme.
- Examination Guidance Note.

The Council was required to produce a hearing statement which responded directly to the points raised in the Inspector's MIQs. The Inspector had raised in excess of 500 questions relating to 22 matters with a submission deadline of 25<sup>th</sup> September 2018, and whilst challenging the Spatial Planning Manager expressed confidence that responses to the Inspector's questions would be prepared and submitted by the stated deadline.

The appointed Inspector for the examination was Matthew Birkinshaw BA (Hons) Msc MRTPI, and an independent Programme Officer, Tony Blackburn had also been appointed to administer the examination process.

**Resolved** – That, the dates, arrangements and procedures for the examination hearings on the Submission Draft Craven Local Plan are noted.

CSP.163

#### **MEETINGS START TIME**

Further to Minute CL.1031/17-18, the Sub-Committee was asked to agree the normal start time for its meetings for the remainder of the current municipal year.

**Resolved** – That 6.30pm is retained as the normal start time for meetings of this Sub-Committee in 2018/19.

CSP.164

#### **DATE OF NEXT MEETING**

To be arranged, if required, in consultation with the Chairman and Sub-Committee Membership.

Chairman.