

SELECT COMMITTEE

20 November 2019

Present – The Chair (Councillor Staveley) and Councillors Hull, Jaquin, Mercer, Metcalfe, Moorby, Pighills, Shuttleworth.

Officers – The Chief Information Officer, Democratic Services Manager and Democratic Services and Scrutiny Officer.

Also in attendance – Councillor Brockbank, Lead Member for Internal Services.

Apologies for absence were received from Councillors Brown, Harbron, Solloway and Sutcliffe.

Start: 6.30pm

Finish: 7.25pm

Confirmation of Minutes –

The minutes of the meeting held 16 October 2019 were approved as a correct record and signed by the Chairman.

Public Participation –

There were no members of the public in attendance.

Declarations of Interest –

There were no declarations of interest.

Minutes for Report

OS.437

MEMBERS' IT OPTIONS REVIEW

The Chief Information Officer (CIO) submitted a report which outlined the proposed IT solution for Members' consideration.

Members were informed of the two options offered in the proposed solution. Members could continue using their Council controlled Apple OS tablet, or alternatively, opt for the Use Your Own Device Scheme (UYOD), a license only option which supported Apple OS, Android and Windows 10 devices. Both options offered the same Office 365 connectivity and access to relevant papers. Members noted that the two proposed options were an either/or solution.

It was clarified should Members be minded to license their own device(s) under the UYOD scheme, the device(s) would continue to be the owner's responsibility. IT Support would be solely responsible for the Council's software.

One Member endorsed the proposal and suggested the two schemes provided sufficient flexibility for all Councillors' needs. Members expressed some concern regarding possible printing restrictions and accessibility and ease of use in relation to Apple devices for some Members. One Member suggested that the 'two factor' authentication security for the UYOD scheme, although more secure, could be cumbersome in practice.

Members supported the need for further training to ensure the Council controlled devices were used to their full capacity. It was also suggested that in order to make an informed decision, it would be useful to view and consider more detailed costings.

Resolved – That a more detailed report, including cost analysis, is presented to the February Select Committee.

OS.438 **BEREAVEMENT SERVICES RECOMMENDATION TRACKING**

The CIO presented a report which updated Members on progress made by Bereavement Services against the recommendation tracking document.

The CIO informed Members of ongoing work including the production of the Bereavement Services Strategy with a view to diversify the service and a business case project regarding sustainable woodland burials. Members noted the 15-20 year capacity remaining at the Waltonwrays site. The CIO confirmed the sheltering facility for Waltonwrays Cemetery requested by the late Pat Fairbank was included in the strategic plan.

Resolved – That a further report is presented to Select Committee with a view to update Members on progress against the business strategy.

OS.439 **WORK PROGRAMME**

The Democratic Services Manager submitted a report which presented the most recent version of the Select Committee's work programme.

Members were reminded that the Select (Crime and Disorder) Committee meeting on 11 December 2019, had been cancelled and rearranged to take place on 15 January 2020. Items in relation to Absence Management and Customer Services Call Handling Performance were to be considered at the Select Committee meeting on 19 February 2020.

Resolved – That the work programme, as amended, is noted.

Minutes for Decision

There were no items for decision.

Chairman.