

ORDINARY MEETING OF THE COUNCIL

**Belle Vue Suite, Belle Vue Square Offices, Skipton
Wednesday, 18 December 2019 at 7.00pm**

Members of the Council are summoned to consider the following business

Note: Any Member who wishes to ask a question is asked to give notice by no later than Noon on the day before the Council Meeting. This will give those answering questions time to produce a response. Otherwise written answers may be given after the meeting.

AGENDA

Exclusion of the Public: In accordance with the Council's Access to Information Procedure Rules, Members are recommended to exclude the public from the meeting during consideration of appendix c to agenda item 6 on the grounds that it is likely that if Members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 3 (relates to the financial or business affairs of any person including the Authority holding the information) of those Rules and Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

1. **Apologies for absence** – To receive any apologies for absence.
2. **Minutes** – To confirm the minutes of the Council meeting held on 8 October 2019 and the Extraordinary Council meeting held on 12 November 2019.
3. **Public Participation** – In the event that questions are received, the Chairman will conduct the public participation session for a period of up to fifteen minutes. Where questions are asked, one related supplementary question may be permitted at the Chairman's discretion.
4. **Declarations of Interest** – All Members are invited to declare at this point any interests they have on items appearing on this agenda, including the nature of those interests and whether they wish to apply the exception below.

Note: Declarations should be in the form of either:

- a “**disclosable pecuniary interest**” under Appendix A to the Code of Conduct, in which case the Member must leave the meeting room; or

- an “**other interest**” under Appendix B of the Code. For these interests, the Member may stay in the meeting room, although they must leave if membership of the organisation results in a conflict of interest.

Exception: Where a member of the public has a right to speak at a meeting, a Member who has a disclosable pecuniary interest or an other interest and must leave the room, has the same rights and may make representations, answer questions or give evidence, but at the conclusion of that, must then leave the room and not take part in the discussion or vote.

5. **Civic Engagements** – To receive an up to date list of engagements attended by the Chairman.
6. **Recommendations for Confirmation** – Minutes containing recommendations for debate and confirmation by Council arising from meetings of Committees.
7. **Calendar of Meetings 2020/21** – To present the draft Calendar of Meetings for 2020/21 for Members’ approval.
8. **Statement from the Leader of the Council** – The Leader of the Council will deliver his statement. When the Statement has been made, Members will be invited to ask questions of the Leader.
9. **Statements from Lead Members, Chairmen of Committees and Council Representatives on Outside Bodies**
 - a. **Lead Members** – To receive an update from Lead Members.
 - b. **Chairman of Select Committee** – The Chairman of Select Committee to report on the Committee’s work, and answer any questions from Members.
 - c. **Chairmen of Other Committees** – This is an opportunity for Members of the Council to ask questions of the Chairmen of the Committees listed below on any current issues, or for those Chairmen to make a statement:
 - Audit and Governance Committee
 - Licensing Committee
 - Planning Committee
 - Standards Committee.
 - d. **Council Representatives on Outside Bodies** – To receive an update from Council representatives on Outside Bodies on key areas of work.
10. **General Question / Statement Time** – This is an opportunity for Members to raise awareness of issues that may be affecting their Ward, and are of general interest or importance, by making a statement or asking a question.

(Note: Council Procedure Rule 11.4 covers the conduct of this item. A Member must give **advance notice by noon on the day before the meeting** to the Democratic Services Unit of any issue to be raised. The time limit for dealing with matters under this Rule is up to 15 minutes in total, with no individual item taking more than 5 minutes. Timings may be varied at the Chairman’s discretion.)

Agenda Contact Officer:

Guy Close, Democratic Services Manager

Tel: (01756) 706226

E-mail: gclose@cravendc.gov.uk

Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to

- (a) the recording being conducted with the full knowledge of the Chairman of the meeting; and
- (b) compliance with the Council's protocol on audio/visual recording and photography at meetings, a copy of which is available on request. Anyone wishing to record must contact the Agenda Contact Officer (details above) prior to the start of the meeting. Any recording must be conducted openly and not disrupt proceedings.

Emergency Evacuation Procedure

In case of an emergency, or if the alarm sounds, leave the meeting room and exit the building using the main doors onto the Square. If those doors are not available, please use the nearest available door.

The assembly point is in Belle Vue Square at the front of the building, nearest the main road. An officer will take a roll call once everyone is out of the building.

Please do not leave a meeting without telling the Chairman or a representative of Legal and Democratic Services.

COUNCIL MEETING

8 October 2019

Present – The Chair (Councillor Whitaker) and Councillors Barrett, Brockbank, Brown, Foster, Handley, Harbron, Heseltine, Hull, Ireton, Jaquin, Lis, Mercer, Metcalfe, Moorby, Morrell, Noland, Pringle, Pighills, Place, Rose, Shuttleworth, Solloway, Staveley, Sutcliffe and Welch.

Officers – Chief Executive, Chief Finance Officer (s151 Officer), Director of Services, Strategic Manager for Planning and Regeneration, Solicitor to the Council and Monitoring Officer and Democratic Services Manager.

Apologies – Councillors Madeley, Mulligan, Myers and Wheeler.

Start: 7.00pm

Finish: 9.00pm

CL.1143

MINUTES

Resolved – Subject to an amendment to delete former Councillor Baxandall from the list of attendees, the minutes of the Council Meeting held on 6 August 2019 are confirmed as a correct record and signed by the Chairman.

CL.1144

PAT FAIRBANK

A minute's silence was observed in memory of former Councillor, Pat Fairbank. Several Members paid tribute to Pat, a former ward member for Aire Valley and Lothersdale. Members remembered Pat as an extremely hard working and tenacious ward member that stood up for all of her constituents.

CL.1145

PUBLIC PARTICIPATION

Representatives of Extinction Rebellion attended the meeting to address Council following the decision by Craven District Council in August to declare a Climate Emergency.

The Leader of the Council reported that a meeting had taken place involving the Chief Executive, officers and representatives from Extinction Rebellion to discuss future plans.

CL.1146

DECLARATIONS OF INTEREST

There were no declarations of interest.

CL.1147

CIVIC ENGAGEMENTS

It was noted that a list of engagements attended by the Chairman for August and September was included in the agenda pack.

CL.1148

RECOMMENDATIONS FOR CONFIRMATION

The following recommendations were submitted by Policy Committee at its meeting held 17 September 2019:

Note: For each minute the motion was proposed and seconded “That the recommendations in the minutes are confirmed.”

- POL.1017 – Capital Programme Monitoring Report

Resolved – That the recommendations at Minute POL.1017 are confirmed.

- POL.1018 – Tree Planting on Craven District Council Owned Land

Resolved – That the recommendations at Minute POL.1018 are confirmed.

- POL.1019 – Skipton Gateway – Creating an Active and Sustainable Travel Corridor

Resolved – That the recommendations at Minute POL.1019 are confirmed.

- POL.1020 – Information Management and Governance Strategy

Resolved – That the recommendations at Minute POL.1020 are confirmed.

- POL.1021 – Joint Venture – Development of Land at Airedale Avenue, Skipton

An amendment was moved and seconded that the recommendations be deferred until planning permission had been granted.

Members requested that their votes in relation to the amendment be recorded as follows:

For the amendment (6) – Councillors Brown, Heseltine, Jaquin, Noland, Pighills and Pringle.

Against the amendment (15) – Councillors Brockbank, Foster, Handley, Hull, Ireton, Lis, Mercer, Metcalfe, Moorby, Place, Rose, Staveley, Sutcliffe, Welch and Whitaker.

Abstentions (4) – Councillors Harbron, Morrell, Shuttleworth and Solloway.

Resolved – That the recommendations at Minute POL.1021 are confirmed.

CL.1149

STATEMENT FROM THE LEADER OF THE COUNCIL

The Leader of the Council provided an update on the proposed merger involving Leeds City Region Enterprise Partnership and York, North Yorkshire and East Riding Enterprise Partnership. It was advised that talks on the merger had stalled and the latest proposal was development of a collaboration arrangement.

It was reported that a Yorkshire Leaders’ meeting had been arranged to consider devolution proposals for Yorkshire. This could potentially result in mayoral elections in 2022.

One Member requested that the above matters together with an update on Welcome to Yorkshire and the North and West Yorkshire Business Rates Pool, be presented to Policy Committee for further consideration.

Resolved – That the following areas be presented to Policy Committee for further consideration:

1. Welcome to Yorkshire
2. North and West Yorkshire Business Rates Pool
3. Devolution deal for Yorkshire
4. Local Enterprise Partnerships.

CL.1150 **STATEMENTS FROM LEAD MEMBERS, CHAIRMEN OF
COMMITTEES AND COUNCIL REPRESENTATIVES ON
OUTSIDE BODIES**

Councillor Staveley reported that the Lead Member for Greener Craven was providing a presentation on the Green theme at the next Select Committee meeting. A working group meeting was also taking place to consider the revised commercial waste business model and lane end collections.

Councillor Sutcliffe reported that the Inspector’s final report in relation to the Local Plan was likely to be submitted in the next couple of weeks. Associated with this a decision had been taken to cancel the October Planning Committee meeting.

Councillor Ireton provided a brief update in relation to Standards Committee. The next meeting was due to review Member and Officer protocols.

CL.1151 **GENERAL QUESTION AND STATEMENT TIME**

Councillor Moorby provided a statement in relation to the Hellifield Regeneration Scheme. The statement highlighted issues regarding access to Hellifield Station, remodelling of Hellifield Flashes and lack of progress made against the Hellifield Conservation Area Management Plan.

In addition, Councillor Brown submitted the following question:

“Could I please ask the Leader of the Council the following question:

Can we please have monitoring data within the next moth showing the numbers of houses buiot or granted permission during the lifetime of the plan

1. In each of the settlements identified in the plan
2. That are one, two, three and four plus bedroom properties
3. As affordable homes
4. As specialist homes for the elderly or those with disabilities.”

The Leader of the Council advised that monitoring was an essential part of the local plan-making decision process. Section nine of the emerging Craven Local Plan included a list of indicators that were to be used to measure delivery of the Plan Objectives. These indicators included:

- Net additional housing completions by settlement since 2012 and extant and implemented planning permissions;
- Number of one, two, three and four plus bedroom dwellings completed as a percentage of total completions;

- Number of net additional affordable homes provided; and
- Number of units of extra care or other specialist housing accommodation for older people provided.

The above indicators were to be monitored and reported on annually in December each year (with the exception of housing completions and permissions by settlement which were being reported quarterly) once the Local Plan was adopted (anticipated to be November 2019).

(Councillor Barrett left the meeting at 8.20pm during the consideration of this item.)

Chairman

EXTRAORDINARY COUNCIL MEETING

12 November 2019

Present – The Chair (Councillor Whitaker) and Councillors Barrett, Brockbank, Brown, Foster, Harbron, Heseltine, Hull, Ireton, Jaquin, Madeley, Mercer, Metcalfe, Moorby, Morrell, Mulligan, Myers, Noland, Pringle, Place, Rose, Shuttleworth, Solloway, Staveley, Sutcliffe and Welch.

Officers – Chief Executive, Director of Services, Chief Finance Officer (s151 Officer), Strategic Manager for Planning and Regeneration, Spatial Planning Manager, Legal Services Manager and Democratic Services Manager.

Also in attendance: Michael Bedford QC, representing Craven District Council.

Apologies – Councillors Handley, Lis, Pighills and Wheeler.

Start: 7.00pm

Finish: 8.15pm

CL.1152

PUBLIC PARTICIPATION

Jill Wilson representing 'Save our Craven Countryside' addressed the meeting under the Council's Public Participation Scheme. Reference was made to Hellifield Flashes, particularly the need for the Council to enforce restoration of Gallaber Flash, part of the flashes area, now included as 'green space' in the plan.

CL.1153

DECLARATIONS OF INTEREST

There were no declarations of interest.

CL.1154 **APPOINTMENT OF SUBSTITUTE MEMBER ON PLANNING COMMITTEE**

It was advised that since publication of the agenda and reports, confirmation had been provided that Councillor Handley was to remain as substitute member on Planning Committee and was not to be replaced by Councillor Ireton. No further consideration of this item was required.

CL.1155

ADOPTION OF THE CRAVEN LOCAL PLAN 2012-2032

The Strategic Manager for Planning and Regeneration submitted a report which presented an Examination of the Craven Local Plan 2012-2032. The report also sought the Council's resolution to adopt the Craven Local Plan, incorporating recommended Main Modifications and Additional Modifications and supporting Policies Map.

Members were advised that additional information had been submitted, which had been published on the Council's website. The information related to appendix 3, additional page 102a, Land to west of Goodenber Road, High Bentham.

Councillor Staveley, Chairman of Craven Spatial Planning Sub-Committee, advised that the Craven Local Plan 2012-32 had been submitted for adoption following a number of public consultations and an independent examination by an inspector appointed by the

Secretary of State. The Inspector, Matthew Birkinshaw, had concluded that subject to a number of recommended main modifications, that the plan was sound, legally compliant and capable for adoption by the Council.

It was reported that the key benefits of adopting the plan included:

- the plan's spatial strategy for housing and economic growth guided the development of new homes and new jobs to the most appropriate and sustainable parts of the area over the next 13 years;
- such growth was located and designed to protect valuable landscapes, natural and heritage assets, and retain the unique character and amenity of towns and villages;
- such growth was located and designed to minimise the impact on climate change, and encourage green travel;
- for those who could not afford to buy or rent a home on the open market, most new housing developments provided 30% of the units to meet their needs for an affordable home;
- new land was allocated for employment use in Skipton, Settle and Ingletton to encourage existing business to expand and new firms to invest in the area;
- new land was allocated in the town centre of Skipton to enhance its vitality and viability; and policies sought to manage change in all the area's centres to maintain and enhance their role and function; and
- new and improved infrastructure necessary to accompany this growth was to be secured through planning obligations and developer contributions for open space, sport and recreation; education, and highways and transport.

The Spatial Planning Manager reported an amendment in relation to 3.26 to the report, to read as follows, *'If Council resolves to adopt the Craven Local Plan (2012-2032) tonight, any application to the High Court must be made no later than Tuesday, 24 December 2019'*. (Previously read Wednesday, 25 December 2019) The adoption statement contained in appendix 4 to the report, was also to be amended to reflect the above change.

The key areas of debate were:

- Several Members thanked the Planning Policy Team and all those involved with Craven Spatial Planning Sub-Committee for their hard work developing the Plan. Members also thanked consultees for their contribution to the process.
- One Member reported on local residents' concerns, particularly in relation to affordable housing and development of environmental standards.

- Concern about the rapid rate of housing development in Skipton, particularly that the current infrastructure was insufficient to support development.
- Concern about insufficient resources from central government to meet housing targets and changes to infrastructure.
- Concerns about drainage, particularly given the recent flooding events in South Yorkshire.
- One Member reported on local residents' concerns that the inspector had not made the whole of the flashes area in Hellifield a 'green space'.
- The need to ensure that necessary resources were in place to undertake enforcement of conditions. It was advised that Select Committee was in the process of undertaking a review of planning enforcement.

Members requested that their votes in relation to the recommendations contained in the officer's report be recorded as follows:

For the recommendations (22) – Councillors Barrett, Brockbank, Foster, Harbron, Hull, Ireton, Jaquin, Madeley, Mercer, Metcalfe, Moorby, Morrell, Mulligan, Myers, Place, Pringle, Rose, Solloway, Staveley, Sutcliffe, Welch and Whitaker.

Against the recommendations (0)

Abstentions (4) – Councillors Brown, Heseltine, Noland and Shuttleworth.

Resolved –

- (a) Notes the conclusions of the Inspector at paragraph 300 of his report that with the recommended modifications set out in the accompanying appendix, the Plan satisfies the requirements of Section 20 (5) of the Planning and Compulsory Purchase Act (as amended) and meets the criteria for soundness in the National Planning Policy Framework (as set out in Appendix 1 to the report).
- (b) Notes the conclusions of the Inspector at paragraph 13 of his report that the Duty to Co-operate (DtC) has been met.
- (c) Notes the conclusions of the Inspector at paragraph 292 of his report that the Council has carried out an adequate Sustainability Appraisal (SA) of the Plan and reasonable alternatives have been considered to a sufficient degree.
- (d) Notes the conclusions of the Inspector at paragraph 298 of his report that the Plan meets the relevant legal requirements, including in the 2004 Act (as amended) and the 2012 Regulations.
- (e) Adopts the Craven Local Plan (2012-2032), incorporating all modifications (Main and Additional) and the accompanying Policies Map (as set out in Appendix 3 to the report).
- (f) Endorses the Statement of Environmental Particulars under Regulation 16 of the Strategic Environmental Assessment Regulations 2004, demonstrating that the SA process has been adequately undertaken, in terms of it being an appropriate interaction and assistance with the Local Plan making process (as set out in Appendix 6 to the report).

- (g) Confirms that the Council is satisfied that the Local Plan will not have any adverse effects on the integrity of any designated European site considered in the final Habitat Regulations Assessment (HRA) Report.
- (h) Notes that in accordance with Regulations 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), that as soon as reasonably practicable after adoption, the adopted Craven Local Plan and accompanying Policies Map (Appendix 3), the Adoption Statement (Appendix 4) and the Sustainability Appraisal Report (Appendix 5) is to be published on the Council's website and made available for inspection during normal office hours at the Council Offices, Belle Vue Square, Broughton Road, Skipton, and at local libraries located within the plan area at Skipton, Settle, Bentham, Ingleton, Cross Hills, Gargrave and Embsay with Eastby, and on the Supermobile library.

Chairman



The Chairman of Craven District Council
(Councillor Paul Whitaker)

Civic Engagements

During the period October - November 2019

OCTOBER

Friday 4th – The Opening of Skipton Puppet Festival

Friday 25th – Best of Britain and Beyond Awards 2019, The Coniston Hotel

Monday 28th – Launch of the Poppy Appeal

NOVEMBER

Sunday 10th – Remembrance Sunday Parade, Skipton

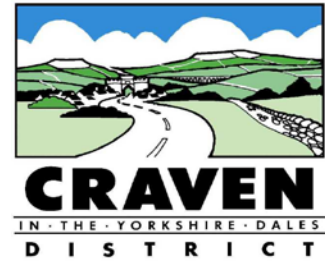
Friday 15th – Richmondshire Civic Reception & Dinner, Catterick Golf Club

Tuesday 26th – Thanksgiving Dinner Buffet, RAF Menwith Hill Community Club

Wednesday 27th – Judging for the Community Champions

NOT FOR PUBLICATION as Appendix C is considered exempt by virtue of Category 3 (financial or business affairs of any particular person) (including the Council) of the Council's Access to Information Procedure Rules and Part 1 of Schedule 21A of the Local Government Act 1972 (as amended).

Agenda item 6



COUNCIL MEETING

18 December 2019

Recommendations for Confirmation

Report of the Democratic Services Manager

Ward(s) affected: All wards

1. **Purpose of Report** – To present recommendations of Committees which require confirmation by Council.
2. **Recommendation** – To approve recommendations within the minutes reproduced in the appendices to this report.
3. **Report**
- 3.1 In the current cycle of meetings the following Committees have made recommendations which require confirmation by Council. Those recommendations are contained in the following minutes, the full text of which is set out within the appendices to this report.

Policy Committee

The Chairman of Policy Committee will present recommendations in respect of the following minutes:

29 October 2019

POL.1024	Confirmation of the Council Tax Base – 2020/21
POL.1025	Craven Homelessness and Rough Sleeping Strategy 2020-25

3 December 2019

POL. 1035	Joint Venture – Redevelopment of Council Depot Site, Engine Shed Lane
-----------	---

	(Item exempt from publication)
--	---------------------------------------

3.2 Members requiring a copy of any of the reports associated with the above minutes are asked to contact the Democratic Services Team.

4. **Author of the Report** – Guy Close, Democratic Services Manager, Telephone (01756) 706226, E-mail: gclose@cravenc.gov.uk

5. **Background documents** – None

6. **Appendices**

Appendix A	POL.1024	Confirmation of the Council Tax Base – 2020/21
Appendix B	POL.1025	Craven Homelessness and Rough Sleeping Strategy 2020-25
Appendix C	POL. 1035	Joint Venture – Redevelopment of Council Depot Site, Engine Shed Lane (Item exempt from publication)

POL.1024

CONFIRMATION OF THE COUNCIL TAX BASE – 2020/21

The Chief Finance Officer submitted a report inviting Members to approve the Council Tax Base for the 2020/21 financial year. The Committee was advised that the formula used to calculate the base was complex requiring forward projections of a number of key variables such as new builds, demolitions and Council Tax discounts and exemptions.

For every £1 of Council Tax levied, the tax base, as proposed, would enable the Authority to meet £22,617 of expenditure in 202/21 compared with £22,525 in 2019/20.

RECOMMENDED –

- (1) That, in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012 the amount calculated by Craven District Council as its tax base for the whole of the area for 1920/1921 financial year is set at 22,617.
- (2) That, the amount calculated by Craven District Council as the tax base for each of its Parishes for the 2020/2021 financial year is that as set out in Appendix A appended to these minutes.

POL.1025

CRAVEN HOMELESSNESS AND ROUGH SLEEPING STRATEGY
2020–2025

The Director of Services submitted a report seeking approval of the Craven Homelessness and Rough Sleeping Strategy 2020 -2025. The Housing Act 1996 placed a duty on local authorities to take a strategic approach to tackling and preventing homelessness by reviewing homelessness in the District and formulating and producing a homelessness strategy and that it should be reassessed and updated at least every five years. Craven's Strategy was published in July 2015 and last until 2020 but a decision was reached in January 2019 that it was no longer fit for purpose for a number of reasons identified in the report.

The Council had appointed Arc4 to undertake the review and produce a new Strategy based on a comprehensive desk-top analysis of key data and conducting interviews and surveys with partners, stakeholders and service users. Some of the key findings were:

- a) Loss of private rented was the main cause of homelessness
- b) 44% of customers did not seek help before they became homeless
- c) 73% of homeless people the Council dealt with were single
- d) Craven had the lowest percentage of social housing in Yorkshire and Humber
- e) Craven had one of the lowest supplies of private rented accommodation in Yorkshire and Humber.

The findings had helped to formulate a revised Strategy for the period 2020-2025 including prioritising a number of key areas.

During the debate, Members wanted to place on record the excellent service that officers provided to the District's homeless and rough sleepers and it was

RECOMMENDED –

- (1) That, the Craven Homelessness and Rough Sleeping Strategy 2020–2025 and associated Action Plan is approved and adopted.
- (2) That, the Director of Services, in consultation with the Lead Member is authorised to make minor changes to the Strategy and Action Plan as and when required.

\$POL.1035 **JOINT VENTURE – REDEVELOPMENT OF COUNCIL DEPOT SITE,
ENGINE SHED LAND**

The Director of Services submitted a report outlining the business case for the redevelopment of the Council owned depot/workshop at Engine Shed Lane, Skipton.

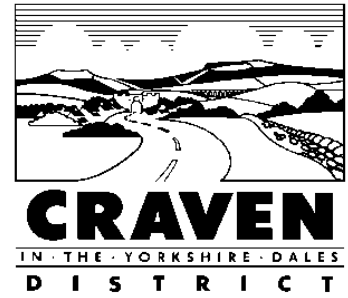
(A separate excluded minute has been prepared for this item. It is published (on pink paper) in an Appendix to Committee Members, relevant officer and others who are entitled to all details.)

COUNCIL MEETING – 18 December 2019

Calendar of Meetings 2020/21

Report of the Democratic Services Manager

Lead Member – Councillor Brockbank, Internal Services



Ward(s) affected: Not applicable

1. Purpose of Report

1.1 To present the draft Calendar of Meetings for 2020/21 for Members' approval.

2. Recommendations –

2.1 That the draft Calendar of Meetings for 2020/21, as appended to this report, is approved.

2.2 That at the first meeting of the new municipal year, Committees and Sub-Committees agree the start time for their meetings for the remainder of the municipal year.

3. Report

3.1 Each year, Council approves a Calendar of Meetings for the new municipal year. The draft Calendar of Meetings for 2020/21 is attached as an Appendix to this report and is broadly based on the format for the current municipal year 2019/20.

3.2 In considering the draft Calendar of Meetings, Members are asked to note the following points:

- The increased pressure on room availability at Belle Vue Square.
- Wherever possible Planning Committee meetings have been scheduled to take place on a Tuesday. With the agenda and reports being published on a Monday, this has been found to greatly assist with meeting management.
- There is no clash with the Kilnsey Show, which is scheduled to take place on Monday, 1 September 2020.
- Efforts have been made to ensure that there is no clash of meetings involving the Council's Planning Committee and the Yorkshire Dales National Park Authority.
- A reserve date is provided for the July Audit and Governance Committee meeting to agree the Statement of Accounts. Under the Accounts and Audit Regulations, the Council is required to approve its Statement of Accounts by 31 July.

- In addition, a reserve date is provided for the February Policy Committee meeting to agree the budget.
- A reserve date is also provided for the February Council meeting to agree the level of Council Tax.
- Dates have been provided (if required) for meetings of the Licensing and Appeals Sub-Committee.

3.3 Council authorises Committees and Sub-Committees at the first meeting of the new municipal year to agree the start time for their meetings for the remainder of the municipal year. The draft Calendar of Meetings, as appended to this report, shows the start times for the current municipal year 2019/20.

4. Financial and Value for Money Implications

4.1 No direct financial implications, although there are costs associated with the number of meetings in relation to servicing meetings, member and officer attendance.

5. Legal Implications

5.1 There are no legal implications arising from this report.

6. Contribution to Council Priorities

6.1 Not applicable.

7. Risk Management

7.1 There are no risk management issues associated with this report.

8. Equality Impact Analysis

8.1 All meetings are held in publically accessible venues.

9. Consultations with Others

9.1 Corporate Leadership Team (CLT) and Political Group Leaders.

10. Background Documents

10.1 There are no background documents.

11. Appendices

11.1 Draft Calendar of Meetings for 2020/21.

12. Author of the Report

Guy Close, Democratic Services Manager

Telephone: (01756) 706226 E-mail: gclose@cravenc.gov.uk

Note: Members are invited to contact the author in advance of the meeting with any detailed queries or questions.

Craven District Council (Draft) Calendar of Meetings 2020-2021

	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
May					1	4	5 Png 1.35	6	7 Dist Elecs	8 Bank Hol	11	12	13	14	15	18 Las	19	20 Sel 6.30	21	22	25 Bank Hol	26 Ann CL 7	27	28	29	
Jun	1	2	3	4	5	8 Png 1.35	9	10 Select 6.30	11	12	15	16 Lic 6.30	17	18	19	22	23 Pol 6.30	24 Select C+D 6.30	25	26	29 Audit 6.30	30 Las				Jun
Jul			1	2	3	6	7 Png 1.35	8 Stn 6.30	9	10	13	14	15 Select 6.30	16	17	20	21	22	23	24	27	28 Policy 6.30	29 Audit Accs	30 Audit Accs Res	31	Jul
Aug	3	4 Png 1.35	5 Cl 7	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31 Bank Hol					Aug
Sep		1	2 Png 1.35	3	4	7 Las	8	9 Select 6.30	10	11	14	15 Pol 6.30	16	17	18	21 Audit 6.30	22	23	24	25	28 Png 1.35	29	30 Parish Lias 6.30			Sep
Oct				1	2	5	6 Lic 6.30	7	8	9	12 Las	13 Cl 7	14	15	16	19	20 Policy 6.30	21	22	23	26	27 Png 1.35	28 Select 6.30	29	30	Oct
Nov	2	3	4 Stn 6.30	5	6	9	10	11	12	13	16	17 Las	18	19	20	23	24 Png 1.35	25 Select 6.30	26	27	30					Nov
Dec		1 Policy 6.30	2	3	4	7	8	9 Select C+D 6.30	10	11	14 Las	15 CL 7	16	17	18	21 Audit 6.30	22 Png 1.35	23	24 Xmas Eve	25 Xmas Day	28 Bank Hol	29	30	31		Dec
Jan				1 New Year's Day	4	5 Lic 6.30	6	7	8	11 Las	12 Policy 6.30	13 Select 6.30	14	15	18	19 Png 1.35	20 Stn 6.30	21 Budg Brief 6.30	22	25	26	27	28	29	Jan	
Feb	1	2 Policy Budg 6.30	3	4	5	8	9 Policy Budg Res 6.30	10	11	12	15	16 Png 1.35	17 Select 6.30	18	19	22 Las	23 CL Tax Mtg 7	24	25 CL Res'v 7	26						Feb
Mar	1	2 Policy 6.30	3	4	5	8	9	10 Stn 6.30	11	12	15 Las	16 Png 1.35	17 Select 6.30	18	19	22 Audit 6.30	23	24 Parish Lias' 6.30	25	26	29	30 Policy 6.30	31			Mar
Apr				1	2 Good Fri	5 Easter Mon	6 Lic 6.30	7	8	9	12 Png 1.35	13	14 Select 6.30	15	16	19	20	21	22	23	26	27 CL 7	28	29	30	Apr
May	3 Bank Hol	4	5	6 CC Elecs	7	10	11	12	13	14	17	18 Png 1.35	19	20	21	24	25 Ann CL 7	26	27	28	31 Bank Hol					May

Audit	Audit and Governance Committee	Png	Planning Committee	Sel	Selection Committee
CL	Council Meeting	Policy	Policy Committee	Stn	Standards Committee
Lic	Licensing Committee	Select	Select Committee		
Las	Licensing and Appeals Sub-Committee	Select C+D	Select Crime and Disorder Committee		